

DAN'S DEN AT CHRISTCHURCH

England & Wales · Charity number 1166027

Details

Status	Registered
Legal form	Charitable company
Company number	09655340
Registered	2016-03-14
Register	View on the Charity Commission register

Contact

Address	Dan's Den at Christchurch 21 The Grove Ilkley LS29 9LW
Phone	01943603903
Email	dansden@outlook.com
Website	www.dansdensoftplay.org

Activities

Objects: THE OBJECTS ARE SPECIFICALLY RESTRICTED TO THE FOLLOWING, FOR THE PUBLIC BENEFIT:4.1 THE PROVISION OR THE ASSISTANCE IN THE PROVISION OF FACILITIES RUN WITH A CHRISTIAN ETHOS IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION OR OTHER LEISURE TIME OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABILITY, FINANCIAL HARDSHIP OR SOCIAL CIRCUMSTANCES WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE;4.2 THE ADVANCEMENT OF THE CHRISTIAN FAITH IN ILKLEY AND ITS SURROUNDING AREA IN ACCORDANCE WITH THE PRINCIPLES AND PRACTICES OF THE ILKLEY METHODIST CHURCH AND ILKLEY UNITED REFORMED CHURCH, IN PARTICULAR (BUT NOT EXCLUSIVELY) BY SUPPORTING:4.2.1 PASTORAL WORK;4.2.2 MISSION AND EVANGELISM;4.2.3 THE TEACHING OF THE CHRISTIAN FAITH; AND4.2.4 THE CELEBRATION OF PUBLIC WORSHIP; AND4.3 THE SUPPORT OF OTHER CHARITIES IN THE UK AND OVERSEAS FOR FURTHERANCE OF SUCH EXCLUSIVELY CHARITABLE PURPOSES, FOR THE PUBLIC BENEFIT, AS THE TRUSTEES MAY FROM TIME TO TIME DETERMINE, IN ACCORDANCE WITH THE PRINCIPLES OF THE CHRISTIAN FAITH.

Activities: Dan's Den at Christchurch is a soft play centre in the heart of Ilkley which aims to-provide facilities run with a Christian ethos in the interests of social welfare for recreation or leisure time occupation of individuals.-advance the Christian Faith-support other UK or overseas charities as the Trustees may

determine.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Religious Activities, Recreation
- **Who:** Children/young People, People With Disabilities, The General Public/mankind

Geography

- Bradford City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-05	£120,873	£125,086	-	-
2024-04-05	£118,166	£131,244	-	-
2023-04-05	£116,342	£114,664	-	-
2022-04-05	£97,433	£95,456	-	-
2021-04-05	£64,266	£72,179	-	-

Trustees

Name	Role	Appointed
Christine Henney	Chair	2020-03-18
Catherine Marianne Meredith		2019-12-09
David Arvin Shaw		2024-11-05
Dr SARAH JOWETT		2015-06-01
Professor Michael Frederick Dixon		2019-12-09
RACHEL JOANNE WALES-SMITH		2015-06-01
Sarah Dybeck		2023-09-28

Accounts

113252

DAN'S DEN AT CHRISTCHURCH
(Limited by guarantee)

REPORT AND FINANCIAL STATEMENTS

for the twelve-month period ended

5 APRIL 2025

Charity Number: 1166027
Company number: 09655340

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Report of the Trustees for the twelve-month period ended 5 April 2025

The Trustees present their directors' report and financial statements for the period ended 5 April 2025, which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities.

Chair's Report

This year has seen consolidation of the work started in 2024 under our new centre manager Becky Lawson. Becky was originally appointed as our outreach worker and subsequently acted up as centre manager to cover staff absence in 2023. Becky has worked with the trustees she has continued to review, update and enact policies and procedures, and has played a key role working on a new business plan with a Trustee sub group, which has made changes to our staffing structure and session programme to ensure we are on a sustainable trajectory whilst maintaining our outreach and other charitable objectives. A successful grant application was made to the United Reformed Church for three years of funding towards outreach work and we are grateful to have received the first tranche of funds in September 2024.

The relationship with Christchurch remains on a solid footing with good working relationships and support. We are particularly grateful for the new heating system which is efficient and reliable and has meant we have avoided the unplanned closures which disrupted some of our busiest weeks in previous years.

We were extremely saddened by the sudden death of one of our longstanding trustees and volunteers, Hetley Burnham, who had been a staunch supporter of Dan's Den at Christchurch since its inception. His wise words, kind and cheerful demeanour and practical support will be greatly missed.

We look forward to our 10th anniversary celebrations in 2025. We are planning a party to mark the event and will be making some applications to local and national charities for grants to support a revamp of the playframe and some of the other furnishings, and to continue to offer our outreach to support those in need in our community. As we do so we are grateful for the support we have already received and are pleased to be able to say that we are a valued asset to the community of Ilkley and beyond.

Christine Henney and Sarah Jowett, Joint Chairs of Trustees.

Objectives and Activities

Dan's Den at Christchurch is a soft play centre in the heart of Ilkley. The charity's purposes as set out in the Articles of Association are to:

- provide facilities run with a Christian ethos in the interests of social welfare for recreation or leisure time occupation of individuals.
- advance the Christian faith

- support other UK or overseas charities as the Trustees may determine.

The centre was opened after a fundraising effort coordinated by Christchurch, which raised the monies needed to refurbish the old and dated church hall (Riddings Hall) and transform it into an architecturally designed soft play centre comprising a large play frame with a sensory room for younger children or those with special needs, a toddler area, a state of the art disabled toilet and changing facilities, a new kitchen area, a separate balcony room used for meetings, parties and craft activities,. The result is a light, airy, clean and welcoming space that can be accessed by all.

The use of space and the equipment continue to be maintained and developed to ensure a high standard of welcome. However, it is not only the welcoming physical environment and accessible facilities that make Dan's Den at Christchurch special, it is also the ethos that drives staff and volunteers to deliver a unique atmosphere, summarised in our tag line: "Soft Play with a Warm Heart". That ethos is reflected in the mission statement which states that Dan's Den at Christchurch is run under Christian principles and aims to be a centre of excellence for children's play, which reaches out to all children and their families within our local community, regardless of their faith, personal circumstances or physical abilities.

To deliver this mission a small team of 8 paid staff, all working less than full time, are supported by diverse group of volunteers aged from 14-80+, and included men, women and non-binary people, along with those who have a variety of vulnerabilities. Dan's Den at Christchurch continued to commit to the Real Living Wage Foundation rates of pay for those over 21.

Achievements and Performance

We continue to provide our day-to-day offer, which includes:

- Parties- these were ever popular, at times being fully booked a couple of months in advance.
- Food- the menu was regularly revised both for interest and to ensure cost/prices were responsive to the changes in the economic environment.
- Play session organisation-sessions continued to be offered both via online booking and walk in sessions.

We have had a change in management seeing Becky who was our outreach worker step up to centre manager. This along with a need to control costs required us to look at our business model, especially our staffing levels, and led to the outreach work being undertaken by both Becky and other members of the staffing team. After a period of readjustment, we were still able to deliver the following regular Outreach activities:

- Toddler tunes on Tuesday mornings - this free session was popular and well attended.
- Happy Hands craft sessions continued on Thursdays, supported by volunteers.
- To help with the continued cost of living crisis we were able to continue our Dan's Deal offer, allowing families to attend at the reduced cost of £2.50 which included a hot meal.
- SEN in the Den - we were very proud to be able to introduce our own weekly SEN session in November 2024. After years of working with LS29 to facilitate exclusive sessions for children and families with additional needs, it was mutually agreed that we would bring this facility in house and deliver the sessions ourselves. With the support of a grant from the URC, this enabled us to return to a weekly offering, rather than the

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2025

fortnightly offer that had been offered previously. These sessions are consistently attended and are invaluable for local children with Special Educational Needs, offering a safe space to play and opportunities to meet with others in similar positions.

The partnership with Christchurch continues to be strong. Becky and other staff members work with the Children's Youth and Families worker to plan and attend both SMILES and Messy Church sessions. (SMILES is a worship service for families who have children with special needs). Becky also worked with the Christchurch minister and family worker to plan and host sessions in Dan's Den around Easter and Harvest as well as offering Nativity and Christingle services. All this work was supported by the grant from the URC. Partnership with Christchurch during the year included:

- Easter - story, crafts, palm crosses (donated by Christchurch) and a donkey borrowed from the Otley Resource Centre. We also had Easter Chicks knitted by volunteers with a cream egg inside which were sold to raise money for craft supplies.
- Christingle - we held a Christingle service in the Dan's Den space with children making their own Christingle first.
- Nativity – a time of story, singing and crafts. We used a playmobile nativity set to tell the story.
- Becky compiled regular reports for the Christchurch Congregational Meeting to keep the church up to date.

Dan's Den has hosted visitors from other churches. A particular highlight was a visit from The Methodist Recorder who interviewed Becky, the Children's Youth and Families worker and Minister from Christchurch. An article was written and published in the Methodist Recorder about the work of Dan's Den at Christchurch.

Other seasonal events were held which did not have a specifically Christian focus. These included Pumpkin Carving held during October half term and a Christmas extravaganza, which included Santa visits and a Christmas themed session. To assist those experiencing the Cost-of-Living squeeze we held a regular session with a small £2.50 charge to see Santa and get a gift, this was designed to help families who can't afford the more expensive Santa visits offered in our area. Summer sessions were once again held for reception starters. These sessions were run for children starting at 5 local primary schools and provided an opportunity for parents and children to meet up with other parents and children who were also starting at their school.

Partnership with other organisations continue to be an important way in which we deliver our mission. The following activities were delivered with partners:

- Up until we took over the sessions in November, we ran the sessions for children with SEN and their families in conjunction with LS29. These had been held every 2 weeks throughout the year, including term time and holidays, and provided a way for children and families to make and build connections in a supportive environment.
- The charity Moor Time, which holds short breaks for families who have children with SEN, held sessions in Dan's Den for preschool children. Although these were run by Moor Time they were attended by the Outreach Worker / Centre Manager to support and help build connections. Initially sessions were run fortnightly in term time but then moved to fortnightly in school holidays.
- We hosted a couple of work experience students from Ilkley Grammar school as well as Duke of Edinburgh Volunteers.

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Report of the trustees for the twelve-month period ended 5 April 2025

- Dan's Den joined in with the annual Ilkley Christmas tree festival. Children made decorations to display on our tree at St Margaret's Church.
- We provided a venue for Refugee Action Day in November, hosting groups of refugee families visiting the town for this event.

We are proud to have been able to continue to offer our 'Soft Play with a Warm Heart', offering an inclusive welcome to families in Ilkley throughout the financial year.

Financial review

The overall income for the twelve months was £120,873, a 2% increase on the previous year. Most of this was income in the form of takings from operating activities (soft play and catering services), but also included a charitable donation from the United Reformed Church towards delivering outreach activities. Dan's Den received £1,339 from local volunteering organisations for group sessions (a decrease of £721 from the previous year).

The charity incurred expenses of £125,086 (a decrease of £6,158 from the previous year). This decrease predominantly reflects lower staffing costs related to the introduction of a new business plan at the beginning of the year which streamlined staff and focused on day-to-day efficiencies. There was an average of 8 part time employees this year (compared to 10 in the previous year). As footfall declined, the provision for food was adjusted, which reduced the overall café costs.

This year the charity returned a net operating deficit, after charging for depreciation, of £4,214 (compared to a deficit of £13,078 from the previous year). This deficit includes a charge for depreciation of £5,137. Regular reviews have been taken during the year to ensure that the financial situation remains sustainable, by monitoring the budgets set by the Finance Committee.

Many thanks to the Treasurer Sarah Dybeck for her hard work in monitoring the business and preparing these accounts.

Reserves Policy

The policy relates to the General Fund and includes the bank account. The policy's aim is to maintain general cash reserves equivalent to at least three average months running costs which would equate to £31,000 (decreased from £33,000) based on the last 12 months of trading. The General Fund cash balance stood at £39,485 at 5 April 2025.

Investment Policy

One of the charity's objectives is to function as a not-for-profit organisation, using any surplus funds to further the mission of Dan's Den, therefore we do not invest any funds within stocks and shares. Presently the General Fund and designated Bursary Fund are kept in a non-interest earning business bank account. In future, the Trustees may decide to deposit a portion of these funds within an interest earning account, subject to the protection offered by the Financial Services Compensation Scheme.

Structure, Governance and Management

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 24 June 2015 and registered as a charity on 14 March 2016. The company was established under a Memorandum and Articles of Association which established the objects and powers of the charitable company under which it is governed. In the event of the company being wound up the members are required to contribute an amount not exceeding £10. There are currently three members.

Appointment of Trustees

The directors of the company are also the charity trustees for the purposes of charity law. The trustees are appointed by the members and when complete consist of at least one of the duly authorized ministers of Christchurch, Ilkley, and (including such minister) at least nine and not more than eleven individuals. At least two-thirds of the trustees must be members or trustees of Christchurch, provided that at least three Trustees are not members or trustees of Christchurch. Under the requirements of the Memorandum and Articles of Association the Trustees must retire at the third Annual General Meeting after which they may be re-elected. All Trustees give their time voluntarily and receive no benefits from the charity. A conflict of interest policy ensures that should a potential conflict of interest arise, this is reported to the directors, recorded and managed appropriately.

Organisation

The trustees retain responsibility for the overall decision making of the charity and they usually meet quarterly. In some cases decisions may need to be made by email. During the year 2024-2025 the trustees met four times in formal meetings, and where needed decisions were made electronically using email during this period.

The Centre Manager runs the day-to-day operations of the charity, supported by individual Trustees or support groups where required, whereas the trustees' role is more strategic in approving policy and developing strategy. A small group of trustees met to review and update the business plan at the start of 2024 and have subsequently met to monitor the financial position. Similarly a small group of trustees has been working on marketing and grant applications.

Connected Charities & related parties

There is a strong emotional connection between Dan's Den at Christchurch and Christchurch itself. Christchurch is the parent charity of Dan's Den and manages the building in which Dan's Den is housed. Many of the volunteers are members of Christchurch, and Christchurch use the facilities during some of their services.

Dan's Den at Christchurch has supported other charities through appeals and collection boxes. We collected donations for LS29, Candlelighters and Dan's Den. We are a collection point for Bradford Baby Bank.

Pay Policy for Staff

Paid staff members are appointed on a pay scale at or above the real living wage for those 21 years of age or over, at a level in line with prevailing market conditions and akin to the salaries

offered to employees of Christchurch. Employment policies were adapted from those operated by Christchurch. In 2020 we agreed to move the pay review to February and annually thereafter to allow the pay review to take into account the real living wage which is published in November each year with recommendations that it is introduced by 1st May the following year at the latest.

Risk Management

The Trustees regularly assess and review the risks and uncertainties faced by the charity and believe that systems are in place (policies and procedures) to mitigate them. The main areas of risk are financial and those related to the health and safety of staff, volunteers and visitors primarily related to the safe use of the soft play equipment, food hygiene and fire safety. Health and Safety is maintained through risk assessment, policies and procedures, robust staff and volunteer training and includes regular checks (daily, weekly and monthly). All equipment is maintained/serviced in accordance with statutory provisions and insurance levels are reviewed annually and acted upon as necessary. Important updates are disseminated directly to staff and volunteers by the centre manager or her delegate.

Safeguarding is maintained through risk assessment, policies and procedures, robust staff and volunteer training and includes regular review and DBS checks.

Reference and Administrative Information

Charity Name:	Dan's Den at Christchurch
Charity Registration Number:	1166027
Company registration number:	09655340
Registered Office and operational address:	Christchurch 21 The Grove Ilkley West Yorkshire LS29 9LW
Directors & Trustees:	Mrs CL Henney (Joint chair) Dr SL Jowett (Joint chair) Mrs S Dybeck (Treasurer) Mrs RJ Wales-Smith Rev RR Topham (retired 1.8.25) Mr HC Burnham (RIP 14.2.25) Mrs EA Haestier Prof MF Dixon Mrs CM Meredith Mr DA Shaw (appointed 3.12.24)
Independent Examiner:	S Hart ACCA Hart Wright Accounting Ltd Chartered Certified Accountants 24 Hall Drive Keighley West Yorkshire BD21 7NH
Bankers:	Santander 7 The Grove Ilkley West Yorkshire LS29 9LL

Exemptions from disclosure

There are no exemptions from disclosure.

Funds held as custodian trustee on behalf of others

There are no funds held as custodian trustee on behalf of others.

Trustees' responsibilities in relation to the financial statements

The charity trustees (who are also the directors of Dan's Den at Christchurch for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business

The trustees are responsible for keeping proper accounting records and that disclosure with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the Board of Trustees on ...24/9/2025.....

And signed on its behalf..... Sarah Jowett

..... and Christine Henney (Co- chairs)

Statement of Financial Activities (including income and expenditure account) for the twelve-month period ended 5 April 2025

	Notes	Total Funds 2025 £	Total Funds 2024 £
Income			
Voluntary income:			
Donations	2	6,282	288
Income from charitable activities:			
Soft play centre and café		113,252	115,818
Grants and furlough claims		-	-
Staff secondment income		-	-
Room Hire		1,339	2,060
Total Incoming Resources		£120,873 =====	£118,166 =====
Expenditure			
Charitable activities:			
Operation of play area and café		125,086	131,244
Total Expenditure		£125,086 =====	£131,244 =====
Net Income / (Expenditure) for Year 5		(4,214)	(13,078)
Total funds brought forward		41,047	54,125
Total Funds Carried Forward	11	£36,833 =====	£41,047 =====

The statement of financial activities includes all gains and losses recognised in the period. All income and expenditure derive from continuing activities.

Balance Sheet as at 5 April 2025

	Notes	£	2025 £	£	2024 £
Fixed Assets					
Tangible assets	7		2,493		6,916
Current Assets					
Stock		250		250	
Prepayments		1,117			
Cash at bank and in hand		39,485		41,355	
			40,852	41,605	
Creditors: Amounts falling due within one year	8	(6,512)		(7,474)	
Net Current Assets			34,340		34,131
Total Assets less current liabilities			36,833		41,047
Creditors: Amounts falling Due after more than one year	9		-		-
Net Assets			£36,833		£41,047
			=====		=====
The funds of the Charity:					
Unrestricted income funds	10		£36,833		£41,047
			=====		=====

Notes to the Financial statements for the twelve-month period ended 5 April 2025

1. Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation and uncertainty in the preparation of the financial statements are as follows:

1.1 Basis of preparation

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

1.2 Income

Income is derived from the operations in the Charity together with charitable donations and is recorded when receivable.

The value of services provided by volunteers has not been included in these accounts.

1.3 Funds Structure

Unrestricted income funds are available for the trustees to use for any purpose in furtherance of the charitable objectives. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

1.4 Resources expended

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. Expenditure is accounted for on an accruals basis and includes irrecoverable VAT where incurred. Charitable expenditure comprises those costs incurred in running the soft play centre and café.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the company.

1.5 Tangible fixed assets & depreciation

Fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Play equipment	- 10% straight line
Fixtures, furniture & equipment	- 10% straight line
Catering equipment	- 20% straight line
Audio equipment	- 20% straight line
Other equipment	- 20% straight line

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Statement of Financial Activities for the twelve-month period ended 5 April 2025

	5.4.25 (£)	5.4.24 (£)
2. Donations		
Unrestricted donations	170	288
Other donations (designated funds)	6,112	-
	6,282	288
	=====	=====

During the year, Dan's Den at Christchurch received a designated grant of £6112 for Outreach Work. £3250 was spent in line with this designation supporting various outreach activities offered by the charity.

3. Analysis of expenditure on charitable activities

Costs directly allocated to activities:

Staff costs	71,914	74,085
Café supplies	20,389	21,631
Licence fee	12,000	12,000
Cleaning and hygiene	3,049	2,803
Rates	317	298
Depreciation	5,137	5,957
Governance costs	3,484	2,629
Insurance	750	701
Other direct costs	8,046	11,140

Total resources expended	£125,086	£131,244
	=====	=====

4. Analysis of Governance Costs

Independent examiners fees	360	360
Accountancy & bookkeepers fees	2,632	1,813
Trustees insurance	491	456
	£3,483	£2,629
	=====	=====

5. Net Income

This is after charging:

Depreciation	5,137	5,957
Independent examiners fee	360	360
	=====	=====

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Statement of Financial Activities for the twelve-month period ended 5 April 2025

6. Analysis of staff costs

Salaries and wages	71,005	73,184
Pension costs	908	901
	=====	=====

7. Tangible Fixed Assets

	Play Equipment	Kitchen Equipment	Fixtures, Furniture & Equipment	Audio Equipment	Other Equipment	Total
Cost						
At 6 April 2024	47,240	20,396	2,621	4,498	4,857	79,612
Additions	-	714	-	-	-	714
	-----	-----	-----	-----	-----	-----
At 5 April 2025	47,240	21,110	2,621	4,498	4,857	80,326
	=====	=====	=====	=====	=====	=====
Depreciation						
At 6 April 2024	41,290	20,395	1,663	4,497	4,851	72,696
Charge for the period	4,724	144	262	1	6	5,137
	-----	-----	-----	-----	-----	-----
At 5 April 2025	46,014	20,539	1,925	4,498	4,857	77,833
	=====	=====	=====	=====	=====	=====
Net Book Values						
As at 6 April 2024	£5,950	£1	£958	£1	£6	£6,916
	=====	=====	=====	=====	=====	=====
As at 5 April 2025	£1,226	£571	£696	£0	£0	£2,493
	=====	=====	=====	=====	=====	=====

8. Creditors: Amounts falling due within one year

	5.4.25 (£)	5.4.24 (£)
Trade creditors and accruals	4,980	5,677
VAT & PAYE	1,532	1,797
	-----	-----
	£6,512	£7,474
	=====	=====

9. Creditors: Amounts falling due after more than one year

Interest free unsecured loan	-	-
	=====	=====

10. Movement of funds for the period ended 5 April 2024

Brought fwd £	Receipts £	Payments £	Balances c/fwd £
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DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Statement of Financial Activities for the twelve-month period ended 5 April 2025

General funds (free reserves)	£41,047	£120,872	£125,086	£36,833
	=====	=====	=====	=====

11. Analysis of net assets between funds

	General (£)	Designated (£)	Total (£)
Tangible fixed assets	2,493	-	2,493
Cash at bank and in hand	36,623	2,862	39,485
Other net current assets / (liabilities)	(5,145)	-	(5145)
Creditors of more than one year	-	-	-
	-----	-----	-----
	£33,971	2,862	£36,833
	=====	=====	=====

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REPORT AND FINANCIAL STATEMENTS

for the twelve-month period ended

5 APRIL 2025

Charity Number: 1166027
Company number: 09655340

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Report of the Trustees for the twelve-month period ended 5 April 2025

The Trustees present their directors' report and financial statements for the period ended 5 April 2025, which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities.

Chair's Report

This year has seen consolidation of the work started in 2024 under our new centre manager Becky Lawson. Becky was originally appointed as our outreach worker and subsequently acted up as centre manager to cover staff absence in 2023. Becky has worked with the trustees she has continued to review, update and enact policies and procedures, and has played a key role working on a new business plan with a Trustee sub group, which has made changes to our staffing structure and session programme to ensure we are on a sustainable trajectory whilst maintaining our outreach and other charitable objectives. A successful grant application was made to the United Reformed Church for three years of funding towards outreach work and we are grateful to have received the first tranche of funds in September 2024.

The relationship with Christchurch remains on a solid footing with good working relationships and support. We are particularly grateful for the new heating system which is efficient and reliable and has meant we have avoided the unplanned closures which disrupted some of our busiest weeks in previous years.

We were extremely saddened by the sudden death of one of our longstanding trustees and volunteers, Hetley Burnham, who had been a staunch supporter of Dan's Den at Christchurch since its inception. His wise words, kind and cheerful demeanour and practical support will be greatly missed.

We look forward to our 10th anniversary celebrations in 2025. We are planning a party to mark the event and will be making some applications to local and national charities for grants to support a revamp of the playframe and some of the other furnishings, and to continue to offer our outreach to support those in need in our community. As we do so we are grateful for the support we have already received and are pleased to be able to say that we are a valued asset to the community of Ilkley and beyond.

Christine Henney and Sarah Jowett, Joint Chairs of Trustees.

Objectives and Activities

Dan's Den at Christchurch is a soft play centre in the heart of Ilkley. The charity's purposes as set out in the Articles of Association are to:

- provide facilities run with a Christian ethos in the interests of social welfare for recreation or leisure time occupation of individuals.
- advance the Christian faith

- support other UK or overseas charities as the Trustees may determine.

The centre was opened after a fundraising effort coordinated by Christchurch, which raised the monies needed to refurbish the old and dated church hall (Riddings Hall) and transform it into an architecturally designed soft play centre comprising a large play frame with a sensory room for younger children or those with special needs, a toddler area, a state of the art disabled toilet and changing facilities, a new kitchen area, a separate balcony room used for meetings, parties and craft activities,. The result is a light, airy, clean and welcoming space that can be accessed by all.

The use of space and the equipment continue to be maintained and developed to ensure a high standard of welcome. However, it is not only the welcoming physical environment and accessible facilities that make Dan's Den at Christchurch special, it is also the ethos that drives staff and volunteers to deliver a unique atmosphere, summarised in our tag line: "Soft Play with a Warm Heart". That ethos is reflected in the mission statement which states that Dan's Den at Christchurch is run under Christian principles and aims to be a centre of excellence for children's play, which reaches out to all children and their families within our local community, regardless of their faith, personal circumstances or physical abilities.

To deliver this mission a small team of 8 paid staff, all working less than full time, are supported by diverse group of volunteers aged from 14-80+, and included men, women and non-binary people, along with those who have a variety of vulnerabilities. Dan's Den at Christchurch continued to commit to the Real Living Wage Foundation rates of pay for those over 21.

Achievements and Performance

We continue to provide our day-to-day offer, which includes:

- Parties- these were ever popular, at times being fully booked a couple of months in advance.
- Food- the menu was regularly revised both for interest and to ensure cost/prices were responsive to the changes in the economic environment.
- Play session organisation-sessions continued to be offered both via online booking and walk in sessions.

We have had a change in management seeing Becky who was our outreach worker step up to centre manager. This along with a need to control costs required us to look at our business model, especially our staffing levels, and led to the outreach work being undertaken by both Becky and other members of the staffing team. After a period of readjustment, we were still able to deliver the following regular Outreach activities:

- Toddler tunes on Tuesday mornings - this free session was popular and well attended.
- Happy Hands craft sessions continued on Thursdays, supported by volunteers.
- To help with the continued cost of living crisis we were able to continue our Dan's Deal offer, allowing families to attend at the reduced cost of £2.50 which included a hot meal.
- SEN in the Den - we were very proud to be able to introduce our own weekly SEN session in November 2024. After years of working with LS29 to facilitate exclusive sessions for children and families with additional needs, it was mutually agreed that we would bring this facility in house and deliver the sessions ourselves. With the support of a grant from the URC, this enabled us to return to a weekly offering, rather than the

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2025

fortnightly offer that had been offered previously. These sessions are consistently attended and are invaluable for local children with Special Educational Needs, offering a safe space to play and opportunities to meet with others in similar positions.

The partnership with Christchurch continues to be strong. Becky and other staff members work with the Children's Youth and Families worker to plan and attend both SMILES and Messy Church sessions. (SMILES is a worship service for families who have children with special needs). Becky also worked with the Christchurch minister and family worker to plan and host sessions in Dan's Den around Easter and Harvest as well as offering Nativity and Christingle services. All this work was supported by the grant from the URC. Partnership with Christchurch during the year included:

- Easter - story, crafts, palm crosses (donated by Christchurch) and a donkey borrowed from the Otley Resource Centre. We also had Easter Chicks knitted by volunteers with a cream egg inside which were sold to raise money for craft supplies.
- Christingle - we held a Christingle service in the Dan's Den space with children making their own Christingle first.
- Nativity – a time of story, singing and crafts. We used a playmobile nativity set to tell the story.
- Becky compiled regular reports for the Christchurch Congregational Meeting to keep the church up to date.

Dan's Den has hosted visitors from other churches. A particular highlight was a visit from The Methodist Recorder who interviewed Becky, the Children's Youth and Families worker and Minister from Christchurch. An article was written and published in the Methodist Recorder about the work of Dan's Den at Christchurch.

Other seasonal events were held which did not have a specifically Christian focus. These included Pumpkin Carving held during October half term and a Christmas extravaganza, which included Santa visits and a Christmas themed session. To assist those experiencing the Cost-of-Living squeeze we held a regular session with a small £2.50 charge to see Santa and get a gift, this was designed to help families who can't afford the more expensive Santa visits offered in our area. Summer sessions were once again held for reception starters. These sessions were run for children starting at 5 local primary schools and provided an opportunity for parents and children to meet up with other parents and children who were also starting at their school.

Partnership with other organisations continue to be an important way in which we deliver our mission. The following activities were delivered with partners:

- Up until we took over the sessions in November, we ran the sessions for children with SEN and their families in conjunction with LS29. These had been held every 2 weeks throughout the year, including term time and holidays, and provided a way for children and families to make and build connections in a supportive environment.
- The charity Moor Time, which holds short breaks for families who have children with SEN, held sessions in Dan's Den for preschool children. Although these were run by Moor Time they were attended by the Outreach Worker / Centre Manager to support and help build connections. Initially sessions were run fortnightly in term time but then moved to fortnightly in school holidays.
- We hosted a couple of work experience students from Ilkley Grammar school as well as Duke of Edinburgh Volunteers.

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2025

- Dan's Den joined in with the annual Ilkley Christmas tree festival. Children made decorations to display on our tree at St Margaret's Church.
- We provided a venue for Refugee Action Day in November, hosting groups of refugee families visiting the town for this event.

We are proud to have been able to continue to offer our 'Soft Play with a Warm Heart', offering an inclusive welcome to families in Ilkley throughout the financial year.

Financial review

The overall income for the twelve months was £120,873, a 2% increase on the previous year. Most of this was income in the form of takings from operating activities (soft play and catering services), but also included a charitable donation from the United Reformed Church towards delivering outreach activities. Dan's Den received £1,339 from local volunteering organisations for group sessions (a decrease of £721 from the previous year).

The charity incurred expenses of £125,086 (a decrease of £6,158 from the previous year). This decrease predominantly reflects lower staffing costs related to the introduction of a new business plan at the beginning of the year which streamlined staff and focused on day-to-day efficiencies. There was an average of 8 part time employees this year (compared to 10 in the previous year). As footfall declined, the provision for food was adjusted, which reduced the overall café costs.

This year the charity returned a net operating deficit, after charging for depreciation, of £4,214 (compared to a deficit of £13,078 from the previous year). This deficit includes a charge for depreciation of £5,137. Regular reviews have been taken during the year to ensure that the financial situation remains sustainable, by monitoring the budgets set by the Finance Committee.

Many thanks to the Treasurer Sarah Dybeck for her hard work in monitoring the business and preparing these accounts.

Reserves Policy

The policy relates to the General Fund and includes the bank account. The policy's aim is to maintain general cash reserves equivalent to at least three average months running costs which would equate to £31,000 (decreased from £33,000) based on the last 12 months of trading. The General Fund cash balance stood at £39,485 at 5 April 2025.

Investment Policy

One of the charity's objectives is to function as a not-for-profit organisation, using any surplus funds to further the mission of Dan's Den, therefore we do not invest any funds within stocks and shares. Presently the General Fund and designated Bursary Fund are kept in a non-interest earning business bank account. In future, the Trustees may decide to deposit a portion of these funds within an interest earning account, subject to the protection offered by the Financial Services Compensation Scheme.

Structure, Governance and Management

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 24 June 2015 and registered as a charity on 14 March 2016. The company was established under a Memorandum and Articles of Association which established the objects and powers of the charitable company under which it is governed. In the event of the company being wound up the members are required to contribute an amount not exceeding £10. There are currently three members.

Appointment of Trustees

The directors of the company are also the charity trustees for the purposes of charity law. The trustees are appointed by the members and when complete consist of at least one of the duly authorized ministers of Christchurch, Ilkley, and (including such minister) at least nine and not more than eleven individuals. At least two-thirds of the trustees must be members or trustees of Christchurch, provided that at least three Trustees are not members or trustees of Christchurch. Under the requirements of the Memorandum and Articles of Association the Trustees must retire at the third Annual General Meeting after which they may be re-elected. All Trustees give their time voluntarily and receive no benefits from the charity. A conflict of interest policy ensures that should a potential conflict of interest arise, this is reported to the directors, recorded and managed appropriately.

Organisation

The trustees retain responsibility for the overall decision making of the charity and they usually meet quarterly. In some cases decisions may need to be made by email. During the year 2024-2025 the trustees met four times in formal meetings, and where needed decisions were made electronically using email during this period.

The Centre Manager runs the day-to-day operations of the charity, supported by individual Trustees or support groups where required, whereas the trustees' role is more strategic in approving policy and developing strategy. A small group of trustees met to review and update the business plan at the start of 2024 and have subsequently met to monitor the financial position. Similarly a small group of trustees has been working on marketing and grant applications.

Connected Charities & related parties

There is a strong emotional connection between Dan's Den at Christchurch and Christchurch itself. Christchurch is the parent charity of Dan's Den and manages the building in which Dan's Den is housed. Many of the volunteers are members of Christchurch, and Christchurch use the facilities during some of their services.

Dan's Den at Christchurch has supported other charities through appeals and collection boxes. We collected donations for LS29, Candlelighters and Dan's Den. We are a collection point for Bradford Baby Bank.

Pay Policy for Staff

Paid staff members are appointed on a pay scale at or above the real living wage for those 21 years of age or over, at a level in line with prevailing market conditions and akin to the salaries

offered to employees of Christchurch. Employment policies were adapted from those operated by Christchurch. In 2020 we agreed to move the pay review to February and annually thereafter to allow the pay review to take into account the real living wage which is published in November each year with recommendations that it is introduced by 1st May the following year at the latest.

Risk Management

The Trustees regularly assess and review the risks and uncertainties faced by the charity and believe that systems are in place (policies and procedures) to mitigate them. The main areas of risk are financial and those related to the health and safety of staff, volunteers and visitors primarily related to the safe use of the soft play equipment, food hygiene and fire safety. Health and Safety is maintained through risk assessment, policies and procedures, robust staff and volunteer training and includes regular checks (daily, weekly and monthly). All equipment is maintained/serviced in accordance with statutory provisions and insurance levels are reviewed annually and acted upon as necessary. Important updates are disseminated directly to staff and volunteers by the centre manager or her delegate.

Safeguarding is maintained through risk assessment, policies and procedures, robust staff and volunteer training and includes regular review and DBS checks.

Reference and Administrative Information

Charity Name:	Dan's Den at Christchurch
Charity Registration Number:	1166027
Company registration number:	09655340
Registered Office and operational address:	Christchurch 21 The Grove Ilkley West Yorkshire LS29 9LW
Directors & Trustees:	Mrs CL Henney (Joint chair) Dr SL Jowett (Joint chair) Mrs S Dybeck (Treasurer) Mrs RJ Wales-Smith Rev RR Topham (retired 1.8.25) Mr HC Burnham (RIP 14.2.25) Mrs EA Haestier Prof MF Dixon Mrs CM Meredith Mr DA Shaw (appointed 3.12.24)
Independent Examiner:	S Hart ACCA Hart Wright Accounting Ltd Chartered Certified Accountants 24 Hall Drive Keighley West Yorkshire BD21 7NH
Bankers:	Santander 7 The Grove Ilkley West Yorkshire LS29 9LL

Exemptions from disclosure

There are no exemptions from disclosure.

Funds held as custodian trustee on behalf of others

There are no funds held as custodian trustee on behalf of others.

Trustees' responsibilities in relation to the financial statements

The charity trustees (who are also the directors of Dan's Den at Christchurch for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business

The trustees are responsible for keeping proper accounting records and that disclosure with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the Board of Trustees on ...24/9/2025.....

And signed on its behalf..... Sarah Jowett

..... and Christine Henney (Co- chairs)

Statement of Financial Activities (including income and expenditure account) for the twelve-month period ended 5 April 2025

		Total Funds 2025 £	Total Funds 2024 £
	Notes		
Income			
Voluntary income:			
Donations	2	6,282	288
Income from charitable activities:			
Soft play centre and café		113,252	115,818
Grants and furlough claims		-	-
Staff secondment income		-	-
Room Hire		1,339	2,060
		-----	-----
Total Incoming Resources		£120,873 =====	£118,166 =====
Expenditure			
Charitable activities:			
Operation of play area and café		125,086	131,244
		-----	-----
Total Expenditure		£125,086 =====	£131,244 =====
Net Income / (Expenditure) for Year 5		(4,214)	(13,078)
Total funds brought forward		41,047	54,125
		-----	-----
Total Funds Carried Forward	11	£36,833 =====	£41,047 =====

The statement of financial activities includes all gains and losses recognised in the period. All income and expenditure derive from continuing activities.

Balance Sheet as at 5 April 2025

	Notes	£	2025 £	£	2024 £
Fixed Assets					
Tangible assets	7		2,493		6,916
Current Assets					
Stock		250		250	
Prepayments		1,117			
Cash at bank and in hand		39,485		41,355	
			40,852	41,605	
Creditors: Amounts falling due within one year	8	(6,512)		(7,474)	
Net Current Assets			34,340		34,131
Total Assets less current liabilities			36,833		41,047
Creditors: Amounts falling Due after more than one year	9		-		-
Net Assets			£36,833		£41,047
			=====		=====
The funds of the Charity:					
Unrestricted income funds	10		£36,833		£41,047
			=====		=====

Notes to the Financial statements for the twelve-month period ended 5 April 2025

1. Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation and uncertainty in the preparation of the financial statements are as follows:

1.1 Basis of preparation

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

1.2 Income

Income is derived from the operations in the Charity together with charitable donations and is recorded when receivable.

The value of services provided by volunteers has not been included in these accounts.

1.3 Funds Structure

Unrestricted income funds are available for the trustees to use for any purpose in furtherance of the charitable objectives. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

1.4 Resources expended

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. Expenditure is accounted for on an accruals basis and includes irrecoverable VAT where incurred. Charitable expenditure comprises those costs incurred in running the soft play centre and café.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the company.

1.5 Tangible fixed assets & depreciation

Fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Play equipment	- 10% straight line
Fixtures, furniture & equipment	- 10% straight line
Catering equipment	- 20% straight line
Audio equipment	- 20% straight line
Other equipment	- 20% straight line

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Statement of Financial Activities for the twelve-month period ended 5 April 2025

	5.4.25 (£)	5.4.24 (£)
2. Donations		
Unrestricted donations	170	288
Other donations (designated funds)	6,112	-
	6,282	288
	=====	=====

During the year, Dan's Den at Christchurch received a designated grant of £6112 for Outreach Work. £3250 was spent in line with this designation supporting various outreach activities offered by the charity.

3. Analysis of expenditure on charitable activities

Costs directly allocated to activities:

Staff costs	71,914	74,085
Café supplies	20,389	21,631
Licence fee	12,000	12,000
Cleaning and hygiene	3,049	2,803
Rates	317	298
Depreciation	5,137	5,957
Governance costs	3,484	2,629
Insurance	750	701
Other direct costs	8,046	11,140

Total resources expended	£125,086	£131,244
	=====	=====

4. Analysis of Governance Costs

Independent examiners fees	360	360
Accountancy & bookkeepers fees	2,632	1,813
Trustees insurance	491	456
	£3,483	£2,629
	=====	=====

5. Net Income

This is after charging:

Depreciation	5,137	5,957
Independent examiners fee	360	360
	=====	=====

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Statement of Financial Activities for the twelve-month period ended 5 April 2025

6. Analysis of staff costs

Salaries and wages	71,005	73,184
Pension costs	908	901
	=====	=====

7. Tangible Fixed Assets

	Play Equipment	Kitchen Equipment	Fixtures, Furniture & Equipment	Audio Equipment	Other Equipment	Total
Cost						
At 6 April 2024	47,240	20,396	2,621	4,498	4,857	79,612
Additions	-	714	-	-	-	714
	-----	-----	-----	-----	-----	-----
At 5 April 2025	47,240	21,110	2,621	4,498	4,857	80,326
	=====	=====	=====	=====	=====	=====
Depreciation						
At 6 April 2024	41,290	20,395	1,663	4,497	4,851	72,696
Charge for the period	4,724	144	262	1	6	5,137
	-----	-----	-----	-----	-----	-----
At 5 April 2025	46,014	20,539	1,925	4,498	4,857	77,833
	=====	=====	=====	=====	=====	=====
Net Book Values						
As at 6 April 2024	£5,950	£1	£958	£1	£6	£6,916
	=====	=====	=====	=====	=====	=====
As at 5 April 2025	£1,226	£571	£696	£0	£0	£2,493
	=====	=====	=====	=====	=====	=====

8. Creditors: Amounts falling due within one year

	5.4.25 (£)	5.4.24 (£)
Trade creditors and accruals	4,980	5,677
VAT & PAYE	1,532	1,797
	-----	-----
	£6,512	£7,474
	=====	=====

9. Creditors: Amounts falling due after more than one year

Interest free unsecured loan	-	-
	=====	=====

10. Movement of funds for the period ended 5 April 2024

Brought fwd £	Receipts £	Payments £	Balances c/fwd £
------------------	---------------	---------------	---------------------

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Statement of Financial Activities for the twelve-month period ended 5 April 2025

General funds (free reserves)	£41,047	£120,872	£125,086	£36,833
	=====	=====	=====	=====

11. Analysis of net assets between funds

	General (£)	Designated (£)	Total (£)
Tangible fixed assets	2,493	-	2,493
Cash at bank and in hand	36,623	2,862	39,485
Other net current assets / (liabilities)	(5,145)	-	(5145)
Creditors of more than one year	-	-	-
	-----	-----	-----
	£33,971	2,862	£36,833
	=====	=====	=====

DAN'S DEN AT CHRISTCHURCH

(Limited by guarantee)

Independent Examiner's Report to the Trustees of Dan's Den at Christchurch

I report on the accounts of the charity for the twelve month period ended 5 April 2025 which are set out on pages 3- 15

Respective responsibilities of the trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

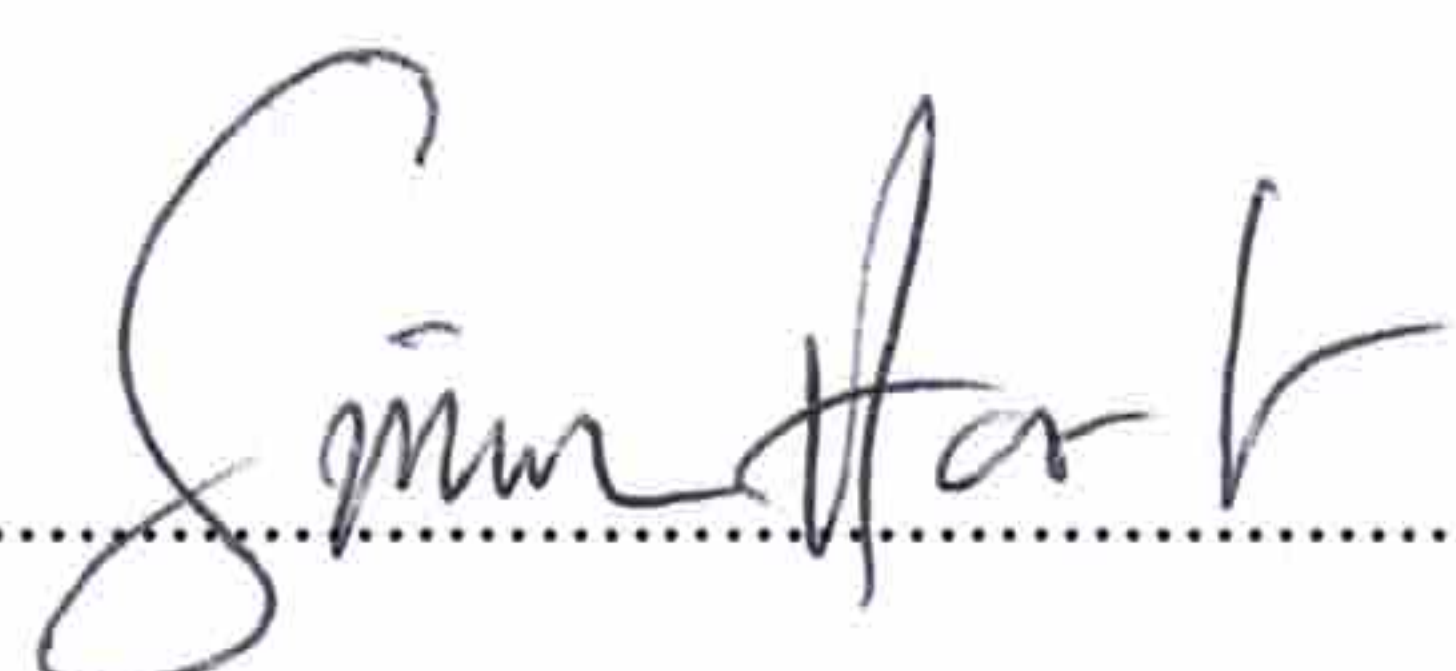
In connection with of my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep proper accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which agree with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met, or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....


S Hart FCCA

.....
29/10/2025.

Date

Accounts

DAN'S DEN AT CHRISTCHURCH
(Limited by guarantee)
REPORT AND FINANCIAL STATEMENTS
for the twelve-month period ended
5 APRIL 2024

Charity Number: 1166027
Company number: 09655340

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2024

Report of the Trustees for the twelve-month period ended 5 April 2024 ..3

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Report of the Trustees for the twelve-month period ended 5 April 2024

The Trustees present their Directors' report and financial statements for the period ended 5 April 2024, which are also prepared to meet the requirements for a Directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities.

Chair's Report

On 4th July Dan's Den celebrated its 8th birthday with a day of balloons, smartie buns, birthday colouring sheets and a bubble machine. It is heartening to see the business rising to the challenges and continue to deliver its charitable objectives, despite the difficult economic climate.

Heating problems continued to affect the facility, though thankfully with less disruption than the previous year. These were eventually resolved following a substantial investment by Christchurch. We are grateful for their support.

During the year the Trustees and Centre Manager continued to review policies and procedures. This included our Safeguarding Processes and how we can maintain food hygiene when other organisations are using the facility. Where necessary this work was done in conjunction with Christchurch and within the framework of the Methodist Safeguarding system.

Staffing was an issue during the year which had an impact on the delivery of some of our activities. A range of responsive solutions were employed, including short term contracts and casual workers. These solutions helped us to continue to deliver most of our outreach offer along with high standards of customer service. We have also found it difficult to find volunteers to replace those who have left due to age or health.

The staffing /volunteering issues along with the consequences of inflation increasing the price of commodities and the opposite pressures of the cost-of-living squeeze did have an effect on our finances. Ever mindful of the impact on families, we continued to ensure that, whilst in general menu prices went up, there were always low-cost options available and children's meal prices were kept down. We also continued to have some low-cost sessions. Although a strong summer helped to maintain income, as the financial year finished the trustees identified the need to control staffing and other costs more closely.

The end of the year saw some changes. A new Centre Manager was appointed, starting on 1st April 2024. This was a promotion for our Outreach Worker Becky Lawson. Becky had been covering for Michelle when she was absent and was a finalist for Rising Star of the Year award at the Ilkley Business awards. Also towards the end of the year, trustees began to discuss recruiting new members to the group and dividing up responsibilities. Work started on a new business plan to ensure that Dan's Den can continue to deliver outreach and remain financially sustainable. A grant was applied for to contribute to delivering outreach work.

Christine Henney and Sarah Jowett, Joint Chairs of Trustees.

Objectives and Activities

Dan's Den at Christchurch is a soft play centre in the heart of Ilkley. The charity's purposes as set out in the Articles of Association are to:

- provide facilities run with a Christian ethos in the interests of social welfare for recreation or leisure time occupation of individuals.
- advance the Christian faith
- support other UK or overseas charities as the Trustees may determine.

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The use of space and the equipment continues to be maintained and developed to ensure a high standard of welcome. However, it is not only the welcoming physical environment and accessible facilities that make Dan's Den at Christchurch special, it is also the ethos that drives staff and volunteers to deliver a unique atmosphere, summarised in our tag line: "Soft Play with a Warm Heart". That ethos is reflected in the mission statement which states that Dan's Den at Christchurch is run under Christian principles and aims to be a centre of excellence for children's play, which reaches out to all children and their families within our local community, regardless of their faith, personal circumstances or physical abilities.

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Achievements and Performance

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- Food – the menu was revised several times to maintain interest and to ensure that costs/prices were responsive to the changes in the economic environment;
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DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2024

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- To help with the cost-of-living crisis once a week we hold Dan's deal sessions in the afternoon. These are priced at half the normal entrance cost at £2.50 and includes a child's meal

The partnership with Christchurch continues to be strong. Becky worked with the Children's Youth and Families worker to plan and attend both SMILES and Messy Church sessions. (SMILES is a worship service for families who have children with special needs). Becky also worked with the Christchurch minister and family worker to plan and host sessions in Dan's Den around Easter and harvest, plus nativity and Christingle services. Partnership with Christchurch during the year included:

- Easter - story, crafts, palm crosses (donated by Christchurch) and a donkey borrowed from the Otley Resource Centre. We also had Easter Chicks knitted by volunteers with a cream egg in for sale to raise donations, which were used for craft supplies.
- Christingle - we held a Christingle service in the Dan's Den space with children making their own Christingle first.
- Nativity – a time of story, singing and crafts. We used a playmobile nativity set.
- Producing an information card for the Market Mission stand at Ilkley's monthly market
- To celebrate Ilkley Pride Dan's Den worked with Christchurch and created a leaflet to put into a gift bag. This contained information about what we offer and our mission for inclusivity and welcome for everyone
- Becky compiled regular reports for the Christchurch Congregational Meeting

Dan's Den has hosted visitors from other churches. The Methodist Recorder has expressed an interest in doing an article about DDAC.

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Partnership with other organisations continue to be an important way in which we deliver our mission. The following activities were delivered with partners:

- We continued to have sessions for children with SEN and their families held in conjunction with LS29. These were held every 2 weeks throughout the year, including term time and holidays, and provided a way for children and families to make and build connections in a supportive environment.
- The charity Moor Time, which holds short breaks for families who have children with SEN, held sessions in Dan's Den for pre school children. Although these were run by Moor Time they were attended by the Outreach Worker to support and help build connections. Initially sessions were run fortnightly in term time but then moved to fortnightly in school holidays.
- We hosted a couple of work experience students from Ilkley Grammar school.
- Dan's Den joined in with the annual Ilkley Christmas tree festival. Children made decorations to display on our tree at St Margaret's Church.
- We provided a venue for Refugee Action Day in November, hosting groups of refugee families visiting the town for this event

Financial review

The overall income for the twelve months was £118,166. Most of this was income in the form of takings from operating activities (soft play and catering services), which had increased by £9,601 from the previous year. This reflects an increase in footfall and prices. No grants were received this year. Dan's Den received £2,060 from local volunteering organisations for group sessions (a decrease of £2,225 from the previous year).

The charity incurred expenses of £131,244 (an increase of £16,580 from the previous year). This increase reflects the effect of inflation on the cost of food and goods, and the raise in the living wage.

This year the charity returned a net operating deficit, after charging for depreciation, of £13,078 (compared to a surplus of £1,678 from the previous year). This deficit includes a charge for depreciation of £5957. Regular reviews have been taken during the year to ensure that the financial situation remains sustainable, by monitoring the budgets set by the Finance Committee.

Many thanks to the Treasurer Sarah Dybeck for her hard work in monitoring the business and preparing these accounts.

Reserves Policy

The policy relates to the General Fund and includes the bank account. The policy's aim is to maintain general cash reserves equivalent to at least three average months running costs which would equate to £33,000 (increased from £29,000) based on the last 12 months of trading. The General Fund cash balance stood at £41,355 at 5 April 2024.

Investment Policy

One of the charity's objectives is to function as a not-for-profit organisation, using any surplus funds to further the mission of Dan's Den, therefore we do not invest any funds within stocks and shares. Presently the General Fund and designated Bursary Fund are kept in a non-interesting earning business bank account. In future, the Trustees may decide to deposit a portion of these funds within an interest earning account, subject to the protection offered by the Financial Services Compensation Scheme.

Structure, Governance and Management

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 24 June 2015 and registered as a charity on 14 March 2016. The company was established under a Memorandum and Articles of Association which established the objects and powers of the charitable company under which it is governed. In the event of the company being wound up the members are required to contribute an amount not exceeding £10. There are currently three members.

Appointment of Trustees

The directors of the company are also the charity trustees for the purposes of charity law. The trustees are appointed by the members and when complete consist of at least one of the duly authorized ministers of Christchurch, Ilkley, and (including such minister) at least nine and not more than eleven individuals. At least two-thirds of the trustees must be members or trustees of Christchurch, provided that at least three Trustees are not members or trustees of

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2024

Christchurch. Under the requirements of the Memorandum and Articles of Association the Trustees must retire at the third Annual General Meeting after which they may be re-elected. All Trustees give their time voluntarily and receive no benefits from the charity. A conflict of interest policy ensures that should a potential conflict of interest arise, this is reported to the directors, recorded and managed appropriately.

Organisation

The trustees retain responsibility for the overall decision making of the charity and they usually meet quarterly. In some cases decisions may need to be made by email. During the year 2023-2024 the trustees met four times in formal meetings, and where needed decisions were made electronically using email during this period.

The Centre Manager runs the day-to-day operations of the charity, supported by individual Trustees or support groups where required, whereas the trustees' role is more strategic in approving policy and developing strategy.

Connected Charities & related parties

There is a strong emotional connection between Dan's Den at Christchurch and Christchurch itself. Christchurch is the parent charity of Dan's Den and manages the building in which Dan's Den is housed. Many of the volunteers are members of Christchurch, and Christchurch use the facilities during some of their services.

Dan's Den at Christchurch has supported other charities through appeals and collection boxes. We collected donations for LS29, Action for Children, Peer Talk and Dan's Den.

Pay Policy for Staff

Paid staff members are appointed on a pay scale at or above the national minimum wage, at a level in line with prevailing market conditions and akin to the salaries offered to employees of Christchurch. Employment policies were adapted from those operated by Christchurch. In 2020 we agreed to move the pay review to February and annually thereafter to allow the pay review to take into account the real living wage which is published in November each year with recommendations that it is introduced by 1st May at the latest.

Risk Management

The Trustees regularly assess and review the risks and uncertainties faced by the charity and believe that systems are in place (policies and procedures) to mitigate them. The main areas of risk are financial and those related to the health and safety of staff, volunteers and visitors primarily related to the safe use of the soft play equipment, food hygiene and fire safety. Risk assessments were developed to cover the Covid crisis and the additional risks and amelioration measures that were required.

Health and Safety is maintained through risk assessment, policies and procedures, robust staff and volunteer training and includes regular checks (daily, weekly and monthly). All equipment is maintained/serviced in accordance with statutory provisions and insurance levels are reviewed annually and acted upon as necessary. Important updates are disseminated directly to staff and volunteers by the centre manager or her delegate.

Safeguarding is maintained through risk assessment, policies and procedures, robust staff and volunteer training and includes regular review and DBS checks.

Reference and Administrative Information

Charity Name:	Dan's Den at Christchurch
Charity Registration Number:	1166027
Company registration number:	09655340
Registered Office and operational address:	Christchurch 21 The Grove Ilkley West Yorkshire LS29 9LW
Directors & Trustees:	Mrs CL Henney (Joint chair) Dr SL Jowett (Joint chair) Mr SJ Worrall (Treasurer, resigned 5.7.23) Mrs RJ Wales-Smith Rev RR Topham Mr HC Burnham Mrs EA Haestier Prof MF Dixon Mrs CM Meredith Mrs S Dybeck (Treasurer, appointed 28.9.23)
Independent Examiner:	S Hart ACCA Hart Wright Accounting Chartered Certified Accountants 7 Henry Street Keighley West Yorkshire BD21 3DR
Bankers:	Santander 7 The Grove Ilkley West Yorkshire LS29 9LL

Exemptions from disclosure

There are no exemptions from disclosure.

Funds held as custodian trustee on behalf of others

There are no funds held as custodian trustee on behalf of others.

Trustees' responsibilities in relation to the financial statements

The charity trustees (who are also the directors of Dan's Den at Christchurch for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2024

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business

The trustees are responsible for keeping proper accounting records and that disclosure with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the Board of Trustees on 17.9.2024.....

And signed on its behalf..... Name:.....Sarah Jowett.....

Statement of Financial Activities (including income and expenditure account) for the twelve-month period ended 5 April 2024

		Total Funds 2024 £	Total Funds 2023 £
Income	Notes		
Voluntary income:			
Donations	2	288	5,340
Income from charitable activities:			
Soft play centre and café		115,818	106,217
Grants and furlough claims		-	500
Staff secondment income		-	-
Room Hire		2,060	4,285
Total Incoming Resources		£118,166 =====	£116,342 =====
Expenditure			
Charitable activities:			
Operation of play area and café		131,244	114,664
Total Expenditure		£131,244 =====	£114,664 =====
Net Income / (Expenditure) for Year	5	(13,078)	1,678
Total funds brought forward		52,148	52,447
Total Funds Carried Forward	11	£39,070 =====	£54,125 =====

The statement of financial activities includes all gains and losses recognised in the period. All income and expenditure derive from continuing activities.

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2024

BALANCE SHEET AS AT 5 APRIL 2024

	Notes	£	2024 £	£	2023 £
Fixed Assets					
Tangible assets	7		6,916		12,873
Current Assets					
Stock		250		250	
Cash at bank and in hand		41,355		47,666	
			41,605	47,916	
Creditors: Amounts falling due within one year	8	(7,474)		(6,664)	
Net Current Assets			34,131		41,252
Total Assets less current liabilities			41,047		54,125
Creditors: Amounts falling Due after more than one year	9				
Net Assets			£41,047		£54,125
			=====		=====
The funds of the Charity:					
Unrestricted income funds	10		£41,047		£54,125
			=====		=====

Notes to the Financial statements for the twelve-month period ended 5 April 2024

1. Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation and uncertainty in the preparation of the financial statements are as follows:

1.1 Basis of preparation

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

1.2 Income

Income is derived from the operations in the Charity together with charitable donations and is recorded when receivable.

The value of services provided by volunteers has not been included in these accounts.

1.3 Funds Structure

Unrestricted income funds are available for the trustees to use for any purpose in furtherance of the charitable objectives. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

1.4 Resources expended

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. Expenditure is accounted for on an accruals basis and includes irrecoverable VAT where incurred. Charitable expenditure comprises those costs incurred in running the soft play centre and café.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the company.

1.5 Tangible fixed assets & depreciation

Fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Play equipment	- 10% straight line
Fixtures, furniture & equipment	- 10% straight line
Catering equipment	- 20% straight line
Audio equipment	- 20% straight line
Other equipment	- 20% straight line

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2024

	5.4.24	5.4.23
	£	£
2. Donations		
Other donations (designated fund)	288	5,340
	288	5,340
	=====	=====

3. Analysis of expenditure on charitable activities

	5.4.24		5.4.23	
	Play area /	Total	Play area /	Total
	Café		Café	
Costs directly allocated to activities:				
Staff costs	74,085	74,085	60,088	60,088
Café supplies	21,631	21,631	20,054	20,054
Licence fee	12,000	12,000	9,583	9,583
Cleaning and hygiene	2,803	2,803	3,371	3,371
Rates	298	298	563	563
Depreciation	5,957	5,957	5,567	5,567
Governance costs	2,629	2,629	2,833	2,833
Insurance	701	701	630	630
Other direct costs	11,140	11,140	11,975	11,975
Total resources expended	£131,244	£131,244	£114,664	£114,664
	=====	=====	=====	=====

4. Analysis of Governance Costs

Independent examiners fees	360	360
Accountancy & bookkeepers fees	1813	2,034
Trustees insurance	456	439
	£2,629	£2,833
	=====	=====

5. Net Income

This is after charging:		
Depreciation	5,957	5,567
Independent examiners fee	360	360
	=====	=====

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2024

	2024	2023
	£	£
6. Analysis of staff costs		
Salaries and wages	73,184	59,375
Pension costs	901	713
	=====	=====

7. Tangible Fixed Assets

	Play Equipment	Kitchen Equipment	Fixtures, Furniture & Equipment	Audio Equipment	Other Equipment	Total
Cost						
At 6 April 2023	47,240	20,396	2,621	4,498	4,857	79,612
Additions	-	-	-	-	-	-
	-----	-----	-----	-----	-----	-----
At 5 April 2024	47,240	20,396	2,621	4,498	4,857	79,612
	=====	=====	=====	=====	=====	=====
Depreciation						
At 6 April 2023	36,566	20,395	1,401	4,497	3,880	66,739
Charge for the period	4,724	-	262	-	971	5,957
	-----	-----	-----	-----	-----	-----
At 5 April 2024	41,290	20,395	1,663	4,497	4,851	72,696
	=====	=====	=====	=====	=====	=====
Net Book Values						
As at 6 April 2023	£10,674	£1	£1,220	£1	£977	£12,873
	=====	=====	=====	=====	=====	=====
As at 5 April 2024	£5,950	£1	£958	£1	£6	£6,916
	=====	=====	=====	=====	=====	=====

8. Creditors: Amounts falling due within one year

Trade creditors and accruals	5,677	2,362
VAT & PAYE	1,797	4,302
	-----	-----
	£7,474	£6,664
	=====	=====

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2024

9. **Creditors: Amounts falling due after more than one year**

Interest free unsecured loan	-	-
	=====	=====

10. **Movement of funds for the period ended 5 April 2024**

	Brought fwd £	Receipts £	Payments £	Balances c/fwd £
General funds (free reserves)	£54,125	£118,166	£131,244	£41,047
	=====	=====	=====	=====

12. **Analysis of net assets between funds**

	General £	Designated £	Total £
Tangible fixed assets	6,916	-	6,916
Cash at bank and in hand	41,355	-	41,355
Other net current assets / (liabilities)	(7,224)	-	(7,224)
Creditors of more than one year	-	-	-
	-----	-----	-----
	£41,047	-	£41,047
	=====	=====	=====

DAN'S DEN AT CHRISTCHURCH
(Limited by guarantee)
REPORT AND FINANCIAL STATEMENTS
for the twelve-month period ended
5 APRIL 2024

Charity Number: 1166027
Company number: 09655340

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2024

Report of the Trustees for the twelve-month period ended 5 April 2024 ..3

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Report of the Trustees for the twelve-month period ended 5 April 2024

The Trustees present their Directors' report and financial statements for the period ended 5 April 2024, which are also prepared to meet the requirements for a Directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities.

Chair's Report

On 4th July Dan's Den celebrated its 8th birthday with a day of balloons, smartie buns, birthday colouring sheets and a bubble machine. It is heartening to see the business rising to the challenges and continue to deliver its charitable objectives, despite the difficult economic climate.

Heating problems continued to affect the facility, though thankfully with less disruption than the previous year. These were eventually resolved following a substantial investment by Christchurch. We are grateful for their support.

During the year the Trustees and Centre Manager continued to review policies and procedures. This included our Safeguarding Processes and how we can maintain food hygiene when other organisations are using the facility. Where necessary this work was done in conjunction with Christchurch and within the framework of the Methodist Safeguarding system.

Staffing was an issue during the year which had an impact on the delivery of some of our activities. A range of responsive solutions were employed, including short term contracts and casual workers. These solutions helped us to continue to deliver most of our outreach offer along with high standards of customer service. We have also found it difficult to find volunteers to replace those who have left due to age or health.

The staffing /volunteering issues along with the consequences of inflation increasing the price of commodities and the opposite pressures of the cost-of-living squeeze did have an effect on our finances. Ever mindful of the impact on families, we continued to ensure that, whilst in general menu prices went up, there were always low-cost options available and children's meal prices were kept down. We also continued to have some low-cost sessions. Although a strong summer helped to maintain income, as the financial year finished the trustees identified the need to control staffing and other costs more closely.

The end of the year saw some changes. A new Centre Manager was appointed, starting on 1st April 2024. This was a promotion for our Outreach Worker Becky Lawson. Becky had been covering for Michelle when she was absent and was a finalist for Rising Star of the Year award at the Ilkley Business awards. Also towards the end of the year, trustees began to discuss recruiting new members to the group and dividing up responsibilities. Work started on a new business plan to ensure that Dan's Den can continue to deliver outreach and remain financially sustainable. A grant was applied for to contribute to delivering outreach work.

Christine Henney and Sarah Jowett, Joint Chairs of Trustees.

Objectives and Activities

Dan's Den at Christchurch is a soft play centre in the heart of Ilkley. The charity's purposes as set out in the Articles of Association are to:

- provide facilities run with a Christian ethos in the interests of social welfare for recreation or leisure time occupation of individuals.
- advance the Christian faith
- support other UK or overseas charities as the Trustees may determine.

The centre was opened after a fundraising effort coordinated by Christchurch, which raised the monies needed to refurbish the old and dated church hall (Riddings Hall) and transform it into an architecturally designed soft play centre comprising a large play frame with a sensory room for younger children or those with special needs, a toddler area, a state of the art disabled toilet and changing facilities, a new kitchen area, a separate balcony room used for meetings, parties and craft activities,. The result is a light, airy, clean and welcoming space that can be accessed by all.

The use of space and the equipment continues to be maintained and developed to ensure a high standard of welcome. However, it is not only the welcoming physical environment and accessible facilities that make Dan's Den at Christchurch special, it is also the ethos that drives staff and volunteers to deliver a unique atmosphere, summarised in our tag line: "Soft Play with a Warm Heart". That ethos is reflected in the mission statement which states that Dan's Den at Christchurch is run under Christian principles and aims to be a centre of excellence for children's play, which reaches out to all children and their families within our local community, regardless of their faith, personal circumstances or physical abilities.

To deliver this mission a small team of paid staff are supported by diverse group of volunteers. During this year the team comprised a range of ages from 14-80+, and included men, women and non-binary people, along with those who have a variety of vulnerabilities. Dan's Den at Christchurch continued to commit to the Real Living Wage Foundation rates of pay.

Achievements and Performance

In terms of day to day activities Dan's Den continued to deliver an attractive offer, which included the following:

- Parties –Dan's Den won the Mumbler's Best Party award for the 2nd year in a row;
- Food – the menu was revised several times to maintain interest and to ensure that costs/prices were responsive to the changes in the economic environment;
- Pizza and play – a weekly after school session;
- Play session organisation - sessions continued to be offered both via online booking and walk in sessions.

Becky the outreach worker was required to cover for Centre Manager Michelle when she had to take time off. This and other staffing issues meant that delivering our outreach programme was a challenge. Despite this we continued to deliver the following regular Outreach activities:

- Toddler Tunes on Tuesday mornings – this free session was popular and well attended
- Sensory sessions on Wednesdays. These free sessions were for babies aged 0-1 and were set up by Becky after receiving a £500 grant from ABCD Grants for equipment. They were always well attended and the feedback from parents was positive.
- Happy Hands craft session continued on Thursdays, supported by volunteers;

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2024

- Baby natal courses were delivered by a qualified Health Visitor. These are 5 week courses delivered with funding from the Rotary Club.
- To help with the cost-of-living crisis once a week we hold Dan's deal sessions in the afternoon. These are priced at half the normal entrance cost at £2.50 and includes a child's meal

The partnership with Christchurch continues to be strong. Becky worked with the Children's Youth and Families worker to plan and attend both SMILES and Messy Church sessions. (SMILES is a worship service for families who have children with special needs). Becky also worked with the Christchurch minister and family worker to plan and host sessions in Dan's Den around Easter and harvest, plus nativity and Christingle services. Partnership with Christchurch during the year included:

- Easter - story, crafts, palm crosses (donated by Christchurch) and a donkey borrowed from the Otley Resource Centre. We also had Easter Chicks knitted by volunteers with a cream egg in for sale to raise donations, which were used for craft supplies.
- Christingle - we held a Christingle service in the Dan's Den space with children making their own Christingle first.
- Nativity – a time of story, singing and crafts. We used a playmobile nativity set.
- Producing an information card for the Market Mission stand at Ilkley's monthly market
- To celebrate Ilkley Pride Dan's Den worked with Christchurch and created a leaflet to put into a gift bag. This contained information about what we offer and our mission for inclusivity and welcome for everyone
- Becky compiled regular reports for the Christchurch Congregational Meeting

Dan's Den has hosted visitors from other churches. The Methodist Recorder has expressed an interest in doing an article about DDAC.

Other seasonal events were held which did not have a specifically Christian focus. These included Pumpkin Carving held during October half term and a Christmas extravaganza, involving Santa visits and a Christmas themed session. To assist those experiencing the Cost of Living squeeze we held a regular session with a small £2.50 charge to see Santa and get a gift, this was designed to help families who can't afford the more expensive Santa visits offered in our area. Summer sessions were once again held for reception starters. These sessions were run for 5 local primary schools and provided an opportunity for parents and children to meet up with other parents and children who were also starting at their school.

Partnership with other organisations continue to be an important way in which we deliver our mission. The following activities were delivered with partners:

- We continued to have sessions for children with SEN and their families held in conjunction with LS29. These were held every 2 weeks throughout the year, including term time and holidays, and provided a way for children and families to make and build connections in a supportive environment.
- The charity Moor Time, which holds short breaks for families who have children with SEN, held sessions in Dan's Den for pre school children. Although these were run by Moor Time they were attended by the Outreach Worker to support and help build connections. Initially sessions were run fortnightly in term time but then moved to fortnightly in school holidays.
- We hosted a couple of work experience students from Ilkley Grammar school.
- Dan's Den joined in with the annual Ilkley Christmas tree festival. Children made decorations to display on our tree at St Margaret's Church.
- We provided a venue for Refugee Action Day in November, hosting groups of refugee families visiting the town for this event

Financial review

The overall income for the twelve months was £118,166. Most of this was income in the form of takings from operating activities (soft play and catering services), which had increased by £9,601 from the previous year. This reflects an increase in footfall and prices. No grants were received this year. Dan's Den received £2,060 from local volunteering organisations for group sessions (a decrease of £2,225 from the previous year).

The charity incurred expenses of £131,244 (an increase of £16,580 from the previous year). This increase reflects the effect of inflation on the cost of food and goods, and the raise in the living wage.

This year the charity returned a net operating deficit, after charging for depreciation, of £13,078 (compared to a surplus of £1,678 from the previous year). This deficit includes a charge for depreciation of £5957. Regular reviews have been taken during the year to ensure that the financial situation remains sustainable, by monitoring the budgets set by the Finance Committee.

Many thanks to the Treasurer Sarah Dybeck for her hard work in monitoring the business and preparing these accounts.

Reserves Policy

The policy relates to the General Fund and includes the bank account. The policy's aim is to maintain general cash reserves equivalent to at least three average months running costs which would equate to £33,000 (increased from £29,000) based on the last 12 months of trading. The General Fund cash balance stood at £41,355 at 5 April 2024.

Investment Policy

One of the charity's objectives is to function as a not-for-profit organisation, using any surplus funds to further the mission of Dan's Den, therefore we do not invest any funds within stocks and shares. Presently the General Fund and designated Bursary Fund are kept in a non-interesting earning business bank account. In future, the Trustees may decide to deposit a portion of these funds within an interest earning account, subject to the protection offered by the Financial Services Compensation Scheme.

Structure, Governance and Management

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 24 June 2015 and registered as a charity on 14 March 2016. The company was established under a Memorandum and Articles of Association which established the objects and powers of the charitable company under which it is governed. In the event of the company being wound up the members are required to contribute an amount not exceeding £10. There are currently three members.

Appointment of Trustees

The directors of the company are also the charity trustees for the purposes of charity law. The trustees are appointed by the members and when complete consist of at least one of the duly authorized ministers of Christchurch, Ilkley, and (including such minister) at least nine and not more than eleven individuals. At least two-thirds of the trustees must be members or trustees of Christchurch, provided that at least three Trustees are not members or trustees of

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2024

Christchurch. Under the requirements of the Memorandum and Articles of Association the Trustees must retire at the third Annual General Meeting after which they may be re-elected. All Trustees give their time voluntarily and receive no benefits from the charity. A conflict of interest policy ensures that should a potential conflict of interest arise, this is reported to the directors, recorded and managed appropriately.

Organisation

The trustees retain responsibility for the overall decision making of the charity and they usually meet quarterly. In some cases decisions may need to be made by email. During the year 2023-2024 the trustees met four times in formal meetings, and where needed decisions were made electronically using email during this period.

The Centre Manager runs the day-to-day operations of the charity, supported by individual Trustees or support groups where required, whereas the trustees' role is more strategic in approving policy and developing strategy.

Connected Charities & related parties

There is a strong emotional connection between Dan's Den at Christchurch and Christchurch itself. Christchurch is the parent charity of Dan's Den and manages the building in which Dan's Den is housed. Many of the volunteers are members of Christchurch, and Christchurch use the facilities during some of their services.

Dan's Den at Christchurch has supported other charities through appeals and collection boxes. We collected donations for LS29, Action for Children, Peer Talk and Dan's Den.

Pay Policy for Staff

Paid staff members are appointed on a pay scale at or above the national minimum wage, at a level in line with prevailing market conditions and akin to the salaries offered to employees of Christchurch. Employment policies were adapted from those operated by Christchurch. In 2020 we agreed to move the pay review to February and annually thereafter to allow the pay review to take into account the real living wage which is published in November each year with recommendations that it is introduced by 1st May at the latest.

Risk Management

The Trustees regularly assess and review the risks and uncertainties faced by the charity and believe that systems are in place (policies and procedures) to mitigate them. The main areas of risk are financial and those related to the health and safety of staff, volunteers and visitors primarily related to the safe use of the soft play equipment, food hygiene and fire safety. Risk assessments were developed to cover the Covid crisis and the additional risks and amelioration measures that were required.

Health and Safety is maintained through risk assessment, policies and procedures, robust staff and volunteer training and includes regular checks (daily, weekly and monthly). All equipment is maintained/serviced in accordance with statutory provisions and insurance levels are reviewed annually and acted upon as necessary. Important updates are disseminated directly to staff and volunteers by the centre manager or her delegate.

Safeguarding is maintained through risk assessment, policies and procedures, robust staff and volunteer training and includes regular review and DBS checks.

Reference and Administrative Information

Charity Name:	Dan's Den at Christchurch
Charity Registration Number:	1166027
Company registration number:	09655340
Registered Office and operational address:	Christchurch 21 The Grove Ilkley West Yorkshire LS29 9LW
Directors & Trustees:	Mrs CL Henney (Joint chair) Dr SL Jowett (Joint chair) Mr SJ Worrall (Treasurer, resigned 5.7.23) Mrs RJ Wales-Smith Rev RR Topham Mr HC Burnham Mrs EA Haestier Prof MF Dixon Mrs CM Meredith Mrs S Dybeck (Treasurer, appointed 28.9.23)
Independent Examiner:	S Hart ACCA Hart Wright Accounting Chartered Certified Accountants 7 Henry Street Keighley West Yorkshire BD21 3DR
Bankers:	Santander 7 The Grove Ilkley West Yorkshire LS29 9LL

Exemptions from disclosure

There are no exemptions from disclosure.

Funds held as custodian trustee on behalf of others

There are no funds held as custodian trustee on behalf of others.

Trustees' responsibilities in relation to the financial statements

The charity trustees (who are also the directors of Dan's Den at Christchurch for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2024

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business

The trustees are responsible for keeping proper accounting records and that disclosure with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the Board of Trustees on 17.9.2024.....

And signed on its behalf..... Name:.....Sarah Jowett.....

Statement of Financial Activities (including income and expenditure account) for the twelve-month period ended 5 April 2024

		Total Funds 2024 £	Total Funds 2023 £
Income	Notes		
Voluntary income:			
Donations	2	288	5,340
Income from charitable activities:			
Soft play centre and café		115,818	106,217
Grants and furlough claims		-	500
Staff secondment income		-	-
Room Hire		2,060	4,285
Total Incoming Resources		£118,166 =====	£116,342 =====
Expenditure			
Charitable activities:			
Operation of play area and café		131,244	114,664
Total Expenditure		£131,244 =====	£114,664 =====
Net Income / (Expenditure) for Year	5	(13,078)	1,678
Total funds brought forward		52,148	52,447
Total Funds Carried Forward	11	£39,070 =====	£54,125 =====

The statement of financial activities includes all gains and losses recognised in the period. All income and expenditure derive from continuing activities.

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2024

BALANCE SHEET AS AT 5 APRIL 2024

	Notes	£	2024 £	£	2023 £
Fixed Assets					
Tangible assets	7		6,916		12,873
Current Assets					
Stock		250		250	
Cash at bank and in hand		41,355		47,666	
			41,605	47,916	
Creditors: Amounts falling due within one year	8	(7,474)		(6,664)	
Net Current Assets			34,131		41,252
Total Assets less current liabilities			41,047		54,125
Creditors: Amounts falling Due after more than one year	9				
Net Assets			£41,047		£54,125
			=====		=====
The funds of the Charity:					
Unrestricted income funds	10		£41,047		£54,125
			=====		=====

Notes to the Financial statements for the twelve-month period ended 5 April 2024

1. Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation and uncertainty in the preparation of the financial statements are as follows:

1.1 Basis of preparation

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

1.2 Income

Income is derived from the operations in the Charity together with charitable donations and is recorded when receivable.

The value of services provided by volunteers has not been included in these accounts.

1.3 Funds Structure

Unrestricted income funds are available for the trustees to use for any purpose in furtherance of the charitable objectives. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

1.4 Resources expended

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. Expenditure is accounted for on an accruals basis and includes irrecoverable VAT where incurred. Charitable expenditure comprises those costs incurred in running the soft play centre and café.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the company.

1.5 Tangible fixed assets & depreciation

Fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Play equipment	- 10% straight line
Fixtures, furniture & equipment	- 10% straight line
Catering equipment	- 20% straight line
Audio equipment	- 20% straight line
Other equipment	- 20% straight line

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2024

	5.4.24	5.4.23
	£	£
2. Donations		
Other donations (designated fund)	288	5,340
	288	5,340
	=====	=====

3. Analysis of expenditure on charitable activities

	5.4.24		5.4.23	
	Play area /	Total	Play area /	Total
	Café		Café	
Costs directly allocated to activities:				
Staff costs	74,085	74,085	60,088	60,088
Café supplies	21,631	21,631	20,054	20,054
Licence fee	12,000	12,000	9,583	9,583
Cleaning and hygiene	2,803	2,803	3,371	3,371
Rates	298	298	563	563
Depreciation	5,957	5,957	5,567	5,567
Governance costs	2,629	2,629	2,833	2,833
Insurance	701	701	630	630
Other direct costs	11,140	11,140	11,975	11,975
Total resources expended	£131,244	£131,244	£114,664	£114,664
	=====	=====	=====	=====

4. Analysis of Governance Costs

Independent examiners fees	360	360
Accountancy & bookkeepers fees	1813	2,034
Trustees insurance	456	439
	£2,629	£2,833
	=====	=====

5. Net Income

This is after charging:		
Depreciation	5,957	5,567
Independent examiners fee	360	360
	=====	=====

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2024

	2024	2023
	£	£
6. Analysis of staff costs		
Salaries and wages	73,184	59,375
Pension costs	901	713
	=====	=====

7. Tangible Fixed Assets

	Play Equipment	Kitchen Equipment	Fixtures, Furniture & Equipment	Audio Equipment	Other Equipment	Total
Cost						
At 6 April 2023	47,240	20,396	2,621	4,498	4,857	79,612
Additions	-	-	-	-	-	-
	-----	-----	-----	-----	-----	-----
At 5 April 2024	47,240	20,396	2,621	4,498	4,857	79,612
	=====	=====	=====	=====	=====	=====
Depreciation						
At 6 April 2023	36,566	20,395	1,401	4,497	3,880	66,739
Charge for the period	4,724	-	262	-	971	5,957
	-----	-----	-----	-----	-----	-----
At 5 April 2024	41,290	20,395	1,663	4,497	4,851	72,696
	=====	=====	=====	=====	=====	=====
Net Book Values						
As at 6 April 2023	£10,674	£1	£1,220	£1	£977	£12,873
	=====	=====	=====	=====	=====	=====
As at 5 April 2024	£5,950	£1	£958	£1	£6	£6,916
	=====	=====	=====	=====	=====	=====

8. Creditors: Amounts falling due within one year

Trade creditors and accruals	5,677	2,362
VAT & PAYE	1,797	4,302
	-----	-----
	£7,474	£6,664
	=====	=====

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2024

9. **Creditors: Amounts falling due after more than one year**

Interest free unsecured loan	-	-
	=====	=====

10. **Movement of funds for the period ended 5 April 2024**

	Brought fwd £	Receipts £	Payments £	Balances c/fwd £
General funds (free reserves)	£54,125	£118,166	£131,244	£41,047
	=====	=====	=====	=====

12. **Analysis of net assets between funds**

	General £	Designated £	Total £
Tangible fixed assets	6,916	-	6,916
Cash at bank and in hand	41,355	-	41,355
Other net current assets / (liabilities)	(7,224)	-	(7,224)
Creditors of more than one year	-	-	-
	-----	-----	-----
	£41,047	-	£41,047
	=====	=====	=====

DAN'S DEN AT CHRISTCHURCH

(Limited by guarantee)

Independent Examiner's Report to the Trustees of Dan's Den at Christchurch

I report on the accounts of the charity for the twelve month period ended 5 April 2024 which are set out on pages 3- 15

Respective responsibilities of the trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with of my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that, in any material respect, the requirements:

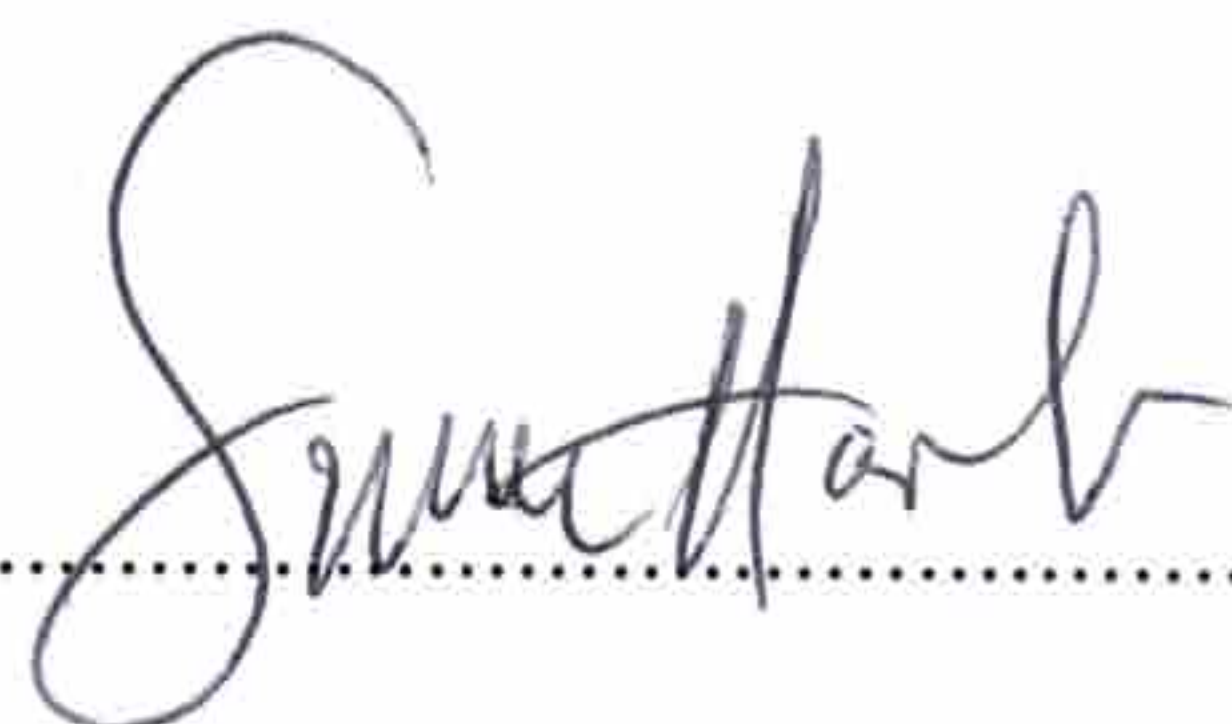
- to keep proper accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which agree with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met, or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

S Hart FCCA

Date



29/10/24

Accounts

DAN'S DEN AT CHRISTCHURCH
(Limited by guarantee)
REPORT AND FINANCIAL STATEMENTS
for the twelve-month period ended
5 APRIL 2023

Charity Number: 1166027
Company number: 09655340

Report of the Trustees for the twelve-month period ended 5 April 2023. .3

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Report of the Trustees for the twelve-month period ended 5 April 2023

The Trustees present their Directors' report and financial statements for the period ended 5 April 2023, which are also prepared to meet the requirements for a Directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities.

Chair's Report

This eighth annual report represents a new phase in the development of Dan's Den at Christchurch. Our new Centre Manager Michelle took up the reins and despite a period of sickness has made her mark on the business. Michelle has consolidated the offer and refocused on the charitable objectives of Dan's Den.

A key aspect was the appointment of a Deputy Manager with responsibility for Outreach. Becky has worked hard to reinforce the links with Christchurch and has made an important contribution to Messy Church and SMILES, whilst also enhancing the community outreach offer within Dan's Den. Becky was also able to deputise for Michelle whilst she was away, and so made an important contribution to the robustness of the business.

I am proud to be able to say that Dan's Den therefore enhanced its charitable objectives to provide a warm welcome to children and families within our local community, regardless of their faith, personal circumstances or physical abilities.

Despite loss of income and customer confidence due to ongoing heating issues which disrupted the winter offer, including many of our Christmas events, we ended the year in a secure financial position. This is a tribute to the hard work of staff, volunteers and trustees, who have all worked together to ensure the continued success of Dan's Den at Christchurch.

Christine Henney, Chair of Trustees.

Objectives and Activities

Dan's Den at Christchurch is a soft play centre in the heart of Ilkley. The charity's purposes as set out in the Articles of Association are to:

- provide facilities run with a Christian ethos in the interests of social welfare for recreation or leisure time occupation of individuals.
- advance the Christian faith
- support other UK or overseas charities as the Trustees may determine.

The centre was opened after a fundraising effort coordinated by Christchurch, which raised the monies needed to refurbish the old and dated church hall (Riddings Hall) and transform it into an architecturally designed soft play centre comprising a large play frame with a sensory room for younger children or those with special needs, a toddler area, a state of the art disabled toilet and changing facilities, a new kitchen area, a separate balcony room used for meetings, parties and craft activities,. The result is a light, airy, clean and welcoming space that can be accessed by all.

The use of space and the equipment continues to be maintained and developed to ensure a high standard of welcome. However, it is not only the welcoming physical environment and accessible facilities that make Dan's Den at Christchurch special, it is also the ethos that drives staff and volunteers to deliver a unique atmosphere, summarised in our tag line: "Soft Play with a Warm Heart". That ethos is reflected in the mission statement which states that Dan's Den at Christchurch is run under Christian principles and aims to be a centre of excellence for children's play, which reaches out to all children and their families within our local community, regardless of their faith, personal circumstances or physical abilities.

To deliver this mission a small team of paid staff are supported by diverse group of volunteers. During this year the team comprised a range of ages from 14-80+, and included men, women and non-binary people, along with those who have a variety of vulnerabilities. Dan's Den at Christchurch continued to commit to the Real Living Wage Foundation rates of pay.

Achievements and Performance

Dan's Den has developed its operations under the leadership of Michelle, the Centre Manager who started her role at the beginning of the financial year. This included:

- Parties – ensuring that these meet the highest standards and are priced effectively;
- Menu development – maintaining interest and ensuring that this is costed and priced according to the changes in the economic environment;
- Session organisation – as the year went on this shifted to include walk-in customers as well as those who had booked online. The length and timing of sessions was also reviewed as the year went on.
- Responding to customer needs – after the pandemic customers expressed that they want to have their own tables and chairs to sit at. As a result, new tables and chairs were purchased and the space reorganised.
- Equipment for the frame was replaced as it wore out, including the ever-popular Dizzy Disk.
- Managing staff and volunteers to cover rotas and deliver great customer service.

In the summer Michelle was joined by the new appointment of Deputy Manager and Outreach Worker Becky. Regular weekly activities, which had stopped in the Covid pandemic, were consolidated and developed. This included restarting our free music group "Toddler tunes" on a Tuesday morning and our free craft sessions "Happy Hands" on a Thursday Morning.

Throughout the year Dan's Den has also delivered activities and events which reflect the Church's calendar and other seasons, thereby delivering the objective of advancing the Christian faith. Examples through the year include:

- Easter- We handed out Easter bags of kindness containing knitted chicks, chocolate eggs, a palm cross, and a small craft.
- Pentecost – at half term we handed out a bag of kindness with a biodegradable pot, compost and a sunflower seed for the children to grow sunflowers.
- Harvest – we ran a harvest craft morning with the Christchurch Minister and the Christchurch Families and Youth Worker. The children who came made crafts and listened to a story. The children also received a harvest bag with items donated from small local businesses, with the goal of promoting the idea 'shop local, think global'.
- Autumn - We ran our Pumpkin Pandemonium event where children carved pumpkins and were given a glow stick to put inside. They also decorated a snack and made Autumn themed crafts.
- Christmas - Unfortunately we had to cancel most of our Christmas events due to a heating problem. We didn't want to let the children down so Santa was still here for the children to pop in and see him and receive a present. We also managed to hold our

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2023

yearly nativity in Christchurch. We attended the Christmas Tree Festival in Ilkley and joined other businesses who decorated trees. Ours was decorated with the children's crafts from Happy Hands sessions.

From the time she started at Dan's Den in the Summer, the Outreach Worker began contributing to the church's twice monthly Messy Church service for families. She also began helping with the church's monthly SMILES, a worship service for families with children with additional needs.

During the year the need for our social welfare objective became increasingly apparent as the challenges of the cost-of-living increases rose up the agenda. Dan's Den was able to deliver the following:

- Starting a Dan's Deal session, a weekly afternoon offer charged at £2.50 which includes play, a child's meal and juice. This was put together to help families struggling with the cost-of-living crisis.
- Ensuring that, even as menu prices went up in response to inflation, there were always low-cost options and children's meal prices were kept low.
- Welcoming families from the St Vincent Centre in Leeds. We hosted their holiday club for vulnerable families, providing free play on the soft play frame, along with Lego and crafts.

Supporting families has always been an important part of our work, and the Outreach Worker continued and developed this aspect of our offer:

- Baby Natal classes were introduced - this is a free course for parents of 0–16-week-olds. We paid for 2 courses from our own resources and secured funding from Ilkley Round Table to pay for a 3rd course.
- Weekly sessions continued for children with special needs, run in conjunction with the local support group LS29.
- Summer sessions were again held for reception starters. These sessions were run for 5 local schools and provided an opportunity for parents and children to meet up with other parents and children who were also starting at their school.
- We secured a grant of £500 for equipment to start holding sensory sessions for infants (These sessions commenced in the following financial year).

Dan's Den has continued to operate to the highest standards and achieved the following recognition:

- Wharfedale and Craven Mumbler Award for Best Party Provider 2022.
- Ilkley Business Awards – in March, Centre Manager Michelle Thompson won the award for Best Boss
- Dan's Den maintained the Level 5 Award for Food Hygiene.

The final charitable objective is to support charities.

- We collected donations for LS29, Action for Children, Peer Talk and Dan's Den;
- We donated money to Christchurch to assist with the upkeep of the building.

Financial review

The overall income for the twelve months was £116,342. Most of this was income in the form of takings from operating activities (soft play and catering services) This was £106,217 (an increase of £29,223 from the previous year). This reflects the full re-opening of Dan's Den at Christchurch following the Coronavirus pandemic. A grant of £500 was received from the

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2023

ABCD Grants Fund for the support of the Baby Natal sessions. Dan's Den also received £4,285 from local volunteering organisations for group sessions.

The charity incurred expenses of £114,664 (an increase of £19,208 from the previous year). This increase reflects the return to pre-pandemic opening hours, the effect of inflation on the cost of food and goods, and the raise in the living wage.

The net operating surplus after charging for depreciation was £1678 (a decrease of £299 from the previous year). Regular reviews have been taken during the year to ensure that the financial situation remains sustainable, by monitoring the budgets set by the Finance Committee.

When Dan's Den at Christchurch was established, an anonymous donor provided an interest-free unsecured loan of £5,000. Dan's Den has recently been advised that the donor does not wish to be repaid and has kindly, therefore, donated it to the charity. This has been reflected in the accounts.

Many thanks to the Treasurer Steven for his hard work in monitoring the business and preparing these accounts, and to Sarah Dybeck, our recently appointed treasurer, for compiling these accounts

Reserves Policy

The policy relates to the General Fund and includes the bank account. The policy's aim is to maintain general cash reserves equivalent to at least three average months running costs which would equate to £29,000 based on the last 12 months of trading. The General Fund cash balance stood at £47,666 at 5 April 2022.

Investment Policy

One of the charity's objectives is to function as a not-for-profit organisation, using any surplus funds to further the mission of Dan's Den, therefore we do not invest any funds within stocks and shares. Presently the General Fund and designated Bursary Fund are kept in a non-interest earning business bank account. In future, the Trustees may decide to deposit a portion of these funds within an interest earning account, subject to the protection offered by the Financial Services Compensation Scheme.

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Appointment of Trustees

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All Trustees give their time voluntarily and receive no benefits from the charity. A conflict of interest policy ensures that should a potential conflict of interest arise, this is reported to the directors, recorded and managed appropriately.

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The trustees retain responsibility for the overall decision making of the charity and they usually meet quarterly. In some cases decisions may need to be made by email. During the year 2022-23 the trustees met four times in formal meetings, and where needed decisions were made electronically using email during this period.

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Connected Charities & related parties

There is a strong emotional connection between Dan's Den at Christchurch and Christchurch itself. Christchurch is the parent charity of Dan's Den and manages the building in which Dan's Den is housed. Many of the volunteers are members of Christchurch, and Christchurch use the facilities during some of their services.

Dan's Den at Christchurch has supported other charities through appeals and collection boxes. We collected donations for LS29, Action for Children, Peer Talk and Dan's Den. We also donated money to Christchurch to assist with the upkeep of the building.

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Risk Management

The Trustees regularly assess and review the risks and uncertainties faced by the charity and believe that systems are in place (policies and procedures) to mitigate them. The main areas of risk are financial and those related to the health and safety of staff, volunteers and visitors primarily related to the safe use of the soft play equipment, food hygiene and fire safety. Risk assessments were developed to cover the Covid crisis and the additional risks and amelioration measures that were required.

Health and Safety is maintained through risk assessment, policies and procedures, robust staff and volunteer training and includes regular checks (daily, weekly and monthly). All equipment is maintained/serviced in accordance with statutory provisions and insurance levels are reviewed annually and acted upon as necessary. Important updates are disseminated directly to staff and volunteers by the centre manager or her delegate.

Safeguarding is maintained through risk assessment, policies and procedures, robust staff and volunteer training and includes regular review and DBS checks.

Reference and Administrative Information

Charity Name: Dan's Den at Christchurch

Charity Registration Number: 1166027

Company registration number: 09655340

Registered Office and operational address: Christchurch
21 The Grove
Ilkley
West Yorkshire
LS29 9LW

Directors & Trustees: Mrs CL Henney (Chair)
Mr SJ Worrall (Treasurer, resigned 5.7.23)
Dr SL Jowett
Mrs RJ Wales-Smith
Rev RR Topham
Mr HC Burnham
Mrs EA Haestier
Prof MF Dixon
Mrs CM Meredith
Mr KJ Green (appointed 23.3.22, resigned 22.3.23)
Mrs S Dybeck (Treasurer, appointed 28.9.23)

Independent Examiner: S Hart ACCA
Hart Wright Accounting
Chartered Certified Accountants
7 Henry Street
Keighley
West Yorkshire
BD21 3DR

Bankers: Santander
7 The Grove
Ilkley
West Yorkshire
LS29 9LL

Exemptions from disclosure

There are no exemptions from disclosure.

Funds held as custodian trustee on behalf of others

There are no funds held as custodian trustee on behalf of others.

Trustees' responsibilities in relation to the financial statements

The charity trustees (who are also the directors of Dan's Den at Christchurch for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2023

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business

The trustees are responsible for keeping proper accounting records and that disclosure with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the Board of Trustees on

And signed on its behalf.....

Name:.....CL Henney..

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Statement of Financial Activities (including income and expenditure account) for the twelve-month period ended 5 April 2023

Statement of Financial Activities (including income and expenditure account) for the twelve-month period ended 5 April 2023

		Total Funds 2023 £	Total Funds 2022 £
	Notes		
Income			
Voluntary income:			
Donations	2	5,340	45
Income from charitable activities:			
Soft play centre and café		106,217	78,994
Grants and furlough claims		500	15,934
Staff secondment income		-	2,460
Group payments		4,285	-
		_____	_____
Total Incoming Resources		£116,342 =====	£97,433 =====
Expenditure			
Charitable activities:			
Operation of play area and café		114,664	95,456
		_____	_____
Total Expenditure		£114,664 =====	£95,456 =====
Net Income / (Expenditure) for Year	5	1,678	1,977
Total funds brought forward		52,447	50,470
		_____	_____
Total Funds Carried Forward	11	£54,125 =====	£52,447 =====

The statement of financial activities includes all gains and losses recognised in the period. All income and expenditure derive from continuing activities.

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Statement of Financial Activities (including income and expenditure account) for the twelve-month period ended 5 April 2023

BALANCE SHEET AS AT 5 APRIL 2022

	Notes	£	2023 £	£	2022 £
Fixed Assets					
Tangible assets	7		12,873		17,064
Current Assets					
Stock		250		250	
Cash at bank and in hand		47,666		48,255	
		47,916		48,505	
Creditors: Amounts falling due within one year	8	(6,664)		(8,122)	
Net Current Assets			41,252		40,383
Total Assets less current liabilities			54,125		57,447
Creditors: Amounts falling Due after more than one year	9				(5,000)
Net Assets			£54,125		£52,447
			=====		=====
The funds of the Charity:					
Unrestricted income funds	10		£54,125		£52,447
			=====		=====

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Statement of Financial Activities (including income and expenditure account) for the twelve-month period ended 5 April 2023

Notes to the Financial statements for the twelve-month period ended 5 April 2022

1. Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation and uncertainty in the preparation of the financial statements are as follows:

1.1 Basis of preparation

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

1.2 Income

Income is derived from the operations in the Charity together with charitable donations and is recorded when receivable.

The value of services provided by volunteers has not been included in these accounts.

1.3 Funds Structure

Unrestricted income funds are available for the trustees to use for any purpose in furtherance of the charitable objectives. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

1.4 Resources expended

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. Expenditure is accounted for on an accruals basis and includes irrecoverable VAT where incurred. Charitable expenditure comprises those costs incurred in running the soft play centre and café.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the company.

1.5 Tangible fixed assets & depreciation

Fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Play equipment	- 10% straight line
Fixtures, furniture & equipment	- 10% straight line
Catering equipment	- 20% straight line
Audio equipment	- 20% straight line
Other equipment	- 20% straight line

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Statement of Financial Activities (including income and expenditure account) for the twelve-month period ended 5 April 2023

	5.4.23	5.4.22
	£	£
2. Donations		
Other donations (designated fund)	5,340	45
	5,340	45
	=====	=====

3. Analysis of expenditure on charitable activities

	5.4.23		5.4.22	
	Play area /	Total	Play area /	Total
	Café		Café	
Costs directly allocated to activities:				
Staff costs	60,088	60,088	50,735	50,735
Café supplies	20,054	20,054	14,748	14,748
Licence fee	9,583	9,583	10,000	10,000
Cleaning and hygiene	3,371	3,371	2,185	2,185
Rates	563	563	356	356
Depreciation	5,567	5,567	5,557	5,557
Governance costs	2,833	2,833	3,184	3,184
Insurance	630	630	1,156	1,156
Other direct costs	11,975	11,975	7,535	7,535
Total resources expended	£114,664	114,664	£95,456	£95,456
	=====	=====	=====	=====

4. Analysis of Governance Costs

Independent examiners fees	360	420
Accountancy & bookkeepers fees	2,034	2,371
Trustees insurance	439	393
	£2,833	£3,184
	=====	=====

5. Net Income

This is after charging:		
Depreciation	5,567	5,557
Independent examiners fee	360	420
	=====	=====

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Statement of Financial Activities (including income and expenditure account) for the twelve-month period ended 5 April 2023

Statement of Financial Activities for the twelve-month period ended 5 April 2023

	2023	2022
	£	£
6. Analysis of staff costs		
Salaries and wages	59,375	50,054
Pension costs	713	681
	=====	=====

7. Tangible Fixed Assets

	Play Equipment	Kitchen Equipment	Fixtures, Furniture & Equipment	Audio Equipment	Other Equipment	Total
Cost						
At 6 April 2022	47,240	20,396	1,694	4,498	4,408	78,236
Additions	-	-	927	-	449	1,376
	-----	-----	-----	-----	-----	-----
At 5 April 2023	47,240	20,396	2,621	4,498	4,857	79,612
	=====	=====	=====	=====	=====	=====
Depreciation						
At 6 April 2022	31,842	20,395	1,139	4,497	3,299	61,172
Charge for the period	4,724	-	262	-	581	5,567
	-----	-----	-----	-----	-----	-----
At 5 April 2023	36,566	20,395	1,401	4,497	3,380	66,739
	=====	=====	=====	=====	=====	=====
Net Book Values						
As at 6 April 2022	£15,398	£1	£555	£1	£1,110	£17,064
	=====	=====	=====	=====	=====	=====
As at 5 April 2023	£10,674	£1	£1,220	£1	£977	£12,873
	=====	=====	=====	=====	=====	=====

8. Creditors: Amounts falling due within one year

Trade creditors and accruals	2,362	4,092
VAT & PAYE	4,302	4,030
	-----	-----
	£6,664	£8,122
	=====	=====

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Statement of Financial Activities (including income and expenditure account) for the twelve-month period ended 5 April 2023

9. Creditors: Amounts falling due after more than one year

Interest free unsecured loan	-	£5,000
	=====	=====

10. Movement of funds for the period ended 5 April 2023

	Brought fwd £	Receipts £	Payments £	Balances c/fwd £
General funds (free reserves)	£52,447	£116,342	£114,664	£54,125
	=====	=====	=====	=====

12. Analysis of net assets between funds

	General £	Designated £	Total £
Tangible fixed assets	12,873	-	12,873
Cash at bank and in hand	47,666	-	47,666
Other net current assets / (liabilities)	(6,414)	-	(6,414)
Creditors of more than one year	-	-	-
	-----	-----	-----
	£54,125	-	£54,125
	=====	=====	=====

DAN'S DEN AT CHRISTCHURCH
(Limited by guarantee)
REPORT AND FINANCIAL STATEMENTS
for the twelve-month period ended
5 APRIL 2023

Charity Number: 1166027
Company number: 09655340

Report of the Trustees for the twelve-month period ended 5 April 2023. .3

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Report of the Trustees for the twelve-month period ended 5 April 2023

The Trustees present their Directors' report and financial statements for the period ended 5 April 2023, which are also prepared to meet the requirements for a Directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities.

Chair's Report

This eighth annual report represents a new phase in the development of Dan's Den at Christchurch. Our new Centre Manager Michelle took up the reins and despite a period of sickness has made her mark on the business. Michelle has consolidated the offer and refocused on the charitable objectives of Dan's Den.

A key aspect was the appointment of a Deputy Manager with responsibility for Outreach. Becky has worked hard to reinforce the links with Christchurch and has made an important contribution to Messy Church and SMILES, whilst also enhancing the community outreach offer within Dan's Den. Becky was also able to deputise for Michelle whilst she was away, and so made an important contribution to the robustness of the business.

I am proud to be able to say that Dan's Den therefore enhanced its charitable objectives to provide a warm welcome to children and families within our local community, regardless of their faith, personal circumstances or physical abilities.

Despite loss of income and customer confidence due to ongoing heating issues which disrupted the winter offer, including many of our Christmas events, we ended the year in a secure financial position. This is a tribute to the hard work of staff, volunteers and trustees, who have all worked together to ensure the continued success of Dan's Den at Christchurch.

Christine Henney, Chair of Trustees.

Objectives and Activities

Dan's Den at Christchurch is a soft play centre in the heart of Ilkley. The charity's purposes as set out in the Articles of Association are to:

- provide facilities run with a Christian ethos in the interests of social welfare for recreation or leisure time occupation of individuals.
- advance the Christian faith
- support other UK or overseas charities as the Trustees may determine.

The centre was opened after a fundraising effort coordinated by Christchurch, which raised the monies needed to refurbish the old and dated church hall (Riddings Hall) and transform it into an architecturally designed soft play centre comprising a large play frame with a sensory room for younger children or those with special needs, a toddler area, a state of the art disabled toilet and changing facilities, a new kitchen area, a separate balcony room used for meetings, parties and craft activities,. The result is a light, airy, clean and welcoming space that can be accessed by all.

The use of space and the equipment continues to be maintained and developed to ensure a high standard of welcome. However, it is not only the welcoming physical environment and accessible facilities that make Dan's Den at Christchurch special, it is also the ethos that drives staff and volunteers to deliver a unique atmosphere, summarised in our tag line: "Soft Play with a Warm Heart". That ethos is reflected in the mission statement which states that Dan's Den at Christchurch is run under Christian principles and aims to be a centre of excellence for children's play, which reaches out to all children and their families within our local community, regardless of their faith, personal circumstances or physical abilities.

To deliver this mission a small team of paid staff are supported by diverse group of volunteers. During this year the team comprised a range of ages from 14-80+, and included men, women and non-binary people, along with those who have a variety of vulnerabilities. Dan's Den at Christchurch continued to commit to the Real Living Wage Foundation rates of pay.

Achievements and Performance

Dan's Den has developed its operations under the leadership of Michelle, the Centre Manager who started her role at the beginning of the financial year. This included:

- Parties – ensuring that these meet the highest standards and are priced effectively;
- Menu development – maintaining interest and ensuring that this is costed and priced according to the changes in the economic environment;
- Session organisation – as the year went on this shifted to include walk-in customers as well as those who had booked online. The length and timing of sessions was also reviewed as the year went on.
- Responding to customer needs – after the pandemic customers expressed that they want to have their own tables and chairs to sit at. As a result, new tables and chairs were purchased and the space reorganised.
- Equipment for the frame was replaced as it wore out, including the ever-popular Dizzy Disk.
- Managing staff and volunteers to cover rotas and deliver great customer service.

In the summer Michelle was joined by the new appointment of Deputy Manager and Outreach Worker Becky. Regular weekly activities, which had stopped in the Covid pandemic, were consolidated and developed. This included restarting our free music group "Toddler tunes" on a Tuesday morning and our free craft sessions "Happy Hands" on a Thursday Morning.

Throughout the year Dan's Den has also delivered activities and events which reflect the Church's calendar and other seasons, thereby delivering the objective of advancing the Christian faith. Examples through the year include:

- Easter- We handed out Easter bags of kindness containing knitted chicks, chocolate eggs, a palm cross, and a small craft.
- Pentecost – at half term we handed out a bag of kindness with a biodegradable pot, compost and a sunflower seed for the children to grow sunflowers.
- Harvest – we ran a harvest craft morning with the Christchurch Minister and the Christchurch Families and Youth Worker. The children who came made crafts and listened to a story. The children also received a harvest bag with items donated from small local businesses, with the goal of promoting the idea 'shop local, think global'.
- Autumn - We ran our Pumpkin Pandemonium event where children carved pumpkins and were given a glow stick to put inside. They also decorated a snack and made Autumn themed crafts.
- Christmas - Unfortunately we had to cancel most of our Christmas events due to a heating problem. We didn't want to let the children down so Santa was still here for the children to pop in and see him and receive a present. We also managed to hold our

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2023

yearly nativity in Christchurch. We attended the Christmas Tree Festival in Ilkley and joined other businesses who decorated trees. Ours was decorated with the children's crafts from Happy Hands sessions.

From the time she started at Dan's Den in the Summer, the Outreach Worker began contributing to the church's twice monthly Messy Church service for families. She also began helping with the church's monthly SMILES, a worship service for families with children with additional needs.

During the year the need for our social welfare objective became increasingly apparent as the challenges of the cost-of-living increases rose up the agenda. Dan's Den was able to deliver the following:

- Starting a Dan's Deal session, a weekly afternoon offer charged at £2.50 which includes play, a child's meal and juice. This was put together to help families struggling with the cost-of-living crisis.
- Ensuring that, even as menu prices went up in response to inflation, there were always low-cost options and children's meal prices were kept low.
- Welcoming families from the St Vincent Centre in Leeds. We hosted their holiday club for vulnerable families, providing free play on the soft play frame, along with Lego and crafts.

Supporting families has always been an important part of our work, and the Outreach Worker continued and developed this aspect of our offer:

- Baby Natal classes were introduced - this is a free course for parents of 0–16-week-olds. We paid for 2 courses from our own resources and secured funding from Ilkley Round Table to pay for a 3rd course.
- Weekly sessions continued for children with special needs, run in conjunction with the local support group LS29.
- Summer sessions were again held for reception starters. These sessions were run for 5 local schools and provided an opportunity for parents and children to meet up with other parents and children who were also starting at their school.
- We secured a grant of £500 for equipment to start holding sensory sessions for infants (These sessions commenced in the following financial year).

Dan's Den has continued to operate to the highest standards and achieved the following recognition:

- Wharfedale and Craven Mumbler Award for Best Party Provider 2022.
- Ilkley Business Awards – in March, Centre Manager Michelle Thompson won the award for Best Boss
- Dan's Den maintained the Level 5 Award for Food Hygiene.

The final charitable objective is to support charities.

- We collected donations for LS29, Action for Children, Peer Talk and Dan's Den;
- We donated money to Christchurch to assist with the upkeep of the building.

Financial review

The overall income for the twelve months was £116,342. Most of this was income in the form of takings from operating activities (soft play and catering services) This was £106,217 (an increase of £29,223 from the previous year). This reflects the full re-opening of Dan's Den at Christchurch following the Coronavirus pandemic. A grant of £500 was received from the

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2023

ABCD Grants Fund for the support of the Baby Natal sessions. Dan's Den also received £4,285 from local volunteering organisations for group sessions.

The charity incurred expenses of £114,664 (an increase of £19,208 from the previous year). This increase reflects the return to pre-pandemic opening hours, the effect of inflation on the cost of food and goods, and the raise in the living wage.

The net operating surplus after charging for depreciation was £1678 (a decrease of £299 from the previous year). Regular reviews have been taken during the year to ensure that the financial situation remains sustainable, by monitoring the budgets set by the Finance Committee.

When Dan's Den at Christchurch was established, an anonymous donor provided an interest-free unsecured loan of £5,000. Dan's Den has recently been advised that the donor does not wish to be repaid and has kindly, therefore, donated it to the charity. This has been reflected in the accounts.

Many thanks to the Treasurer Steven for his hard work in monitoring the business and preparing these accounts, and to Sarah Dybeck, our recently appointed treasurer, for compiling these accounts

Reserves Policy

The policy relates to the General Fund and includes the bank account. The policy's aim is to maintain general cash reserves equivalent to at least three average months running costs which would equate to £29,000 based on the last 12 months of trading. The General Fund cash balance stood at £47,666 at 5 April 2022.

Investment Policy

One of the charity's objectives is to function as a not-for-profit organisation, using any surplus funds to further the mission of Dan's Den, therefore we do not invest any funds within stocks and shares. Presently the General Fund and designated Bursary Fund are kept in a non-interest earning business bank account. In future, the Trustees may decide to deposit a portion of these funds within an interest earning account, subject to the protection offered by the Financial Services Compensation Scheme.

Structure, Governance and Management

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 24 June 2015 and registered as a charity on 14 March 2016. The company was established under a Memorandum and Articles of Association which established the objects and powers of the charitable company under which it is governed. In the event of the company being wound up the members are required to contribute an amount not exceeding £10. There are currently three members.

Appointment of Trustees

The directors of the company are also the charity trustees for the purposes of charity law. The trustees are appointed by the members and when complete consist of at least one of the duly authorized ministers of Christchurch, Ilkley, and (including such minister) at least nine and not more than eleven individuals. At least two-thirds of the trustees must be members or trustees of Christchurch, provided that at least three Trustees are not members or trustees of Christchurch. Under the requirements of the Memorandum and Articles of Association the Trustees must retire at the third Annual General Meeting after which they may be re-elected.

All Trustees give their time voluntarily and receive no benefits from the charity. A conflict of interest policy ensures that should a potential conflict of interest arise, this is reported to the directors, recorded and managed appropriately.

Organisation

The trustees retain responsibility for the overall decision making of the charity and they usually meet quarterly. In some cases decisions may need to be made by email. During the year 2022-23 the trustees met four times in formal meetings, and where needed decisions were made electronically using email during this period.

The Centre Manager runs the day-to-day operations of the charity, supported by individual Trustees or support groups where required, whereas the trustees' role is more strategic in approving policy and developing strategy.

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The Trustees regularly assess and review the risks and uncertainties faced by the charity and believe that systems are in place (policies and procedures) to mitigate them. The main areas of risk are financial and those related to the health and safety of staff, volunteers and visitors primarily related to the safe use of the soft play equipment, food hygiene and fire safety. Risk assessments were developed to cover the Covid crisis and the additional risks and amelioration measures that were required.

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Company registration number: 09655340

Registered Office and operational address: Christchurch
21 The Grove
Ilkley
West Yorkshire
LS29 9LW

Directors & Trustees: Mrs CL Henney (Chair)
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Dr SL Jowett
Mrs RJ Wales-Smith
Rev RR Topham
Mr HC Burnham
Mrs EA Haestier
Prof MF Dixon
Mrs CM Meredith
Mr KJ Green (appointed 23.3.22, resigned 22.3.23)
Mrs S Dybeck (Treasurer, appointed 28.9.23)

Independent Examiner: S Hart ACCA
Hart Wright Accounting
Chartered Certified Accountants
7 Henry Street
Keighley
West Yorkshire
BD21 3DR

Bankers: Santander
7 The Grove
Ilkley
West Yorkshire
LS29 9LL

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DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2023

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Approved by the Board of Trustees on

And signed on its behalf.....

Name:.....CL Henney..

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Statement of Financial Activities (including income and expenditure account) for the twelve-month period ended 5 April 2023

Statement of Financial Activities (including income and expenditure account) for the twelve-month period ended 5 April 2023

		Total Funds 2023 £	Total Funds 2022 £
	Notes		
Income			
Voluntary income:			
Donations	2	5,340	45
Income from charitable activities:			
Soft play centre and café		106,217	78,994
Grants and furlough claims		500	15,934
Staff secondment income		-	2,460
Group payments		4,285	-
		_____	_____
Total Incoming Resources		£116,342 =====	£97,433 =====
Expenditure			
Charitable activities:			
Operation of play area and café		114,664	95,456
		_____	_____
Total Expenditure		£114,664 =====	£95,456 =====
Net Income / (Expenditure) for Year	5	1,678	1,977
Total funds brought forward		52,447	50,470
		_____	_____
Total Funds Carried Forward	11	£54,125 =====	£52,447 =====

The statement of financial activities includes all gains and losses recognised in the period. All income and expenditure derive from continuing activities.

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Statement of Financial Activities (including income and expenditure account) for the twelve-month period ended 5 April 2023

BALANCE SHEET AS AT 5 APRIL 2022

	Notes	£	2023 £	£	2022 £
Fixed Assets					
Tangible assets	7		12,873		17,064
Current Assets					
Stock		250		250	
Cash at bank and in hand		47,666		48,255	
		47,916		48,505	
Creditors: Amounts falling due within one year	8	(6,664)		(8,122)	
Net Current Assets			41,252		40,383
Total Assets less current liabilities			54,125		57,447
Creditors: Amounts falling Due after more than one year	9				(5,000)
Net Assets			£54,125		£52,447
			=====		=====
The funds of the Charity:					
Unrestricted income funds	10		£54,125		£52,447
			=====		=====

Notes to the Financial statements for the twelve-month period ended 5 April 2022

1. Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation and uncertainty in the preparation of the financial statements are as follows:

1.1 Basis of preparation

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

1.2 Income

Income is derived from the operations in the Charity together with charitable donations and is recorded when receivable.

The value of services provided by volunteers has not been included in these accounts.

1.3 Funds Structure

Unrestricted income funds are available for the trustees to use for any purpose in furtherance of the charitable objectives. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

1.4 Resources expended

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. Expenditure is accounted for on an accruals basis and includes irrecoverable VAT where incurred. Charitable expenditure comprises those costs incurred in running the soft play centre and café.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the company.

1.5 Tangible fixed assets & depreciation

Fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Play equipment	- 10% straight line
Fixtures, furniture & equipment	- 10% straight line
Catering equipment	- 20% straight line
Audio equipment	- 20% straight line
Other equipment	- 20% straight line

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Statement of Financial Activities (including income and expenditure account) for the twelve-month period ended 5 April 2023

	5.4.23	5.4.22
	£	£
2. Donations		
Other donations (designated fund)	5,340	45
	5,340	45
	=====	=====

3. Analysis of expenditure on charitable activities

	5.4.23		5.4.22	
	Play area /	Total	Play area /	Total
	Café		Café	
Costs directly allocated to activities:				
Staff costs	60,088	60,088	50,735	50,735
Café supplies	20,054	20,054	14,748	14,748
Licence fee	9,583	9,583	10,000	10,000
Cleaning and hygiene	3,371	3,371	2,185	2,185
Rates	563	563	356	356
Depreciation	5,567	5,567	5,557	5,557
Governance costs	2,833	2,833	3,184	3,184
Insurance	630	630	1,156	1,156
Other direct costs	11,975	11,975	7,535	7,535
Total resources expended	£114,664	114,664	£95,456	£95,456
	=====	=====	=====	=====

4. Analysis of Governance Costs

Independent examiners fees	360	420
Accountancy & bookkeepers fees	2,034	2,371
Trustees insurance	439	393
	£2,833	£3,184
	=====	=====

5. Net Income

This is after charging:		
Depreciation	5,567	5,557
Independent examiners fee	360	420
	=====	=====

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Statement of Financial Activities (including income and expenditure account) for the twelve-month period ended 5 April 2023

Statement of Financial Activities for the twelve-month period ended 5 April 2023

	2023	2022
	£	£
6. Analysis of staff costs		
Salaries and wages	59,375	50,054
Pension costs	713	681
	=====	=====

7. Tangible Fixed Assets

	Play Equipment	Kitchen Equipment	Fixtures, Furniture & Equipment	Audio Equipment	Other Equipment	Total
Cost						
At 6 April 2022	47,240	20,396	1,694	4,498	4,408	78,236
Additions	-	-	927	-	449	1,376
	-----	-----	-----	-----	-----	-----
At 5 April 2023	47,240	20,396	2,621	4,498	4,857	79,612
	=====	=====	=====	=====	=====	=====
Depreciation						
At 6 April 2022	31,842	20,395	1,139	4,497	3,299	61,172
Charge for the period	4,724	-	262	-	581	5,567
	-----	-----	-----	-----	-----	-----
At 5 April 2023	36,566	20,395	1,401	4,497	3,380	66,739
	=====	=====	=====	=====	=====	=====
Net Book Values						
As at 6 April 2022	£15,398	£1	£555	£1	£1,110	£17,064
	=====	=====	=====	=====	=====	=====
As at 5 April 2023	£10,674	£1	£1,220	£1	£977	£12,873
	=====	=====	=====	=====	=====	=====

8. Creditors: Amounts falling due within one year

Trade creditors and accruals	2,362	4,092
VAT & PAYE	4,302	4,030
	-----	-----
	£6,664	£8,122
	=====	=====

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Statement of Financial Activities (including income and expenditure account) for the twelve-month period ended 5 April 2023

9. Creditors: Amounts falling due after more than one year

Interest free unsecured loan	-	£5,000
	=====	=====

10. Movement of funds for the period ended 5 April 2023

	Brought fwd £	Receipts £	Payments £	Balances c/fwd £
General funds (free reserves)	£52,447	£116,342	£114,664	£54,125
	=====	=====	=====	=====

12. Analysis of net assets between funds

	General £	Designated £	Total £
Tangible fixed assets	12,873	-	12,873
Cash at bank and in hand	47,666	-	47,666
Other net current assets / (liabilities)	(6,414)	-	(6,414)
Creditors of more than one year	-	-	-
	-----	-----	-----
	£54,125	-	£54,125
	=====	=====	=====

DAN'S DEN AT CHRISTCHURCH

(Limited by guarantee)

Independent Examiner's Report to the Trustees of Dan's Den at Christchurch

I report on the accounts of the charity for the twelve month period ended 5 April 2023 which are set out on pages 3- 15

Respective responsibilities of the trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with of my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that, in any material respect, the requirements:

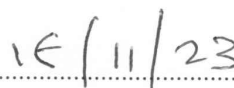
- to keep proper accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which agree with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met, or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



S Hart FCCA



Date

Accounts

DAN'S DEN AT CHRISTCHURCH
(Limited by guarantee)

REPORT AND FINANCIAL STATEMENTS

for the twelve-month period ended

5 APRIL 2022

Charity Number: 1166027
Company number: 09655340

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2022

Report of the Trustees for the twelve-month period ended 5

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Statement of Financial Activities (including income and expenditure account) for the twelve-month period ended 5

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Report of the Trustees for the twelve-month period ended 5 April 2022

The Trustees present their Directors' report and financial statements for the period ended 5 April 2022, which are also prepared to meet the requirements for a Directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities.

Chair's Report

This seventh annual report for Dan's Den at Christchurch covers a time of much change and adjustment. As the Covid Pandemic eased, Dan's Den started to reopen to the public and had the challenge of navigating the ebb and flow of rising and falling infections. Life was starting to get back to normal, but was not yet normal for much of the year.

Hygiene and mitigation of covid risk was an important feature of safely re-opening to the public. A huge tribute is due to our staff for implementing these measures and maintaining standards. One of the measures was to limit our admission numbers, which we did using an online booking system. The system worked well and proved to be a feature that helped customers to find times to come in line when they were comfortable with how busy it was. Another was the introduction of card payments, with a big reduction in the amount of cash handled at the till.

Another major change was the resignation of our amazing Centre Manager, Caroline, who left right at the end of the financial year for a new role in the charity sector. We were sad to see her go, but grateful to her hard work over the years. She left Dan's Den in a strong position, having overcome many challenges. At the close of the year Caroline was in the process of handing over to her very capable deputy, Michelle.

Cost and staffing challenges with the ongoing uncertainty related to Covid meant that the post of Outreach Worker remained unfilled during the year. However, the business continued to fulfil its charitable objectives to provide a warm welcome to children and families within our local community, regardless of their faith, personal circumstances or physical abilities. Imaginative ways were found to reach out to staff, volunteers and the wider community to offer support and connection in line with our Christian values, as can be seen from the narrative below. We are also proud to have reopened our session for children with special needs during this time.

We ended the year in a secure financial position thanks to the government support provided over the Covid period, and in a good position to deliver our charitable objectives in the post Covid period.

Christine Henney, Chair of Trustees.

Objectives and Activities

Dan's Den at Christchurch is a soft play centre in the heart of Ilkley. The charity's purposes as set out in the Articles of Association are to:

- ☐ provide facilities run with a Christian ethos in the interests of social welfare for recreation or leisure time occupation of individuals.
- ☐ advance the Christian faith
- ☐ support other UK or overseas charities as the Trustees may determine.

The centre was opened after a fundraising effort coordinated by Christchurch, which raised the monies needed to refurbish the old and dated church hall (Riddings Hall) and transform it into an architecturally designed soft play centre with a large play frame, a toddler area, a state of the art disabled toilet and changing facilities, a new kitchen area, a separate balcony area used for meetings, parties and craft activities, and with a sensory room for younger children, or those with additional needs. The result is a light, airy, clean and welcoming space that can be accessed by all.

However, it is not only the accessible facilities that make Dan's Den at Christchurch special, it is also the ethos that drives the staff and volunteers to deliver a unique atmosphere, summarised in our tag line: "Soft Play with a Warm Heart". That ethos is reflected in the mission statement which states that Dan's Den at Christchurch is run under Christian principles and aims to be a centre of excellence for children's play, which reaches out to all children and their families within our local community, regardless of their faith, personal circumstances or physical abilities.

To deliver this mission a small team of paid staff are supported by a large diverse group of volunteer staff, including men and women, people who identify as LGBTQ+, a variety of vulnerabilities, and a range of ages from 14-80+. A major part of the work during this year was supporting the staff and volunteers to return to work in ways that helped them to feel safe and supported, with the ongoing Covid related challenges including changed ways of working, the use of PPE and staffing shortages when staff or family members tested positive. Dan's Den at Christchurch continued to commit to the Living Wage Foundation rates of pay and ensured that staff were not penalised for doing the right thing if they did have to isolate due to Covid.

Through this period the Outreach Worker post remained unfilled, however the Chair and the Centre Manager worked closely with Christchurch to deliver support and Christian activities through Dan's Den, as can be seen below.

Achievements and Performance

The year started with the end of the third national lockdown still in place. Dan's Den was not able to reopen until 17th May. From that point it was important to keep track of and manage the required measures to reduce Covid infection. These included:

- ☐ Use of a booking system to limit numbers
- ☐ Enhanced cleaning regime
- ☐ Spacing of tables to support social distancing
- ☐ Sneeze screen installed at the reception desk
- ☐ Table service for food and drink orders to minimise people moving around the space

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2022

- ☐ Wearing of masks and/or face visors by staff and customers
- ☐ Using the electronic payments system to reduce cash handling.

It wasn't until 21st June that Covid restrictions officially ended, however staff continued to wear masks for their own and customer's safety. Parties resumed as soon as they could be organised after this point.

We are proud that from reopening we resumed our dedicated session for children with special needs. Challenges such as managing the hygiene elements were overcome and the children and their parents were able to enjoy the facility and a space to relax.

The online booking system proved its worth in helping customers to choose the right time for them to come, when space was available and when the facility was at the comfortable level of busyness. It has also been effective in avoiding queueing and potentially disappointed customers being turned away. As the year progressed walk in customers were welcomed if there was space.

For three months over the Summer/Autumn period, Centre Manager Caroline was seconded to be interim manager of the Christchurch Cafe. This was a gesture which illustrates the ambition of both Christchurch and Dan's Den to work together. The secondment ended as planned in time to start organising activities for the Christmas celebrations.

In the autumn some of our seasonal activities resumed, including our popular pumpkin carving event. During the autumn new staff were recruited. Staff got to grips with new processes for packaging and labelling our own prepared foods to comply with new allergen rules.

The seasonal activities continued in the run up to the Christmas period, though the new wave of Omicron was a threat that kept some people away in the run up to Christmas. Quiet sessions limited to 10 people were arranged for those who might feel especially vulnerable. Grants from local government helped in this difficult period where numbers were lower than we hoped. Despite relatively low numbers seasonal activities continued, including a Christmas nativity, Christmas wreath making, Breakfast with Santa, and giving away 50 Christingles kits in bags on The Grove shopping street and to members of the Christchurch community who would struggle to come to a Christmas service.

As the new year started a sense of normality began to return as people started to relax. Although some parties were cancelled and the impact on staff testing positive continued, the frame returned to normal with the bashbags reinstalled and the sensory room reopened. Volunteers began to return as the Spring approached and customer numbers started to return to more normal levels.

The success of the Christingle bags inspired a branching out of the idea to include Shrove Tuesday pancake bags and similar kits for Valentine's Day and Mother's Day.

Financial review

Overall income for the twelve months was £97,433. Most of this was income was from the activity of the soft play centre and the cafe, but £15,934 was in the form of grants. Our sales income was comparable to the pre-covid 2019-20 takings of

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2022

£104,199, which is encouraging given the challenging times. We made a small surplus this year which is encouraging, although in part due to grants and to reduced expenses associated with a vacancy in the Outreach Workers post.

Many thanks to the Treasurer Steven for his hard work in monitoring the business situation, and preparing these accounts.

Reserves Policy

The policy relates to the General Fund and includes the bank account. The policy's aim is to maintain general cash reserves equivalent to at least three average months running costs which would equate to £30,000 based on the last 12 months of trading prior to the pandemic, and £24,000 based on this twelve-month period. The General Fund cash balance stood at £48,255 at 5 April 2022.

Investment Policy

One of the charity's objectives is to function as a not-for-profit organisation, using any surplus funds to further the mission of Dan's Den, therefore we do not invest any funds within stocks and shares. Presently the General Fund and designated Bursary Fund are kept in a non-interesting earning business bank account. In future, the Trustees may decide to deposit a portion of these funds within an interest earning account, subject to the protection offered by the Financial Services Compensation Scheme.

Structure, Governance and Management

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 24 June 2015 and registered as a charity on 14 March 2016. The company was established under a Memorandum and Articles of Association which established the objects and powers of the charitable company under which it is governed. In the event of the company being wound up the members are required to contribute an amount not exceeding £10. There are currently three members.

Appointment of Trustees

The directors of the company are also the charity trustees for the purposes of charity law. The trustees are appointed by the members and when complete consist of at least one of the duly authorized ministers of Christchurch, Ilkley, and (including such minister) at least nine and not more than eleven individuals. At least two-thirds of the trustees must be members or trustees of Christchurch, provided that at least three Trustees are not members or trustees of Christchurch. Under the requirements of the Memorandum and Articles of Association the Trustees must retire at the third Annual General Meeting after which they may be re-elected. All Trustees give their time voluntarily and receive no benefits from the charity. A conflict of interest policy ensures that should a potential conflict of interest arise, this is reported to the directors, recorded and managed appropriately.

Organisation

The trustees retain responsibility for the overall decision making of the charity and they usually meet quarterly. In some cases decisions may need to be made by email. During the year 2021-22 the trustees met four times in formal meetings, and where needed decisions were made electronically using email during this period.

The Centre Manager runs the day-to-day operations of the charity, supported by individual Trustees or support groups where required, whereas the trustees' role is more strategic in approving policy and developing strategy.

Connected Charities & related parties

There is a strong emotional connection between Dan's Den at Christchurch and Christchurch itself. Christchurch is a parent charity of Dan's Den and owns the building in which Dan's Den is housed. Many of the volunteers are members of Christchurch, and Christchurch use the facilities during some of their services.

Dan's Den at Christchurch has supported other charities through appeals and collection boxes including the Red Cross Ukrainian appeal, Peer Talk (a network of volunteer facilitated peer support groups for people with depression), LS29 (the local special needs support group) and Action for Children.

Pay Policy for Staff

Paid staff members are appointed on a pay scale at or above the national minimum wage, at a level in line with prevailing market conditions and akin to the salaries offered to employees of Christchurch. Employment policies were adapted from those operated by Christchurch. In 2020 we agreed to move the pay review to February and annually thereafter to allow the pay review to take into account the real living age which is published in November each year with recommendations that it is introduced by 1st May at the latest.

Risk Management

The Trustees regularly assess and review the risks and uncertainties faced by the charity and believe that systems are in place (policies and procedures) to mitigate them. The main areas of risk are financial and those related to the health and safety of staff, volunteers and visitors primarily related to the safe use of the soft play equipment, food hygiene and fire safety. Risk assessments were developed to cover the Covid crisis and the additional risks and amelioration measures that were required.

Maintaining the financial viability of the charity is helped by review of the regular report from the Centre Manager, called the "Dan's Den Roar".

Health and Safety is maintained through risk assessment, policies and procedures, robust staff and volunteer training and includes regular checks (daily, weekly and monthly). All equipment is maintained/serviced in accordance with statutory provisions and insurance levels are reviewed annually and acted upon as necessary. Important updates are disseminated directly to staff and volunteers by the centre manager or her delegate and supported by updates in the "Roar"

Safeguarding is maintained through risk assessment, policies and procedures, robust staff and volunteer training and includes regular review and DBS checks.

Reference and Administrative Information

Charity Name: Dan's Den at Christchurch

Charity Registration Number: 1166027

Company registration number: 09655340

Registered Office and operational address: Christchurch
21 The Grove
Ilkley
West Yorkshire
LS29 9LW

Directors & Trustees: Mrs CL Henney (Chair)
Mr SJ Worrall (Treasurer)
Dr SL Jowett
Mrs RJ Wales-Smith
Rev RR Topham
Mr HC Burnham
Mrs EA Haestier
Prof MF Dixon
Mrs CM Meredith
Mr KJ Green (appointed 23.3.22)

Independent Examiner: S Hart ACCA
Hart Wright Accounting
Chartered Certified Accountants
7 Henry Street
Keighley
West Yorkshire
BD21 3DR

Bankers: Santander
7 The Grove
Ilkley
West Yorkshire
LS29 9LL

Exemptions from disclosure

There are no exemptions from disclosure.

Funds held as custodian trustee on behalf of others

There are no funds held as custodian trustee on behalf of others.

Trustees' responsibilities in relation to the financial statements

The charity trustees (who are also the directors of Dan's Den at Christchurch for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2022

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the trustees are required to:

- ☐ select suitable accounting policies and then apply them consistently
- ☐ observe the methods and principles in the Charities SORP
- ☐ make judgements and estimates that are reasonable and prudent
- ☐ state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- ☐ prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business

The trustees are responsible for keeping proper accounting records and that disclosure with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website.

Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the Board of Trustees on

And signed on its behalf..... Name:.....CL Henney..

Statement of Financial Activities (including income and expenditure account) for the twelve- month period ended 5 April 2022

Funds			Total Funds	Total
			2022	
2021	Notes	£	£	
Income				
Voluntary income:				
Donations	2	45	65	
Income from charitable activities:				
Soft play centre and café		78,994	6,472	
Grants and furlough claims		15,934	57,729	
Staff secondment income		2,460	-	
		_____	_____	
Total Incoming Resources		£97,433	£64,266	
		=====	=====	
Expenditure				
Charitable activities:				
Operation of play area and café		95,456	72,179	
		_____	_____	
Total Expenditure		£95,456	£72,179	
		=====	=====	
Net Income / (Expenditure) for Year		5	1,977	(7,913)
Total funds brought forward		50,470	58,383	
		_____	_____	
Total Funds Carried Forward	11	£52,447	£50,470	
		=====	=====	

The statement of financial activities includes all gains and losses recognised in the period. All income and expenditure derive from continuing activities.

Balance Sheet As At 5 April 2022

2021		Notes	2022			
			£	£	£	£
Fixed Assets						
Tangible assets	7		17,064		22,621	
Current Assets						
Stock		250		250		
Cash at bank and in hand		48,255		37,977		
		48,505		38,227		
Creditors: Amounts falling due within one year	8	(8,122)		(5,378)		
Net Current Assets			40,383		32,849	
Total Assets less current liabilities			57,447		55,470	
Creditors: Amounts falling Due after more than one year	9			(5,000)		(5,000)
Net Assets			£52,447		£50,470	
			=====		=====	
The funds of the Charity:						
Unrestricted income funds	10		£52,447		£50,470	
			=====		=====	

Notes to the Financial statements for the twelve-month period ended 5 April 2022

1. Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation and uncertainty in the preparation of the financial statements are as follows:

1.1 Basis of preparation

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

1.2 Income

Income is derived from the operations in the Charity together with charitable donations and is recorded when receivable.
The value of services provided by volunteers has not been included in these accounts.

1.3 Funds Structure

Unrestricted income funds are available for the trustees to use for any purpose in furtherance of the charitable objectives. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

1.4 Resources expended

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. Expenditure is accounted for on an accruals basis and includes irrecoverable VAT where incurred.

Charitable expenditure comprises those costs incurred in running the soft play centre and café.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the company.

1.5 Tangible fixed assets & depreciation

Fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Play equipment	- 10% straight line
Fixtures, furniture & equipment	- 10% straight line
Catering equipment	- 20% straight line

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2022

Audio equipment	- 20% straight line
Other equipment	- 20% straight line

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2022

	5.4.22	
5.4.21		
2. Donations	£	£
Other donations (designated fund)	45	65
	45	65
	=====	=====

3. Analysis of expenditure on charitable activities

	5.4.22			
5.4.21				
Total	Play area /	Total	Play area /	
	Café		Café	
Costs directly allocated to activities:				
Staff costs	50,735	50,735	47,322	47,322
Café supplies	14,748	14,748	2,428	2,428
Licence fee	10,000	10,000	6,767	6,767
Cleaning and hygiene	2,185	2,185	555	555
Rates	356	356	37	37
Depreciation	5,557	5,557	10,076	10,076
Governance costs	3,184	3,184	2,269	2,269
Insurance	1,156	1,156	1,255	1,255
Other direct costs	7,535	7,535	1,470	1,470
Total resources expended	£95,456	£95,456	£72,179	£72,179
	=====	=====	=====	=====

4. Analysis of Governance Costs

Independent examiners fees	420	420
Accountancy & bookkeepers fees	2,371	1,204
Trustees insurance	393	645
	£3,184	£2,269
	=====	=====

5. Net Income

This is after charging:		
Depreciation	5,557	10,074
Independent examiners fee	420	420
	=====	=====

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2022

	2022	
2021		
6. Analysis of staff costs	£	£
Salaries and wages	50,054	46,756
Pension costs	681	566
	=====	=====

7. Tangible Fixed Assets

	Play	Kitchen	Fixtures,	Audio	Other	
Total	Equipment	Equipment	Furniture &	Equipment		
Equipment			Equipment			
Cost						
At 6 April 2021	47,240	20,396	1,694	4,498	4,408	78,236
Additions	-	-	-	-	-	-
At 5 April 2022	47,240	20,396	1,694	4,498	4,408	78,236
=====						
=====						
Depreciation						
At 6 April 2021	27,118	20,100	970	4,497	2,930	55,615
Charge for the period	4,724	295	169	-	369	5,557
At 5 April 2022	31,842	20,395	1,139	4,497	3,299	61,172
=====						
=====						
Net Book Values						
As at 5 April 2022	£15,398	£1	£555	£1	£1,110	£17,064
=====						
=====						
As at 5 April 2021	£20,122	£296	£724	£1	£1,478	£22,621
=====						
=====						

8. Creditors: Amounts falling due within one year

Trade creditors and accruals	4,092	1,925
VAT & PAYE	4,030	3,453
	-----	-----
	£8,122	£5,378
	=====	=====

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2022

9. Creditors: Amounts falling due after more than one year

Interest free unsecured loan	£5,000	£5,000
	=====	=====

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2022

10. Movement of funds for the period ended 5 April 2022

	Brought fwd	Receipts	Payments
Balances c/fwd			
£	£	£	£
General funds (free reserves)	£5,047	£97,433	£50,033
	=====	=====	=====

12. Analysis of net assets between funds

	General	Designated
Total		
	£	£
Tangible fixed assets	17,064	17,064
Cash at bank and in hand	48,255	48,255
Other net current assets / (liabilities)	(7,872)	(7,872)
Creditors of more than one year	(5,000)	(5,000)
	=====	=====
	£52,447	£52,447
	=====	=====

DAN'S DEN AT CHRISTCHURCH
(Limited by guarantee)

REPORT AND FINANCIAL STATEMENTS

for the twelve-month period ended

5 APRIL 2022

Charity Number: 1166027
Company number: 09655340

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2022

Report of the Trustees for the twelve-month period ended 5

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Report of the Trustees for the twelve-month period ended 5 April 2022

The Trustees present their Directors' report and financial statements for the period ended 5 April 2022, which are also prepared to meet the requirements for a Directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities.

Chair's Report

This seventh annual report for Dan's Den at Christchurch covers a time of much change and adjustment. As the Covid Pandemic eased, Dan's Den started to reopen to the public and had the challenge of navigating the ebb and flow of rising and falling infections. Life was starting to get back to normal, but was not yet normal for much of the year.

Hygiene and mitigation of covid risk was an important feature of safely re-opening to the public. A huge tribute is due to our staff for implementing these measures and maintaining standards. One of the measures was to limit our admission numbers, which we did using an online booking system. The system worked well and proved to be a feature that helped customers to find times to come in line when they were comfortable with how busy it was. Another was the introduction of card payments, with a big reduction in the amount of cash handled at the till.

Another major change was the resignation of our amazing Centre Manager, Caroline, who left right at the end of the financial year for a new role in the charity sector. We were sad to see her go, but grateful to her hard work over the years. She left Dan's Den in a strong position, having overcome many challenges. At the close of the year Caroline was in the process of handing over to her very capable deputy, Michelle.

Cost and staffing challenges with the ongoing uncertainty related to Covid meant that the post of Outreach Worker remained unfilled during the year. However, the business continued to fulfil its charitable objectives to provide a warm welcome to children and families within our local community, regardless of their faith, personal circumstances or physical abilities. Imaginative ways were found to reach out to staff, volunteers and the wider community to offer support and connection in line with our Christian values, as can be seen from the narrative below. We are also proud to have reopened our session for children with special needs during this time.

We ended the year in a secure financial position thanks to the government support provided over the Covid period, and in a good position to deliver our charitable objectives in the post Covid period.

Christine Henney, Chair of Trustees.

Objectives and Activities

Dan's Den at Christchurch is a soft play centre in the heart of Ilkley. The charity's purposes as set out in the Articles of Association are to:

- ☐ provide facilities run with a Christian ethos in the interests of social welfare for recreation or leisure time occupation of individuals.
- ☐ advance the Christian faith
- ☐ support other UK or overseas charities as the Trustees may determine.

The centre was opened after a fundraising effort coordinated by Christchurch, which raised the monies needed to refurbish the old and dated church hall (Riddings Hall) and transform it into an architecturally designed soft play centre with a large play frame, a toddler area, a state of the art disabled toilet and changing facilities, a new kitchen area, a separate balcony area used for meetings, parties and craft activities, and with a sensory room for younger children, or those with additional needs. The result is a light, airy, clean and welcoming space that can be accessed by all.

However, it is not only the accessible facilities that make Dan's Den at Christchurch special, it is also the ethos that drives the staff and volunteers to deliver a unique atmosphere, summarised in our tag line: "Soft Play with a Warm Heart". That ethos is reflected in the mission statement which states that Dan's Den at Christchurch is run under Christian principles and aims to be a centre of excellence for children's play, which reaches out to all children and their families within our local community, regardless of their faith, personal circumstances or physical abilities.

To deliver this mission a small team of paid staff are supported by a large diverse group of volunteer staff, including men and women, people who identify as LGBTQ+, a variety of vulnerabilities, and a range of ages from 14-80+. A major part of the work during this year was supporting the staff and volunteers to return to work in ways that helped them to feel safe and supported, with the ongoing Covid related challenges including changed ways of working, the use of PPE and staffing shortages when staff or family members tested positive. Dan's Den at Christchurch continued to commit to the Living Wage Foundation rates of pay and ensured that staff were not penalised for doing the right thing if they did have to isolate due to Covid.

Through this period the Outreach Worker post remained unfilled, however the Chair and the Centre Manager worked closely with Christchurch to deliver support and Christian activities through Dan's Den, as can be seen below.

Achievements and Performance

The year started with the end of the third national lockdown still in place. Dan's Den was not able to reopen until 17th May. From that point it was important to keep track of and manage the required measures to reduce Covid infection. These included:

- ☐ Use of a booking system to limit numbers
- ☐ Enhanced cleaning regime
- ☐ Spacing of tables to support social distancing
- ☐ Sneeze screen installed at the reception desk
- ☐ Table service for food and drink orders to minimise people moving around the space

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2022

- ☐ Wearing of masks and/or face visors by staff and customers
- ☐ Using the electronic payments system to reduce cash handling.

It wasn't until 21st June that Covid restrictions officially ended, however staff continued to wear masks for their own and customer's safety. Parties resumed as soon as they could be organised after this point.

We are proud that from reopening we resumed our dedicated session for children with special needs. Challenges such as managing the hygiene elements were overcome and the children and their parents were able to enjoy the facility and a space to relax.

The online booking system proved its worth in helping customers to choose the right time for them to come, when space was available and when the facility was at the comfortable level of busyness. It has also been effective in avoiding queueing and potentially disappointed customers being turned away. As the year progressed walk in customers were welcomed if there was space.

For three months over the Summer/Autumn period, Centre Manager Caroline was seconded to be interim manager of the Christchurch Cafe. This was a gesture which illustrates the ambition of both Christchurch and Dan's Den to work together. The secondment ended as planned in time to start organising activities for the Christmas celebrations.

In the autumn some of our seasonal activities resumed, including our popular pumpkin carving event. During the autumn new staff were recruited. Staff got to grips with new processes for packaging and labelling our own prepared foods to comply with new allergen rules.

The seasonal activities continued in the run up to the Christmas period, though the new wave of Omicron was a threat that kept some people away in the run up to Christmas. Quiet sessions limited to 10 people were arranged for those who might feel especially vulnerable. Grants from local government helped in this difficult period where numbers were lower than we hoped. Despite relatively low numbers seasonal activities continued, including a Christmas nativity, Christmas wreath making, Breakfast with Santa, and giving away 50 Christingles kits in bags on The Grove shopping street and to members of the Christchurch community who would struggle to come to a Christmas service.

As the new year started a sense of normality began to return as people started to relax. Although some parties were cancelled and the impact on staff testing positive continued, the frame returned to normal with the bashbags reinstalled and the sensory room reopened. Volunteers began to return as the Spring approached and customer numbers started to return to more normal levels.

The success of the Christingle bags inspired a branching out of the idea to include Shrove Tuesday pancake bags and similar kits for Valentine's Day and Mother's Day.

Financial review

Overall income for the twelve months was £97,433. Most of this was income was from the activity of the soft play centre and the cafe, but £15,934 was in the form of grants. Our sales income was comparable to the pre-covid 2019-20 takings of

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2022

£104,199, which is encouraging given the challenging times. We made a small surplus this year which is encouraging, although in part due to grants and to reduced expenses associated with a vacancy in the Outreach Workers post.

Many thanks to the Treasurer Steven for his hard work in monitoring the business situation, and preparing these accounts.

Reserves Policy

The policy relates to the General Fund and includes the bank account. The policy's aim is to maintain general cash reserves equivalent to at least three average months running costs which would equate to £30,000 based on the last 12 months of trading prior to the pandemic, and £24,000 based on this twelve-month period. The General Fund cash balance stood at £48,255 at 5 April 2022.

Investment Policy

One of the charity's objectives is to function as a not-for-profit organisation, using any surplus funds to further the mission of Dan's Den, therefore we do not invest any funds within stocks and shares. Presently the General Fund and designated Bursary Fund are kept in a non-interesting earning business bank account. In future, the Trustees may decide to deposit a portion of these funds within an interest earning account, subject to the protection offered by the Financial Services Compensation Scheme.

Structure, Governance and Management

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 24 June 2015 and registered as a charity on 14 March 2016. The company was established under a Memorandum and Articles of Association which established the objects and powers of the charitable company under which it is governed. In the event of the company being wound up the members are required to contribute an amount not exceeding £10. There are currently three members.

Appointment of Trustees

The directors of the company are also the charity trustees for the purposes of charity law. The trustees are appointed by the members and when complete consist of at least one of the duly authorized ministers of Christchurch, Ilkley, and (including such minister) at least nine and not more than eleven individuals. At least two-thirds of the trustees must be members or trustees of Christchurch, provided that at least three Trustees are not members or trustees of Christchurch. Under the requirements of the Memorandum and Articles of Association the Trustees must retire at the third Annual General Meeting after which they may be re-elected. All Trustees give their time voluntarily and receive no benefits from the charity. A conflict of interest policy ensures that should a potential conflict of interest arise, this is reported to the directors, recorded and managed appropriately.

Organisation

The trustees retain responsibility for the overall decision making of the charity and they usually meet quarterly. In some cases decisions may need to be made by email. During the year 2021-22 the trustees met four times in formal meetings, and where needed decisions were made electronically using email during this period.

The Centre Manager runs the day-to-day operations of the charity, supported by individual Trustees or support groups where required, whereas the trustees' role is more strategic in approving policy and developing strategy.

Connected Charities & related parties

There is a strong emotional connection between Dan's Den at Christchurch and Christchurch itself. Christchurch is a parent charity of Dan's Den and owns the building in which Dan's Den is housed. Many of the volunteers are members of Christchurch, and Christchurch use the facilities during some of their services.

Dan's Den at Christchurch has supported other charities through appeals and collection boxes including the Red Cross Ukrainian appeal, Peer Talk (a network of volunteer facilitated peer support groups for people with depression), LS29 (the local special needs support group) and Action for Children.

Pay Policy for Staff

Paid staff members are appointed on a pay scale at or above the national minimum wage, at a level in line with prevailing market conditions and akin to the salaries offered to employees of Christchurch. Employment policies were adapted from those operated by Christchurch. In 2020 we agreed to move the pay review to February and annually thereafter to allow the pay review to take into account the real living age which is published in November each year with recommendations that it is introduced by 1st May at the latest.

Risk Management

The Trustees regularly assess and review the risks and uncertainties faced by the charity and believe that systems are in place (policies and procedures) to mitigate them. The main areas of risk are financial and those related to the health and safety of staff, volunteers and visitors primarily related to the safe use of the soft play equipment, food hygiene and fire safety. Risk assessments were developed to cover the Covid crisis and the additional risks and amelioration measures that were required.

Maintaining the financial viability of the charity is helped by review of the regular report from the Centre Manager, called the "Dan's Den Roar".

Health and Safety is maintained through risk assessment, policies and procedures, robust staff and volunteer training and includes regular checks (daily, weekly and monthly). All equipment is maintained/serviced in accordance with statutory provisions and insurance levels are reviewed annually and acted upon as necessary. Important updates are disseminated directly to staff and volunteers by the centre manager or her delegate and supported by updates in the "Roar"

Safeguarding is maintained through risk assessment, policies and procedures, robust staff and volunteer training and includes regular review and DBS checks.

Reference and Administrative Information

Charity Name: Dan's Den at Christchurch

Charity Registration Number: 1166027

Company registration number: 09655340

Registered Office and operational address: Christchurch
21 The Grove
Ilkley
West Yorkshire
LS29 9LW

Directors & Trustees: Mrs CL Henney (Chair)
Mr SJ Worrall (Treasurer)
Dr SL Jowett
Mrs RJ Wales-Smith
Rev RR Topham
Mr HC Burnham
Mrs EA Haestier
Prof MF Dixon
Mrs CM Meredith
Mr KJ Green (appointed 23.3.22)

Independent Examiner: S Hart ACCA
Hart Wright Accounting
Chartered Certified Accountants
7 Henry Street
Keighley
West Yorkshire
BD21 3DR

Bankers: Santander
7 The Grove
Ilkley
West Yorkshire
LS29 9LL

Exemptions from disclosure

There are no exemptions from disclosure.

Funds held as custodian trustee on behalf of others

There are no funds held as custodian trustee on behalf of others.

Trustees' responsibilities in relation to the financial statements

The charity trustees (who are also the directors of Dan's Den at Christchurch for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2022

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the trustees are required to:

- ☐ select suitable accounting policies and then apply them consistently
- ☐ observe the methods and principles in the Charities SORP
- ☐ make judgements and estimates that are reasonable and prudent
- ☐ state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- ☐ prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business

The trustees are responsible for keeping proper accounting records and that disclosure with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website.

Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the Board of Trustees on

And signed on its behalf..... Name:.....CL Henney..

Statement of Financial Activities (including income and expenditure account) for the twelve- month period ended 5 April 2022

Funds			Total Funds	Total
			2022	
2021	Notes	£	£	
Income				
Voluntary income:				
Donations	2	45	65	
Income from charitable activities:				
Soft play centre and café		78,994	6,472	
Grants and furlough claims		15,934	57,729	
Staff secondment income		2,460	-	
		_____	_____	
Total Incoming Resources		£97,433	£64,266	
		=====	=====	
Expenditure				
Charitable activities:				
Operation of play area and café		95,456	72,179	
		_____	_____	
Total Expenditure		£95,456	£72,179	
		=====	=====	
Net Income / (Expenditure) for Year		5	1,977	(7,913)
Total funds brought forward		50,470	58,383	
		_____	_____	
Total Funds Carried Forward	11	£52,447	£50,470	
		=====	=====	

The statement of financial activities includes all gains and losses recognised in the period. All income and expenditure derive from continuing activities.

Balance Sheet As At 5 April 2022

2021		Notes	2022			
			£	£	£	£
Fixed Assets						
Tangible assets	7		17,064		22,621	
Current Assets						
Stock		250		250		
Cash at bank and in hand		48,255		37,977		
		48,505		38,227		
Creditors: Amounts falling due within one year	8	(8,122)		(5,378)		
Net Current Assets			40,383		32,849	
Total Assets less current liabilities			57,447		55,470	
Creditors: Amounts falling Due after more than one year	9			(5,000)		(5,000)
Net Assets			£52,447		£50,470	
			=====		=====	
The funds of the Charity:						
Unrestricted income funds	10		£52,447		£50,470	
			=====		=====	

Notes to the Financial statements for the twelve-month period ended 5 April 2022

1. Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation and uncertainty in the preparation of the financial statements are as follows:

1.1 Basis of preparation

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

1.2 Income

Income is derived from the operations in the Charity together with charitable donations and is recorded when receivable.
The value of services provided by volunteers has not been included in these accounts.

1.3 Funds Structure

Unrestricted income funds are available for the trustees to use for any purpose in furtherance of the charitable objectives. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

1.4 Resources expended

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. Expenditure is accounted for on an accruals basis and includes irrecoverable VAT where incurred.

Charitable expenditure comprises those costs incurred in running the soft play centre and café.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the company.

1.5 Tangible fixed assets & depreciation

Fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Play equipment	- 10% straight line
Fixtures, furniture & equipment	- 10% straight line
Catering equipment	- 20% straight line

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2022

Audio equipment	- 20% straight line
Other equipment	- 20% straight line

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2022

	5.4.22	
5.4.21		
2. Donations	£	£
Other donations (designated fund)	45	65
	45	65
	=====	=====

3. Analysis of expenditure on charitable activities

	5.4.22			
5.4.21				
Total	Play area /	Total	Play area /	
	Café		Café	
Costs directly allocated to activities:				
Staff costs	50,735	50,735	47,322	47,322
Café supplies	14,748	14,748	2,428	2,428
Licence fee	10,000	10,000	6,767	6,767
Cleaning and hygiene	2,185	2,185	555	555
Rates	356	356	37	37
Depreciation	5,557	5,557	10,076	10,076
Governance costs	3,184	3,184	2,269	2,269
Insurance	1,156	1,156	1,255	1,255
Other direct costs	7,535	7,535	1,470	1,470
Total resources expended	£95,456	£95,456	£72,179	£72,179
	=====	=====	=====	=====

4. Analysis of Governance Costs

Independent examiners fees	420	420
Accountancy & bookkeepers fees	2,371	1,204
Trustees insurance	393	645
	£3,184	£2,269
	=====	=====

5. Net Income

This is after charging:		
Depreciation	5,557	10,074
Independent examiners fee	420	420
	=====	=====

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2022

	2022	
2021		
6. Analysis of staff costs	£	£
Salaries and wages	50,054	46,756
Pension costs	681	566
	=====	=====

7. Tangible Fixed Assets

	Play	Kitchen	Fixtures,	Audio	Other	
Total	Equipment	Equipment	Furniture &	Equipment		
Equipment			Equipment			
Cost						
At 6 April 2021	47,240	20,396	1,694	4,498	4,408	78,236
Additions	-	-	-	-	-	-
At 5 April 2022	47,240	20,396	1,694	4,498	4,408	78,236
=====						
=====						
Depreciation						
At 6 April 2021	27,118	20,100	970	4,497	2,930	55,615
Charge for the period	4,724	295	169	-	369	5,557
At 5 April 2022	31,842	20,395	1,139	4,497	3,299	61,172
=====						
=====						
Net Book Values						
As at 5 April 2022	£15,398	£1	£555	£1	£1,110	£17,064
=====						
=====						
As at 5 April 2021	£20,122	£296	£724	£1	£1,478	£22,621
=====						
=====						

8. Creditors: Amounts falling due within one year

Trade creditors and accruals	4,092	1,925
VAT & PAYE	4,030	3,453
	-----	-----
	£8,122	£5,378
	=====	=====

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2022

9. Creditors: Amounts falling due after more than one year

Interest free unsecured loan	£5,000	£5,000
	=====	=====

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2022

10. Movement of funds for the period ended 5 April 2022

	Brought fwd	Receipts	Payments
Balances c/fwd			
£	£	£	£
General funds (free reserves)	£5,047	£97,433	£50,033
	=====	=====	=====

12. Analysis of net assets between funds

	General	Designated
Total		
	£	£
Tangible fixed assets	17,064	17,064
Cash at bank and in hand	48,255	48,255
Other net current assets / (liabilities)	(7,872)	(7,872)
Creditors of more than one year	(5,000)	(5,000)
	=====	=====
	£52,447	£52,447
	=====	=====

DAN'S DEN AT CHRISTCHURCH

(Limited by guarantee)

Independent Examiner's Report to the Trustees of Dan's Den at Christchurch

I report on the accounts of the charity for the twelve month period ended 5 April 2022 which are set out on pages 3-15

Respective responsibilities of the trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with of my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that, in any material respect, the requirements:

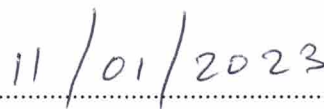
- to keep proper accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which agree with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met, or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



S Hart FCCA



Date

Accounts

DAN'S DEN AT CHRISTCHURCH
(Limited by guarantee)

REPORT AND FINANCIAL STATEMENTS

for the twelve-month period ended

5 APRIL 2021

Charity Number: 1166027
Company number: 09655340

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2021

Report of the Trustees for the twelve-month period ended 5

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Report of the Trustees for the twelve-month period ended 5 April 2021

The Trustees present their Directors' report and financial statements for the period ended 5 April 2021, which are also prepared to meet the requirements for a Directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities.

Chair's Report

The period covered by this sixth annual report for Dan's Den at Christchurch has been heavily affected by the global Covid-19 Pandemic. The lockdown and restrictions have had a major impact on the operation of our soft play centre and our mission to reach to all children and families within our local community, regardless of their faith, personal circumstances or physical abilities.

Despite this, our fantastic team, comprising Centre Manager Caroline, her assistant Michelle and our other paid staff and volunteers, have risen to the challenge of meeting our objectives in a variety of ways. For the short 11-week period when we were able to open from September to November 2020, the team effectively and thoroughly made the adjustments to the business needed to keep our customers, staff and volunteers safe. It is a tribute to their enthusiasm and commitment that there was no outbreak of Covid associated with Dan's Den at Christchurch, and that our customers felt not only grateful when they were able to return but also safe when they did so. For the rest of the year imaginative ways were found to reach out to staff, volunteers and the wider community to offer support and connection in line with our Christian values.

We ended the year in a secure financial position thanks to government support. The furlough scheme enabled us to continue to pay our wages, and Covid Business grants (applied for successfully by the Centre Manager) helped us to fund some of the health and safety measures that were required. We are grateful for this support and look forward to being able to continue our unique and valuable role in the Ilkley community.

Christine Henney, Chair of Trustees.

Objectives and Activities

Dan's Den at Christchurch is a soft play centre in the heart of Ilkley. The charity's purposes as set out in the Articles of Association are to:

- ☐ provide facilities run with a Christian ethos in the interests of social welfare for recreation or leisure time occupation of individuals.
- ☐ advance the Christian faith
- ☐ support other UK or overseas charities as the Trustees may determine.

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2021

The centre was opened after a fundraising effort coordinated by Christchurch, raised the monies needed to refurbish the old and dated church hall (Riddings Hall) and transform it into an architecturally designed soft play centre with a large play frame, a toddler area, a state of the art disabled toilet and changing facilities, a new kitchen area, a separate balcony area used for meetings, parties and craft activities, and with a sensory room for younger children, or those with additional needs. The result is a light, airy, clean and welcoming space that can be accessed by all.

However, it is not only the accessible facilities that make Dan's Den at Christchurch special, it is also the ethos that drives everything the staff and volunteers do that creates a unique atmosphere, summarised in our tag line: "Soft Play with a Warm Heart". That ethos is reflected in the mission statement which states that Dan's Den at Christchurch is run under Christian principles and aims to be a centre of excellence for children's play, which reaches out to all children and their families within our local community, regardless of their faith, personal circumstances or physical abilities.

To deliver this mission a small team of paid staff are supported by a large diverse group of volunteer staff, including men and women, people who identify as LGBTQ+, a variety of vulnerabilities, and a range of ages from 14-80+. A major part of the work during the pandemic was keeping in touch with the whole team in order to retain staff and volunteers and also to support each other during those difficult months.

Dan's Den at Christchurch support flexible working arrangements including part time and family focused rotas. A supportive approach was taken to absence as a result of Covid infection or need to isolate, in order to encourage staff to do the right thing. Staff were paid at the full rate through the period of Lockdown, supported mainly through the government Furlough scheme. Dan's Den at Christchurch continued to commit to the Living Wage Foundation rates of pay.

During the furlough period the Outreach Worker left for another post and due to the uncertainty surrounding the pandemic was not replaced. The Chair and the centre manager have taken the opportunity to work more closely with the Christchurch Youth and Families Worker, who gave some operational support and helped to deliver socially distanced events.

During this year we have also had the chance to see our previous volunteers and staff develop their skills and careers. One young person with a diagnosis of Asperger's, who started as a volunteer at Dan's Den, has blossomed in confidence and social skills under the supervision and support of the team to take on a paid position, and has now moved on to a teaching assistant post. Another member of staff spent much of the Lockdown period as a valued Personal Assistant working with a family with children with special needs that they met through the work of Dan's Den.

A mention should be made of the Trustees, who have untiringly supported the work of Dan's Den at Christchurch, attending the required Trustees meetings, keeping track of the constantly changing rules and circumstances and producing the annual returns within the timescales required. A particular mention should be made of the outgoing Chair, Dr Sarah Jowett, who despite her busy role as a Hospital Consultant supported the new Chair in taking up her new responsibilities, giving advice, support and encouragement as needed.

Achievements and Performance

Dan's Den at Christchurch was able to open for only 11 weeks in the 12-month period. This involved:

- achieving a Covid operations certificate and completing an annual maintenance check
- changes to the business to comply with Covid restrictions and to keep customers and staff safe:
 - o Introducing timed sessions with limited numbers
 - o Online Booking system introduced to support this
 - o Cashless payments – an electronic payments system was installed
 - o Enhanced cleaning regime – including fogging overnight and cleaning of high touch points between sessions.
 - o Social distancing arrangements including spacing of tables and taping off the area in front of the serving hatch
 - o Table service for food and drink orders to minimise people moving around the space
 - o No parties were possible during this period due to the increased risk of transmission
 - o Sneeze screen installed at the reception desk
 - o Wearing of masks and/or face visors by staff and customers

Some of these changes will benefit the business in the future – the electronic payments system and booking system have continued into the new financial year.

Activity during the periods of closure

- 1) Supporting the staff and volunteers. The centre manager and the team kept in contact with the volunteer and staff team via weekly Zoom meetings, WhatsApp groups and other social media as well as regular 'Roar' email updates. This enabled us to support volunteers, some of whom were 'vulnerable'. Volunteers were supported to return at their own pace as they wished, or to stay away but stay in touch if they could not do so. The anniversary of opening was celebrated with the distribution of personalised postcards and Christmas by delivering a small chocolate. These gestures helped to let people know that they had not been forgotten and were still valued by Dan's Den at Christchurch.
- 2) Reaching out to the wider community. Most of our regular outreach activities became impossible due to the pandemic. However, the team used their skills and imagination to work with Christchurch and reach out in the following ways:
 - Christingles – 50 Christingle Kits were made up with a bag containing all the makings of a Christingle (orange, the sweets, ribbon and candle etc) along with instructions to assemble them and a message about the Christian symbolism of the different components. These were given out to 25 Christchurch members who had been identified as likely to appreciate the gesture, and to 25 random people on the nearby

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2021

shopping street. These were well received and helped to reduce the 'social distance' by maintaining a connection.

- Similar kits were assembled and given out for Valentine's Day and Mother's Day.
- Social media was a key way to keep in touch with customers. See below for an example of the response that was received.
- Only one dedicated session was possible for children with special needs, as shortly after they restarted a local lockdown came into force. However, these have resumed in the current financial year.

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2021



Financial review

Overall income for the twelve months was £64,266. Most of this was income in the form of grants and furlough claims (£57,729). Sales income was £6,472 compared to the previous year's takings of £104,199. This reflects not just the limited opening but the restriction on numbers who could attend at any one time, as well as a likely hesitation to come to a soft play setting during a pandemic.

Costs were also reduced for the year. With staff moving on and not being replaced, as well as an end to any overtime payments, salary expenses were down. Cost of food and consumables was also down from £24,754 to £2,428.

Although the turnover was much reduced for the year the deficit for the financial year is also lower than in the previous year. The landlord Christchurch gave Dan's Den a 'holiday' in the licence fee which contributed to this. Regular reviews have been taken and the situation has been monitored during the year to ensure that the financial situation remained sustainable. Many thanks to the Treasurer Steven for his hard work in monitoring the business situation, overseeing the furlough payments and preparing these accounts.

Reserves Policy

The policy relates to the General Fund and includes the bank account. The policy's aim is to maintain general cash reserves equivalent to at least three average months running costs which would equate to £30,000 based on the last 12 months of trading prior to the pandemic, and £18,000 based on this twelve-month period. The General Fund cash balance stood at £37,977 at 5 April 2021.

Investment Policy

One of the charity's objectives is to function as a not-for-profit organisation, using any surplus funds to further the mission of Dan's Den, therefore we do not invest any funds within stocks and shares. Presently the General Fund and designated Bursary Fund are kept in a non-interesting earning business bank account. In future, the Trustees may decide to deposit a portion of these funds within an interest earning account, subject to the protection offered by the Financial Services Compensation Scheme.

Structure, Governance and Management

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 24 June 2015 and registered as a charity on 14 March 2016. The company was established under a Memorandum and Articles of Association which established the objects and powers of the charitable company under which it is governed. In the event of the company being wound up the members are required to contribute an amount not exceeding £10. There are currently three members.

Appointment of Trustees

The directors of the company are also the charity trustees for the purposes of charity law. The trustees are appointed by the members and when complete consist of at least one of the duly authorized ministers of Christchurch, Ilkley, and (including such minister) at least nine and not more than eleven individuals. At least two-thirds of the trustees must be members or trustees of Christchurch, provided that at least three Trustees are not members or trustees of Christchurch. Under the requirements of the Memorandum and Articles of Association the

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2021

Trustees must retire at the third Annual General Meeting after which they may be re-elected. All Trustees give their time voluntarily and receive no benefits from the charity. A conflict of interest policy ensures that should a potential conflict of interest arise, this is reported to the directors, recorded and managed appropriately.

Organisation

The trustees retain responsibility for the overall decision making of the charity and they usually meet quarterly. In some cases decisions may need to be made by email. During the year 2020-21 the trustees met four times in formal meetings via Zoom, and where needed decisions were made electronically using email during this period.

The Centre Manager runs the day-to-day operations of the charity, supported by individual Trustees or support groups where required, whereas the trustees' role is more strategic in approving policy and developing strategy.

Connected Charities & related parties

There is a strong emotional connection between Dan's Den at Christchurch and Christchurch itself. Christchurch is a parent charity of Dan's Den and owns the building in which Dan's Den is housed. Many of the volunteers are members of Christchurch, and Christchurch use the facilities during some of their services. In addition, Christchurch supported Dan's Den at Christchurch financially to cover a quarter's worth of licence fee, for which we are very grateful.

Dan's Den at Christchurch has in the past offered support to other charities, particularly those supporting children and their families through physical, emotional or financial hardship.

Pay Policy for Staff

Paid staff members are appointed on a pay scale at or above the national minimum wage, at a level in line with prevailing market conditions and akin to the salaries offered to employees of Christchurch. Employment policies were adapted from those operated by Christchurch. In 2020 we agreed to move the pay review to February and annually thereafter to allow the pay review to take into account the real living wage which is published in November each year with recommendations that it is introduced by 1st May at the latest.

Risk Management

The Trustees regularly assess and review the risks and uncertainties faced by the charity and believe that systems are in place (policies and procedures) to mitigate them. The main areas of risk are financial and those related to the health and safety of staff, volunteers and visitors primarily related to the safe use of the soft play equipment, food hygiene and fire safety. Risk assessments were developed to cover the Covid crisis and the additional risks and amelioration measures that were required.

Maintaining the financial viability of the charity is helped by review of the weekly report from the Centre Manager, called the "Dan's Den Roar". This provides information on the weekly takings. During 2020-21 this became an update about Covid and the people associated with Dan's Den more than a financial review.

Health and Safety is maintained through risk assessment, policies and procedures, robust staff and volunteer training and includes regular checks (daily, weekly and

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2021

monthly). All equipment is maintained/serviced in accordance with statutory provisions and insurance levels are reviewed annually and acted upon as necessary. Important updates are disseminated directly to staff and volunteers by the centre manager or her delegate and supported by updates in the weekly "Roar"

Safeguarding is maintained through risk assessment, policies and procedures, robust staff and volunteer training and includes regular review and DBS checks.

Reference and Administrative Information

Charity Name: Dan's Den at Christchurch

Charity Registration Number: 1166027

Company registration number: 09655340

Registered Office and operational address: Christchurch
21 The Grove
Ilkley
West Yorkshire
LS29 9LW

Directors & Trustees: Dr S Jowett (Chair to March 2020)
Mrs C Henney (Chair from December 2020)
Mrs RJ Wales-Smith (acting chair March -December 2020)
Mr S Worrall (Treasurer)
Rev R Topham
Mr HC Burnham
Mrs EA Haestier
Prof M Dixon- appointed December 2019
Mrs C Meredith -appointed December 2019

Independent Examiner: S Hart ACCA
Hart Wright Accounting
Chartered Certified Accountants
7 Henry Street
Keighley
West Yorkshire
BD21 3DR

Bankers: Santander
7 The Grove
Ilkley
West Yorkshire
LS29 9LL

Exemptions from disclosure

There are no exemptions from disclosure.

Funds held as custodian trustee on behalf of others

There are no funds held as custodian trustee on behalf of others.

Trustees' responsibilities in relation to the financial statements

The charity trustees (who are also the directors of Dan's Den at Christchurch for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2021

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the trustees are required to:

- ☐ select suitable accounting policies and then apply them consistently
- ☐ observe the methods and principles in the Charities SORP
- ☐ make judgements and estimates that are reasonable and prudent
- ☐ state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- ☐ prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business

The trustees are responsible for keeping proper accounting records and that disclosure with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website.

Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the Board of Trustees on

And signed on its behalf..... Name:.....CL Henney..

Statement of Financial Activities (including income and expenditure account) for the twelve- month period ended 5 April 2021

Funds			Total Funds	Total
			2021	
2020				
	Notes	£	£	
Income				
Voluntary income:				
Donations	2	65	2,691	
Income from charitable activities:				
Soft play centre and café		6,472	104,199	
Grants and furlough claims		57,729	-	
		_____	_____	
Total Incoming Resources		£64,266	£106,890	
		=====	=====	
Expenditure				
Charitable activities:				
Operation of play area and café		72,179	115,120	
		_____	_____	
Total Expenditure		£72,179	£115,120	
		=====	=====	
Net (Expenditure) / Income for Year		5	(7,913)	(8,230)
Total funds brought forward		58,383	66,613	
		_____	_____	
Total Funds Carried Forward	11	£50,470	£58,383	
		=====	=====	

The statement of financial activities includes all gains and losses recognised in the period. All income and expenditure derive from continuing activities.

Balance Sheet as at 5 April 2021

2020	2021				
		Notes	£	£	£
Fixed Assets					
Tangible assets	7		22,621		30,849
Current Assets					
Stock		250		1,345	
Debtors	8	-		315	
Cash at bank and in hand		37,977		36,151	
		38,227		37,811	
Creditors: Amounts falling due within one year					
	9	(5,378)		5,277	
Net Current Assets					
			32,849		32,534
Total Assts less current liabilities					
			55,470		63,383
Creditors: Amounts falling Due after more than one year					
	10			(5,000)	(5,000)
Net Assets					
			£50,470		£58,383
The funds of the Charity:					
Unrestricted income funds	11		£50,470		£58,383

Notes to the Financial statements for the twelve-month period ended 5 April 2021

1. Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation and uncertainty in the preparation of the financial statements are as follows:

1.1 Basis of preparation

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

1.2 Income

Income is derived from the operations in the Charity together with charitable donations and is recorded when receivable.
The value of services provided by volunteers has not been included in these accounts.

1.3 Funds Structure

Unrestricted income funds are available for the trustees to use for any purpose in furtherance of the charitable objectives. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

1.4 Resources expended

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. Expenditure is accounted for on an accruals basis and includes irrecoverable VAT where incurred.
Charitable expenditure comprises those costs incurred in running the soft play centre and café.
Governance costs include those costs associated with meeting the constitutional and statutory requirements of the company.

1.5 Tangible fixed assets & depreciation

Fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Play equipment	- 10% straight line
Fixtures, furniture & equipment	- 10% straight line

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2021

Catering equipment	- 20% straight line
Audio equipment	- 20% straight line
Other equipment	- 20% straight line

5.4.21

5.4.20

2. Donations

	£	£
Other donations (designated fund)	65	2,691
	65	2,691
	=====	=====

3. Analysis of expenditure on charitable activities

5.4.21

5.4.20

Total		Play area / Café	Total	Play area / Café
Costs directly allocated to activities:				
Staff costs	47,322	47,322	56,367	56,367
Café supplies	2,428	2,428	24,754	24,754
Licence fee	6,767	6,767	9,400	9,400
Cleaning and hygiene	555	555	2,344	2,344
Rates	37	37	1,574	1,574
Depreciation	10,076	10,076	10,384	10,384
Governance costs	2,269	2,269	3,049	3,049
Insurance	1,255	1,255	898	898
Other direct costs	1,470	1,470	6,350	6,350
Total resources expended	£72,179	£72,179	£115,120	£115,120
	=====	=====	=====	=====

4. Analysis of Governance Costs

Independent examiners fees	420	420
Accountancy & bookkeepers fees	1,204	1,848
Trustees insurance	645	781
	£2,269	£3,049
	=====	=====

5. Net Income

This is after charging:		
Depreciation	10,074	10,384
Independent examiners fee	420	420
	=====	=====

**Statement of Financial Activities for the twelve-month period
ended 5 April 2021**

2020		2021
6. Analysis of staff costs	£	£
Salaries and wages	46,756	54,707
Pension costs	566	590
Staff training	-	1,068
	=====	=====

7. Tangible Fixed Assets

Total		Play	Kitchen	Fixtures,	Audio	Other
Equipment		Equipment	Equipment	Furniture &	Equipment	
Cost				Equipment		
At 6 April 2020	47,240	20,396	1,694	4,498	2,560	76,388
Additions	-	-	-	-	1,848	1,848
	-----	-----	-----	-----	-----	-----
At 5 April 2021	47,240	20,396	1,694	4,498	4,408	78,236
	=====	=====	=====	=====	=====	=====
	=====					
Depreciation						
At 6 April 2020	22,394	16,021	801	4,275	2,048	45,539
Charge for the period	4,724	4,079	169	222	882	10,076
	-----	-----	-----	-----	-----	-----
At 5 April 2021	27,118	20,100	970	4,497	2,930	55,615
	=====	=====	=====	=====	=====	=====
	=====					
Net Book Values						
As at 5 April 2021	£20,122	£296	£724	£1	£1,478	£22,621
	=====	=====	=====	=====	=====	=====
	=====					
As at 5 April 2020	£24,846	£4,375	£893	£223	£512	£30,849
	=====	=====	=====	=====	=====	=====
	=====					

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2021

8. Debtors

Prepayments and accrued income	-	£315
	=====	=====

9. Creditors: Amounts falling due within one year

Trade creditors and accruals	1,925	2,510
VAT & PAYE	3,453	2,767
	-----	-----
	£5,378	£5,277
	=====	=====

**Statement of Financial Activities for the twelve-month period
ended 5 April 2021**

10. Creditors: Amounts falling due after more than one year

Interest free unsecured loan	£5,000	£5,000
	=====	=====

11. Movement of funds for the period ended 5 April 2021

		Brought fwd	Receipts	Payments
Balances c/fwd				
£		£	£	£
General funds (free reserves)	£58,383	£64,266	£(72,179)	£50,470
	=====			=====

12. Analysis of net assets between funds

		General	Designated
Total			
	£	£	£
Tangible fixed assets	22,621	-	22,621
Cash at bank and in hand	37,977	-	37,977
Other net current assets / (liabilities)	(5,128)	-	(5,128)
Creditors of more than one year	(5,000)	-	(5,000)
	-----	-----	-----
	£50,470	-	£50,470
	=====		=====

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2021

DAN'S DEN AT CHRISTCHURCH
(Limited by guarantee)

REPORT AND FINANCIAL STATEMENTS

for the twelve-month period ended

5 APRIL 2021

Charity Number: 1166027
Company number: 09655340

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2021

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Report of the Trustees for the twelve-month period ended 5 April 2021

The Trustees present their Directors' report and financial statements for the period ended 5 April 2021, which are also prepared to meet the requirements for a Directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities.

Chair's Report

The period covered by this sixth annual report for Dan's Den at Christchurch has been heavily affected by the global Covid-19 Pandemic. The lockdown and restrictions have had a major impact on the operation of our soft play centre and our mission to reach to all children and families within our local community, regardless of their faith, personal circumstances or physical abilities.

Despite this, our fantastic team, comprising Centre Manager Caroline, her assistant Michelle and our other paid staff and volunteers, have risen to the challenge of meeting our objectives in a variety of ways. For the short 11-week period when we were able to open from September to November 2020, the team effectively and thoroughly made the adjustments to the business needed to keep our customers, staff and volunteers safe. It is a tribute to their enthusiasm and commitment that there was no outbreak of Covid associated with Dan's Den at Christchurch, and that our customers felt not only grateful when they were able to return but also safe when they did so. For the rest of the year imaginative ways were found to reach out to staff, volunteers and the wider community to offer support and connection in line with our Christian values.

We ended the year in a secure financial position thanks to government support. The furlough scheme enabled us to continue to pay our wages, and Covid Business grants (applied for successfully by the Centre Manager) helped us to fund some of the health and safety measures that were required. We are grateful for this support and look forward to being able to continue our unique and valuable role in the Ilkley community.

Christine Henney, Chair of Trustees.

Objectives and Activities

Dan's Den at Christchurch is a soft play centre in the heart of Ilkley. The charity's purposes as set out in the Articles of Association are to:

- ☐ provide facilities run with a Christian ethos in the interests of social welfare for recreation or leisure time occupation of individuals.
- ☐ advance the Christian faith
- ☐ support other UK or overseas charities as the Trustees may determine.

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2021

The centre was opened after a fundraising effort coordinated by Christchurch, raised the monies needed to refurbish the old and dated church hall (Riddings Hall) and transform it into an architecturally designed soft play centre with a large play frame, a toddler area, a state of the art disabled toilet and changing facilities, a new kitchen area, a separate balcony area used for meetings, parties and craft activities, and with a sensory room for younger children, or those with additional needs. The result is a light, airy, clean and welcoming space that can be accessed by all.

However, it is not only the accessible facilities that make Dan's Den at Christchurch special, it is also the ethos that drives everything the staff and volunteers do that creates a unique atmosphere, summarised in our tag line: "Soft Play with a Warm Heart". That ethos is reflected in the mission statement which states that Dan's Den at Christchurch is run under Christian principles and aims to be a centre of excellence for children's play, which reaches out to all children and their families within our local community, regardless of their faith, personal circumstances or physical abilities.

To deliver this mission a small team of paid staff are supported by a large diverse group of volunteer staff, including men and women, people who identify as LGBTQ+, a variety of vulnerabilities, and a range of ages from 14-80+. A major part of the work during the pandemic was keeping in touch with the whole team in order to retain staff and volunteers and also to support each other during those difficult months.

Dan's Den at Christchurch support flexible working arrangements including part time and family focused rotas. A supportive approach was taken to absence as a result of Covid infection or need to isolate, in order to encourage staff to do the right thing. Staff were paid at the full rate through the period of Lockdown, supported mainly through the government Furlough scheme. Dan's Den at Christchurch continued to commit to the Living Wage Foundation rates of pay.

During the furlough period the Outreach Worker left for another post and due to the uncertainty surrounding the pandemic was not replaced. The Chair and the centre manager have taken the opportunity to work more closely with the Christchurch Youth and Families Worker, who gave some operational support and helped to deliver socially distanced events.

During this year we have also had the chance to see our previous volunteers and staff develop their skills and careers. One young person with a diagnosis of Asperger's, who started as a volunteer at Dan's Den, has blossomed in confidence and social skills under the supervision and support of the team to take on a paid position, and has now moved on to a teaching assistant post. Another member of staff spent much of the Lockdown period as a valued Personal Assistant working with a family with children with special needs that they met through the work of Dan's Den.

A mention should be made of the Trustees, who have untiringly supported the work of Dan's Den at Christchurch, attending the required Trustees meetings, keeping track of the constantly changing rules and circumstances and producing the annual returns within the timescales required. A particular mention should be made of the outgoing Chair, Dr Sarah Jowett, who despite her busy role as a Hospital Consultant supported the new Chair in taking up her new responsibilities, giving advice, support and encouragement as needed.

Achievements and Performance

Dan's Den at Christchurch was able to open for only 11 weeks in the 12-month period. This involved:

- achieving a Covid operations certificate and completing an annual maintenance check
- changes to the business to comply with Covid restrictions and to keep customers and staff safe:
 - o Introducing timed sessions with limited numbers
 - o Online Booking system introduced to support this
 - o Cashless payments – an electronic payments system was installed
 - o Enhanced cleaning regime – including fogging overnight and cleaning of high touch points between sessions.
 - o Social distancing arrangements including spacing of tables and taping off the area in front of the serving hatch
 - o Table service for food and drink orders to minimise people moving around the space
 - o No parties were possible during this period due to the increased risk of transmission
 - o Sneeze screen installed at the reception desk
 - o Wearing of masks and/or face visors by staff and customers

Some of these changes will benefit the business in the future – the electronic payments system and booking system have continued into the new financial year.

Activity during the periods of closure

- 1) Supporting the staff and volunteers. The centre manager and the team kept in contact with the volunteer and staff team via weekly Zoom meetings, WhatsApp groups and other social media as well as regular 'Roar' email updates. This enabled us to support volunteers, some of whom were 'vulnerable'. Volunteers were supported to return at their own pace as they wished, or to stay away but stay in touch if they could not do so. The anniversary of opening was celebrated with the distribution of personalised postcards and Christmas by delivering a small chocolate. These gestures helped to let people know that they had not been forgotten and were still valued by Dan's Den at Christchurch.
- 2) Reaching out to the wider community. Most of our regular outreach activities became impossible due to the pandemic. However, the team used their skills and imagination to work with Christchurch and reach out in the following ways:
 - Christingles – 50 Christingle Kits were made up with a bag containing all the makings of a Christingle (orange, the sweets, ribbon and candle etc) along with instructions to assemble them and a message about the Christian symbolism of the different components. These were given out to 25 Christchurch members who had been identified as likely to appreciate the gesture, and to 25 random people on the nearby

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Report of the trustees for the twelve-month period ended 5 April 2021

shopping street. These were well received and helped to reduce the 'social distance' by maintaining a connection.

- Similar kits were assembled and given out for Valentine's Day and Mother's Day.
- Social media was a key way to keep in touch with customers. See below for an example of the response that was received.
- Only one dedicated session was possible for children with special needs, as shortly after they restarted a local lockdown came into force. However, these have resumed in the current financial year.

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Financial review

Overall income for the twelve months was £64,266. Most of this was income in the form of grants and furlough claims (£57,729). Sales income was £6,472 compared to the previous year's takings of £104,199. This reflects not just the limited opening but the restriction on numbers who could attend at any one time, as well as a likely hesitation to come to a soft play setting during a pandemic.

Costs were also reduced for the year. With staff moving on and not being replaced, as well as an end to any overtime payments, salary expenses were down. Cost of food and consumables was also down from £24,754 to £2,428.

Although the turnover was much reduced for the year the deficit for the financial year is also lower than in the previous year. The landlord Christchurch gave Dan's Den a 'holiday' in the licence fee which contributed to this. Regular reviews have been taken and the situation has been monitored during the year to ensure that the financial situation remained sustainable. Many thanks to the Treasurer Steven for his hard work in monitoring the business situation, overseeing the furlough payments and preparing these accounts.

Reserves Policy

The policy relates to the General Fund and includes the bank account. The policy's aim is to maintain general cash reserves equivalent to at least three average months running costs which would equate to £30,000 based on the last 12 months of trading prior to the pandemic, and £18,000 based on this twelve-month period. The General Fund cash balance stood at £37,977 at 5 April 2021.

Investment Policy

One of the charity's objectives is to function as a not-for-profit organisation, using any surplus funds to further the mission of Dan's Den, therefore we do not invest any funds within stocks and shares. Presently the General Fund and designated Bursary Fund are kept in a non-interesting earning business bank account. In future, the Trustees may decide to deposit a portion of these funds within an interest earning account, subject to the protection offered by the Financial Services Compensation Scheme.

Structure, Governance and Management

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 24 June 2015 and registered as a charity on 14 March 2016. The company was established under a Memorandum and Articles of Association which established the objects and powers of the charitable company under which it is governed. In the event of the company being wound up the members are required to contribute an amount not exceeding £10. There are currently three members.

Appointment of Trustees

The directors of the company are also the charity trustees for the purposes of charity law. The trustees are appointed by the members and when complete consist of at least one of the duly authorized ministers of Christchurch, Ilkley, and (including such minister) at least nine and not more than eleven individuals. At least two-thirds of the trustees must be members or trustees of Christchurch, provided that at least three Trustees are not members or trustees of Christchurch. Under the requirements of the Memorandum and Articles of Association the

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2021

Trustees must retire at the third Annual General Meeting after which they may be re-elected. All Trustees give their time voluntarily and receive no benefits from the charity. A conflict of interest policy ensures that should a potential conflict of interest arise, this is reported to the directors, recorded and managed appropriately.

Organisation

The trustees retain responsibility for the overall decision making of the charity and they usually meet quarterly. In some cases decisions may need to be made by email. During the year 2020-21 the trustees met four times in formal meetings via Zoom, and where needed decisions were made electronically using email during this period.

The Centre Manager runs the day-to-day operations of the charity, supported by individual Trustees or support groups where required, whereas the trustees' role is more strategic in approving policy and developing strategy.

Connected Charities & related parties

There is a strong emotional connection between Dan's Den at Christchurch and Christchurch itself. Christchurch is a parent charity of Dan's Den and owns the building in which Dan's Den is housed. Many of the volunteers are members of Christchurch, and Christchurch use the facilities during some of their services. In addition, Christchurch supported Dan's Den at Christchurch financially to cover a quarter's worth of licence fee, for which we are very grateful.

Dan's Den at Christchurch has in the past offered support to other charities, particularly those supporting children and their families through physical, emotional or financial hardship.

Pay Policy for Staff

Paid staff members are appointed on a pay scale at or above the national minimum wage, at a level in line with prevailing market conditions and akin to the salaries offered to employees of Christchurch. Employment policies were adapted from those operated by Christchurch. In 2020 we agreed to move the pay review to February and annually thereafter to allow the pay review to take into account the real living wage which is published in November each year with recommendations that it is introduced by 1st May at the latest.

Risk Management

The Trustees regularly assess and review the risks and uncertainties faced by the charity and believe that systems are in place (policies and procedures) to mitigate them. The main areas of risk are financial and those related to the health and safety of staff, volunteers and visitors primarily related to the safe use of the soft play equipment, food hygiene and fire safety. Risk assessments were developed to cover the Covid crisis and the additional risks and amelioration measures that were required.

Maintaining the financial viability of the charity is helped by review of the weekly report from the Centre Manager, called the "Dan's Den Roar". This provides information on the weekly takings. During 2020-21 this became an update about Covid and the people associated with Dan's Den more than a financial review.

Health and Safety is maintained through risk assessment, policies and procedures, robust staff and volunteer training and includes regular checks (daily, weekly and

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2021

monthly). All equipment is maintained/serviced in accordance with statutory provisions and insurance levels are reviewed annually and acted upon as necessary. Important updates are disseminated directly to staff and volunteers by the centre manager or her delegate and supported by updates in the weekly "Roar"

Safeguarding is maintained through risk assessment, policies and procedures, robust staff and volunteer training and includes regular review and DBS checks.

Reference and Administrative Information

Charity Name: Dan's Den at Christchurch

Charity Registration Number: 1166027

Company registration number: 09655340

Registered Office and operational address: Christchurch
21 The Grove
Ilkley
West Yorkshire
LS29 9LW

Directors & Trustees: Dr S Jowett (Chair to March 2020)
Mrs C Henney (Chair from December 2020)
Mrs RJ Wales-Smith (acting chair March -December 2020)
Mr S Worrall (Treasurer)
Rev R Topham
Mr HC Burnham
Mrs EA Haestier
Prof M Dixon- appointed December 2019
Mrs C Meredith -appointed December 2019

Independent Examiner: S Hart ACCA
Hart Wright Accounting
Chartered Certified Accountants
7 Henry Street
Keighley
West Yorkshire
BD21 3DR

Bankers: Santander
7 The Grove
Ilkley
West Yorkshire
LS29 9LL

Exemptions from disclosure

There are no exemptions from disclosure.

Funds held as custodian trustee on behalf of others

There are no funds held as custodian trustee on behalf of others.

Trustees' responsibilities in relation to the financial statements

The charity trustees (who are also the directors of Dan's Den at Christchurch for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

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Report of the trustees for the twelve-month period ended 5 April 2021

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the trustees are required to:

- ☐ select suitable accounting policies and then apply them consistently
- ☐ observe the methods and principles in the Charities SORP
- ☐ make judgements and estimates that are reasonable and prudent
- ☐ state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- ☐ prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business

The trustees are responsible for keeping proper accounting records and that disclosure with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website.

Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the Board of Trustees on

And signed on its behalf..... Name:.....CL Henney..

Statement of Financial Activities (including income and expenditure account) for the twelve- month period ended 5 April 2021

Funds		Total Funds		Total
		2021		
2020				
	Notes	£	£	
Income				
Voluntary income:				
Donations	2	65	2,691	
Income from charitable activities:				
Soft play centre and café		6,472	104,199	
Grants and furlough claims		57,729	-	
Total Incoming Resources		£64,266	£106,890	
		=====	=====	
Expenditure				
Charitable activities:				
Operation of play area and café		72,179	115,120	
Total Expenditure		£72,179	£115,120	
		=====	=====	
Net (Expenditure) / Income for Year		5	(7,913)	(8,230)
Total funds brought forward		58,383	66,613	
Total Funds Carried Forward	11	£50,470	£58,383	
		=====	=====	

The statement of financial activities includes all gains and losses recognised in the period. All income and expenditure derive from continuing activities.

Balance Sheet as at 5 April 2021

2020			2021		
		Notes	£	£	£
Fixed Assets					
Tangible assets	7		22,621		30,849
Current Assets					
Stock		250		1,345	
Debtors	8	-		315	
Cash at bank and in hand		37,977		36,151	
		38,227		37,811	
Creditors: Amounts falling due within one year	9	(5,378)		5,277	
Net Current Assets			32,849		32,534
Total Assts less current liabilities			55,470		63,383
Creditors: Amounts falling Due after more than one year	10			(5,000)	(5,000)
Net Assets			£50,470		£58,383
			=====		=====
The funds of the Charity:					
Unrestricted income funds	11		£50,470		£58,383
			=====		=====

Notes to the Financial statements for the twelve-month period ended 5 April 2021

1. Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation and uncertainty in the preparation of the financial statements are as follows:

1.1 Basis of preparation

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

1.2 Income

Income is derived from the operations in the Charity together with charitable donations and is recorded when receivable.
The value of services provided by volunteers has not been included in these accounts.

1.3 Funds Structure

Unrestricted income funds are available for the trustees to use for any purpose in furtherance of the charitable objectives. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

1.4 Resources expended

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. Expenditure is accounted for on an accruals basis and includes irrecoverable VAT where incurred.
Charitable expenditure comprises those costs incurred in running the soft play centre and café.
Governance costs include those costs associated with meeting the constitutional and statutory requirements of the company.

1.5 Tangible fixed assets & depreciation

Fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Play equipment	- 10% straight line
Fixtures, furniture & equipment	- 10% straight line

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Report of the trustees for the twelve-month period ended 5 April 2021

Catering equipment	- 20% straight line
Audio equipment	- 20% straight line
Other equipment	- 20% straight line

5.4.21

5.4.20

2. Donations

	£	£
Other donations (designated fund)	65	2,691
	65	2,691
	=====	=====

3. Analysis of expenditure on charitable activities

5.4.21

5.4.20

Total		Play area / Café	Total	Play area / Café
Costs directly allocated to activities:				
Staff costs	47,322	47,322	56,367	56,367
Café supplies	2,428	2,428	24,754	24,754
Licence fee	6,767	6,767	9,400	9,400
Cleaning and hygiene	555	555	2,344	2,344
Rates	37	37	1,574	1,574
Depreciation	10,076	10,076	10,384	10,384
Governance costs	2,269	2,269	3,049	3,049
Insurance	1,255	1,255	898	898
Other direct costs	1,470	1,470	6,350	6,350
Total resources expended	£72,179	£72,179	£115,120	£115,120
	=====	=====	=====	=====

4. Analysis of Governance Costs

Independent examiners fees	420	420
Accountancy & bookkeepers fees	1,204	1,848
Trustees insurance	645	781
	£2,269	£3,049
	=====	=====

5. Net Income

This is after charging:		
Depreciation	10,074	10,384
Independent examiners fee	420	420
	=====	=====

**Statement of Financial Activities for the twelve-month period
ended 5 April 2021**

	2021	
2020		
6. Analysis of staff costs	£	£
Salaries and wages	46,756	54,707
Pension costs	566	590
Staff training	-	1,068
	=====	=====

7. Tangible Fixed Assets

	Play Equipment	Kitchen Equipment	Fixtures, Furniture & Equipment	Audio Equipment	Other
Total					
Equipment					
Cost					
At 6 April 2020	47,240	20,396	1,694	4,498	2,560 76,388
Additions	-	-	-	-	1,848 1,848
	=====	=====	=====	=====	=====
At 5 April 2021	47,240	20,396	1,694	4,498	4,408 78,236
	=====	=====	=====	=====	=====
Depreciation					
At 6 April 2020	22,394	16,021	801	4,275	2,048 45,539
Charge for the period	4,724	4,079	169	222	882 10,076
	=====	=====	=====	=====	=====
At 5 April 2021	27,118	20,100	970	4,497	2,930 55,615
	=====	=====	=====	=====	=====
Net Book Values					
As at 5 April 2021	£20,122	£296	£724	£1	£1,478 £22,621
	=====	=====	=====	=====	=====
As at 5 April 2020	£24,846	£4,375	£893	£223	£512 £30,849
	=====	=====	=====	=====	=====

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2021

8. Debtors

Prepayments and accrued income	-	£315
	=====	=====

9. Creditors: Amounts falling due within one year

Trade creditors and accruals	1,925	2,510
VAT & PAYE	3,453	2,767
	-----	-----
	£5,378	£5,277
	=====	=====

**Statement of Financial Activities for the twelve-month period
ended 5 April 2021**

10. Creditors: Amounts falling due after more than one year

Interest free unsecured loan	£5,000	£5,000
	=====	=====

11. Movement of funds for the period ended 5 April 2021

		Brought fwd	Receipts	Payments
Balances c/fwd				
£		£	£	£
General funds (free reserves)	£58,383	£64,266	£(72,179)	£50,470
	=====			=====

12. Analysis of net assets between funds

		General	Designated
Total			
	£	£	£
Tangible fixed assets	22,621	-	22,621
Cash at bank and in hand	37,977	-	37,977
Other net current assets / (liabilities)	(5,128)	-	(5,128)
Creditors of more than one year	(5,000)	-	(5,000)
	-----	-----	-----
	£50,470	-	£50,470
	=====		=====

DAN'S DEN AT CHRISTCHURCH (Limited by guarantee)

Report of the trustees for the twelve-month period ended 5 April 2021

DAN'S DEN AT CHRISTCHURCH

(Limited by guarantee)

Independent Examiner's Report to the Trustees of Dan's Den at Christchurch

I report on the accounts of the charity for the twelve month period ended 5 April 2021 which are set out on pages 3- 16.

Respective responsibilities of the trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with of my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that, in any material respect, the requirements:

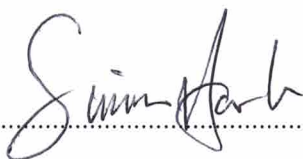
- to keep proper accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which agree with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met, or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

S Hart FCCA

Date



03/01/2022