

## Neath Foodbank

### Trustees' Annual Report for the Year Ending 31<sup>st</sup> August 2021

Charity Name : Neath Foodbank

Charity Registration No. : 1166053

Charity Address : Orchard Place Baptist Church, 26-28 Orchard Street, Neath, SA11 1DT.

#### Objectives and Activities

Neath Foodbank operates under the umbrella of the Trussell Trust and, as such, adopts its purposes and objectives (Trussell Trust Charity Registration No. 1110522). The Foodbank is situated within the Orchard Place Baptist Church.

The Foodbank's purpose is to "provide dignified, compassionate support to people in crisis; to engage with the community to provide food and additional support to local people who are without access to food, because of a lack of money."

Neath Foodbank is operated by a body of Trustees and a team of dedicated volunteers who are passionate about delivering much needed food and support to people in crisis. The Trustees come from a variety of backgrounds, and bring differing skills and experience to helping guide the Foodbank operation in an effective and efficient manner, with the aim of always being available, and able to satisfy the needs of those families and individuals in need. The Trustees are all aware of the responsibility they have, and the obligations they have to comply with Charity Commission requirements.

#### Structure, Governance and Management

Type of Governing Document : A Constitution

How the Charity is constituted : Unincorporated association

Trustee selection method: Trustees have been appointed from a variety of backgrounds, with the aim of ensuring their commitment to the Charity's aims, and that they can bring specific experience and skills to uphold the Foodbank's objectives. Trustees will serve for a period up to one year and can be re-elected at the A.G.M. A minimum of 3 trustees will serve. New Trustees are appointed by the existing Trustee body.

#### Achievements and Performance in the Year

All daily operational activities during the year have been significantly affected by the Covid-19 virus. However, the Foodbank has always been open throughout every week of the year, ensuring those in need were always able to receive their food parcels. The Orchard Place Chapel building was

The Trustees who manage the charity and who were in office during the year are:

Reverend Lynda Newman                      Chair-person

Reverend James Caddick

Reverend Ian Anderson

Peter Swindale

Arthur Potts

Mark Jones                                      Treasurer

There are no Corporate Trustees, or Trustees holding title to property belonging to the Charity.

There are no funds held as Custodian Trustees on behalf of others.

Names and addresses of other Advisors: The Trussell Trust, Unit 9, Ashfield Trading Estate, Ashfield Road, Salisbury, Wilts., SP2 7HL.

#### Declarations

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Charity's Trustees:

Signature Mark D. Jones

Full name MARK DARNEY JONES

Position: Treasurer and a Trustee

Date: 21/11/2021

Neath Food Bank

Income and Expenditure Account for the Year Ending 31<sup>st</sup> August 2021

|                                    | <u>Year End 31.8.21</u> | <u>Year End 31.8.20</u> |
|------------------------------------|-------------------------|-------------------------|
| <u>Income</u>                      |                         |                         |
| Donations                          | 25,918.01               | 18,262.95               |
| Grants                             | 3,734.29                | 9,898.34                |
| Tesco "Top-up" arrangement         | <u>1,778.06</u>         | <u>2,284.24</u>         |
|                                    | 31,430.36               | 30,445.53 _____         |
| <u>Expenditure</u>                 |                         |                         |
| Trussell Trust membership          | 0                       | 0                       |
| Storage (shelves & containers)     | 47.00                   | 131.64                  |
| Telephone & Internet               | 431.00                  | 425.32                  |
| Food purchases                     | 5,282.61                | 3,533.02                |
| Stationery                         | 201.50                  | 301.89                  |
| Donation for use of premises       | 2,000.00                | 2,000.00                |
| Insurance                          | 168.00                  | 168.00                  |
| Information Commissioner           | 35.00                   | 35.00                   |
| Postage                            | 0                       | 122.00                  |
| "Bags 'N Boxes"                    | 36.00                   | 182.90                  |
| Water boiler & mugs                | 0                       | 205.68                  |
| Office furniture                   | 0                       | 460.68                  |
| Personal protective equipment      | 564.68                  | 550.06                  |
| Laptop, computer & phone           | 99.36                   | 605.87                  |
| Deliver food to housebound clients | 969.27                  | 0                       |
| Laptops for Cefn Saeson School     | 2,500.00                | 0                       |
| Deposit with Celtic Credit Union   | 10,000.00               | 0                       |
| Bank charge                        | 15.00                   | 0                       |
| Miscellaneous                      | <u>4.59</u>             | <u>49.40</u> - -        |
|                                    | 22,354.01               | 8,771.46                |
| Net surplus for the year           | 9,076.35                | 21,674.07               |
| Add: Bank Balance B/Fwd.           | <u>46,276.75</u>        | <u>24,602.68</u>        |
| Closing Bank Balance               | <u>£55,353.10</u>       | <u>£46,276.75</u>       |
| Plus: Deposited with Celtic        |                         |                         |
| Credit Union                       | <u>£10,000.00</u>       |                         |



## Independent Examiner's Report

### Report to the Trustees of Neath Foodbank

I report on the accounts of the Foodbank for the year to 31<sup>st</sup> August 2021, which are set out on the attached Account.

### Respective responsibilities of Trustees and Examiners

The Foodbank's Trustees are responsible for the preparation of the accounts, and the Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (The 2011 Act), and that an independent examination is needed.

It is my responsibility to:

- a. Examine the accounts under section 145 of the 2011 Act.
- b. To follow the procedures laid down in the general directions given by the Charity Commission (under section 145 (5(b)) of the 2011 Act, and
- c. To state whether particular matters have come to my attention.

### Basis of Independent Examiners report

My examination was carried out in accordance with the general directions given by the Charities Commission. An examination includes a review of the accounting records kept by the Foodbank, and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

### Independent Examiners statement

In connection with our examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - a. to keep accounting records in accordance with section 130 of the 2011 Act; and
  - b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Mr I Hutchinson

Signed: 

Date: 02/10/2022

Address: 20 The Reddocks, Tonna, Neath SA11 3EP