

Walking With in North Tyneside
Trustees Report and Financial Statement
for the year ending 31 March 2022
Charity Number 1166123

Legal and Administrative Information

Name: Walking With in North Tyneside

Registered Charity number: 1166123

Trustees: David McKenzie (Chair; resigned 23 Nov. 2021)
Martin Hood (appointed May 2021; Chair from 23 Nov. 2021)
Enid Gordon (appointed 6 May 2021)
Pippa Higgs (treasurer; resigned 16 Sept. 2021)
Kathryn Harrington (resigned 12 March 2022)
Valerie Jamieson (appointed 6 May 2021)
Gary Madden (reappointed 23 March 2022)
Maureen Madden
Malcolm Railton
Robert Wylie (appointed 23 March 2022)

Address: Church House
Hugh Street
Wallsend
Tyne and Wear
NE28 6RL

Bankers: Unity Bank
Nine Brindley Place
Birmingham
B1 2HB

Independent examiner:
Alexander Robinson FCCA
Essell Accountants Ltd.
29 Howard Street
North Shields
Tyne and Wear
NE30 1AR

Trustees Annual Report

The Trustees present their Annual Report together with the, immediately following below, financial statements of the charity for the year ended 31st March 2022. The trustees confirm that the Annual Report and Financial Statements of the charity comply with the current statutory requirements and the requirements of the charity's governing document.

.Objectives and Activities

The Objectives of the charity are:

- The promotion of health and well-being, and the relief of financial hardship amongst those seeking asylum in the United Kingdom, or who are refugees, and who reside in North Tyneside.
- The promotion of social inclusion and community integration for the public benefit among people who are refugees and asylum seekers who are socially excluded on the grounds of their social and economic position, by providing:
 - o Such support as is necessary to increase the physical and emotional wellbeing of the client group;
 - o Education and training in the English language;
 - o Social and recreational facilities and events involving the local community;
 - o Access to local and national support dedicated to the welfare of the asylum seeker and refugee community.
- The prevention or relief of poverty in North Tyneside by providing grants, items and services to individuals in need at the discretion of the trustees

.Board of Trustees

The Board of Trustees have control of the charity and its property and funds.

Trustees are elected for a period of three years. After this period Trustees are eligible for re-election for a further two periods of three years. The chair and treasurer are elected by the Board of Trustees from its membership. Periods of service for these officers are the same as for other Trustees.

The Board of Trustees has the following powers in the administration of the charity:

- To appoint honorary officers including chair and treasurer;
- To delegate any of their functions to sub-committees consisting of two or more persons appointed by the Board, and in which case at least one member of each sub-committee must be a Trustee, and proceedings of such sub-committee must be reported promptly to the Trustees;
- To make standing orders consistent with this charity's constitution to govern proceedings at meetings;
- To make rules consistent with this constitution about the Board of Trustees and sub-committees;

- To make regulations consistent with this constitution about the running of the charity, including the operation of bank accounts and the commitment of funds;
- To resolve or establish procedures to assist the resolution of disputes within the charity;
- To adopt procedures governing complaints and conduct.

.Risk Management

The Trustees believe that the following reserves should be held to allow necessary confidence for the continued financial stability of the charity:

- General reserves representing a minimum of three months of General Expenditure; and
- Rental reserves should be maintained to cover at least twelve months of rental costs

.Serious Matters or Incidents

The Trustees confirm that there were no serious matters or incidents to advise the Charity Commissioners during the year.

.Volunteers

Volunteers make a significant contribution to the work of Walking With. Their commitment and on-going support throughout the year is gratefully acknowledged by the Trustees.

All volunteers are appropriately trained, supported and supervised by our Volunteer Co-ordinator on an on-going basis. This post receives funding from the Big Lottery Reaching Communities Fund. At the end of the year volunteers numbered 48 (in 2020 there were 32). No monetary value is included in the accounts in relation to the unpaid services provided by volunteers, however we are indebted to the volunteers for their support that ensures the success of Walking With.

.Statement of Activities

Walking With in North Tyneside supports over 300 people from over 120 households in North Tyneside who have been displaced from their home countries. We support people who are seeking asylum here in the UK and those who have been granted asylum with leave to remain and continue to live in this area as refugees. We support these clients by providing:

welcome,
food,
clothing,
household items,
English lessons and practice,
social and sporting activities,
signposting to other partners and services,
and general supportive-advocacy.

During the period in question services have had to be modified due to the on-going Coronavirus pandemic. Mitigation has included limiting numbers of people in the centre at any one time, use of face-masks, regular hygiene, use

of ventilation and making of specific appointments for one-to-one support. Some support has been offered via telephone communication but most have been enabled safely at the centre in Wallsend.

Community fora have enabled clients to voice their needs and aspirations and these comments continue to influence the provisions of support offered by the charity. Some clients have been enabled to act as volunteers under supervision. The total number of volunteers has slowly increased as the time for training has allowed as Covid restrictions have eased.

Links with partner organisations have been consolidated with face-to-face meetings as well as Zoom as required by Covid restrictions. We have supportive partnerships with North Tyneside Council and the NHS Clinical Commissioning Group for the area as well as the local football club and other charitable organisations and grant making bodies. Visits to schools and colleges and some work placement positions at the centre have been enabled as restrictions have eased.

We are indebted to the following funders who have supported our work during the year:

- Greggs Foundation
- Hadrian Trust
- John Bell
- NHS Clinical Commissioning Group
- North Tyneside Council
- The Squires Foundation
- The National Lottery Community Fund

as well as many individuals and groups, including schools and churches.

In addition to the routine activities, indicated above, some highlights in the year were:

- We held an International Women's Day celebration in March and supported Refugee Week in June with activities and resources shared with schools. Volunteers were celebrated through a day retreat to Minsteracres and a day's 'meet-up/ training session' with lunch in the centre.
- 1-1 support provided by volunteers has been further developed and through training and clarified and refined systems the volunteers are now able to take on much more of the client support and registrations - thus freeing up staff for other work.
- We regularly host placement volunteers - recently 2 from Lindisfarne college of Theology, 2 from Tyne Met and upcoming a week's work experience from John Spence and a student from Marden High for a day in the holidays.
- A range of regular communication take place with volunteers including: monthly training/ catch-up sessions; weekly email updates; daily briefings; 1-1 chats and regular quarterly feedback surveys.

- We have developed our onboarding process and communication with volunteers this year by introducing the Volunteero system to allocate tasks and record hours.
- St Andrew's Church in Benton and John Spence High School have both 'adopted' us and supply regular donations and support. Links made with Newcastle University - their students run one of the English sessions.
- We now run two taught English sessions and a 'Happy to Chat' session each week
- Fit and Well activities have continued in the absence of a co-ordinator and the specific volunteers assimilated into the main body of volunteers linked to me.
- We have developed further links with Regional Refugee Forum, NERS and Asylum Matters this year and have provided sessions for clients and opportunities for them to become involved in campaigns and activities.
- Links have been made with a range of other volunteer coordinators across the area and resources and support shared
- Closer links with WERS - our clients are now directed towards their 'Skilsmatch' initiative for volunteering opportunities and sessions have been held in the centre - more planned

Walking With in North Tyneside

Financial Statements
For The Year Ended 31 March 2022

Charity No. 1166123

Legal and Administrative Information

Name: Walking With in North Tyneside

Reg'd Charity No: 1166123

Trustees:

Chair: David McKenzie (Resigned 23/11/21)
Martin Hood (Appointed as Trustee 6/5/21,
Elected as Chair 23/11/21)

Treasurer: Philippa Higgs (resigned 16/9/21)

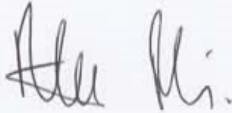
Members: Rev Enid Gordon (Appointed 6/5/21)
Kathryn Harrington (Resigned 12/3/22)
Valerie Jamieson (appointed 6/5/21)
Gary Madden (reappointed 23/3/22)
Maureen Madden
Malcolm Railton
Robert Wylie (Appointed 23/3/22)

Address: Church House
Hugh Street
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Newcastle upon Tyne
NE28 6RL

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Nine Brindley Place
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NB1 2HB

Independent
Examiner: Mr Alexander Robinson FCCA
Essell Accountants Ltd
29 Howard Street
North Shields
TYNE AND WEAR
NE30 1AR

INDEPENDENT EXAMINER'S REPORT

Report to the trustees of	Walking With in North Tyneside		
On accounts for the year ended	31 March 2022	Charity no	1166123
Set out on pages	4 to 8		
	I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022		
Responsibilities and basis of report	As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.		
Independent examiner's statement	I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect: <ul style="list-style-type: none">• accounting records were not kept in accordance with section 130 of the Act or• the accounts do not accord with the accounting records I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.		
Signed:		Date:	28 th June 2022
Name:	Mr Alexander Robinson FCCA		
Address:	Essell Accountants Ltd 29 Howard Street North Shields Tyne and Wear NE30 1AR		

Walking With in North Tyneside

Statement of Financial Activities For The Year Ended 31 March 2022

		Unrestricted Funds 2022	Restricted Funds 2022	Total Funds 2022 £	Total Funds 2021 £
Receipts					
Grants	3	25,000	96,188	121,188	118,052
Donations		16,442	686	17,128	17,808
Other Income		974	19	993	1,447
Transfer between Funds		139	(139)	0	0
Total Receipts		42,556	96,753	139,309	137,307
Payments					
Salaries	4	13,619	53,159	66,779	48,332
Activity Costs		17	1,407	1,425	5,122
Premises Expense		0	9,014	9,014	6,409
Travel & Entertainment		29	158	187	304
Telephone & Internet		140	2,349	2,489	1,953
Post, Stationery & IT		46	328	374	2,177
Accountancy	5	0	300	300	350
Insurance		911	17	928	360
Resources		69	13,159	13,228	54,903
Training		0	450	450	20
Refreshments		48	0	48	0
Professional Fees		58	124	182	1,762
Premises Expense - Utilities		59	3,582	3,641	2376
Office Equipment, Fixtures & Fittings		1,097	1,919	3,016	763
Computers		(148)	3,013	2,865	0
Total Payments		15,946	88,980	104,926	124,829
Net Movement in Funds		26,610	7,773	34,383	12,478
Cash Funds at 1 April		20,969	30,870	51,839	39,363
Cash Funds at 31 March		47,580	38,643	86,223	51,840

Walking With in North Tyneside

Balance Sheet For The Year Ended 31 March 2022

		2022 £	2021 £
	Notes		
Current Assets			
Cash at Bank & in Hand		100,041	105,993
Debtors	6	7,406	10,608
Total Cash Balances		<u>107,447</u>	<u>116,601</u>
Creditors: amounts falling due within one year	7	21,224	56,675
Net Current Assets		86,223	59,926
Creditors: amounts falling due after one year	7	-	8,087
Net Assets at 31 March		<u>86,223</u>	<u>51,840</u>
Represented By:			
Restricted Funds	8	38,643	30,870
Unrestricted Funds		47,580	20,969
		<u>86,223</u>	<u>51,840</u>

Signed [Signature] Position Chairman

Signed [Signature] Position CEO

Date 4-10-22

Walking With In North Tyneside

Notes to the accounts

1. Basis of Preparation

Basis of Accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011

2. Accounting Policies

INCOME

Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

Grants and donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).

Tax reclaims on donations and gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

EXPENDITURE

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Redundancy cost

The charity made no redundancy payments during the reporting period.

Pension Cost

The charity operates a defined contributions plan for the benefit of its employees. Contributions are expensed as they become payable.

Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £1,000 and are valued at cost.

Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds are unrestricted funds that have been set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Short term debtors and creditors

Debtors and creditors with no interest rate which are receivable or payable within one year are recorded at transaction price. Any loss arising from impairment are recognised immediately in profit and loss.

Cash and cash equivalents

Cash and cash equivalents comprises cash in hand and current balances with banks or other institutions, which are readily convertible to known amounts of cash which are subject to insignificant risk of change in value.

Walking With in North Tyneside

Notes to the accounts

3. Analysis of Income

Analysis of Income	Restricted	2022 Unrestricted	Total	2021 Total
Donations and gifts	886	16,442	17,128	17,808
Gift Aid	19	974	993	1,447
Grants	96,188	25,000	121,188	118,052
Transfer between Funds	(139)	139	-	-
	<u>96,753</u>	<u>42,556</u>	<u>139,309</u>	<u>137,307</u>

All income in the prior year was restricted except for donations, and where appropriate, gift aid, totalling £18,786

£10,000 was received from North Tyneside Council in emergency Covid Funding to provide support to our clients during the pandemic (2021: £31,000) and £1,000 for Afghanistan refugee support (2021: £Nil). We received £30,000 from Big Lotteries (2021: £30,000)

4. Trustees and Staff

Total Staff Costs for the year:

	2022	2021
Salaries and wages	65,931	47,484
Social security costs	-	-
Pension costs (defined contribution scheme)	847	847
Total Staff Costs	<u>66,779</u>	<u>48,332</u>

The trustees neither received nor waived any remuneration during the year (2021: £Nil).

The total amount of employee benefits received by key management personnel is £Nil (2021: £Nil). The Charity considers its key management personnel to be the Chief Executive. The remuneration for the Chief Executive during the year was £25,994 (2021: £23,594)

Funding received for employee payroll costs are used firstly to settle the salary costs of the employee for which the role was received. The expense associated with the employer pension scheme contributions are then settled from the remaining restricted income available for the period in question. Any unfunded liability is then settled from the General Fund. In the year, unfunded pension contributions totalled £Nil (2021: £327)

Average Headcount in the Year:	2022	2021
Charitable Activities	4	3
	<u>4</u>	<u>3</u>

5. Costs of financial services

The cost for the Independent Examination for the financial period will be £350. (2021: £300)

6. Debtors and Prepayments

Analysis of Debtors	2022	2021
Prepayments	7,406	10,608
Total Debtors	<u>7,406</u>	<u>10,608</u>

7. Creditors & Accruals

	Amounts falling due within one year		Amounts falling after more than one year	
	2022	2021	2022	2021
Analysis of Creditors				
Payments received on account for contracts or performance-related grants	19,914	53,229	-	8,087
Accruals and deferred income	350	2,607	-	-
Taxation and social security	960	839	-	-
	<u>21,224</u>	<u>56,675</u>	<u>-</u>	<u>8,087</u>

Walking With in North Tyneside

Notes to the accounts

The following grants have been deferred in order to match expense with income:

	Amounts falling due within one year		Amounts falling after more than one year	
	2022	2021	2022	2021
Payments received on account for contracts or performance-related grants				
Sir James Knott (C Exec Salary)	1,880	981		1,880
Squires Foundation (C Exec Salary)	2,171	1,134		2,171
Community Foundation (C Exec Salary)	3,828	1,999		3,827
National Lottery Community Fund Volunteer Project	7,500	7,500		
NHS - CCG		21,784		
National Lottery Community Fund Administrator Post		8,708		
Greggs Foundation	3,748	7,622		
John Bell		2,500		208
Hadrian Trust		1,000		
Lloyds Foundation	787			
	19,914	53,229	-	8,087

8. Restricted Funds balance at 31 March 2022

	Balance at April 2021	Income	Expenditure	Transfers	Balance at March 2022
Rent	14,602	-	0	0	14,602
Syrian	5,252	0	(443)	0	4,809
New Premises	4,409	0	(3,779)	0	630
A4A New Premises	2,375	0	(1,428)	0	947
Greggs Foundation	1,568	3,874	(5,442)	0	0
North Tyneside Prevent	615	0	(615)	0	0
Newcastle Building Society	441	0	(441)	(0)	0
CCG	400	21,784	(19,294)	(103)	2,786
Hardship	376	94	(65)	0	404
Cooking	355	0	0	0	355
John Bell Safeguarding	334	2,708	(2,850)	0	192
Food Fund	107	611	(28)	0	689
Wallsend First	35	0	0	(36)	0
Big Lotteries - Volunteer Fund	0	30,000	(30,000)	0	0
Salary - Project Manager	0	4,114	(4,114)	0	0
CF Administrator	0	8,708	(8,708)	0	0
Hadrian Trust (English)	0	1,000	(461)	0	539
CF Server Fund	0	6,000	0	0	6,000
Duchess of Leeds	0	2,000	(805)	0	1,195
NTC Covid Local Support	0	5,000	(5,000)	0	0
Screwfix	0	5,000	(504)	0	4,496
Household Support Fund	0	5,000	(5,000)	0	0
NTC - Afghanistan	0	1,000	(2)	0	998
Total Restricted Funds c/fwd to 2022-23	30,870	96,892	(88,980)	(139)	38,643

