

# **Walking With in North Tyneside**

## **Trustees Report and Financial Statements For The Year Ended 31 March 2021**

Charity No. 1166123

## **Legal and Administrative Information**

**Name:** Walking With in North Tyneside

**Reg'd Charity No:** 1166123

**Trustees:**

**Chair:** David McKenzie  
**Treasurer:** Philippa Higgs  
**Members:** Mohammed Alfadhel (Resigned 26/8/20)  
Rev Enid Gordon (Appointed 8/4/21)  
Rachael Hales (Resigned 8/6/20)  
Kathryn Harrington (Appointed 5/6/20)  
Gary Madden  
Maureen Madden  
Jacqueline McHanwell (Resigned 10/3/21)  
Malcolm Railton

**Address:** Church House  
Hugh Street  
Wallsend  
Newcastle upon Tyne  
NE28 6RL

**Bankers:** Unity Bank  
Nine Brindley Place  
Birmingham  
NB1 2HB

**Independent  
Examiner:** Mr Alexander Robinson FCCA  
Essell Accountants Ltd  
29 Howard Street  
North Shields  
TYNE AND WEAR  
NE30 1AR

## Trustees' Annual Report

The Trustees (the members of the Executive Committee) present their Annual Report together with the financial statements of the charity for the year ended 31 March 2021. The trustees confirm that the Annual Report and Financial Statements of the charity comply with the current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005

### OBJECTIVES & ACTIVITIES

The Objects of the Association are:

- The promotion of health, well-being and the relief of financial hardship amongst those seeking asylum in the United Kingdom or who are refugees, and who reside in North Tyneside and the surrounding area;
- The promotion of social inclusion for the public benefit among people who are refugees and asylum seekers who are socially excluded on the grounds of their social and economic position, by providing:
  - education and training in the English language;
  - social and recreational facilities and events involving the local community;
  - such support as is necessary to increase the physical and emotional wellbeing of the client group
- access to local and national support dedicated to the welfare of the asylum seeker and refugee community.
- The prevention or relief of poverty in North Tyneside and the surrounding area by providing grants, items and services to individuals in need at the discretion of the Executive Committee.

### EXECUTIVE COMMITTEE & TRUSTEES

The Executive Committee act as charity trustees and have control of the Association and its property and funds.

Trustees are elected for a period of three years. After this period, trustees are eligible for election for a further two periods of three years.

The Chair and Treasurer are elected by the Trustees at the first meeting of the Executive Committee in April of each year. Periods of service for the Chair and Treasurer are the same as for all trustees.

The Executive Committee has the following powers in the administration of the Association:

- to appoint a Treasurer and other honorary officers;
- to delegate any of their functions to sub-committees consisting of two or more persons appointed by them (in which case at least one member of every sub-committee must be an Executive Committee member and all proceedings of sub-committees must be reported promptly to the Executive Committee);
- to make Standing Orders consistent with this Constitution to govern proceedings at general meetings;
- to make rules consistent with this Constitution about the Executive Committee and subcommittees.
- to make regulations consistent with this Constitution about the running of the Association (including the operation of bank accounts and the commitment of funds);
  - to resolve or establish procedures to assist the resolution of disputes within the Association.
  - to exercise any powers of the Association which are not reserved to a general meeting.
  - to adopt procedures governing complaints and conduct.

### RISK MANAGEMENT

The Trustees believe that following reserves should be held to allow necessary confidence for the continued financial stability of the Charity:

- General reserves, representing, at a minimum, six months of General Expenditure; and
- Rental reserves should be maintained to cover at least twelve months future rental costs.

## **Trustees' Annual Report**

The COVID19 outbreak and resulting lock down that came into effect in late March 2020, meant that in order to comply with Government Guidelines, and to maintain the health and well being of our employees, volunteers and clients, we had to shut the doors to our Centre. However, a Remote Working Plan was designed and developed to deliver a client focused remote support whilst the Centre was closed. The aim being to understand how our clients were coping and to provide ongoing support remotely to meet both their mental and physical health needs. Our plan was structured into short and mid-term time frames so as to be able to understand how our clients are feeling and are currently being supported, in order to design and then to deliver the most appropriate effective remote service to support our clients' specific needs.

### **SERIOUS MATTERS OR INCIDENTS**

The Trustees confirm there were no serious matters or incidents to advise the Charity Commissioners during the year.

### **VOLUNTEERS**

Volunteers make a significant contribution to the work of Walking With and the commitment and ongoing support of our volunteers throughout the year is gratefully acknowledged by the Trustees. We are indebted to this support that ensures the success of Walking With.

All volunteers are appropriately trained, supported and supervised by our Volunteer Coordinator on an ongoing basis. This post receives funding from the Big Lottery Reaching Communities Fund.

At the end of the year, our volunteers numbered 32 (2020: 32).

No monetary value is included in the accounts in relation to the unpaid services provided by volunteers

### **STATEMENT OF ACTIVITIES**

Walking With in North Tyneside supports in excess of 300 people, across 115 households in North Tyneside after being forcibly displaced from their home countries. We support people who are seeking asylum here in the UK and those who have been granted asylum and continue to live in the area as refugees. We support people seeking asylum with food, and all of our clients with clothing, household items, signposting and advocacy.

Historically, Walking With operated a drop-in service - our new Centre in Wallsend opened at the end of 2019 and was offering a drop-in food and clothes bank and advocacy, as well as an increasing number of activities through our Fit and Well project.

Our centre effectively closed in March 2020 with the first of the three Lockdowns, however, we have continued to operate as an organisation, for a limited period physically from our centre in Wallsend but mainly virtually by setting up and operating a new remote support service which aims to offer the same support, but through a totally new remote way of working. The need to offer our service remotely necessitated wholesale change to the way we interact with our clients, and to how we capture and use data in support of our clients. Our remote service has grown, seeing more clients register, and an increasing proportion of those clients in need of food support. New ways of working under ongoing social restrictions, coupled with increased demand, have led to challenges which have been met with agility, creativity and flexibility. We have recruited additional volunteers to meet the growing number of clients we are now supporting.

## Trustees' Annual Report

Some key highlights from the year include:

- **Fit and Well Project:** In a partnership with North Tyneside NHS Clinical Commissioning Group which provided funding towards a part-time Project Coordinator, an original 12 month project was extended for a further three months until 31 March 2021. The aim of the project was to improve the quality of life of clients engaging in activities, by improving physical and mental health to reduce stress and increase confidence and social interaction. The pandemic forced us to adopt a new approach to that originally planned in order to be able to comply with Lockdown requirements. Consequently, we were able to offer online activities including Everyday English, Yoga and Fitness through the provision of data through SIM cards and run by professional instructors via Zoom.
- With the Lockdown restrictions and enforced closure of our Centre, our Food Bank's normal operations had to be suspended. However, our volunteer delivery drivers were able to deliver clothes, household items, prams and bikes. In addition, with funding provided by North Tyneside Council, National Lottery and the Bernicia Foundation we have been able to supply those eligible/in hardship with food & clothing vouchers, and 73 households were in receipt of regular food deliveries of fresh fruit and vegetables: over 2000 grocery deliveries were made!
- Our Chief Executive worked with Save The Children to enable them to directly fund families identified as needing financial assistance.
- Continued receipt of bicycle and scooter donations, which were refurbished where necessary, and provided to our service users.
- Regular and ongoing client contact and support by phone with dedicated Volunteer Contacts that are assigned specific families to support. New client referrals are registered, signposted and allocated to a dedicated Volunteer for support.
- In the run up to Christmas, we distributed gifts to our clients. The gifts were provided by a number of organisations (including funders, schools and church groups) and also from individuals. We were able to compile gift bags with toys relevant to age and gender of children for delivery to 79 families.
- Replacing our annual Christmas Community Lunch we held a Christmas Zoom Party with sing-a-long carols and games.
- We have enjoyed ongoing support from Whitley Bay Rotary Club and received food donations during the year and in celebration of Easter approximately 200 Easter Eggs were donated for us to pass onto our clients.
- Our funded Volunteer Coordinator continued into their second year. They faced increased challenges brought on with the pandemic including remote working, communication and the coordination of remote client support and grocery deliveries in addition to ongoing recruitment, training and support of our Volunteer Team. Regular coffee and cake Zoom meetings were scheduled for staff and volunteers to ensure that our team weren't overwhelmed or overlooked due to the challenging environment we found ourselves in.
- Remote working has highlighted even more markedly the need for an improved administration system as we have used largely remote communication with the client group to capture information and we anticipate that this will only increase in the future. Therefore, the requirement for a robust administration system is even more acute. The National Lottery Community Fund has provided funding towards a part time dedicated Administrator. The successful candidate joined our team in March 2021. This will free up our client facing team of staff and volunteers from the time consuming admin process, and, will allow us to provide a better, more targeted service for our client group as well as making the organisation considerably more efficient and able to respond to the demands of robust record keeping.

We would like to take this opportunity to send a big thank you to all of our supporters: individuals, churches, schools, local businesses, community and neighbourhood groups for sending one-off donations and/or regular donations.

All of our staff and volunteers without whom we would be unable to function as we do.

Thanks also to our funders, who have generously supported our work during the year:

Benicia Foundation  
Greggs Foundation  
Hadrian Trust  
John Bell  
NHS Clinical Commissioning Group  
North Tyneside Council  
Sir James Knott  
The Squires Foundation  
The National Lottery Community Fund

## Trustees' Annual Report

### TRUSTEES RESPONSIBILITY & STATEMENT

The Trustees' are responsible for preparing the Trustees' report and the financial statements in accordance with applicable Law and United Kingdom accounting standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to Charities in England and Wales requires the Trustees' to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources for the Charity for that period. In preparing the financial statements the Trustees' are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees' are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 1993, the Charity (Accounts and Reports) regulations 2008 and the requirements of the Charity's governing document. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of Fraud and other irregularities.

This report was approved by the Trustees on 24.6.21 .....and signed on their behalf by:

A handwritten signature in dark ink, appearing to be 'DL' followed by a flourish, is written above a horizontal line.

## INDEPENDENT EXAMINER'S REPORT

**Report to the  
trustees of**

**Walking With in North Tyneside**

**On accounts for  
the year ended**

**31 March 2021**

**Charity no 1166123**

**Set out on pages**

**8 to 12**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021

**Responsibilities  
and basis of  
report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

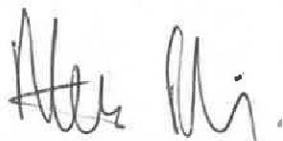
**Independent  
examiner's  
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**



**Date:**

17/06/2021

**Name:** Mr Alexander Robinson FCCA

**Address:** Essell Accountants Ltd  
29 Howard Street  
North Shields  
Tyne and Wear  
NE30 1AR

## Walking With in North Tyneside

### Statement of Financial Activities For The Year Ended 31 March 2021

		Unrestricted Funds 2021	Restricted Funds 2021	Total Funds 2021 £	Total Funds 2020 £
<b>Receipts</b>					
Grants	3	0	118,052	118,052	30,880
Donations		17,418	390	17,808	17,350
Other Income		1,361	86	1,447	1,972
Transfer between Funds		7	(7)	0	0
<b>Total Receipts</b>		<b>18,787</b>	<b>118,521</b>	<b>137,307</b>	<b>50,202</b>
<b>Payments</b>					
Salaries	4	2,193	46,138	48,332	29,981
Activity Costs		4	5,118	5,122	100
Premises Expense		0	6,409	6,409	8,742
Travel & Entertainment		12	292	304	1,093
Telephone & Internet		0	1,953	1,953	1,405
Post, Stationery & IT		0	2,177	2,177	258
Accountancy	5	(300)	650	350	290
Insurance		0	360	360	718
Resources		125	54,778	54,903	4,296
Training		0	20	20	0
Refreshments		0	0	0	200
Professional Fees		0	1,762	1,762	457
Premises Expense - Utilities		0	2,376	2,376	799
Office Equipment, Fixtures & Fittings		211	552	763	3624
Computers		0	0	0	4281
<b>Total Payments</b>		<b>2,245</b>	<b>122,584</b>	<b>124,829</b>	<b>56,244</b>
<b>Net Movement in Funds</b>		<b>16,541</b>	<b>(4,064)</b>	<b>12,478</b>	<b>(6,041)</b>
<b>Cash Funds at 1 April</b>		<b>4,428</b>	<b>34,935</b>	<b>39,363</b>	<b>45,404</b>
<b>Cash Funds at 31 March</b>		<b>20,969</b>	<b>30,871</b>	<b>51,840</b>	<b>39,363</b>



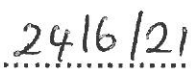
# Walking With in North Tyneside

## Balance Sheet For The Year Ended 31 March 2021

		2021 £	2020 £
	Notes		
<b>Current Assets</b>			
Cash at Bank & in Hand		105,993	78,792
Debtors	6	10,608	4,535
<b>Total Cash Balances</b>		<u>116,601</u>	<u>83,327</u>
 <b>Creditors: amounts falling due within one year</b>	 7	 56,675	 31,730
 <b>Net Current Assets</b>		 59,926	 51,597
 <b>Creditors: amounts falling due after one year</b>	 7	 8,087	 12,234
 <b>Net Assets at 31 March</b>		 <u>51,840</u>	 <u>39,363</u>
<b>Represented By:</b>			
Restricted Funds	8	30,870	34,935
Unrestricted Funds		20,969	4,428
		<u>51,840</u>	<u>39,363</u>

Signed  Position 

Signed  Position 

Date 

**Notes to the accounts**

**1. Basis of Preparation**

**Basis of Accounting**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011

**2. Accounting Policies**

**INCOME**

**Recognition of income**

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

**Offsetting**

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

**Grants and donations**

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).

**Tax reclaims on donations and gifts**

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

**Volunteer help**

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

**EXPENDITURE**

**Liability recognition**

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

**Redundancy cost**

The charity made no redundancy payments during the reporting period.

**Pension Cost**

The charity operates a defined contributions plan for the benefit of its employees. Contributions are expensed as they become payable

**Tangible fixed assets for use by charity**

These are capitalised if they can be used for more than one year, and cost at least £1,000 and are valued at cost

**Fund Accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds are unrestricted funds that have been set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

**Short term debtors and creditors**

Debtors and creditors with no interest rate which are receivable or payable within one year are recorded at transaction price. Any loss arising from impairment are recognised immediately in profit and loss.

**Cash and cash equivalents**

Cash and cash equivalents comprises cash in hand and current balances with banks or other institutions, which are readily convertible to known amounts of cash which are subject to insignificant risk of change in value.

## Walking With in North Tyneside

### Notes to the accounts

#### 3. Analysis of Income

Analysis of Income	Restricted	2021 Unrestricted	Total	2020 Total
Donations and gifts	390	17,418	17,808	17,350
Gift Aid	86	1,361	1,447	1,972
Grants	118,052	-	118,052	30,880
Transfer between Funds	(7)	7	-	-
	<b>118,521</b>	<b>18,786</b>	<b>137,307</b>	<b>50,202</b>
			-	0

All income in the prior year was unrestricted except for the grant receipts totalling £30,880  
£31,000 was received from North Tyneside Council in emergency Covid Funding to provide food and clothing to our clients during the pandemic (2020: Nil)

#### 4. Trustees and Staff

Total Staff Costs for the year:

	2021	2020
Salaries and wages	47,484	29,460
Social security costs	-	-
Pension costs (defined contribution scheme)	847	522
Total Staff Costs	<b>48,332</b>	<b>29,981</b>
	0	

The trustees neither received nor waived any remuneration during the year (202: £Nil).

The total amount of employee benefits received by key management personnel is £Nil (2020: £Nil). The Charity considers its key management personnel to be the Chief Executive. The remuneration for the Chief Executive during the year was £23,594 (2020: £23,360)

Funding received for employee payroll costs are used firstly to settle the salary costs of the employee for which the role was received. The expense associated with the employer pension scheme contributions are then settled from the remaining restricted income available for the period in question. Any unfunded liability is then settled from the General Fund. In the year, unfunded pension contributions totalled £327 (2020: £174)

Average Headcount in the Year:	2021	2020
Charitable Activities	3	2
	<b>3</b>	<b>2</b>

#### 5. Costs of financial services

The cost for the Independent Examination for the financial period will be £350. (2020: £300)

#### 6. Debtors and Prepayments

	2021	2020
Analysis of Debtors		
Prepayments	10,608	4,535
Total Debtors	<b>10,608</b>	<b>4,535</b>

#### 7. Creditors & Accruals

	Amounts falling due within one year		Amounts falling after more than one year	
	2021	2020	2021	2020
Analysis of Creditors				
Payments received on account for contracts or performance-related grants	53,229	30,413	8,087	12,234
Accruals and deferred income	2,607	391	-	-
Taxation and social security	839	925	-	-
	<b>56,675</b>	<b>31,730</b>	<b>8,087</b>	<b>12,234</b>
	-			

## Walking With in North Tyneside

### Notes to the accounts

The following grants have been deferred in order to match expense with income:

	Amounts falling due within one year		Amounts falling after more than one year	
	2021	2020	2021	2020
<b>Payments received on account for contracts or performance-related grants</b>				
Sir James Knott (C Exec Salary)	981	934	1,880	2,950
Squires Foundation (C Exec Salary)	1,134	1,082	2,171	3,418
Community Foundation (C Exec Salary)	1,999	1,857	3,827	5,866
National Lottery Community Fund Volunteer Project	7,500	7,500		
NHS - CCG	21,784	18,040		
National Lottery Community Fund Administrator Post	8,708	-		
Greggs Foundation	7,622	-		
John Bell	2,500		208	
Hadrian Trust	1,000	1,000		
	<b>53,229</b>	<b>30,413</b>	<b>8,087</b>	<b>12,234</b>
	0	-	0	0

### 8. Restricted Funds balance at 31 March 2021

	Balance at April 2020	Income	Expenditure	Transfers	Balance at March 2021
Publicity Awareness	145		(110)		35
Cooking Group	355				355
Community Foundation Coronavirus Support	-	9,840	(9,840)		0
Project Manager	-	4,114	(4,114)		0
Rent	15,753		(1,150)		14,602
Hardship	311	288	(223)		376
Food & Household items bank	2,238	188	(2,320)		107
Prevent	615				615
Bemicia Foundation	0	1,250	(1,250)		0
Community Foundation - Syrian	201				201
Community Foundation - Syrian 2017	497				497
North Tyneside Council - Syrian Project	4,555				4,555
Community Foundation - Sewing Group	92		(88)	(4)	0
John Bell Safeguarding	-	2,292	(1,957)		334
North Tyneside Council - Emergency Assistance Covid	-	31,000	(30,997)	(3)	0
New Premises	4,941		(532)		4,409
A4A New premises	4,790		(2,414)		2,375
National Lottery Community Administrator Funding	-	792	(792)		0
Newcastle Building Society	441				442
NHS - CCG	0	23,487	(23,087)		400
National Lottery Community Volunteer Fund	-	30,000	(30,000)		0
National Lottery Coronavirus Support	-	9,900	(9,900)		0
Greggs Foundation	-	5,378	(3,810)		1,568
<b>Total Restricted Funds c/fwd to 2021-22</b>	<b>34,935</b>	<b>118,528</b>	<b>(122,584)</b>	<b>(7)</b>	<b>30,870</b>
	0	-	0	-	0