

**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Hope Family Arbourthorne

**On accounts for the year  
ended**

31 March 2022

**Charity no  
(if any)**

1166179

**Set out on**

the two pages following the TAR: balance £28,058

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**



**Date:** 18/01/2023

**Name:**

Jennifer Copley

**Relevant professional  
qualification(s) or body:**

N/A to this post

**Contact:**

07842 124747

[jennifercopley.finance@gmail.com](mailto:jennifercopley.finance@gmail.com)  
[www.facebook.com/jennifercopleyfinance](https://www.facebook.com/jennifercopleyfinance)



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Hope Family Arbourthorne

No (if any)  
1166179

CC16a

## Receipts and payments accounts

For the period from	Period start date 01/04/2021	To	Period end date 31/03/2022
------------------------	---------------------------------	----	-------------------------------

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Voluntary Income*	19,109	9,004	-	28,113	62,298
In Kind Voluntary Income	not needed as R&P accounts			-	30,000
Charitable Activities	2,697	-	-	2,697	537
Activities for generating funds*	4,440	-		4,440	3,265
Investment Income	-	-	-	-	-
Other Incoming Resources	-	-	-	-	-
<p>*Activities for Generating Funds is mainly Room Hire: in 2020/21 obviously the rooms were not hired during the COVID-19 lockdowns which effected about 3/4 of the year. However, most of the money continued to come in as the hirers gave it as a grant towards the community work being done at the time to poor families. Therefore, this has been classified as Voluntary Income.</p>					
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	26,246	9,004	-	35,250	96,100
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	26,246	9,004	-	35,250	96,100
<b>A3 Payments</b>					
Charitable Activities	20,204	8,343	-	28,547	34,854
Charitable Activity spending of the In-kind stock - Not required for R&P accounts			-	-	30,000
Costs of Generating Voluntary Receipts	2,618	-		2,618	3,784
Governance Costs	4,096	-	-	4,096	3,118
Fundraising costs	2,488	-	-	2,488	348
Other expenditure refunded	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	29,406	8,343	-	37,749	72,104
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	29,406	8,343	-	37,749	72,104
<b>Net of receipts/(payments)</b>	- 3,160	661	-	- 2,499	23,996
<b>A5 Transfers between funds</b>	- 120	120	-	-	-
<b>A6 Cash funds last year end</b>	20,913	9,644	-	30,557	6,561
<b>Cash funds this year end</b>	17,633	10,425	-	28,058	30,557

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	17,573	10,425	-
	Petty cash	-	-	-
	cash in transit	60	-	-
	<b>Total cash funds</b>	<b>17,633</b>	<b>10,425</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
	#	-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Building	General Fund	not purchased whilst a charity	
	Fixtures/Fittings/Equipment	General Fund	not purchased whilst a charity	-
	fridge purchased 2017/18	General Fund	270	-
	Computer purchased 2018/19 - October - 20% of cost was contributed by user	General Fund	600	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

E.L.Simpson  
FJR

C L SIMPSON  
F J FAIR

17/1/28  
17/1/23



## Trustees' Annual Report for the period

	Period start date				Period end date		
From	01	04	2021	To	31	03	2022

### Section A Reference and administration details

Charity name

Hope Family Arbourthorne

Other names charity is known by

Registered charity number (if any) 1166179

Charity's principal address

Spires Centre

600, East Bank Rd

Sheffield

Postcode

S2 2AN

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Keel		01/04/2021-10/09/2021	
2	Frankie Fair	Treasurer		
3	Steve Spink	Chairman		
4	Christopher Simpson	Secretary		
5	Richard Large	Health and Safety	10/09/2021-31/03/2022	
6				
7				
8				
9				
10				
11				
12				

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

--

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Memorandum and articles of association
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by minister

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustees are invited by the current trustees after careful enquiry as to their suitability and support for the objects of the charity. The trustees aim to have a broad range of skills to provide clear and informed governance of each area of the church and its projects. Current trustees bring a variety of expertise in Christian doctrine, safeguarding and business. Trustees are not paid for their role as trustees. One trustee (Andrew Keel) was an employee of the charity in the role of Minister for part of the financial year. Another trustee, Richard Large, stood down as trustee on 20<sup>th</sup> September 2022. As he took up the paid role of operations manager from Sept 2022 it was realised in our governing document (constitution) that trustees could only be remunerated as a pastor and not within other roles within the charity.

The church has 2 governing bodies – the core leaders and the trustees. The core leaders oversee the spiritual and day to day running of the church and the projects that run out of it.

The trustees are legally responsible in terms of the CIO and oversee financial decisions. Core leaders also provide input/ recommendations but decisions are made by the trustees.

As a church we are affiliated to The Edge Network of churches.

Trustees meet regularly, as a minimum quarterly, to review all areas of the charity and discuss any potential major risks to it.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The objects of the CIO are:

- (1) To advance the Christian faith in accordance with the Statement of Beliefs in the Schedule in such parts of Sheffield, the United Kingdom or the world as the Trustees may from time to time think fit and to fulfil such other purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of the charity;
- (2) To provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life.
- (3) To advance in life and relieve the needs of young people through providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

<p>Hope Family Arbourthorne is a Christian charismatic evangelical church that meets weekly on a Sunday for corporate worship &amp; teaching.</p> <p>In addition to church services, the charity also endeavours to fulfil its objects via a number of projects working out of the Spires Centre, facilitated by church members namely:</p> <p><b>Spires Foodbank</b>          Providing emergency food parcels and longer-term support to needy local individuals and families. Post pandemic this continues to form the main part of the charity's function, with demand still 500% increased to pre-pandemic levels.</p> <p><b>Kids club</b>          Children's group for those in school years 3-6. Focusing on providing a safe space to play and do craft activities for children from tough backgrounds.</p> <p><b>Community allotment</b>          Weekly          Two volunteers meet weekly to support the growing of food on the allotment &amp; supporting others to learn new skills. Produce is used by some of the Spire's projects.</p> <p><b>Craft and Chatter</b>          Has commenced again weekly during term time, as pandemic restrictions have allowed.          Opportunity for people to meet socially particularly for those who are socially isolated.</p> <p><b>Soup Wagon</b>          Weekly as pandemic and council restrictions have allowed          Hope Family Arbourthorne fulfils the Sunday slot on the citywide rota providing soup etc to Sheffield's homeless community.</p> <p><b>Dementia Café</b>          Once weekly café – with breaks as pandemic increased in December 2021-January 2022 due to the vulnerability of the clients.          Friendly to those with dementia and their carers to provide opportunities for social interaction.</p> <p>Trustees have had regard to the guidance issued by the Charity Commission on public benefit</p>	
---	--

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



## Section D Achievements and performance

### Summary of the main achievements of the charity during the year

As we have come out of the pandemic Foodbank has continued to provide food for between 150-200 people each week.

Many of the projects that we ran pre-pandemic have now reopened.

Dementia café and Craft and Chatter have quickly returned to pre-pandemic attendance levels in terms of scope and the numbers of local community members benefitting. Other projects including soup wagon and kids work have had a slower re-start post pandemic.

## Section E Financial review

### Brief statement of the charity's policy on reserves

Our policy is to have enough reserve to pay 2 months salaries/ consultancy fees and 3 months of utility bills.  
Reserves are currently satisfactory. Funding bids continue to be written and funds applied for to maintain adequate charity finances.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's primary source of funding is via church members' giving. We do also receive small amounts from grants.

Expenditure has been split this financial year between funding a P/T church minister, P/T youth worker and P/T operations manager and running costs of the projects/ building including costs for external cleaners.

As a Christian organisation we also give a proportion of our money away to support ministries elsewhere both in the UK and to those supporting projects in Africa, Pakistan and Sri Lanka.

We have no investments.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>E.L. Simpson</i>	<i>FJFAIR</i>
Full name(s)	CHRISTOPHER SIMPSON	FRANKIE FAIR
Position (eg Secretary, Chair, etc)	Secretary	TREASURER

Date *17 Jan 2023.*