

BARFORD YOUTH & COMMUNITY CENTRE

Charity Number: 1166022
(a Charitable Incorporated Organisation)

Trustees' Annual Report and Financial Statements for the Period 1st April 2023 to 31st March 2024

4th DECEMBER 2024

Reference & Administration Details

Charity name: **BARFORD YOUTH & COMMUNITY CENTRE**

Charity number: 1166022

Charity's operating address: Youth & Community Centre, Wasperton Lane, Barford,
Warwick CV35 8DT

Charity's contact address: 37 Dugard Place, Barford, Warwick CV35 8DX

Names of the Charity Trustees who manage the Charity as at 31.03.24

<i>Trustee Name</i>	<i>Office (if any)</i>	<i>Appointed</i>	<i>Retired</i>
Mr Ian Paterson	Chairman	19.06.23	
Mr Rod Scott	Secretary	27.06.22	
Mrs Alex Farr	Treasurer	13.09.21	
Mrs Wendy Barlow		27.06.22	
Mr Ed Butlin		19.06.23	
Mr John Murphy	JPC representative	<i>Ex officio</i>	
Mrs Susan Heap	Scouting representative	<i>Ex officio</i>	
Mr Martin Russell		19.06.23	
Mrs Jane Scott	Parochial Church Council representative	<i>Ex officio</i>	
Vacant	Guiding representative	<i>Ex officio</i>	

The Trustees of Barford Youth & Community Centre met 9 times during 2023/24.

The charity's AGMs were held on 19th June 2023 (for 2022/23) and on 1st July 2024 (for 2023/24).

No Trustees resigned during 2023/24 or between the year end and the date of this report.

According to the charity's constitution, one third of the elected Trustees is required to resign each year, but may be re-elected if eligible. At the AGM on 19th June 2023, Mr Paterson and Mr Butlin resigned, but were willing to be re-elected and they were re-elected unanimously by the members on a show of hands.

Also at the AGM on 19th June 2023, Mr Russell was elected as a Trustee unanimously by the members on a show of hands

Mr Murphy is an *ex officio* Trustee as the nominated representative of the local Joint Parish Council

Mrs Scott is an *ex officio* Trustee as the nominated representative of the local Parochial Church Council.

The position of the *ex officio* Trustee as the nominated representative of the 1st Barford Scout Group was vacant at the time of the AGM on 19th June 2023.

Subsequent to that AGM, Mrs Susan Heap became the new Group Scout Leader of the 1st Barford Scout Group and so she was confirmed as an *ex officio* Trustee at the Trustees' Meeting on 18th September 2023.

The position of *ex officio* Trustee as representative of Guiding continues to be vacant as there is no active Guiding Unit in Barford.

Structure, Governance & Management

Description of the Charity's Trusts

Type of Governing Document: Constitution

How the Charity is Constituted: Charitable Incorporated Organisation

Trustee Selection Methods: The ex officio Trustees are the Group Scout Leader, Church Warden and a representative of the Joint Parish Council.
The ex-officio position for a Guide Leader is currently vacant.
The Chairman, Treasurer and Secretary of the Group, as elected by its members, are typically elected (rather than ex officio) Trustees).

How New Trustees are Inducted and Trained: New Trustees are inducted through explanation of their roles, responsibilities and accountabilities according to the charity's Constitution. They are guided to the information available for Trustees on the Charities Commission website.

Objectives & Activities

Summary of the Objects of the Charity as set out in its Governing Document

The objects of the CIO are, without distinction of political, religious or other opinions,

- 1) To promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials as individuals, as responsible citizens and as members of their local, national and international communities by providing a building and related facilities (the "Barford Youth & Community Centre") for meetings and activities of the local Scouting and Guiding groups and providing other support to those Groups; and
- 2) To provide a building and related facilities in the interests of social welfare for educational, recreational and other leisure time activities by the residents of Barford and neighbouring communities in the south of Warwickshire with the object of improving their conditions of life, and providing other support for such activities.

If necessary to resolve any conflict or overlap in use of resources or finances, including requests for use of the building and facilities, Objective 1) shall have priority over Objective 2)

Note: There is currently no active Guiding Group

Summary of the Main Activities Undertaken for the Public Benefit in Relation to the Charity's Objects

Barford Youth & Community Centre (BYCC) provides and manages a venue for activities vital to the local community. This includes several regular groups providing meetings and activities for various sections of the local population. The venue and facilities are also in regular, frequent use for meetings of the Barford Scout Group. BYCC pays for the running (utilities, insurance, etc.) and maintenance of the building and facilities used for these various meetings and activities. BYCC also provides some limited financial support in paying for Scout Group leaders' uniforms, training and annual membership fees to the Scout Association.

Use of the site of the building is by Lease from the Diocesan Trustees for the Diocese of Coventry and the Rector and Church Wardens of St. Peter's Church Barford.

The venue and facilities are also used for many other, local community activities on a regular and occasional basis.

The building which had been provided by the charity (the "Scout Hut") was over 35 years old and in great need of replacement. BYCC hence engaged on a major project to replace the hut with a new, larger, energy efficient and cost effective building with disabled access that meets current building and environmental standards (the "Youth & Community Centre" or Y&CC).

The management of this project is via a Y&CC Committee which has met as required to monitor the progress. A Project Manager (appointed by the Trustees at the start of 2019/20 and renewed in July 2021 as a rolling contract on 3 months' notice) reports regularly to this Committee and attends its meetings; the Committee then reports to the Trustees.

Additional Details of Objectives & Activities:

Barford is a small, rural village in south Warwickshire, which has expanded significantly in recent years through new housing developments. It is some 5 miles from the nearest towns and has very few social or recreational facilities for the local people. With limited public transport links to the urban centres, it is recognised by Warwick District Council as suffering a degree of 'rural isolation and deprivation'.

BYCC provides and manages the venue and facilities for a wide range of local community activities and meetings. These include the regular meetings of the weekly 'Scout Hut Café' and of the local Art Group and Sewing Group. In providing the location for the Barford Scout Group, BYCC supports the educational, physical, emotional and ethical development of around 100 young people from the village and surrounding local area. The local Scouts Explorers Group also uses the BYCC venue.

The venue is also frequently used for local Church meetings, exercise classes and small private functions such as birthday parties and christening parties.

Without the venue and facilities provided by BYCC, none of these highly beneficial activities for the local community would be able to continue.

The project to fund and establish a new building to replace the old Scout Hut will increase the benefit provided and be suitable for increased use for a wider range of local community activities.

For example, the weekly 'Scout Hut Café' is attended by 30 to 40 local people, many of whom are elderly. It enables them to meet and socialise (thus enhancing their quality of life). The local Art Group meets weekly and is well attended. An ecological group (Bar Zero) uses the hut monthly as a meeting place to bring broken items for repair and provides tea and cakes while they wait.

The building is also used occasionally for Bingo Evenings, which are enjoyed by 30 or more local people of all ages, and as the venue for village people to hold events such as birthday parties and other celebrations, jumble sales and amateur drama rehearsals.

BYCC hence serves the needs of local people across a very wide age range and provides great benefit to the local community as a whole.

Achievements & Performance

Statutory Declaration

The trustees declare that they have complied with their duty to have due regard to the guidance on public benefit published by the commission in exercising their powers or duties.

Summary of the Main Achievements of the Charity for the Year 2023/24

Given the economic conditions after first Brexit and then the Covid pandemic, with greatly increased energy prices, and construction material and contractor costs, the focus during 2022/23 had been on re-engagement with the local community, WDC and the JPC on new options for the Y&CC, with significant value-engineering and re-design/re-specification (using revised costings information from the professional advisors).

With that done by early 2023, the focus was then on securing the funding needed for the new building, through national, regional and local grant funders, Warwickshire County Council and Warwick District Council grants, and through local fundraising activities and donations.

Through these, the target needed to fund construction was reached in Summer 2023 and the project moved towards the construction phase.

The first step was the demolition of the old Scout Hut in August 2023, in order to prepare the site for construction of the new Youth & Community Centre.

Sadly, starting construction of the new Y&CC was delayed by issues with the selected contractor, who in November 2023 said they were withdrawing from the project. A new contractor was found and construction began in January 2024.

Subsequent to the end of the 2023/24 year covered by this report, the new Youth & Community Centre was completed and opened in September 2024 and BYCC is again providing a venue for use by the local community, with many returning and new regular users, and many one-off bookings already made.

The new building has a larger Hall than the old Scout Hut, a well-equipped Kitchen and Bar, a Meeting Room and an Office, as well as toilets and other facilities. It has electricity generation from PV cells and a storage battery; arrangements are being made to sell any excess energy to the national grid.

Because for most of the 2023/24 year covered by this report and the Annual Accounts BYCC was not able to provide a venue for use by the local community (the old Scout Hut having been demolished and the new Y&CC not built), income from rental charges was very low in the year (hence Unrestricted Income and Expenditure in 2023/24 was unusually low).

However, as 2023/24 was the 'peak year' for gathering the funding for the Y&CC project and also saw the first monthly payments to contractors for its construction, the Annual Accounts show a higher than normal income and expenditure for the Restricted Funds.

Financial Review

Brief Statement of the Charity's Policy on Reserves

The Charity operates three current bank accounts and one savings account.

The three current accounts are used separately for:

- the receipts from charging for use and the expenses of operating the Scout Hut / Y&CC (utilities, cleaning, insurance, etc.)
- to hold the funds for and to meet the expenses of progressing the new Youth & Community Centre project
- to manage the charity's 200 Club (funds received from the annual cost for individuals to take part and to pay the quarterly prize monies)

At the decision of the Trustees, surplus funds not required prudently to be kept in the accounts to ensure the continuing operation of the Scout Hut and the 200 Club may be transferred to the Youth & Community Centre Project account.

The savings account holds a residual amount from the establishment of the now demolished Scout Hut; its funds will also be used towards final completion of the new Youth & Community Centre.

Details of Any Funds Materially in Deficit: None

Statutory Notes to the Accounts

Particulars of Any Outstanding Guarantee Given by the CIO

As an important part of the project to build the new Youth & Community Centre, a new Lease on the ground used by BYCC was agreed in Autumn 2023, to replace the previous Lease (which was for 30 years from 02/10/2017). The new lease has a term of 50 years from October 2023.

The lease is with the Coventry Diocesan Trustees and the Rector and Churchwardens of Barford. The rent payable is £100 per annum, increased for each fifth year in line with RPI inflation.

Particulars of Any Outstanding Debt

As part of the funding for the new Y&CC, the charity was very grateful to receive a loan from a local resident of £100,000. This is to be repaid over 10 years from 2024/25 at zero interest.

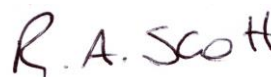
Repayment of this loan is included in the BYCC business plan for operation of the new Y&CC, which was submitted to Warwick District Council and approved by them in order for the Council to confirm their grant funding to the Y&CC project.

Declaration

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Charity's Trustees

Signatures:



Full Names: Ian Stuart Cunningham
 Paterson

Roderick Andrew Scott

Positions: Chairman and Trustee

Secretary and Trustee

Date: December 2024

December 2024

Independent Examiner's Report on the Accounts

The Annual Accounts for 2023/24 have been independently examined; the examiner had no comments to make to the Trustees.

BYCC accounts for year ending 31st March 2024

	Year ending 31 st March 2024			Year ending 31 st March 2023		
	Unrestricted £	Restricted £	Total 2024 £	Unrestricted £	Restricted £	Total 2023 £
Donations & Grants:						
Grants ^a	1,400.00	23,000.00	24,400.00	1,272.00	85,000.00	86,272.00
Donations (Gift Aided) ^b	0	10,385.00	10,385.00	0	7,410.00	7,410.00
Donations (non Gift Aided) ^b	0	159,276.54	159,276.54	0	3,856.62	3,856.62
Claimed Gift Aid	0	13,913.54	13,913.54	0	0	0
Receipts:						
Rental ^c	619.00	0	619.00	1,699.50	0	1,699.50
Fundraising ^d	0	16,292.36	16,292.36	0	10,784.04	10,784.04
200 Club (<i>net of costs</i>)	0	500.00	500.00	0	848.00	848.00
Water supplied ^e	348.80	0	348.80	735.85	0	735.85
Interest ^f	0	80.70	80.70	0	16.63	16.63
Other ^g	33.40	230.77	264.17	139.68	0	139.68
Total Income:	2,401.20	223,678.91	226,080.11	3,847.03	107,915.29	111,762.32

a) *Unrestricted*: JPC Community Centre grant £1,400.00. *Restricted*: Bernard Sunley Foundation £15,000; Beatrice Laing Trust £5,000; and Barford Relief in Need Charity £3,000.

b) These include the "£1,000-in-5" scheme payments (£1,000 in 5 years of monthly instalments), several small donations and a few very large anonymous donations. We may be able to claim Gift Aid on some of the donations at present classified as "non Gift Aided".

c) The old Scout Hut was demolished in August 2023.

d) Cajun Roosters £1,800; Gold Rush £6,020; Santa Sleigh (Lions) £300; Hilary Maynard's monthly quizzes £772; Scout Hut Café £1,995; "1,000-in-5" £1,146.36; "Buy-a-brick" £4,079; "Omnium Gatherum" Concert £180.

e) Water supplied to Church and Parish allotments, which we initially pay for and are then reimbursed for (see also note h).

f) Santander deposit account.

g) *Unrestricted*: WDC rates refund (£14.98) & Amazon Smile donations (£18.42). *Restricted*: Safesite fencing refund.

	Year ending 31 st March 2024			Year ending 31 st March 2023		
	Unrestricted £	Restricted £	Total 2024 £	Unrestricted £	Restricted £	Total 2023 £
Expenditure:						
Utilities – water ^h	383.21	0	383.21	877.07	0	877.07
Utilities – electricity ⁱ	648.77	0	648.77	754.84	0	754.84
Rates ^j	22.98	0	22.98	43.52	0	43.52
Insurance	1,186.68	0	1,186.68	1,146.91	0	1,146.91
Lease of allotments land	100.00	0	100.00	100.00	0	100.00
Maintenance ^k	205.00	0	205.00	555.81	0	555.81
Subsidies to Scouts (uniforms for leaders)	257.34	0	257.34	42.00	0	42.00
Professional Project Manager & Fundraiser ^l	0	19,500.00	19,500.00	0	15,746.64	15,746.64
Architect	0	5,243.88	5,243.88	0	440.00	440.00
Consultants fees ^m	0	18,283.12	18,283.12	0	16,533.28	16,533.28
Contractors ⁿ	0	132,308.50	132,308.50			
Other ^o	0	2,615.63	2,615.63	0	593.70	593.70
Total expenditure:	2,803.98	177,951.13	180,755.11	3,520.15	33,313.62	36,833.77

h) This includes the water supplied to the Church and Parish allotments, for which we are reimbursed. The amount BYCC actually had to pay is £383.21 – £348.80 = £34.41 (see also note e).

i) Although the old building was demolished in August 2023, the Contractors continued to use electricity.

j) This past year we were eligible for 75% rate relief. We were also refunded £14.98 (see note g), because the building was demolished in August 2023.

k) Grass cutting (£90.00); weekly cleaning until August 2023 (£115).

l) The work done by Julie Crawshaw, our professional Project Manager & Fundraiser, has proved to be invaluable in progressing the Project. The increase compared to last year reflects the significantly increased workload.

m) Frankton Hill Quantity Surveyor (£12,621.40); Ground investigate (£3,785.40); Smart Drain UK (£1,876.32).

n) Macwood (60,460); CrownGate (£71,848.50). All invoices are checked by our QS, our Project Manager and our Chairman before payment authorization.

o) Legal costs re. new lease (£1,260); Safesite Fencing (£493.33); planning variation fees (£357.20); asbestos removal (£300); and various minor items.

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Total income	2,401.20	223,678.91	226,080.11
Total expenditure	(2,803.98)	(177,951.13)	(180,755.11)
Balance for year:	(£ 402.78)	45,727.78	45,325.00
Balance brought forward from previous year:	7,710.20	238,177.89	245,888.09
Transfer between Funds:	–	–	–
Balance carried forward to next year:	7,307.42	283,905.67	291,213.09

Unrestricted Fund	£
Current account (NatWest 66530709) (per statement)	7,307.42
Unrestricted balance:	7,307.42

Restricted Fund	£
Restricted balance in Santander deposit account (per statement)	8,019.25
200 Club Club account (per statement)	3,908.00
Project account (NatWest 38510847) (per statement)	272,050.42
Restricted balance:	283,977.67

Accounts held by BYCC:		
<i>Unrestricted Fund:</i>	NatWest "Community Current Account" ("Business Current Account" for non-profit organisations)	BYCC General GB21 NWBK 60 12 35 66530709
<i>Restricted Fund:</i>	NatWest "Community Current Account" ("Business Current Account" for non-profit organisations)	BYCC Project GB24 NWBK 60 12 35 38510847
	NatWest "Community Current Account" ("Business Current Account" for non-profit organisations), administered separately by Mrs. K. Robinson, 200 Club Administrator	BYCC 200 Club GB56 NWBK 60 12 35 41544722
	Santander "Treasurer's Saving Account"	GB95ABBY09015005007003

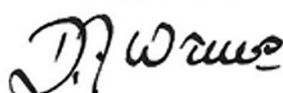
Prepared by: Mrs. Alex Farr, treasurer BYCC Date: 26/05/2024

Signature:



Independently examined by: Mr. Doug Warne

Date: 13/6/2024



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Prepared by: Mrs. Alex Farr, treasurer BYCC Date: 26/05/2024

Signature:



Independently examined by: Mr. Doug Warne

Date: 13/6/2024

