

TRINITY MISSION CASTLEFORD CIO

Registered Charity Number 1166064

Annual Report and Financial Statements

**For the Year Ending
31st August 2023**

TRINITY MISSION CASTLEFORD CIO

Annual Report and Financial Statements

For the year ending 31st August 2023

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TRINITY MISSION CASTLEFORD CIO

Legal and Administrative Details

CHARITY NUMBER 1166064

STATUS

The Charity is a Charitable Incorporated Organisation and is called Trinity Mission Castleford CIO. It was registered with the Charity Commission on 15th March 2016. It was established under a Constitution recognised by the Charities Act 2011

REGISTERED ADDRESS

Hope Street Bungalow
Hope Street East
Castleford
WF10 1DZ

TRUSTEES

Patricia Burgess
Valerie Brook
Patricia Draper
Lyndsey Evans (Secretary)
Deborah Haley
Stephen Hindle
Rev Naomi Kaiga (Chair)
Rev Barry Owen
Linda Skelton (Treasurer)
Anthony Wallis
Diane Whelan

BANKERS

The Co-operative Bank
PO Box 250 Delf House
Skelmersdale
SN8 6WT

INDEPENDENT EXAMINER

Sara Haigh FCCA
Kelvin Burke & Co Accountants
81a Stanley Road
Wakefield
WF1 4LH

TRINITY MISSION CASTLEFORD CIO

Trustees' Annual Report for 2023

The Trustees submit their Annual Report and independently examined Financial Statements for the year ending 31st August 2023.

OBJECTS

The objects of Trinity Mission are:

- The prevention and relief of poverty for the public benefit in Castleford and in particular the relief of those in need in Castleford, by reason of homelessness or financial hardship, through the provision of food, clothing and information, advice, and guidance.
- The advancement of citizenship and community development (including urban regeneration), and the promotion of civic responsibility and volunteering for the public benefit in Castleford.
- The advancement of health for the public benefit in Castleford by means of support for those who are marginalised or socially isolated, by - for example - their age or because of the challenges they face as a result of living with a disability or a mental illness.

GOVERNANCE

The Trustees are members of the Management Team which oversees the achievement of the above Objects. We are aided in this by a team of volunteers, one full time and one part time member of staff. We also have strong support from the Methodist Circuit and District.

TRUSTEES

Ex-officio

The superintendent minister for the time being of the Aire and Calder Methodist Circuit or its successors, the chair of the church council for the time being of Trinity Methodist Church Castleford and any deacon or presbyter appointed for the time being to have particular oversight of the work of the Trinity Mission are automatically, by virtue of holding that office, a charity trustee.

Nominated Charity Trustee[s]

The church council of Trinity Methodist Church Castleford appoints up to two charity trustees for a term of 3 years.

Elected Trustees

The Annual General Meeting of the Charity appoints between three and ten charity trustees for a term of 3 years.

PUBLIC BENEFIT

The Trustees have considered the Charity Commission's advice on public benefit.

The Charity's main objective is the relief of poverty in the Castleford area. The principal activity is the provision of food and supporting those in need by the giving of advice and information to those who are marginalised or socially isolated in the community. These activities have a clear beneficial effect to those receiving the support.

RISK REVIEW

The Trustees have a duty to identify and review the risks to which the Charity is exposed. The current cost of living crisis has led to a significant increase in demand for our services over the past year. We expect this to continue into the next year. We therefore run the risk of having insufficient resources of funds, staff/volunteers and space to provide our services. We continue to address these issues with the help of the Methodist Circuit.

Financial procedures are in place to minimise the risk of fraud. Safeguarding procedures are in place for the benefit of service users, staff and volunteers. Insurance provision is regularly reviewed.

RESERVE POLICY

The Trustees aim to build up sufficient reserves of unrestricted funds to enable us to continue with the work of the Mission, including employment of one full time and one part time member of staff, if we experience any short term gaps in securing funding. Our current reserves leave us sufficient funds to continue with our current activities for approximately 4 months.

REVIEW OF ACTIVITIES

Trinity Mission celebrated its 10th Anniversary during 2022. Prior to a celebration event in October, we launched a new logo and website. We welcomed the President of the Methodist Conference, the Chair of the Yorkshire West Methodist District and the Mayor of Wakefield to our anniversary party as well as many of our guests, volunteers and members of the Methodist Circuit. The party was followed by a Circuit Service where Rev Jenny Gill, a founder of the Mission, was the guest speaker.

We believe the Anniversary weekend to have been a great success. Primarily it was an occasion to celebrate with our guests and supporters, but also we felt it managed to further establish the profile of the Mission both within the Methodist Church and the local community.

The Mission continues to open for three sessions every week – Tuesday and Wednesday lunchtimes, when guests can obtain food parcels and have a hot meal, and Monday evenings where they can enjoy coffee/tea and a chat. Our Senior Support Co-ordinator is available for advice and support outside of session times. Demand for these services has grown considerably over the year as our guests have been impacted by the cost of living crisis. The severity of our guests' needs, since they are already living at the margins, has also increased. In particular we find more guests are suffering from mental health problems often triggered by debt and increased by the longer waiting times to access treatment from the NHS.

Mark, our Senior Support Co-ordinator, continues to support our guests with their many and various needs - helping them to find accommodation, employment and access to treatment and support. He often accompanies them to appointments and helps them with telephone calls to outside agencies.

Mark strengthened his skills this year by completing a course covering the main mental illnesses that our guests present with. The aim is to give them more support during the time it takes to signpost and sign them up to the professional help they require, and to help them access the most suitable services.

Stephanie, our Services Manager, manages a team of volunteers to provide the Food Bank and hot meal services to our guests. We are continuously grateful to our volunteers who use their various skills to welcome and provide for our guests. Stephanie has also strengthened ties with the community, obtaining support from several local organisations.

Recently we have teamed up with several local agencies which we hope will help with our guests' mental and physical health. Every Tuesday we will be hosting drop-ins by either Turning Point Talking Therapies or Turning Point Inspiring Recovery, which helps those with addiction. Every Wednesday, NHS Spectrum Community Health will have a representative at the Hope Centre and each month an STD testing and advice service will be offered.

We look forward to the challenges of the coming year as we continue to look for the best ways to serve our guests and fulfil our charitable objects.

ACHIEVEMENTS AND PERFORMANCE

During the past 12 months Trinity Mission has provided:

- 4140 food parcels
- 7193 meals
- Over 150 sessions with face-to-face support available to our guests
- Clothing and household items as required by our guests

Our guests have benefitted not only from this physical provision of services, but also from help with their mental wellbeing. Several guests have been helped with rehousing, anxiety, loneliness and addiction issues, accompanied on health visits and given help with benefit applications.

FINANCIAL REVIEW

(Note that the previous reporting period to 31st August 2022 covered over 17 months, due to a change in year end. Comparisons with the previous year are therefore difficult.)

The Mission has had a successful year in obtaining grant funding to cover our activities. Our main grant funders and the Aire and Calder Methodist Circuit and the Yorkshire West Methodist District. We have secured funding from them for 2022-23 to 2024-25 and, unlike previous years, the grant funding is unrestricted.

In total, we have received £70,854 in grant funding, broken down as follows:

Grant provider	Amount
Aire & Calder Methodist Circuit	£ 30,000
Yorkshire West Methodist District	£ 20,000
WMDC Household Support Fund	£ 9,754
Coalfields Regeneration Trust	£ 5,000
West Riding Masonic Charities	£ 2,350
WDH Foodbank Fund	£ 2,000
Nova	£ 650
Asda Foundation	£ 600
Lidl Neighbourly Fund	£ 500

We are also grateful to two local companies – PTSG and Sigma Group - who have supported us with donations of over £1,000.

Our total income of £77,005 exceeded our total expenditure of £71,794 by £5,211.

The most significant increase in expenditure was on items for the Food Store. There was an increase of more than 80% on the previous reporting period. This was a result of increased usage and increased costs of items purchased, which were not matched by a corresponding increase in donations. Fortunately, the costs were covered by grants from the Government's Household Support Fund, distributed by Wakefield MDC.

The only item of extraordinary expenditure was the purchase of storage cupboards for the kitchen area at a cost of £1,826. A grant from the West Riding Masonic Charities was received to cover this expenditure.

Whilst we are in a comfortable position to start the new financial year, we do expect costs to increase further. Our efforts to obtain both grant funding and regular donations will need to continue.

TRINITY MISSION CASTLEFORD CIO

Receipts and Payments Account for the year ending 31st August 2023

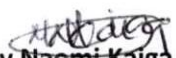
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>2021/22</u>
	<u>Funds</u>	<u>Funds</u>	<u>2022/23</u>	<u>(14/3/21 - 31/8/22)</u>
			<u>£</u>	<u>£</u>
<u>Income</u>				
Grants for Staff Costs	-	-	-	46,000
Other Income				
Grants	55,000	15,854	70,854	23,130
Donations - Organisations	2,177	-	2,177	1,796
Donations - Individuals	1,781	-	1,781	2,971
Fund Raising	852	-	852	327
Gift Aid reclaimed	562	-	562	319
Interest	779	-	779	
	<u>61,151</u>	<u>15,854</u>	<u>77,005</u>	<u>28,543</u>
TOTAL INCOME	61,151	15,854	77,005	74,543
<u>Expenditure</u>				
Staff Salaries	26,522	15,680	42,202	46,253
Staff Expenses	<u>1,557</u>	<u>-</u>	<u>1,557</u>	<u>1,771</u>
Total Staff Costs	28,079	15,680	43,759	48,024
Sessions	1,175	500	1,675	1,650
Food Store	4,989	7,382	12,371	6,866
Clothing Store	-	-	-	120
Rent/services paid to Church	7,530	-	7,530	11,820
Redevelopment expenditure	-	1,826	1,826	0
Utilities	681	1,470	2,151	2,351
Maintenance/Cleaning	381	-	381	219
Travel	15	-	15	0
Stationery/Office expenses	243	-	243	43
Insurance	728	-	728	698
Equipment/Security	342	-	342	350
Misc. expenditure	45	-	45	130
10th Anniversary expenditure	<u>-</u>	<u>728</u>	<u>728</u>	<u>272</u>
Total Other Expenses	16,129	11,906	28,035	24,519
TOTAL EXPENDITURE	44,208	27,586	71,794	72,543
<u>Excess of Income over Expenditure</u>	16,943	-11,732	5,211	2,000
Cash at bank/in hand at 31st August 2022	14,347	17,768	32,115	32,115
Cash at bank/in hand at 31st August 2023	31,290	6,036	37,326	

TRINITY MISSION CASTLEFORD CIO

Statement of Assets and Liabilities for the year ending 31st August 2023

<u>Cash funds</u>	Deposit account	24,743	6,036	30,779
	Bank Balance	6,450		6,450
	Petty cash	97	-	97
	Total	31,290	6,036	37,326
<u>Other Assets</u>	Income tax to be recovered	376		
<u>Liabilities</u>	Rent due to Trinity Methodist	710		
	HMRC Payroll Liabilities	447		

Approved by the Trustees and signed on their behalf by:


Rev Naomi Kaiga
Chair of Trustees

Date: 13/9/2023

INDEPENDENT EXAMINER'S REPORT

I report to the trustees on my examination of the accounts of the Trinity Mission Castleford CIO for the year ended 31 August 2023.

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Sara Haigh FCCA



Kelvin Burke & Co Accountants
81a Stanley Road
Wakefield
WF1 4LH

Date 13/9/23