



Trustees' Annual Report for the period

	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	08	May	2021	To	07	May	2022

Section A Reference and administration details

Charity name St Georges Pre-School Wrotham CIO

Other names charity is known by

Registered charity number (if any) 1166050

Charity's principal address St George's C of E Primary School

Old London Road

Wrotham Kent

Postcode TN15 7DL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Julie Gates		Whole year	
2	Katharine Stanley		Whole Year	
3	Elizabeth Rye		Whole year	
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Julie Gates	
Katharine Stanley	
Elizabeth Rye	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Mrs Julie Gates – Trustee , Katharine Stanley Trustee/Manager

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Pre school Learning Alliance Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	Appointed by trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Pre School continues to work closely with the Primary School on whose land it is situated, most children transfer to the primary school when they leave us at aged 4.

Risks identified: Rising costs. This includes all aspects of pre school from energy costs to food and consumables. Some areas of the building and storage facilities need regular maintenance due to the age of the building. Fundraising has proven to be very difficult due to the cost of living crisis that all our families are experiencing. Lack of Funding from local authority remains an ongoing issue.

Trustees and staff are working closely together to ensure that procedures are in place in line with government guidelines as well as local authority guidelines.

Numbers predicted for the academic year are falling slightly on past years..

Forecast for the next academic year suggests that numbers may fluctuate.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development, education and well being of young children aged 2-4 years.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Morning and afternoon sessions provided and are currently Full Lunch club available each day Mon-Friday
Breakfast club is now offered 2 mornings each week, this remains subject to demand.

Liaising with health professionals, education specialists and social services and any other outside agency in order to support the children and their families.

Constant liaising with primary school to ensure smooth transition for all children.

Liase with other local primary school's when required to, to ensure smooth transition for all children.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Volunteers play an important role in the running of the charity.

Trustees carry out planned meetings to ensure involvement from all families/parents

Meetings are held annually to ensure information is shared and parents are fully involved in the running of the pre school.

Work placed students from local colleges and work experience students help within the setting.

Fundraising is led by parents, staff and volunteers.

Summary of the main achievements of the charity during the year

Continuous assessment of the provision is ongoing to improve outcomes for the children.

The number of children remains high and the pre- school is very nearly at full capacity.

Forest school is full and continues to be very popular among local families.

Forest school remains in place for ALL children, the younger children, (2-year-olds) can access Forest school in a designated session. There are now 2 separate forest school sessions, each are age appropriate for the differing age groups.

Staff member leading the Forest school is a fully qualified forest school leader.

All staff are qualified to Level 3 or above.

ALL staff are trained in Paediatric first aid. Training continues to be a priority to ensure all staff are up to date with relevant statutory training. All staff have updated training on Prevent, Basic safeguarding and Food hygiene.

In addition, Tube feed training has been carried out to help to support the needs of a child.

Work carried out in the garden has enhanced outdoor provision for all the children. The natural area continues to be developed to create more opportunities for learning.

Major changes during the last year:

We have been helped this year by 2 students carrying an early year's qualification, as well as a work experience student from a local secondary school.

One member of staff returned to work following maternity leave and one member of staff resigned.

Financially the pre school continues to struggle with rising costs. Cost of consumables as well as rising minimum wage levels. The funding received from the local authority remains low with no increase imminent. We continue to operate below our break-even costs.

Maintenance is required urgently to the building.

We hope to recruit another trustee in the coming year.

Section E Financial review

Brief statement of the charity's policy on reserves

Excess funds are kept in a tracker savings account for repairs to the build/land and development.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Government Nursery Funding- free entitlement for 2 year olds and 3-4 year old as well as cash fees from parents

The largest expense is salaries to retain well qualified staff.

We also have to consider the rise in Minimum wage.

Ongoing repairs to the building may affect future accounts

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	J gates	
Full name(s)	Julie Gates	
Position (eg Secretary, Chair, etc)	Trustee	
Date	06-02-2023	



Receipts and Payments Accounts

Charity name ST. GEORGES PRE-SCHOOL, WROTHAM

Charity number (if any) 1166050

For the period from (start date) 080521

to (end date) 070522

Section A

Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
VOUCHER FUNDING	85,667			85,667	90,647
CASH FEES	19,188			19,188	11,001
PURLOUGH	-			-	17,847
FUND RAISING	2,375			2,375	124
DONATIONS	1,851			1,851	920
INTEREST	2			2	8
SUNDRY RECEIPTS	368			368	-
Sub total	109,451			109,451	120,547
A2 Asset and investment sales, etc	-			-	-
Total receipts	109,451			109,451	120,547
A3 Payments					
WAGES	90,998			90,998	90,446
CONSUMABLES	4,720			4,720	3,962
TEACHING MATERIALS & EQUIP	6,001			6,001	3,432
RENT, INS & SERVICES	5,781			5,781	513
REPAIRS & MAINTENANCE	7,321			7,321	711
TRAINING	739			739	88
GENERAL EXPENSES	8,154			8,154	5,419
Sub total	123,714			123,714	109,827
A4 Asset and investment purchases, etc	-			-	-
Total payments	123,714			123,714	109,827
Net of receipts/(payments)	(14,263)			(14,263)	10,720
A5 Transfers between funds					
A6 Cash funds last year end	57,553			57,553	40,833
Cash funds this year end	43,290			43,290	57,553

Section B

Statement of assets and liabilities at the end of the period

	Details	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
B1 Cash funds	BANK COMMUNITY	17029		
	' SAVINGS AK	18100		
	' SALARIES AK	8162		
	Total cash funds	43290		
	(agree balances with receipts and payments account(s))			

	Details	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
B2 Other monetary assets				

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets				

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use				

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities				

Signed by one or two trustees on behalf of all the trustees

Signature

Print name

Date of approval

J. Gates

J. GATES

6/2/23

Independent Examiner's Report on the Accounts

Section A

Independent Examiner's Report

Report to the trustees/members of

Charity Name

ST. GEORGES PRE-SCHOOL, WROTHAM

On accounts for the year ended

070522

Charity no (if any)

1166050

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below*):

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed

John A. Corney

Date

6-2-23

Name

JOHN A. CORNEY

Relevant professional qualification(s)
or body (if any)

ACCOUNTANT (RETIRED)

Address

12 COURT MEADON
WROTHAM
KEN
TN15 7DP

Report to the trustees/members of

Charity Name

ST. GEORGES PRE-SCHOOL, WROTHAM

On accounts for the year ended

070522

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Signed

John A. Corney

Date

6-2-23

Name

JOHN A. CORNEY

Relevant professional qualification(s)
or body (if any)

ACCOUNTANT (RETIRED)