

Trustees Annual Report

2022 to 2023



Rumney Forum

Brachdy House
50 Brachdy Road
Rumney
Cardiff CF3 3BG

Charity Number 1166133

RUMNEY FORUM

TRUSTEES REPORT FOR THE YEAR ENDED 05 APRIL 2023

OBJECTS

The objects of the CIO are to:

- 3.1 Promote the benefit of the inhabitants of the area of benefit without distinction of sex, sexual orientation, age, disability, nationality, race or of political, religious or other opinions, by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;
- 3.2 Establish, or secure the establishment of, a Community Building and to maintain and manage the same (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of the Objects.
- 3.3 The prevention of poverty in Cardiff East by providing: Food, clothing, household items and services to individuals in need and/or charities or other organisations working to prevent or relieve poverty.
- 3.4 Promote such other charitable purposes as may from time to time be determined.
- 3.5 The Charity shall be non-party in politics and non-sectarian in religion. The area of benefit shall be Cardiff and the neighbourhood together defined by the Postcode CF.

THE YEAR: ITS OBJECTIVES AND ACHIEVEMENTS

During the year ending 5th April 2023 Rumney Forum continued to help households by remaining a Fareshare partner and helping to provide food to many struggling families per week.

During 2022 we continued to run a food pantry to give additional support for people in an emergency situation.

We successfully set up a Community Fridge in partnership with Hubbub and Co-op food group. We collect surplus food donations and redistribute, free of charge to those in need. We continue to maintain this as it has received many visitors and continues to be in high demand. We support individuals and families throughout the year with food, clothing, household items and any assistance or advice we can offer.

We have worked with organisations to provide advice on managing household bills and seeking advice with financial hardship.

We continue to receive referrals from various organisations such as social services, Cardiff Council, the job centre and support workers. We are also on the list of Cardiff Council recommended facilities for support. This has seen high demand and we continue to expand our service volume to keep up.

The Christmas Grotto continued to be the highlight of the year for the community. We were able to partner with Neighbourly and Lidl to gather toys and gifts to distribute to those in need.

We continued to host events for all major public and school holidays, including Easter, Halloween and school summer holidays. These events were attended by families and social groups within the local community and enjoyed by all.

The auxiliary Café within the charity continues to operate. We continue to offer a space for all to come and relax. Meet other members of the community and encourage those that do not leave their house very often, to come and have a chat with some friendly faces. This has proven a success, especially with older members of the community making friends with each other, and feeling less lonely.

We have encouraged more use of the building for local groups and community activities. We have been able to offer our space to help educate and entertain the community. If we can get the internal aesthetics of the building up to modern building code, we feel the interest in using our space will be more appealing to more community groups.

Our volunteers are exceptional and continue to work tirelessly to further benefit the community and help Rumney Forum grow. Our volunteer base has grown and we have seen an increase in people coming into the building offering their services as a volunteer.

Our roof was repaired in Q3 of 2022. This has now made the building more usable and a better place to be in. We are now focused on securing help to renovate and renewing the damaged electrics within the building.

FINANCIAL REVIEW

The finances for the year are still run on an Excel spreadsheet with a separate accounts sheet to manage spends against any grants or funding we have received.

The year resulted in a small gain for Rumney Forum. This year we have focused on raising donations for the charity as we continually need to increase the volume of services, we offer due to growing demand. We are also trying to raise money to have the internals of the building repaired, and make the environment more appealing for the community to visit.

RISK MANAGEMENT

We have public liability insurance; employers' liability insurance and buildings and contents cover.

All trustees are either level 2 or 3 qualified in food hygiene. We ask that all volunteers that take part in food related activities, to take food hygiene training. The building holds a level 4 food standards hygiene rating.

We create Risk assessments of our activities.

We have secured an entertainment licence for the playing of television and music within the building.

We have undergone data protection training and now hold all the relevant ICO certification.

We now require CRB checks for volunteers working with children and vulnerable people, all trustees have undergone a successful CRB check.

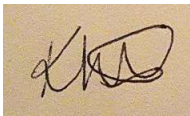
STATEMENT OF TRUSTEES RESPONSIBILITIES

Charity law requires the trustees to prepare accounts for each financial year which give a true and fair view of the situation of the Charity and of the profit and loss of the Charity for that period. In preparing these accounts, the trustees are required to: -

- Select suitable accounting policies and then apply them consistently.
- Adjust and estimate information that is reasonable and prudent.
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the accounts comply with the Charities Acts. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The trustees confirm that the accounts comply with current statutory requirements and those of the Charity's trust deed.

This report was prepared on 4th February 2023 for the Trustees of Rumney Forum and signed on their behalf by:

A handwritten signature in dark ink on a light brown background. The signature is stylized, appearing to start with a large 'K' followed by several loops and ending with a horizontal stroke.

Kathryn Wakeham
Treasurer

Income Statement

Rumney Forum 1166133
06/04/2022 to 05/04/2023

independent account verify

	Unrestricted Funds	Restricted Funds	Total Funds	Notes
Revenue				
Income from Charitable Activities				
Foob Bank	11,227	-	11,227	
Benthyg	238	-	238	
Cash For Clothes	411	-	411	
Amazon Donation	5	-	5	
Misc Donations	4,757	-	4,757	
Room Hire	-	-	-	
Other Income	4,260	-	4,260	
	17,850	5,845	23,695	
Grants/Funding				Restricted funds: Community Fridge Fund & JG Hale Fund. To supply community fridge
Net Income	38,748	5,845	44,593	
Cost of Goods Sold				
Food Bank	7,800	-	7,800	
Stock	-	-	-	
Packaging	29	-	29	
Cost of Goods Sold	7,829	-	7,829	
Gross Profit (Loss)	30,918	5,845	36,763	
Expenses				
Advertising	-	-	-	
Salaries	-	5,776	5,776	
Dues and Subscriptions	408	-	408	
Insurance	1,726	-	1,726	
Legal and Professional Fees	65	-	65	
Licenses and Fees	290	-	290	
Health & Safety	-	-	-	
Miscellaneous	600	-	600	Shelving
Charitable Activities	537	-	537	
Office Expense	895	-	895	
Postage	-	-	-	
Repairs and Maintenance	307	11,500	11,807	Roof Repair
Cleaning Supplies	487	-	487	
Telephone	1,711	-	1,711	
Travel	650	-	650	
Council Tax	816	-	816	
Utilities	5,856	-	5,856	
Rental Exp	1,675	-	1,675	
Total Expenses	16,024	17,276	33,300	
Net Operating Income	14,894	- 11,431	3,463	
Other Income				
1st Floor Utility Payments	-	-	-	
	-	-	-	
Total Other Income	-	-	-	
Net Income (Loss)	14,894	- 11,431	3,463	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Rumney Forum

On accounts for the year ended

05.04.2023

Charity no (if any)

1166133

Set out on pages

1-11

(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the

examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

S J Thomas- Rees

Signed:

27.02.2024

Date:

Ms Samantha Thomas-Rees

Name:

Relevant professional qualification(s) or body (if any):
Senior Finance Officer for Cardiff University
AAT 1-3 & SAGE Accounting 1-3

Address:

Fort-Knight 2, Weekes close ,
Llanrumney
Cardiff CF3 5RY

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

These accounts were put together very professionally , simple to read and understand , with detailed information.

Extremely happy to pass these Accounts.