

UNAUDITED FINANCIAL STATEMENTS
TRANSFORMING PLYMOUTH TOGETHER

FOR THE YEAR ENDING
31ST DECEMBER 2020

CHARITY NUMBER: 1166026

COMPANY NUMBER: 09716832

TRANSFORMING PLYMOUTH TOGETHER
(A company limited by guarantee)

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TRANSFORMING PLYMOUTH TOGETHER
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REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEE AND ADVISERS
FOR THE YEAR ENDING 31ST DECEMBER 2020

Company registered number

09716832

Charity registered number

1166026

Registered Office

c/o St Mark's Church, 1 Sanctuary Close, Plymouth, Devon PL2 1EN

Trustees

Christopher Forster	Secretary	appointed on 4th February 2016
Bishop Nick McKinnel	Trustee	appointed on 5th August 2015
Archdeacon Nick Shutt	Trustee	appointed on 1st January 2019
Father David Way	Trustee	appointed on 1st August 2018
Claire Turbutt	Trustee	appointed on 8th August 2018
Eunice Halliday	Trustee	appointed on 3rd December 2015 resigned 31st March 2020
Tina Touhy	Trustee	appointed on 4th February 2016
Darrin Halifax	Trustee	appointed on 5th August 2015
Sibylle Batten	Trustee	appointed on 25th June 2018 resigned 31st March 2020
Rev Lawrence Braschi	Trustee	appointed March 2020

Accountants

Peters, White & Co, 46-48 Devonport Road, Stoke, Plymouth, Devon PL3 4DH

TRANSFORMING PLYMOUTH TOGETHER
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TRUSTEE'S REPORT
FOR THE YEAR ENDING 31ST DECEMBER 2020

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the financial statements of Transforming Plymouth Together (the company) for the year ending 31st December 2020. The Trustees confirm that the Annual report and financial statements of the company with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), Accounting and Reporting by Charities, preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16th July 2014.

Structure, governance and management

Transforming Plymouth Together is a joint venture network project with Church Urban Fund, the Diocese of Exeter and the churches of Plymouth.

It is a registered charity and are limited by Guarantee

Charity number 1166026

Company number 09716832

Registered Office is St Marks Church, 1 Sanctuary Close, Plymouth, Devon PL2 1EN

Transforming Plymouth Together was set up as a direct church response to the "Plymouth Fairness Commission Report" that was launched in 2014, employing Chris Forster as its Development Worker from 2015.

The Trustees of Transforming Plymouth Together are made up of church and community leaders in Plymouth along with a representative from the Church Urban Fund.

Name	Position	Notes
Bishop Nick McKinnel	Chair	appointed on 5th August 2015
Archdeacon Nick Shutt	Treasurer	appointed on 1st January 2019
Christopher Forster	Secretary	appointed on 4th February 2016
Father David Way	Trustee	appointed on 1st August 2018
Claire Turbutt	Trustee	appointed on 8th August 2018
Eunice Halliday	Trustee	appointed on 3rd December 2015 - resigned 31st March 2020
Tina Touhy	Trustee	appointed on 4th February 2016
Darrin Halifax	Trustee	appointed on 5th August 2015
Sibylle Battan	Trustee	appointed on 25th June 2018 - resigned 31st March 2020
Rev, Lawrence Braschi	Trustee	appointed March 2020

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TRUSTEE'S REPORT continued

Activity and focus in 2020

We started this year, with a lot of plans and thoughts on how we would increase our focus and work on the themes, with a specific focus on child poverty (Feast of Fun) and social isolation (Community hubs). However the year started with the news from our main funder CUF, that their contribution would reduce from an expected £30K down to £5K and also the news that future funding would also not be forthcoming. Then at the start of March the Covid-19 crisis started having significant impact and lockdown in place, thus stopping the gathering of groups such as Feast of Fun and community hubs. Following conversations with the Trustees it was decided that Transforming Plymouth Together would not close, or put the team on furlough, but to continue and if need be use the cash reserves held and if the money runs out then we would have to close at that time. We would then refocus our work on supporting the churches and community through our Feast of Fun project, renaming it Feast of Fun @ Home. This meant that Hannah was focused on working with churches into delivering food parcels, craft activity packs and creating a specific social and pastoral approach with families. Chris was also tasked to spending a lot more of his time in seeking funding to maintain Transforming Plymouth Together as an ongoing organisation.

With the pandemic and its effects becoming more acute, it soon became clear that many of the families that our churches worked with needed a regular source of support. We were able to source food, with help of a project set up by St Matt's church, 'Love your Neighbour', and funding achieved by Chris, from a number of sources (as listed below) we started to run Feast of Fun @ Home. This included working with over 20 churches on a regular basis and we soon began delivering parcels on a weekly basis; many weeks we were supporting in excess of 250 families each week. During each season and school holiday we not only provided food, but also craft packs, sports and games, Easter eggs, Christmas gifts and Christingle packs. We have connected with 100s of families and worked with an increasing number of organisations in the city. During Christmas working with Plymouth Argyle Community Trust we were able to provide 150 families with Christmas Dinner in a box, including all the ingredients for a great Christmas dinner with all the fresh food as well. During October, we started working with a number of other partners and with funding from UNICEF, via Food Sustain we started delivering a project called Families Right 2 Healthy Food. This focused on fresh and nutritional food for families with young children, this will continue into 2021. A part of another project working with a new group called Unify Plymouth, working with the BAME and migrant communities looking at how to improve community cohesion, we are also involved in multi and cross community food projects. Throughout the year we have become a key organisation within the city and its food aid network, and this will grow into 2021.

At the end of the summer we produced a report Feast of Fun at Home and some of the key numbers are:

- 250 Families supported every week during the summer
- 9,600 Total recipients during the summer project
- 163,200 Total meals (minimum) able to be made from the food hampers

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TRUSTEE'S REPORT continued

During the year, we were invited by the Just Finance Foundation to deliver a new Train for trainer course (via Zoom) to churches and other charities called Covid Cash Recovery, bringing all the financial changes and challenges together so along with the provision of food and activities, we can offer the support of 'Sign Posting' by building relationships to the many other organisations that is available around financial support etc. We employed Dave Manners to deliver this, and during the year we have trained in excess of 150 people, and once again this will continue into 2021. We are also working with a specific project with the BAME community as part of our partnership with Unify Plymouth and working with Plymouth Octopus Project, Plymouth Hope, Diversity Business Incubator and Plymouth Argyle Community Trust as well as Plymouth City Council. We are also working with Torbay Council and delivering a specific course adapted for Torbay. David has done a great job pulling all this together.

Whilst **Modern Slavery** continues to be a key focus for us this year by raising awareness in and outside our churches, we have had to restrict any activities this year, but have used social media and on line resources to lead activities in the Diocese and wider. We are continueing to work with Clewer project to increase focus and activities.

During the year Chris and Transforming Plymouth Together as an organisation has continued to place itself and the church within networks and working with other organisations within the city that are involved in a number of key areas, thus showing that the church is keen to be involved in all parts of city life. This demonstrates that we are willing and ready to be a responding people with love and care for all of God's people.

This year changes within the Trustee group saw Eunice Halliday retiring, and Sybille Batten leaving CUF, so both stepping down, and recruitment of the Rev Lawrence Braschi as Trustee.

Looking Forward to 2021

As we look forward into this year it is still much unknown, however we are very focussed on continuing our support through the Feast of Fun and hoping that by the summer we will be able to meet families at the churches. We will be saying goodbye to Hannah as she will be moving areas. She will be very much missed and has done a fantastic job in developing our programme and organisation and we do wish her and Josh all the very best for the future. We have already recruited her replacement and welcomed Dawn Long to the team. It will be interesting to see how our financial work develops as we start to see the real fall-out from the last year. This year we also intend to firm up our community hubs and social isolation work and are looking forward to working with a new organisation called Linking Lives that helps churches support those who are lonely through befriending.

Chris will continue to lead the organisation and focus his time on managing the team and working with the Trustees on long term sustainability and whilst, finances will always be challenging we do enter this year in a better position than last year and will need to grow this.

TRANSFORMING PLYMOUTH TOGETHER
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TRUSTEE'S REPORT continued

We are so grateful to all our funders and supporters who have contrinuted to Transforming Plymouth Together;

Church Urban Fund, The Diocese of Exeter, All Churches Trust, Rank Foundation Pebbles, The Devon Community Foundation, Western Power, Bellefonte Trust, CAF Bank, Tesco, Transforming Lives Together, Just Finance foundation, Food Power Plymouth, Plymouth Astor Trust, Plymouth City Council, Van-Neste and St Budeaux Parish Church.

Throughout the year we have also had many gifts form churches within the city and also private donations. To all we are so grateful and without YOUR support Transforming Plymouth Together would not be able to continue its work.

The trustees declare that they have approved the trustees' report above on 6th April 2021 and signed on their behalf by:

.....
Bishop Nick McKinnel

Director

TRANSFORMING PLYMOUTH TOGETHER
(A company limited by guarantee)

INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDING 31ST DECEMBER 2020

Independent Examiner's Report to the Trustee of Transforming Plymouth Together

I report on the financial statements of the company for the year ending 31st December 2020 charity number 1166026, as set out on pages 8 to 13

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("The Charities Act") and that an independent examination is needed,

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

Basis of Independent Examiner's Statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

TRANSFORMING PLYMOUTH TOGETHER
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INDEPENDENT EXAMINER'S REPORT continued

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....

Date 1st April 2021

Miss Teresa White FMAAT

Fellow Member of the Association of Accounting Technicians

Peters, White & Co.,
46-48 Devonport Road
Stoke
Plymouth
Devon
PL3 4DH

TRANSFORMING PLYMOUTH TOGETHER
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STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating Income and Expenditure Account)
FOR THE YEAR ENDING 31ST DECEMBER 2020

Incoming Resources		Unrestricted	Restricted	Total
Income and endowments from:		Funds	Funds	Funds
	Note	£	£	£
External Income	2	142,017	50,154	192,171
EDBF (Diocese of Exeter)	3	10,000	-	10,000
CUF Income	3	5,000	-	5,000
Total Income		157,017	50,154	207,171
Resources Expended				
Expenditure on:				
Staff costs	4	64,686	9,996	74,682
Programme costs (costs directly related to activities)	5	17,499	8,750	26,249
Travel and subsistence		1,360	-	1,360
Accountancy fees		380	-	380
Bank Charges		96	-	96
Other costs	6	2,772	-	2,772
Total resources expended		86,793	18,746	105,539
Net movement in funds for the year				
net income/(expenditure) for the year		70,224	31,408	101,632
Total funds at 1st January 2020		36,148	81,768	117,916
Total funds at 31st December 2020		106,372	113,176	219,548

TRANSFORMING PLYMOUTH TOGETHER
(A company limited by guarantee)
Registered number 09716832

BALANCE SHEET
AS AT 31ST DECEMBER 2020

	Note	2020 £	2019 £
Current Assets			
Cash at Bank		212,068	111,793
Cash in Hand		10	10
Credit Union Investment		<u>10,000</u>	<u>10,000</u>
		222,078	121,803
Creditors: amounts falling due within one year	7	<u>2,530</u>	<u>3,887</u>
Net current assets/(liabilities)		<u>219,548</u>	<u>117,916</u>
Total net assets		<u><u>219,548</u></u>	<u><u>117,916</u></u>
Funds of the Charity			
Restricted income funds	8	114,482	81,768
Unrestricted funds	8	<u>105,066</u>	<u>36,148</u>
Total funds		<u><u>219,548</u></u>	<u><u>117,916</u></u>

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the trustees on 12th March 2020 and signed on the behalf of all the trustees

.....
Bishop Nick McKinnel
Director

The notes on pages 10 to 13 form part of these financial statements.

TRANSFORMING PLYMOUTH TOGETHER
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDING 31ST DECEMBER 2020

1 Accounting Policies

1.1 Basis of Preparation of Financial Statements

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with the statement of Recommended Practice Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS102) issued on 16th July 2014, and with the Financial Reporting Standards applicable in the United Kingdom and Republic of Ireland and with the Charities Act 2011.

1.2 Company Status

The company is a company limited by guarantee. The members of the company are the Trustee named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

1.3 Fund Accounting

Unrestricted funds are available for use at the discretion of the Trustee in furtherance of the general objectives to the charity and which have been designated for other purposes

Restricted funds are used in accordance with specific restrictions imposed by the donors.

1.4 Pensions

The charity operates a defined contribution pension scheme, contributions payable under the scheme are charged in the Statement of Financial Activities in the year to which they relate.

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NOTES TO THE FINANCIAL STATEMENTS Continued
FOR THE YEAR ENDING 31ST DECEMBER 2020

1.5 Incoming Resources

All incoming resources are included in the Statement of Financial Activities when the company has entitlement to the funds, certainty of receipt and the amount can be measured with sufficient reliability

Donations are included when receivable unless they are incapable of financial measurement at the date of approval of the financial statement.

1.6 Resources Expended

Expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

2 Restricted Income	<u>Restricted</u> <u>Funds</u> 2020 £	<u>Total</u> <u>Fund</u> 2020 £
Plymouth City Council	32,714	32,714
Chiene and Tate	3,000	3,000
Churches Together in Plymouth	1,500	1,500
St Micheal's Church	400	400
Mayflower Drama	5,750	5,750
Church Urban Fund	6,790	6,790
	<u>50,154</u>	<u>50,154</u>

3 Income Resources from Charitable Activity	<u>Unrestricted</u> <u>Funds</u> 2020 £	<u>Total</u> <u>Fund</u> 2020 £
Grants received from the Church Urban Fund	5,000	5,000
Grants received from the EDBF (Diocese of Exeter)	10,000	10,000
	<u>15,000</u>	<u>15,000</u>

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NOTES TO THE FINANCIAL STATEMENTS Continued
FOR THE YEAR ENDING 31ST DECEMBER 2020

4 Resources Expended

	2020	2019
Staff Costs	£	£
Salaries and Wages	63,541	43,731
Employer's NIC Contributions	4,847	3,172
Pension Contributions	6,294	6,028
	<u>74,682</u>	<u>52,931</u>

There was no employee whose emoluments as defined for taxation purposes amounted to over £60,000

5 Programme Costs Directly Related Activities

	2020	2019
	£	£
Publicity	403	143
Development Work	14,967	6,199
Development Work attributed to the Feast of Fun	10,879	-
Resources	-	397
Training	-	3,524
Contingency	-	-
	<u>26,249</u>	<u>10,263</u>

6 Other Costs

	2020	2019
	£	£
Professional Fees	-	-
Administration Costs	263	454
Mobile Telephone	775	679
Insurance	264	264
Repairs and Renewals	1,373	-
Sundries	97	-
	<u>2,772</u>	<u>1,397</u>

7 Creditors and Accruals

	2020	2019
	£	£
Staff Costs	2,150	3,507
Accountancy Fee	380	380
	<u>2,530</u>	<u>3,887</u>

TRANSFORMING PLYMOUTH TOGETHER
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NOTES TO THE FINANCIAL STATEMENTS Continued
FOR THE YEAR ENDING 31ST DECEMBER 2020

8	Restricted Funds allocation	<u>Total</u> <u>Fund</u> 2020 £
	Plymouth City Council Unify Plymouth Project working with diverse communities	32,714
	Chiene and Tate Devonport Worker	3,000
	Churches Together in Plymouth Mapping Project	1,500
	St Micheal's Church Devonport Worker	400
	Mayflower Drama	5,750
	Church Urban Fund Salary for core worker	6,790
		<u>50,154</u>

9	Statement of Funds	<u>Balance</u> <u>1.1.20</u>	<u>Incoming</u> <u>Resources</u>	<u>Outgoing</u> <u>Resources</u>	<u>Balance</u> <u>31.12.20</u>
	Unrestricted Funds	36,148	177,017	86,793	105,066
	Restricted Funds	81,768	50,154	38,746	114,482
		<u>117,916</u>	<u>227,171</u>	<u>125,539</u>	<u>219,548</u>

Note: The Accounts show the movement of funds during this year however there is £20,000 that is now moved from restricted to unrestricted and is from part income last year of £70,000. This is shown above in incoming resources for unrestricted funds and shown as an outgoing resources from restricted funds.