

TRINITY MISSION CASTLEFORD CIO

Registered Charity Number 1166064

Annual Report and Financial Statements

**For the Year Ending
31st August 2025**

TRINITY MISSION CASTLEFORD CIO

Annual Report and Financial Statements

For the year ending 31st August 2025

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TRINITY MISSION CASTLEFORD CIO

Legal and Administrative Details

CHARITY NUMBER 1166064

STATUS

The Charity is a Charitable Incorporated Organisation and is called Trinity Mission Castleford CIO. It was registered with the Charity Commission on 15th March 2016. It was established under a Constitution recognised by the Charities Act 2011

REGISTERED ADDRESS

Hope Street Bungalow
Hope Street East
Castleford
WF10 1DZ

TRUSTEES

Kate Amaral
Patricia Burgess
Valerie Brook
Sandra Cunningham (from October 2024)
Lyndsey Evans (Secretary)
Deborah Haley (until December 2024)
Stephen Hindle
Rev Naomi Kaiga (Chair)
Linda Knapper (from October 2024)
Rev Barry Owen
Linda Skelton (Treasurer)
Joanne Stainburn

BANKERS

The Co-operative Bank
PO Box 250 Delf House
Skelmersdale
WN8 6WT

INDEPENDENT EXAMINER

Joanne Crook FCCA
Crook & Herbert Accountants
57 Whitley Spring Crescent
Ossett
WF5 0RF

TRINITY MISSION CASTLEFORD CIO

Trustees' Annual Report for 2025

The Trustees submit their Annual Report and independently examined Financial Statements for the year ending 31st August 2025.

OBJECTS

The objects of Trinity Mission are:

- The prevention and relief of poverty for the public benefit in Castleford and in particular the relief of those in need in Castleford, by reason of homelessness or financial hardship, through the provision of food, clothing and information, advice, and guidance.
- The advancement of citizenship and community development (including urban regeneration), and the promotion of civic responsibility and volunteering for the public benefit in Castleford.
- The advancement of health for the public benefit in Castleford by means of support for those who are marginalised or socially isolated, by - for example - their age or because of the challenges they face as a result of living with a disability or a mental illness.

GOVERNANCE

The Trustees are members of the Management Team which oversees the achievement of the above Objects. We are aided in this by a team of volunteers, one full time and two part time members of staff. We also have strong support from the Methodist Circuit and District.

TRUSTEES

Ex-officio

The superintendent minister for the time being of the Aire and Calder Methodist Circuit or its successors, the chair of the church council for the time being of Trinity Methodist Church Castleford and any deacon or presbyter appointed for the time being to have particular oversight of the work of the Trinity Mission are automatically, by virtue of holding that office, a charity trustee.

Nominated Charity Trustee[s]

The church council of Trinity Methodist Church Castleford appoints up to two charity trustees for a term of 3 years.

Elected Trustees

The Annual General Meeting of the Charity appoints between three and ten charity trustees for a term of 3 years.

PUBLIC BENEFIT

The Trustees have considered the Charity Commission's advice on public benefit.

The Charity's main objective is the relief of poverty in the Castleford area. The principal activity is the provision of food and supporting those in need by the giving of advice and information to those who are marginalised or socially isolated in the community. These activities have a clear beneficial effect to those receiving the support.

RISK REVIEW

The Trustees have a duty to identify and review the risks to which the Charity is exposed and a Risk Management Policy has been drawn up using Charity Commission guidelines. Key risks are:

- The risk of having insufficient resources of funds, staff/volunteers and space to provide our services as costs continue to increase.
- The risk of a lack of expertise/time available amongst trustees to meet challenges ahead.

These issues continue to be addressed with the help of the Methodist Church and procedures put in place to help mitigate the risks.

Financial procedures are in place to minimise the risk of fraud. Safeguarding procedures are in place for the benefit of service users, staff and volunteers. Insurance provision is regularly reviewed.

RESERVE POLICY

The Trustees aim to build up sufficient reserves of unrestricted funds to enable us to continue with the work of the Mission, including employment of one full time and two part time members of staff, if we experience any short term gaps in securing funding. Our reserves policy requires us to keep an amount in reserves to cover general running costs for a period of 3 months, plus amounts to cover redundancy payments and unforeseen renewal/replacement of equipment.

REVIEW OF ACTIVITIES

The Mission continues to open for three sessions every week – Tuesday and Wednesday lunchtimes, when guests can obtain food parcels and have a hot meal, and Monday evenings where they can enjoy coffee/tea and a chat. Our Senior Support Co-ordinator is available for advice and support outside of session times.

The number of meals and food parcels provided to our guests is very similar to last year – and appears to be stabilising after an increase post-Covid and the cost of living crisis.

Mark, our Senior Support Co-ordinator, helps around 25-35 people per week with issues such as debt, homelessness, health, mental health and general guidance. He helps them with form-filling in and telephone calls, and liaising with benefits and other agencies. Mark often supports our guests at external appointments such as tribunals, job centres, hospitals and housing associations.

Stephanie, our Services Manager, manages a team of volunteers to provide the Food Bank and hot meal services to our guests. In January 2025 we welcomed Debbie as a member of staff, to supervise the Food Bank. This has helped us to run the food bank in a more cost-effective way, and it has also given Stephanie more time to strengthen the volunteer team. As well as adding to the skills and number of our regular volunteers, we have also welcomed volunteer teams from local businesses, further strengthening our ties with the community.

We continue to work with outside agencies to increase the services that we offer to our guests. NHS Spectrum health nurses, Riverside Housing, BHA (a charity specialising in sexual health), and St James' "Liver Buddies" regularly attend our open sessions. Every week Bevan Healthcare bring their van to the Mission to provide first aid, including wound dressing, and urgent triage for GP appointments. Several of our guests have also received free sight tests and glasses from Specsavers *this year*.

In August we held a fundraising event – "A mile in their shoes" – which was a sponsored walk by a team of staff, trustees and volunteers. This is the first event of this kind that we have undertaken and we were very pleased with the support we received, particularly from the Methodist churches within our Circuit.

We look forward to another year serving our guests and fulfilling our charitable objectives in the best ways that we can.

ACHIEVEMENTS AND PERFORMANCE

During the past 12 months Trinity Mission has provided:

- 4136 food parcels
- 6820 meals
- Approximately 1400 one-to-one meetings with our Senior Support Co-ordinator
- Over 150 sessions where guests can enjoy warm space and social interaction
- Clothing and household items as required by our guests

Our guests have benefitted not only from this physical provision of services, but also from help with their mental wellbeing. Whilst it is difficult to measure such achievements, we are never more satisfied than when we can help our guests towards a more stable lifestyle.

FINANCIAL REVIEW

The Mission has had another successful year in obtaining grant funding to cover our activities. Our main grant funders continue to be the Aire and Calder Methodist Circuit and the Yorkshire West Methodist District.

We have also received continued funding for the food bank from the WMDC Household Support Fund and WDH Foodbank fund, the Coalfields Regeneration Trust and Asda Foundation.

In total, we have received £72,150 in grant funding, broken down as follows:

Grant provider	Amount
Yorkshire West Methodist District	£ 34,000
Aire & Calder Methodist Circuit	£ 30,000
WMDC Household Support Fund	£ 3,750
Coalfields Regeneration Trust	£ 2,000
WDH Foodbank Fund	£ 1,800
<i>Asda Foundation</i>	<i>£ 600</i>

We are also grateful to local companies, churches and individuals who have supported us with regular donations through the year.

Our total expenditure of £87,845 exceeded our total income of £82,007, leaving a deficit of £5,838. However, a surplus of £6,574 was brought forward from 2023/24, still leaving us with sufficient funds to meet our reserves requirement.

Compared to 2023/24, income has reduced by 3.5% and expenditure increased by 12%.

We commit to increasing staff salaries each year in January by the same percentage increase as the National Living Wage. This year the increase was 5%. Our staff costs also increased due to the additional part time member of staff. Trinity Methodist Church provides us an annexed building rent-free, but we pay hourly rent to them for use of their kitchen and dining space when we are open for meals. The hourly rate increased considerably during the past year but will remain stable for 2025/26. Other costs have remained similar to 2023/24 and we are particularly pleased that Food Bank costs have reduced slightly following several years of increases.

We start the new financial year having secured increased funding from both the Methodist Circuit and District. However, there will still be a funding gap to be met, and we will continue to apply to external grant providers.

TRINITY MISSION CASTLEFORD CIO

Receipts and Payments Account for the year ending 31st August 2025

Trinity Mission CIO

Statement of Financial Activity

For the year ending 31st August 2025

		<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
		<u>Funds</u>	<u>Funds</u>	<u>2024/25</u>	<u>2023/24</u>
				<u>£</u>	<u>£</u>
<u>Income</u>	Grants	64,600	7,550	72,150	74,800
	Donations - Organisations	2,322	-	2,322	3,940
	Donations - Individuals	2,509	-	2,509	2,529
	Fund Raising	2,632	-	2,632	1,023
	Gift Aid reclaimed	468	-	468	377
	Interest	1,926	-	1,926	2,356
	TOTAL INCOME	74,457	7,550	82,007	85,025
<u>Expenditure</u>	Staff Salaries	51,052	700	51,752	46,565
	Staff Expenses	374	-	374	569
	Total Staff Costs	51,426	700	52,126	47,134
	Sessions	1,705	-	1,705	1,739
	Food Store	6,534	7,483	14,017	15,629
	Rent/services paid to Church	15,450	800	16,250	10,265
	Utilities	2,116	-	2,116	2,074
	Maintenance/Cleaning	243	-	243	247
	Travel	28	-	28	75
	Stationery/Office expenses	102	-	102	133
	Insurance	728	-	728	728
	Equipment/Security	321	-	321	221
	Misc. expenditure	209	-	209	206
	Total Other Expenses	27,436	8,283	35,719	31,317
	TOTAL EXPENDITURE	78,862	8,983	87,845	78,451
<u>Excess of Income over Expenditure</u>		-4,405	-1,433	-5,838	6,574
Cash at bank/in hand at 31st August 2024		41,943	1,957	43,900	43,900
Cash at bank/in hand at 31st August 2025		37,538	524	38,062	

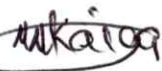
TRINITY MISSION CASTLEFORD CIO

Statement of Assets and Liabilities for the year ending 31st August 2025

<u>Cash funds</u>	Deposit account	29,536	524	30,060
	Bank Balance	7,820	-	7,820
	Petty cash	182	-	182
	Total	37,538	524	38,062
<u>Other Assets</u>	Income tax to be recovered	559		
	PayPal giving account	134		
<u>Liabilities</u>	Rent due to Trinity Methodist	1,300		
	Payroll/Pension Liabilities	747		

Approved by the Trustees and signed on their behalf by:

Rev Naomi Kaiga
Chair of Trustees



Date: 4/10/25

INDEPENDENT EXAMINER'S REPORT

I report to the trustees on my examination of the accounts of the Trinity Mission Castleford CIO for the year ended 31 August 2025.

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Joanne Crook FCCA



Crook & Herbert Accountants
57 Whitley Spring Crescent
Ossett
WF5 0RF

4/10/25

Date