



Trustees' Annual Report for the period

	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	08	May	2023	To	07	May	2024

Section A Reference and administration details

Charity name St Georges Pre-School Wrotham CIO

Other names charity is known by

Registered charity number (if any) 1166050

Charity's principal address St George's C of E Primary School

Old London Road

Wrotham Kent

Postcode TN15 7DL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Julie Gates		Whole year	
2	Katharine Stanley		Whole Year	
3	Elizabeth Rye		Whole year	
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Julie Gates	
Katharine Stanley	
Elizabeth Rye	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Mrs Julie Gates – Trustee , Katharine Stanley Trustee/Manager

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Pre school Learning Alliance Constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation (CIO)

Trustee selection methods
(eg. appointed by, elected by)

Appointed by trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Pre School continues to work closely with the Primary School on whose land it is situated, most children transfer to the primary school when they leave us at aged 4.

Risks identified: As in past years the risks continue to be Rising costs and insufficient funding from local authorities . Strategies from the government prove a challenge, in particular funding for all 2 year olds!

This includes all aspects of pre school from energy costs to food and consumables. Some areas of the building and storage facilities need regular maintenance due to the age of the building. Fundraising continues to prove to be very difficult.
Lack of Funding from local authority remains an ongoing issue.

Trustees and staff are working closely together to ensure that procedures are in place in line with government guidelines as well as local authority guidelines.
Numbers predicted for the academic year are falling slightly on past years...

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development, education and well being of young children aged 2-4 years.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Morning and afternoon sessions provided and are currently Full
Lunch club available each day Mon-Friday
Breakfast club is only planned subject to demand.

Liaising with health professionals, education specialists and social services and any other outside agency in order to support the children and their families. Special education needs is at a higher level than in past years.

Constant liaising with primary school to ensure smooth transition for all children.

Liase with other local primary school's when required to, to ensure smooth transition for all children.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Volunteers play an important role in the running of the charity. Trustees carry out planned meetings to ensure involvement is welcomed from all families/parents. Meetings are held annually to ensure information is shared and parents are fully involved in the running of the pre school.

Work placed students from local colleges and work experience students help within the setting. Fundraising is led by parents, staff and volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Continuous assessment of the provision is ongoing to improve outcomes for the children.

The number of children remains high and the pre- school is very nearly at full capacity.

Forest school is full and continues to be very popular among local families.

Forest school remains in place for ALL children, the younger children, (2-year-olds) can access Forest school in a designated session. this is panned in accordance with staffing level and weather conditions

2 Staff members leading the Forest school are qualified in forest school Practice.

We have undergone new management recruiting a new Deputy Manager due to staff member retiring. We promoted from within the team. September 2023.

We have recruited 2 new members of staff September 2023, both have relevant experience. One is level 3 qualified and the other willing to train. As one member of staff began Maternity leave March 2024

One member of staff now almost completed her Level 3 NVQ May 2024. With our newest member of staff to begin training within the next year.

ALL staff are trained in Paediatric first aid. Training continues to be a priority to ensure all staff are up to date with relevant statutory training. All staff have updated training on Prevent, Basic safeguarding and Food hygiene.

Wages continues to be the largest cost as the national minimum wage increases.

The pre school has undergone extensive electrical repairs this year, which caused a small closure In December 2023. Fundraising has taken place as well as seeking support from local authorities to help to cover the cost of the work needed to be carried out. The repairs are now complete.

Financially the pre school continues to struggle with the costs of our extensive repairs alongside the cost of consumables as well as rising minimum wage levels. The funding received from the local authority remains low with no increase imminent. We continue to operate below our break-even costs.

Maintenance is required urgently to the building with areas being identified for repair imminently.

We are in search of a new trustee to join the pre school and hope that will happen soon.

Section E Financial review

Brief statement of the charity's policy on reserves

Excess funds are kept in a tracker savings account for repairs to the build/land and development.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Government Nursery Funding- free entitlement for 2 year olds and 3-4 year old as well as cash fees from parents

The largest expense is salaries to retain well qualified staff.

We also have to consider the rise in Minimum wage.

Ongoing repairs to the building may affect future accounts

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

J gates

Full name(s)

Julie Gates

Position (eg Secretary, Chair, etc)

Trustee

Date 19/02/2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

St Georges Pre School, Wrotham

No (if any)

1166050

Receipts and payments accounts

CC16a

For the period from

Period start date

8/5/23

To

Period end date

7/5/24

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Voucher Funding	104,823	0	0	104,823	92,227
Cash Fees	30,937	0	0	30,937	25,299
Donations	700	0	0	700	986
Fundraising	1,710	0	0	1,710	0
Interest	226	0	0	226	40
Other	58	0	0	58	456
	0	0	0	0	0
	0	0	0	0	0
Sub total(Gross income for AR)	138,455	0	0	138,455	119,007
A2 Asset and investment sales, (see table).					
	0	0	0	0	
	0	0	0	0	0
Sub total	0	0	0	0	0
Total receipts	138,455	0	0	138,455	119,007
A3 Payments					
Wages	106,651	0	0	106,651	98,121
Consumables	2,762	0	0	2,762	3,912
Equipment/Resources	1,280	0	0	1,280	3,468
Repairs and maintenance	7,005	0	0	7,005	1,378
Training	1,567	0	0	1,567	392
Rent, Insurance and services	4,940	0	0	4,940	5,468
General Expenses	7,903	0	0	7,903	4,207
	0	0	0	0	0
	0	0	0	0	0
Sub total	132,094	0	0	132,094	116,946
A4 Asset and investment purchases, (see table)					
	0	0	0	0	
	0	0	0	0	0
Sub total	0	0	0	0	0
Total payments	132,097	0	0	132,094	116,946
Net of receipts/(payments)	6361	0	0	6361	2,061
A5 Transfers between funds	0	0	0	0	0
A6 Cash funds last year end	0	0	0	0	0
Cash funds this year end	6361	0	0	6361	2,061

Section B Statement of assets and liabilities at the end of the period

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds			
Community account	25,185	0	0
Savings Account	19,366	0	0
Salaries Account	9,014	0	0
Total cash funds	53,565	0	0
(agree balances with receipts and payments account(s))			
Agreement Error	Unrestricted funds	OK	OK
	to nearest £	Restricted funds	Endowment funds
		to nearest £	to nearest £

B2 Other monetary assets

	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0

B3 Investment assets

	Fund to which asset belongs	Cost (optional)	Current value (optional)
		0	0
		0	0
		0	0
		0	0
		0	0

B4 Assets retained for the charity's own use

	Fund to which asset belongs	Cost (optional)	Current value (optional)
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0

B5 Liabilities

	Fund to which liability relates	Amount due (optional)	When due (optional)
		0	
		0	
		0	
		0	
		0	

Signed by one or two trustees on behalf of all the trustees

Signature
J. Gates

Print Name
Julie Gates

Date of approval
15/10/24



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

ST GEORGE'S PRE-SCHOOL
WROTHAM, TN15 7DL.

On accounts for the year
ended

7 MAY 2024

Charity no
(if any)

1166050

Set out on pages

1 - 2

(if more than two pages, include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended .

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

15-10-2024

Name:

JOHN BROOM

Relevant professional
qualification(s) or body
(if any):

SENIOR BUILDING SURVEYOR.

Address:

38 SCHOLEY CLOSE, HALLING,
ROCHESTER, KENT.
ME2 1JZ.

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.