



Trustees' Annual Report

for the period 1st August 2024 to 31st July 2025

Section A – Reference and administration details

Charity name: Warwickshire French Complementary School

Other names the Charity is known by: La petite école de Marianne

Registered Charity Number 1166105

Charity principal address: 10 Lutterworth Road CV230QE Pailton

Name of Charity trustees for the period:

Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee
Claire Ceruti	Treasurer	From 28th Sept 2019	Re-Appointed by members at General Assembly Meeting on 17th Oct 2024
Benjamin Qader	Board Member	From 24th Sept 2020	Re-Appointed by members at General Assembly Meeting on 17th Oct 2024
Gildas Delbeke	Secretary	From 24th Sept 2020	Re-Appointed by members at General Assembly Meeting on 17th Oct 2024
Clement Monin	Chair	From 24th Sept 2020	Re-Appointed by members at General Assembly Meeting on 17th Oct 2024
Carole Salvan	Board Member	From Oct 2022	Retired on 17 th Oct 2024
Alexandra Nicolier	Board Member	From 17th Oct 2024	Appointed by members at General Assembly Meeting on 17 th Oct 2024
Philippe Blanchard	Board Member	From 17th Oct 2024	Appointed by members at General Assembly Meeting on 17 th Oct 2024

Section B - Structure, Governance and Management

Type of governing document: Constitution

Type of charitable organisation: CIO

Trustee selection method: Elected by members during AGM meetings

Additional governance issues:

All Trustees give their time on a voluntary basis and receive no remuneration or benefit of any kind. All trustees are appointed for a term of three years by a resolution passed at the annual General Meeting. New trustees are being inducted by the existing Committee members.

A Child Protection Policy is in place.

A School Coordinator consultant is contracted to support the organisation day to day management.

DBS checks are obtained for Trustees, School coordinator, receptionist, Teachers, teaching assistants and volunteers.

La petite école de Marianne (Warwickshire French Complementary School) has renewed its membership to "Association Parapluie FLAM" (Registered Charity number 1156089) which provides training and guidance to the Charity and supports collaborations with other similar Saturday French complementary schools in the UK.

Section C - Objectives and activities

The objectives of La petite école de Marianne (Warwickshire French Complementary School) are to enable French speaking children living in Warwickshire, to use and keep developing their linguistic capabilities as well as their affinity with and knowledge of French culture in an extracurricular environment.

The children are able to complement their education, received during the week in traditional English school settings, by following a structured curriculum inspired by and based on the learning objectives established by the French Education Ministry (Education Nationale).

The school is aimed at children aged 4-5 to about 14 years old.

The CIO also aims to be a meeting point and sharing environment for French speaking families through the provision of various activities, such as:

- A toddler group for children under 4-5 years old
- A Library
- Parties, cultural and gastronomical events throughout the year

Section D – Achievement and performance

August 2024-July 2025 was our ninth year of existence as a charity organisation providing education services.

We have used the premises of Cubbington C of E Primary School, Church Hill, Cubbington Warwickshire, CV32 7JY.

We are pleased to report the following:

- In September 2024, we had 8 classes for children aged 4 to 15 years old held in classrooms on Saturday mornings for 2.5 hours at the exception of the toddler group which were 2 sessions of 35 min each for two distinct groups.
- 98 children were registered in the classes in September 2024 and 30 children we registered into the toddler group.

The classes were focusing on helping the students develop their French speaking, listening, reading and writing skills. We had a new Teaching Coordinator consultant amongst the teachers whose role was to make sure that the course content was consistent across the classes and that the teachers received the support they needed.
- The playgroup, called « La Ronde des Mots », had up to 30 children aged 0 to 4-year-old registered throughout the year. On Saturday mornings between 9.40 and 10.15am and 10.35 to 11.10am an animator consultant offered two 35 minutes sessions where children and their parents could hear stories, sing and do some craft activities in French.
- In order to promote social interaction with our members, we have offered every Saturday:
 - A coffee corner with cakes and hot drinks, animated by volunteers members
 - A library service where members can borrow books every Saturday.
- On top of this, we have organised some social event throughout the year, as follows:
 - The pupils crafted 90 Wishes Cards to be sent to elderly people living alone in care homes for Christmas.
 - A Christmas Craft Fair (members selling their creations) on 30th November 2024.
 - A Christmas show led by school children, featuring songs and short plays on 14th December 2024.
 - A Galette des Rois Take Away Operation on 18th and 25th January 2025.
 - A "Raclette" lunch at the village hall of Bubbenhall with 65 participants on 1st February 2025
 - A Social Games Exchange Fair combined with a Crêpes (Chandeleur) tasting on 8th February 2025
 - A Bake-Off Competition for adults and Children on 22nd March
 - A Book Exchange Fair enlivened by a live performance by one of our musician members, on 5th July 2025
 - An in-class exhibition showcasing the children's work produced throughout the year, on the last school day, 12th July.

Section E – Financial review

The Charity's overheads such as the consulting-teachers' fees, the rental cost of premises, insurance and general management fees (telephone, internet, training sessions, seminars etc.) are being funded by the membership fees paid annually by the members and the tuition fees paid by the students. Every year, the school fees are determined at the lowest possible level required to maintain operational expenditures.

To cover the purchase of equipment, books, school supplies and to fund any other project, the Charity usually raises funds through some fundraising activities (e.g. book exchange event).

This year no grant were applied for, however thanks to previous year grants we have managed to keep financial support for families in need via reduced fees for them. This year two families benefited from this.

Section F – Declaration

The trustees declare that they have approved the trustees' report above

Signed on the behalf of the Charity's trustees

Signature:



Full name: Clement Monin

Position: Chair

Date: 6th October 2025

LA PETITE ECOLE DE MARIANNE

LA PETITE ECOLE DE MARIANNE

INCOME & EXPENDITURE ACCOUNTS

12 months to 31st July 2025

12 months to 31st July 2024

2025	
£	£

2024	
£	£

OPENING BANK / CASH

58,620.23

56,553.00

INCOME

Membership Fees

Frais-de-scolaire

49,987.00

45,759.00

Playgroup

4,123.30

2,572.15

Library Use

170.00

160.00

Pre-adhesion

1,395.00

1,461.00

Other Income

1,848.64

1,440.88

Fees

57,523.94

51,393.03

Miscellaneous Income -

Grants

-

-

Activity Income

735.00

1,086.95

Bank Interest on savings account

-

253.57

Donations

15.00

-

Total

750.00

1,340.52

TOTAL MISCELLANEOUS INCOME

750.00

1,340.52

TOTAL INCOME

58,273.94

52,733.55

EXPENDITURE

Staffing Costs

36,256.79

37,764.00

Classroom Purchases

194.51

103.91

Equipment

114.37

116.32

General Purchases

291.45

212.76

Playgroup Purchases

69.43

145.44

Activity Costs

714.52

833.69

Gifts

268.24

51.30

Event & Fundraising Purchases

446.64

465.54

Advertising

76.68

177.47

Printing Postage & Stationery

1,016.46

1,475.15

Telephone Costs

446.24

404.88

Bank Chgs

21.16

66.07

Rent

9,120.00

7,980.00

Insurance

403.12

365.60

Independent Examiners Fees

280.00

228.00

Subscriptions

97.87

90.19

Software

90.00

Office Equipment

-

Training courses

297.00

248.48

DBS Checks

293.65

157.60

Staff Entertaining

-

60.00

Total Expenditure

50,498.13

50,946.40

Surplus/(Deficit)

66,396.04

58,340.15

CLOSING BANK + CASH BALANCES

66,396.04

58,620.23

INDEPENDENT EXAMINER REPORT

I have carried out an Independent Examination of the above Income & Expenditure Account and confirm that it is in agreement with the accounting records of the school. In common with organisations of this size I have relied on supporting records and statements and explanations given to me by the officers of the school for verification.

Independent Examiner: Byron McGarr, FCCA

Member No.1403820

LA PETITE ECOLE DE MARIANNE
INCOME & EXPENDITURE ACCOUNT YEAR TO 31st JULY 2024

	2025	2024
INCOME		
Fees	57,523.94	51,393.03
Miscellaneous Income -		
Grants and other Income	750.00	1,086.95
Bank Interest on savings account	-	253.57
Total	58,273.94	52,733.55
Fund raising Profits		
TOTAL	58,273.94	52,733.55
TOTAL INCOME	58,273.94	52,733.55
LA PETITE ECOLE DE MARIANNE	2024	2023
INCOME & EXPENDITURE ACCOUNT YEAR TO 31st JULY 2024	£	£
EXPENDITURE		
Staffing Costs	36,256.79	37,764.00
Classroom Purchases	194.51	103.91
Equipment	114.37	116.32
General Purchases	291.45	212.76
Playgroup Purchases	69.43	145.44
Activity Costs	714.52	833.69
Gifts	268.24	51.30
Event & Fundraising Purchases	446.64	465.54
Advertising	76.68	177.47
Printing Postage & Stationery	1,016.46	1,475.15
Telephone Costs	446.24	404.88
Bank Chgs	21.16	66.07
Rent	9,120.00	7,980.00
Insurance	403.12	365.60
Independant Examiners Fees	280.00	228.00
Subscriptions	97.87	90.19
Software - Zoom fees	90.00	-
Office Equipment	-	-
Training courses	297.00	248.48
DBS Checks	293.65	157.60
Staff Entertaining	-	-
TOTAL EXPENSES	50,498.13	50,886.40
TRADING SURPLUS/(DEFICIT)	7,775.81	1,847.15