



Membury Parish Hall

Annual Report

January 2026

### **1) Aims and Purposes**

The purpose of our Charity known as Membury Parish Hall is;

“To establish and run a Village Hall and to promote for the benefit of the inhabitants of the Parish of Membury without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants”

### **2) Activities**

The Hall continues to be increasingly well used, with ten local groups and organisations now hiring the Hall regularly. In addition, we welcomed a wide number of one-off events and meetings held by local groups as well as private family celebrations. The annual Pantomime in February and the Village Flower and Produce Show in July are much anticipated punctuation marks in a very busy calendar.

### **3) Finance and the Henniker Legacy**

The hire fees generated constitute the Hall’s principal source of income which is supplemented by a legacy left to the Hall in 2002. I am pleased to report that we have been able to meet our operating costs from hire fees, and our Budget for 2025 /6 suggests that we should achieve the same outcome in the coming year. We continue to monitor our financial performance against this budget.

In late 2024 we instructed the Legacy fund manager to increase the proportion of equities in the fund. We made this decision because we believe the legacy should be in place for many years to come, and over the long term the best way to achieve this aim is through investment in equities rather than cash or bonds. This decision, combined with a marked improvement in stock market values, has seen the value of the funds increase to £175,000, or some £30,000 above our adjusted inflation target.

### **4) Improvements**

This performance has enabled the Trustees to commit to a series of improvements over the last 12 months. With financial support from village groups and through local grants we have upgraded our external safety lighting, installed a new cooker and dishwasher, re-decorated the hall and meeting room and committed to improving the loft insulation. Options to improve the acoustics of the Hall are also under consideration, and we plan to implement these early in 2026.

The hall continues to be an active member of “Devon Communities Together” an initiative launched by East Devon District Council to promote Village Halls.

## 5) Structure, Governance and management

We have nine Trustees who contribute regularly to bimonthly meetings and to the running of the Hall. The Chair, Treasurer and Secretary manage day-to-day affairs and consult regularly with Trustees on matters of policy, process and expenditure. I would like to place on record my thanks to all the Trustees for their time and commitment to the Hall and for so generously giving their time and expertise to running and maintaining the Hall. My thanks are due especially to Bobbie Clarke and Paul Nicholson and to Jon Wells for his efficient management of all our bookings and invoicing.

The Trustees are:

David Neill – Chair  
Paul Nicholson – Vice Chair  
Roberta Clarke - Treasurer  
Duncan Mackinder  
Paul Finnigan  
Cherry Wells  
Susan Nicholson  
Simon Foster  
Daniel Lazar

Financial controls are in place for the management of day-to-day transactions as well as our deposit account. The legacy is managed by a professional fund manager according to criteria set by Trustees. These criteria are documented in our investment policy.

We provide our hirers with clear hire conditions, including our requirements for safeguarding.

Policies are updated regularly and, where relevant, monitored against Charity Commission guidelines.

David Neill Chair

January 2026



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Membury Parish Hall

No (if any)

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
10/1/2024

To

Period end date  
9/30/2025

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Hire of Hall & Equipment	8,646	-	-	8,646	7,658
Investment Income	-	-	3,235	3,235	2,997
PV Panel FIT Income	1,115	-	-	1,115	372
Dontions	3,779	-	-	3,779	4,297
Grants	1,600	-	-	1,600	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>15,140</b>	<b>-</b>	<b>3,235</b>	<b>18,375</b>	<b>15,324</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	26,808	26,808	45,009
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>26,808</b>	<b>26,808</b>	<b>45,009</b>
<b>Total receipts</b>	<b>15,140</b>	<b>-</b>	<b>30,043</b>	<b>45,183</b>	<b>60,333</b>
<b>A3 Payments</b>					
Repairs/Maintenance	3,267	-	-	3,267	1,859
Utilities	4,165	-	-	4,165	3,182
Investment Management Fee	-	-	-	-	2,651
Professional Fees	-	-	-	-	895
Capital Improvements	7,057	-	-	7,057	-
Insurance/Licenses	1,170	-	-	1,170	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>15,659</b>	<b>-</b>	<b>-</b>	<b>15,659</b>	<b>8,587</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	29,132	29,132	42,147
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>29,132</b>	<b>29,132</b>	<b>42,147</b>
<b>Total payments</b>	<b>15,659</b>	<b>-</b>	<b>29,132</b>	<b>44,791</b>	<b>50,734</b>
<b>Net of receipts/(payments)</b>	<b>- 519</b>	<b>-</b>	<b>911</b>	<b>392</b>	<b>9,599</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>12,083</b>
<b>Cash funds this year end</b>	<b>- 519</b>	<b>-</b>	<b>911</b>	<b>392</b>	<b>21,682</b>

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Lloyds Bank	3,728	-	-
	Brewin Dolphin	-	-	5,039
	CCXX R1 accounts (SS)	-	-	1/27/2026

Virgin Money	10,360	-	-
<b>Total cash funds</b>	<b>14,088</b>	<b>-</b>	<b>5,039</b>
(agree balances with receipts and payments account(s))	Agreement Error	OK	Agreement Error

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
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## B2 Other monetary assets

Details			
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

## B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Investment fund managed by Brewin Dolphin		-	-
		-	-
		-	-
		-	-
		-	-

## B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Hall Building		-	-
Equipment & Furnishings		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

## B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

Little Combe

Field End


Lyme Road

Axminster

Devon EX13 5BD

I have examined the Membury Village Hall Income and Expense Accounts for the period 1<sup>st</sup> October 2024 to 30<sup>th</sup> September 2025 and found them to be true to the information provided.

Signed



Date 10<sup>th</sup> December 2025