

BARFORD YOUTH & COMMUNITY CENTRE

Charity Number: 1166022
(a Charitable Incorporated Organisation)

Trustees' Annual Report and Financial Statements for the Period 1st April 2021 to 31st March 2022

June 2022

Reference & Administration Details

Charity name: **BARFORD YOUTH & COMMUNITY CENTRE**

Charity number: 1166022

Charity's operating address: The Scout Hut, Wasperton Lane, Barford, Warwick CV35 8DT

Charity's contact address: 37 Dugard Place, Barford, Warwick CV35 8DX

Names of the Charity Trustees who manage the Charity

<i>Trustee Name</i>	<i>Office (if any)</i>	<i>Appointed</i>	<i>Retired</i>
Mr Rod Scott	Secretary	03.06.19	
Mrs Alex Farr	Treasurer	16.04.18	
Mr Ian Paterson	Chairman	28.09.20	-
Mr Ed Butlin		09.09.19	
Mr Martin Russell	Group Scout Leader	<i>Ex officio</i>	-
Mrs Jane Scott	Church Warden	<i>Ex officio</i>	
Vacant	Guiding representative		
Mrs Wendy Barlow	Co-opted	10.01.22	
Mr John Murphy	Co-opted	10.01.22	

Mr Russell and Mrs Scott are *ex officio* Trustees as the representatives by their position of the Barford Scout Group and the local Church, respectively.

Mrs Barlow and Mr Murphy were co-opted at the Trustee's meeting on 10.01.22. Mrs Barlow's appointment is for ratification at the charity's AGM on 27th June 2022. Also at the AGM there is a resolution to amend the charities Charity's ? Constitution to add a further *ex officio* Trustee, a representative of the local Joint Parish Council (JPC); if the resolution is agreed, Mr Murphy (who is Vice-Chair of the JPC) will become an *ex officio* Trustee.

The Trustees of Barford Youth & Community Centre met 4 times during 2021/22.

The charity's AGM was held on 13th September 2021.

According to the charity's constitution, one third of the elected Trustees is required to resign each year, but may be re-elected if eligible. At the AGM on 13th September 2021, Mrs Farr resigned, but was willing to be re-elected and, being eligible and there being no other candidates, she was re-elected unanimously by the members on a show of hands.

Also at the AGM on 13th September 2021, Mr Paterson was elected to be Chairman (succeeding Mr Scott) and Mr Scott was elected to be Secretary (succeeding Mr Paterson)

Structure, Governance & Management

Description of the Charity's Trusts

Type of Governing Document: Constitution

How the Charity is Constituted: Charitable Incorporated Organisation

Trustee Selection Methods: The ex officio Trustees are the Group Scout Leader and Church Warden. The ex-officio position for a Guide Leader is currently vacant. It is planned to create a further ex officio post, for a representative of the Joint Parish Council

The elected Trustees are selected from the users of the Barford Youth & Community Centre. The Chairman, Treasurer and Secretary of the Group, as elected by its members, are typically elected (rather than ex officio) Trustees).

How New Trustees are Inducted and Trained: New Trustees are inducted through explanation of their roles, responsibilities and accountabilities according to the charity's Constitution. They are guided to the information available for Trustees on the Charities Commission website.

Objectives & Activities

Summary of the Objects of the Charity as set out in its Governing Document

The objects of the CIO are, without distinction of political, religious or other opinions,

- 1) To promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials as individuals, as responsible citizens and as members of their local, national and international communities by providing a building and related facilities (the "Barford Youth & Community Centre") for meetings and activities of the local Scouting and Guiding groups and providing other support to those Groups; and
- 2) To provide a building and related facilities in the interests of social welfare for educational, recreational and other leisure time activities by the residents of Barford and neighbouring communities in the south of Warwickshire with the object of improving their conditions of life, and providing other support for such activities.

If necessary to resolve any conflict or overlap in use of resources or finances, including requests for use of the building and facilities, Objective 1) shall have priority over Objective 2)

Note: There is currently no active Guiding Group

Summary of the Main Activities Undertaken for the Public Benefit in Relation to the Charity's Objects

Barford Youth & Community Centre (BYCC) provides and manages a venue (the "Scout Hut") for activities vital to the local community. This includes several, regular groups providing meetings and activities for various sections of the local population. The venue and facilities are also in

regular, frequent use for meetings of the Barford Scout Group. BYCC pays for the running (utilities, insurance, etc.) and maintenance of the building and facilities used for these various meetings and activities. BYCC also provides some limited financial support in paying for Scout Group leaders' uniforms, training and annual membership fees to the Scout Association.

Use of the site of the building is by Lease from the Diocesan Trustees for the Diocese of Coventry and the Rector and Church Wardens of St. Peters' Church Barford.

The venue and facilities are also used for many other, local community activities on a regular and occasional basis.

The present building is well over 30 years old and in great need of replacement. BYCC is engaged in a major project to replace the existing hut with a new, larger, energy efficient and cost effective building with disabled access that meets current building and environmental standards (the "Youth & Community Centre" Y&CC).

The management of this project is via a Y&CC Committee which has met as required to monitor the progress. A Project Manager (appointed by the Trustees at the start of 2019/20 and renewed in July 2021 as a rolling contract on 3 months' notice) reports regularly to this Committee and attends its meetings; the Committee then reports to the Trustees.

Additional Details of Objectives & Activities:

Barford is a small, rural village in south Warwickshire, which has expanded significantly in recent years through new housing developments. It is some 5 miles from the nearest towns and has very few social or recreational facilities for the local people. With limited public transport links to the urban centres, it is recognised by Warwick District Council as suffering a degree of 'rural isolation and deprivation'.

BYCC provides and manages the venue and facilities for a wide range of local community activities and meetings. These include the regular meetings of the weekly Hut Café, monthly Family Cafe, and of the local Art Group and Sewing Group. In providing the location for the Barford Scout Group, BYCC supports the educational, physical, emotional and ethical development of around 100 young people from the village and surrounding local area. The District Scouts Explorers Group is also based here.

The venue is also frequently used for local Church meetings, a ballet class, and small local private functions such as birthday parties and christening parties.

Without the venue and facilities provided by BYCC, none of these highly beneficial activities for the local community would be able to continue.

The project to manage and fund a new building to replace the Scout Hut will increase the benefit provided and be suitable for increased use for a wider range of local community activities.

For example, the weekly Hut Café is attended by 30 to 40 local people, many of whom are elderly. It enables them to meet and socialise (thus enhancing their quality of life). The local Art Group meets weekly and is well attended. An ecological group (Bar Zero) use the hut monthly as a meeting place to bring broken items for repair and provides tea and cakes while they wait! The former Baby & Toddler Group has evolved into a monthly young family group and is enjoyed by many young children and their parents/carers.

The building is also used for Bingo Evenings, which are enjoyed by 30 or more local people of all ages, and on an occasional but frequent basis as the venue for village people to hold events such as birthday parties and other celebrations, jumble sales and amateur drama rehearsals.

BYCC hence serves the needs of local people across a very wide age range and provides great benefit to the local community as a whole.

Achievements & Performance

Statutory Declaration

The trustees declare that they have complied with their duty to have due regard to the guidance on public benefit published by the commission in exercising their powers or duties.

Summary of the Main Achievements of the Charity for the Year 2021/2022

During the period covered by this Annual Return, the operation of the Scout Hut and the activities of the many local community groups using it began recovery from the previous year in line with the relaxation of COVID 19 restrictions.

The users of the hut were encouraged to meet outside (if possible) keep doors open and maintain social distancing.

The charity's major project to replace the existing building with the new Youth & Community Centre (Y&CC) was been very severely affected by the COVID pandemic, with limited opportunity for local fundraising or to apply for grants from major funding sources.

Despite the impact of the COVID pandemic, important progress was made with the Youth & Community Centre project, with the continuing support of the local community and of the Project Manager and advisors:

- Professional advisors have provided reports, specifications and costings (including architect, structural engineer, mechanical & electrical engineer and quantity surveyor).
- Further engagement with the local community and Hut users, to understand views on user needs, communicate progress and consider the overall design and specification. This has included displays at local events and open evenings to ensure information about the project is available to all
- Written Statement of Investigation for archaeological survey prepared and submitted;
- Various local fundraising events, including an online auction of art works
- Application for funding, with full Business Plan, submitted to Warwick District Council and discussed constructively with them (the Council is expected to confirm in mid-2022 its funding commitment for 2023/24);

As part of this work with Warwick District Council, the charity has strengthened its links with the local Joint Parish Council (JPC) and the JPC has increased its funding commitment to the Y&CC Project;

- Successful bid for £65,000 to the Warwickshire County Council Greenshoots Fund;
- In addition to local fundraising and donations, the Y&CC Projected gained significant funding from two significant, anonymous donations.

The current economic and fiscal conditions, following Brexit and the Covid pandemic and with war in Ukraine, mean the Y&CC Project faces major challenges. Construction material and contractor costs are seeing unprecedented increases. Given this, the Y&CC Committee is assessing revised costings information from the professional advisors and reporting to the Trustees on opportunities for value engineering.

Financial Review

Brief Statement of the Charity's Policy on Reserves

The Charity operates three current bank accounts and one savings account.

The three current accounts are used separately for:

- the receipts from charging for use and the expenses of operating the existing Scout Hut (utilities, cleaning, insurance, etc.)
- to hold the funds for and meet the expenses of progressing the new Youth & Community Centre project
- to manage the charity's 200 Club (funds received from the annual cost for individuals to take part and to pay the quarterly prize monies)

At the decision of the Trustees, surplus funds not needing to be kept in the accounts prudently to ensure the continuing operation of the Scout Hut and the 200 Club may be transferred to the Youth & Community Centre Fund.

The savings account holds a residual amount from the establishment of the current Scout Hut; its funds will also be used towards final completion of the new Youth & Community Centre.

Details of Any Funds Materially in Deficit

None

Statutory Notes to the Accounts

Particulars of Any Outstanding Guarantee Given by the CIO

The Lease on the building is for 30 years from 2nd October 2017, at an initial cost of £100 per annum (with five-yearly increase in line with RPI inflation)

Particulars of Any Outstanding Debt

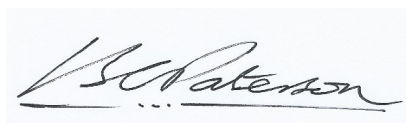
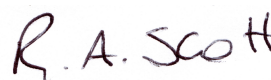
None.

Declaration

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Charity's Trustees

Signature(s):

**Full
Name(s):**

Ian Stuart Cunningham
Paterson

Roderick Andrew Scott

Position(s):

Chairman and Trustee

Secretary and Trustee

Date:

June 2022

June 2022

Independent Examiner's Report on the Accounts

The Annual Accounts have been independently examined; the examiner had no comments to make to the Trustees.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
BARFORD YOUTH AND COMMUNITY CENTRE

No (if any)
1166022

CC16a

Receipts and payments accounts

For the period from	Period start date 01/04/2021	To	Period end date 31/03/2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	32,409	1,500	-	33,909	14,522
Donations (Gift Aided)	-	44,446	-	44,446	1,166
Donations (non Gift Aided)	5	42,263	-	42,268	297
Claimed Gift Aid	-	10,967	-	10,967	891
Rental	1,526	-	-	1,526	330
Fundraising (net of costs)	-	5,976	-	5,976	3,851
200 Club	-	837	-	837	1,651
Water supplied	486	-	-	-	666
Interest	-	1	-	-	18
Other	221	-	-	221	-
Sub total (Gross income for AR)	34,646	105,989	-	140,635	23,391
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	34,646	105,989	-	140,635	23,391
A3 Payments					
Utilities - Water	510	-	-	510	683
Utilities - Electricity	106	-	-	106	616
Rates	22	-	-	22	-
Insurance	1,206	-	-	1,206	1,161
Lease	100	-	-	100	-
Maintenance	116	-	-	116	637
Subsidies to Scout Group	173	-	-	173	-
Transfer of 200 Club funds	-	-	-	-	727
Project Manager / Fundraiser	-	13,040	-	-	11,953
Architect	-	4,251	-	-	4,053
Consultants	-	1,638	-	-	2,610
Other	44	98	-	142	1,685
Sub total	2,276	19,027	-	21,303	24,124
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	2,276	19,027	-	21,303	24,124
Net of receipts/(payments)	32,370	86,963	-	119,333	- 733
A5 Transfers between funds	- 42,500	42,500	-	-	-
A6 Cash funds last year end	17,513	34,114	-	51,627	-
Cash funds this year end	7,383	163,576	-	170,960	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Acct - Nat West 6653 0709	7,383		-
	Deposit Acct _ Santander XXXXXX	-	7,922	-
	200 Club Acct'		2,488	
	Project Acct 0 Nat West 3851 0847	-	153,166	-
	Total cash funds	7,383	163,576	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Barford Youth and Community Centre

On accounts for the year
ended

31 March 2022

Charity no
(if any)

1166022

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body].~~ Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

D. F. Warne

Date:

31 May 2022

Name:

Douglas F Warne

Relevant professional
qualification(s) or body

IER

(if any):

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Address:

9 Church Lane

Barford

Warwick CV35 8ES

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

All questions raised by me have been satisfactorily answered and resolved by the BYCC treasurer.