



Trustees' Annual Report for the period 1st August 2022 to 31st July 2023

Section A – Reference and administration details

Charity name: Warwickshire French Complementary School

Other names the Charity is known by: La petite école de Marianne

Registered Charity Number 1166105

Charity principal address: 10 Lutterworth Road CV230QE Pailton

Name of Charity trustees for the period:

Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee
Claire Ceruti	Vice-treasurer Treasurer	From Oct 2022	Re-Appointed by members at General Assembly Meeting on 14 th Oct 2022
Benjamin Qader	Vice-Chair	From Oct 2022	Re-Appointed by members at General Assembly Meeting on 14 th Oct 2022
Carole Salvan	Secretary and Vice Treasurer	From Oct 2022	Appointed by members at General Assembly Meeting on 14 th Oct 2022
Gildas Delbeke	Secretary	From Oct 2022	Re-Appointed by members at General Assembly Meeting on 14 th Oct 2022
Clement Monin	Chair	From Oct 2022	Re-Appointed by members at General Assembly Meeting on 14 th Oct 2022

Section B - Structure, Governance and Management

Type of governing document: Constitution

Type of charitable organisation: CIO

Trustee selection method: Elected by members during AGM meetings

Additional governance issues:

All Trustees give their time on a voluntary basis and receive no remuneration or benefit of any kind. All trustees are appointed for a term of three years by a resolution passed at the annual General Meeting. New trustees are being inducted by the existing Committee members.

A Child Protection Policy is in place.

An Office Manager consultant has been contracted to support the organization day to day management on 7th September 2022.

DBS checks are obtained for Trustees, Teachers, teaching assistants and volunteers.

La petite école de Marianne (Warwickshire French Complementary School) has renewed its membership to "Association Parapluie FLAM" (Registered Charity number 1156089) which provides training and guidance to the Charity and supports collaborations with other similar Saturday French complementary schools in the UK.

Section C - Objectives and activities

The objectives of La petite école de Marianne (Warwickshire French Complementary School) are to enable French speaking children living in Warwickshire, to use and keep developing their linguistic capabilities as well as their affinity with and knowledge of French culture in an extracurricular environment.

The children are able to complement their education, received during the week in traditional English school settings, by following a structured curriculum inspired by and based on the learning objectives established by the French Education Ministry (Education Nationale).

The school is aimed at children aged 4 to about 14 years old.

The CIO also aims to be a meeting point and sharing environment for French speaking families through the provision of various activities, such as:

- A toddler group for children under 4 years old
- A Library
- Parties, cultural and gastronomical events throughout the year

Section D – Achievement and performance

August 2022-July 2023 was our seventh year of existence as charity organization providing education services.

This year was the first year without COVID restriction since the pandemic and we could use the premises of Cubbington C of E Primary School, Church Hill, Cubbington Warwickshire ,CV32 7JY in full.

We were able to follow activities normally and are pleased to report the following:

- In September 2022, we had 6 classes for children aged 4 to 15 years old held in classrooms on Saturday mornings for 2.5 hours at the exception of the toddler group which were 2 sessions of 35 min each for two distinct groups. This was then extended to 7 classes in November.
- 96 children were registered in the classes throughout the school year and 20 children for the toddler group.
The classes were focusing on helping the students develop their French speaking, listening, reading and writing skills. We had a Teaching Coordinator consultant amongst the teachers whose role was to make sure that the course content was consistent across the classes and that the teachers received the support they needed. The same Teaching coordinator in place at the end of last year followed through to this year.
- The playgroup, called « La Ronde des Mots », had up to 20 children aged 0 to 4-year-old registered throughout the year. On Saturday mornings between 9.35 and 10.10am and 10.25 to 11am an animator consultant offered one 30 minutes session where children and their parents could hear stories, sing and do some craft activities in French.
- During the year COVID restriction were all lifted and we have been able to re-open the library and then later the "coffee corner" in full.
- In order to promote social interaction with our members, we have offered entertainment and created an exchange area. Throughout the year, we have organised several social events as follows:
 - As mentioned above we have reopened the library and the coffee corner in full.
 - A Christmas party, with children songs in December
 - A "raclette" lunch at the village hall of Bubbenhall with 72 participants (38 adults and 34 children)
 - A book exchange event in May. It helped renew the book collection at the library
 - A family picnic which was eventually cancelled due weather conditions in May
 - An in-class exhibition of work done through the year by the children
 - The pupils crafted 90 christmas card to be sent to lone old people in care homes.

Section E – Financial review

The Charity's overheads such as the consulting-teachers' fees, the rental cost of premises, insurance and general management fees (telephone, internet, training sessions, seminars etc.) are being funded by the membership fees paid annually by the members and the tuition fees paid by the students. Every year, the school fees are determined at the lowest possible level required to maintain operational expenditures.

This year we were pleased, to report an increase of 20 children and 7 members.

To cover the purchase of equipment, books, school supplies and to fund any other project, the Charity usually raises funds through some fundraising activities (e.g. book exchange event).

This year no grant were applied however we received an exceptional subsidy from AEFE organism of 6542 GBP to help with the COVID recovery. This allowed to provide specific contribution for families (2 in total) in need which otherwise would have withdrawn their children from the organization. It also allowed for the financial coverage of all the students work booklet from 805.80GBP to the end of the year.

Section F – Declaration

The trustees declare that they have approved the trustees' report above

Signed on the behalf of the Charity's trustees

Signature:



Full name: Clement Monin

Position: Chair

Date: 1st October 2023

31/09