

Charity Registration No. 1166012

Company Registration No. 9816385 (England and Wales)

BRITISH THORACIC ONCOLOGY GROUP

**TRUSTEES' REPORT AND
FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED
31 MARCH 2024**

BRITISH THORACIC ONCOLOGY GROUP

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Professor D Talbot (Chairman) Mr C Kerr (Treasurer) Professor M D Peake
Senior Executive Officer	Ms D E McKinley
Steering Committee Chair	Professor S Popat
Steering Committee Vice-Chair	Dr T Newsom-Davis
Charity number	1166012
Company number	9816385
Principal address	235 Loughborough Road Mountsorrel Loughborough Leicestershire LE12 7AS
Registered office	235 Loughborough Road Mountsorrel Loughborough Leicestershire LE12 7AS
Independent examiner	P T Barnett FCCA Newby Castleman LLP West Walk Building 110 Regent Road Leicester LE1 7LT
Bankers	Santander UK plc Bridle Road Bootle Merseyside L30 4GB

BRITISH THORACIC ONCOLOGY GROUP

CONTENTS

	Page
Trustees' report	1 - 22
Independent examiner's report	23
Statement of financial activities	24
Balance sheet	25
Statement of cash flows	26
Notes to the financial statements	27 - 37

BRITISH THORACIC ONCOLOGY GROUP



TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2024

The trustees, who are the directors of the charitable company, present their report and financial statements for the year ended 31 March 2024. The BTOG Board of Trustees ("trustees") are responsible for safeguarding the values and purpose of BTOG and ensuring that activities contribute to achieving the objects of the charity and that BTOG follows its legal obligations.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), Accounting and Reporting by Charities: Statement of Recommended Practice for Charities applying FRS 102 (2019), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The legal and administrative information forms part of this report.

OBJECTIVES AND ACTIVITIES

The charitable objects are:

- (1) The promotion and advancement of health or the saving of lives by way of improving the care of patients with thoracic malignancies through multi-disciplinary education and clinical and scientific research for the benefit of the public;
- (2) To advance public education and research into lung cancer and mesothelioma, in particular but not exclusively by facilitation of exchange of information on thoracic oncology including disseminating results of research and other news related to lung cancer and mesothelioma;
- (3) Such other charitable purposes beneficial to the community consistent with the objects as above as the trustees shall in their absolute discretion determine.



The British Thoracic Oncology Group (BTOG) is the multi-disciplinary group for healthcare professionals involved with thoracic malignancies throughout the UK.

Our Vision

To contribute to achieving survival rates equal to the best in the world.

Our Mission

To support and educate thoracic oncology healthcare professionals, creating a professional community to exchange ideas, information and innovation and to foster the development of research. The overall aim is to represent the needs of people with thoracic malignancies in the UK and ensure they have equitable access to optimal care.

Our Values



Commitment

We are committed to achieving our mission and vision.



Pride

We are proud to be an important part of the thoracic oncology professional community.



Collaboration

We work collaboratively with other groups who in their own ways are also striving to improve outcomes for this group of patients.



Engagement

We engage with our stakeholders to ensure what we do is relevant and effective.



Professionalism

We maintain professional independence from commercial organisations.



Focussed

We hold patients at the centre of everything we do.

BRITISH THORACIC ONCOLOGY GROUP

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2024



Strategic Outcomes

01

To reach all lung /mesothelioma MDTs in the UK to ensure all thoracic oncology healthcare professionals have access to relevant education and resources.

02

To be a leader in thoracic oncology research to focus and support the research agenda.

03

To represent thoracic oncology patients by making contributions and collaborating with others.

Strategic Activities	Make www.btog.org the one-stop resource shop for thoracic oncology healthcare professionals	Identify and communicate with lung and mesothelioma MDTs.	Develop education and resources for trainees e.g. trainee E-news and forum
Education	<ul style="list-style-type: none"> Conference (Flagship Event) Essential Updates Workshops (ad hoc) Annual updates from thoracic oncology international conferences Produce a podcast series on hot topics and recent data releases Essential Updates for New Consultants e.g. Oncology or Respiratory 		<ul style="list-style-type: none"> Produce standard slide sets in identified areas of interest e.g. The TNMv9 stage classification for lung cancer Produce Breaking News/Alerts/Press Releases for Changes in Practice Trainee-specific resources including newsletters, Slack channel, dedicated Annual Conference session
Research	<ul style="list-style-type: none"> Establish BTOG Special Interest Groups to complement other external subgroups Ensure BTOG Special Interest Groups report regularly on the delivery of specific objectives 		<ul style="list-style-type: none"> Develop a Research Strategy to focus and support the thoracic oncology research agenda Research Group to advise trainees on research proposals Promote and support trainee research projects
Representation	<ul style="list-style-type: none"> Make reactive contributions: NICE appraisals; Specialist Statement of Practice; Endorsements Make proactive contributions: Guidelines; Position and Consensus Statements; Comment on Public Health England / Department of Health Policy Support relevant campaigns for equitable access to optimal care and make proactive contributions by commenting on Public Health England and Department of Health Policy 		<ul style="list-style-type: none"> Partner with specialist societies / groups / organisations (e.g. Surgeons, Nurses, Pathologists, Radiologists) Engage with advocates by ensuring advocate representation on the BTOG steering committee and making advocate places available at BTOG educational events Recognise the future Implementation of Screening and ctDNA and the importance of BTOG representation Represent all the UK including the devolved nations

For good practice BTOG regularly reviews its strategic outcomes and activities to ensure they are appropriate and feasible.

Activities for achieving objectives for the public benefit

The trustees have had regard to the Charity Commission's guidance on public benefit. The main activities undertaken to further the charitable purposes for the public benefit are set out above.

Criteria to measure success in the reporting period;

We measure our success in achieving our objectives in several of ways:

- By providing an annual CPD education programme of value to the whole multi-disciplinary team and receiving good feedback from attendees and consistent or increased attendance to the events.
- By keeping in touch with the professional community to encourage networking and collaboration virtually and in person.
- By listening to our stakeholders to ensure what we do is relevant and effective through feedback and surveys.
- By working collaboratively with other groups to improve patient outcomes.
- By ensuring that BTOG represents patients in relevant guideline and drug development.

The BTOG Steering Committee represents the multi-disciplinary team, supports the aims and objectives of BTOG and takes an active role in education and representation. During this year, the BTOG steering committee saw 5 steering committee members step-down and 5 new steering committee members join representing Medical Oncology and Respiratory Medicine specialities.

BRITISH THORACIC ONCOLOGY GROUP

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024



ACHIEVEMENTS AND PERFORMANCE

Review of Activities - Education



Education

Events, podcasts, breaking news, eNews, trainee eNews, and a library of educational material.

During the 2023/24 year, BTOG has provided a relevant Continuing Professional Development (CPD) education programme for the thoracic oncology multi-disciplinary team.



226 healthcare professionals attended the **Screening Essential Update** on 6th October 2023 at the America Square Conference Centre in London chaired by Professor Matthew Callister (pictured below) from Leeds Teaching Hospitals NHS Trust and BTOG Steering Committee Member.



All participants responded that they agreed or strongly agreed with all the positive feedback statements included on the evaluation form. The main request was for more time for discussion.

TRUSTEES' REPORT (CONTINUED)

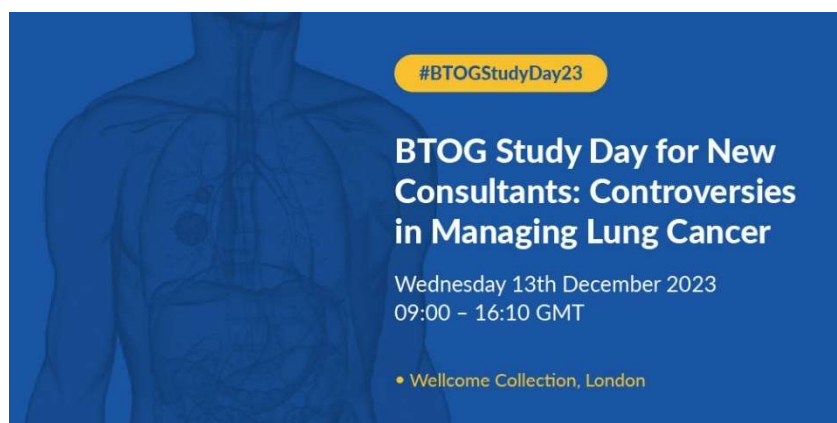
FOR THE YEAR ENDED 31 MARCH 2024

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Review of Activities – Education (continued)

Feedback highlights:

- Very informative event and clearly offered more insights into national program and experience of different sectors providing the TLHC services.
- Enjoyable and informative sessions.
- This was my first time attending and I felt the information was relevant for my area of work. I really enjoyed the radiology part as I don't normally get involved and learnt a lot especially about the changing of positive to not positive through additional scanning or MDT review.
- Excellent Update meeting - focusing on the most important topics
- Fantastic event with some really excellent sessions- gave a great overview of current situation.



68 healthcare professionals attended the **New Consultants Study Day** on 13th December 2023 at the Wellcome Collection in London.

All participants responded that they agreed or strongly agreed with all the positive feedback statements included on the evaluation form. The main request was for more time for discussion.

Feedback highlights:

- It was a really great idea to have a forum for young consultants to discuss cases and common pitfalls.
- Really useful and interesting day. I learnt a lot and it was really useful to meet other consultants in the same area.
- Very useful and enjoyable day. Excellent speakers. Great opportunity to learn about challenging areas in the management of lung cancer patients and also to meet colleagues from other centres.
- Excellent study day covering topics relevant to oncologists managing lung cancer, and the grey areas relevant to clinical practice. I feel this would be good to make this regular event.



The annual conference is BTOG's flagship event. It is a 3-day educational event, CPD accredited and involves national and international experts. The programme includes presentations, panel discussions, specialist parallel sessions, poster oral presentations and collaborative sessions.



ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Review of Activities - Education (continued)

BTOG strives to create an environment at the annual conference that facilitates interaction between colleagues. BTOG 2023 saw BTOG move from a hotel setting to a conference centre and a change to Belfast.

Learning Objectives:

1. To update all attendees on state-of-the-art management of lung cancer and other thoracic malignancies; to develop new national research studies in lung cancer and mesothelioma.
2. To give knowledge of new procedures for the management of lung cancer and other thoracic malignancies.
3. To increase understanding of multi-disciplines on the nature of clinical practice and research and to learn from clinical experts about implication on UK practice now and in the future.



All participants responded that they agreed or strongly agreed with all the positive feedback statements included on the evaluation form. The main request was for more time for discussion.

Feedback highlights:

- Extremely well organised conference with appropriate sessions, keynote talk was amazing
- Excellent Conference - as per BTOG high standard. Amazing location. I have to say, Dublin - you set high standards and I wasn't sure how you would improve in Belfast, but boy you delivered. THANKYOU.
- The conference was fantastic for networking and I learnt loads. The lung cancer community is such a friendly and welcoming community and I'm proud to be part of an amazing network of professionals.
- Very much enjoyed the new venue, which was more spacious. Excellent selection of topics discussed.
- An excellent conference as always. Great talks applicable to the whole MDT.

BRITISH THORACIC ONCOLOGY GROUP



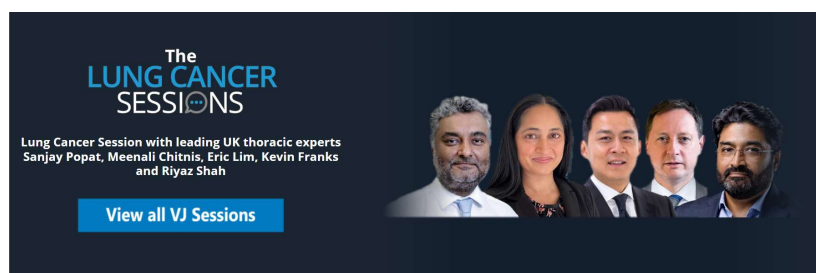
TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Review of Activities - Education (continued)

- It was an excellent conference covering all aspects of managing lung cancer.
- Excellent conference - very high quality and also very inclusive with a lovely and friendly atmosphere.



VJ Oncology Lung Cancer Sessions

We partnered with the Video Journal of Oncology (VJOncology), an independent, global, open-access video journal, to produce a series of pre-recorded webinars, called Lung Cancer Sessions/. BTOG Steering Committee Chair, Professor Sanjay Popat (far left) and BTOG Steering Committee Member, Dr Riyaz Shah (far right) participated as leading UK thoracic experts.

- How to interpret ctDNA reports (18th May 2023)
- CT Screening in the UK (29th June 2023)
- Drug treatment of operable NSCLC (12th October 2023)

Webinars



BTOG continued with its regular short (typically around 1-hour) webinars that were developed when in-person events were not possible. These webinars take account of the latest data released and include a panel of relevant experts in thoracic oncology. Registration at all BTOG webinars is free of charge for health care professionals.

We held three 1-hour webinars during this year and all events and webinars were accredited by the Federation of the Royal Colleges of Physicians of the UK for category 1 (external) CPD credits. CPD credits were available both live and up to 4 weeks post-event for on-demand and the stats provided below reflect this timeframe. Attendees were encouraged to give feedback on the content and organisation and any feedback was recorded and analysed to ensure continuous improvement.

All BTOG webinars are also available to view 'On Demand' in the BTOG Member Only Resources area and to download as a podcast. Video recordings of in-person events are available in the BTOG Member Only Resources within 2 weeks for attendees of the event and 6 months post-event for other members.

Live and on-demand

The 3 BTOG webinars during this year resulted in a total audience of 302 live and on demand (up to 4 weeks):

ASCO 2023 & AACR Update (12 th June 2023)	80
WCLC 2023 Update (25 th September 2023)	98
ESMO 2023 Update (8 th November 2023)	124

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Review of Activities - Education (continued)

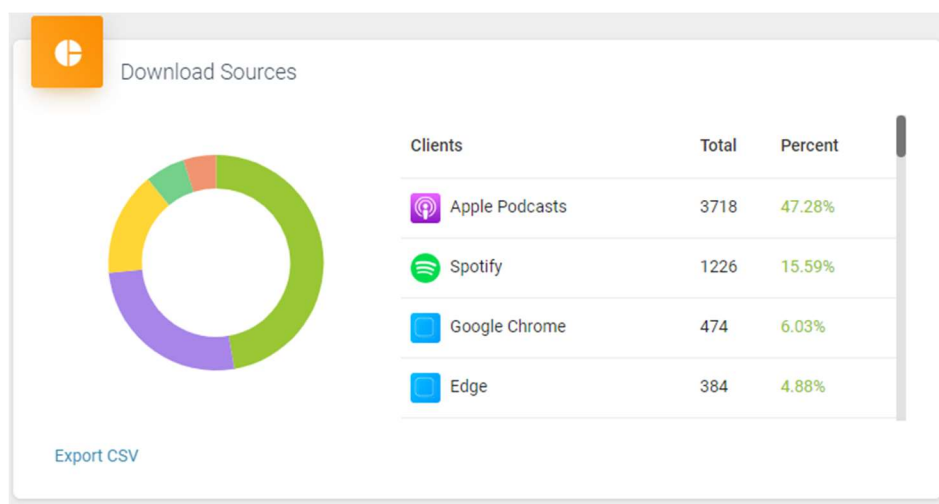
Feedback for short webinars:

- I am so grateful to the presenters and to BTOG for this opportunity. The combination of having a large amount of data presented and also having the perspective of the experts presenting it is a truly valuable and beneficial experience. It's almost better than attending the full ASCO! I expect it is an awful lot of work preparing for this, because being concise and clear is always difficult. I want to say particular thanks to the presenters and also to Sanjay for providing the energy to keep these webinars going.
- Excellent all round, a very accessible meeting. It's great to get an update when one can't attend the actual event.
- Great summaries and overviews of the topics by clearly experienced and practiced Speakers who knew their remit and delivered the information well. An awful lot of information to take in at a fast pace, so maybe one suggestion is to allow just a little longer between topics, so we can take notes and reflect as we listen and not feel so pressured.
- Excellent summaries. I really appreciated all the hard work given I wasn't able to attend ESMO in person. Many thanks.
- Updates after big conferences very useful-please continue.
- Really useful presentation, thank you. Very useful to be able to watch recorded version as missed the live version.



Podcasts of all BTOG webinars are available to listen to or download. BTOG also publishes a series of podcasts called “*BTOG does ...*” where we discuss a variety of thoracic oncology topics with a different expert each time. You can subscribe to BTOG podcasts through the Apple App Store and the Google Play Store or listen on Spotify by searching BTOG (CPD points are not available for the podcasts).

During this year a total of 7,863 podcast downloads, compared to 3,024 in the previous year. 18,919 total downloads since podcasts were started in November 2021.



BRITISH THORACIC ONCOLOGY GROUP



TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Review of Activities - Education (continued)

BTOG does ...	Expert	Interviewer	
BTOG Does ... Mesothelioma and Surgery	Eric Lim & David Waller	Tom Newsom-Davis	445
BTOG does ... the BTS Pleural Guidelines	Najib M Rahman	Tom Newsom-Davis	435
BTOG Does ... ROS1	Meenali Chitnis	Tom Newsom-Davis	212
BTOG does ... RET	Nadza Tokaca	Tom Newsom-Davis	427
BTOG Does... GIRFT (Getting it Right First Time)	Paul Beckett & Victoria Anderson	Tom Newsom-Davis	371
BTOG Does... KRAS	Colin Lindsay	Tom Newsom-Davis	455
BTOG Does...BRAF	Jarushka Naidoo	Tom Newsom-Davis	386
BTOG Podcast Series: BTOG does...National Lung Cancer Audit (NLCA)	Neal Navani & John Conibear	Tom Newsom-Davis	289
BTOG Podcast Series: BTOG does...EGFR Mutated Lung Cancer	Shobit Baijal	Tom Newsom-Davis	627
			3873
PODCAST DOWNLOADS OF WEBINAR RECORDINGS			
BTOG Webinar – ESMO 2023 Update			640
BTOG Webinar: WCLC 2023 Update			631
BTOG webinar: ASCO 2023 and AACR 2023			563
			1834

BTOG Membership

During this year BTOG continued to provide relevant and up-to-date member services.

- Free CPD education (e.g. BTOG webinars, study days and essential updates)
- CPD education (annual conference)
- BTOG Resources member area including BTOG presentation/video library, trainee resources and podcasts
- Free access to the full digital edition of *Lung Cancer Journal*
- Bursaries/scholarships for BTOG meeting registration or travel (subject to application process)
- Weekly E-News including relevant information about education, research, research surveys
- BTOG networking and professional community
- Discounted membership rates for International Association for the Study of Lung Cancer (IASLC) membership



- 55 E-News were sent during this year
- 44% average open rate (Up from 41% in previous year and 38% the year before. Industry average is 20% for similar emails.)
- 6.16% click rate (Industry average is 2-4% for similar emails.)

BRITISH THORACIC ONCOLOGY GROUP

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024



ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Review of Activities - Education (continued)



- In October 2023, our trainee representatives on the steering committee produced the first E-News specifically intended to educate and inform their fellow trainee members. We identified over 450 trainees on our membership list and will send a this new E-News to them quarterly.
- October 2023: 45% open rate, 5.71% click rate
- January 2024: 40% open rate, 4.18% click rate

The informal feedback has been very positive, and we will continue this initiative.

BTOG Membership Stats

March 2024

- 2,740 members (2,317 last year) (2429 HCP, 311 Network)
- Full renewals planned for later in 2024 – after new website launch
- Ongoing data cleansing based on:
 - E-news unsubscribes and 'never-opens'
 - 'never logged in' + registered before 2022

To ensure compliance to General Data Protection Regulation (GDPR), BTOG contacts its members regularly to renew and opt-in to receive information from BTOG. The next renewal is due later in 2024 following the April launch of a new website.

Health Care Professionals Members by Speciality

	Mar24	Mar23	Mar22	2021	2020
Respiratory	26%	26%	26%	26%	26%
Nursing	21%	21%	22%	22%	22%
Medical Oncology	13%	13%	14%	14%	15%
Clinical Oncology	13%	14%	14%	14%	14%
Oncology	6%	5%	5%	5%	6%
Science/research/clinical trials	3%	3%	4%	4%	4%
Surgery	4%	5%	4%	4%	3%
Radiology	3%	3%	3%	3%	3%
Pathology	1%	2%	2%	2%	2%
Allied HCP	3%	2%	2%	2%	2%
Pharmacy	1%	1%	2%	2%	1%
Palliative Care	1%	1%	1%	1%	1%
Academic	0.6%	0.6%	0.5%	0.5%	1%
Student	0.9%	0.9%	0.8%	0.8%	0%

Based on the sample of 2,418 members with this field completed. (Percentages are rounded)

BRITISH THORACIC ONCOLOGY GROUP



TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Review of Activities - Education (continued)

Membership (continued)

Health Care Professionals Members by Geography

	Mar 24	Mar 23	Mar22	2021	2020	2019
Yorkshire and the Humber	233	189	187	182	80	86
North West	193	184	178	179	79	107
East Midlands	325	250	222	213	58	102
North West London	136	119	118	116	50	24
South London	132	110	102	100	47	48
South West	140	130	126	123	42	73
West Midlands	142	113	104	105	41	67
Scotland	130	105	101	93	39	NA
East of England	122	106	101	96	36	57
Kent, Surrey and Sussex	182	134	119	114	34	37
North Central and East London	152	111	100	92	33	33
Thames Valley	70	58	56	54	25	24
Wales	66	45	37	36	21	NA
Northern Ireland	36	19	18	18	NA	NA
Republic of Ireland	42	36	36	35	NA	NA

Based on the sample of 2,226 members with this field completed.

Network Members by Area of Interest

	Mar24	Mar23	Mar22	2021	2020
Industry	64%	64%	64%	66%	57.1%
Patient advocate	13%	12%	12%	10%	17.6%
Charity/non-profit	6%	7%	6%	6%	5.5%
Other non-HCP	17%	18%	18%	18%	19.8%

Based on the sample of 298 members with this field completed.

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Review of Activities - Education (continued)



3,816 followers (3,420 last year, 12% increase)

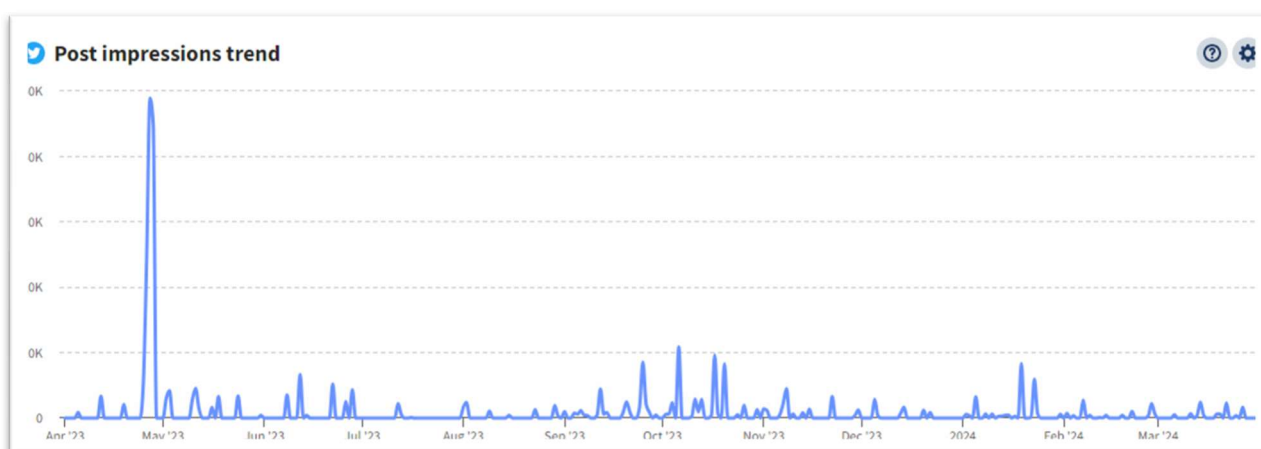
	New Followers					
	2023-2024	2022-2023	2021-2022	2020-2021	2019-2020	2018-2019
NEW	396	224	467	479	510	602
INCREASE	12%	7%	18%	21%	29%	29%

	Mentions					
	2023-2024	2022-2023	2021-2022	2020-2021	2019-2020	2018-2019
TOTALS	1314	706	1118	902	926	706

	Impressions					
	2023-2024	2022-2023	2021-2022	2020-2021	2019-2020	2018-2019
TOTALS	330,975	154,557	437,459	274,800	283,600	184,400

3.15% engagement rate (average across healthcare is 0.98%).

X (formally Twitter) is event-driven, with 25,000 post impressions on April 26th, the first day of the Annual Conference, 50,000 post impressions on the 27th and 45,000 on the 28th when the average for BTOG is 900 post impressions per day. The Annual Conference therefore accounts for 36% of the total post impressions for the year.



BRITISH THORACIC ONCOLOGY GROUP

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024



ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Review of Activities - Education (continued)

Highest Engagement	Most Impressions	Most Retweets

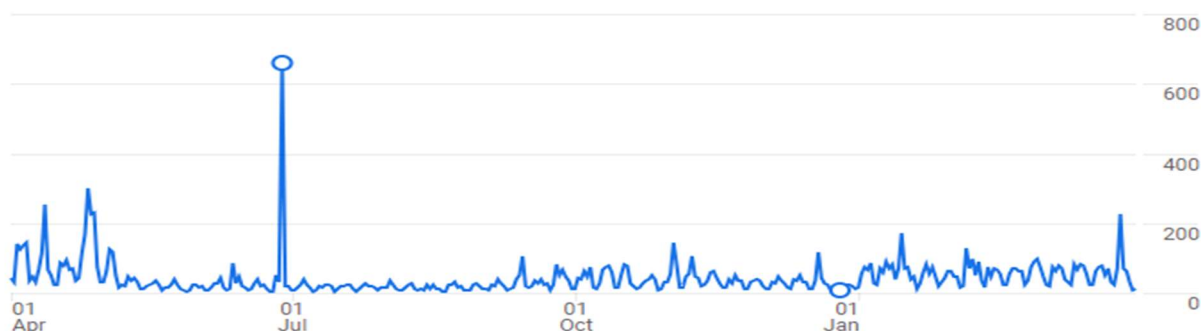
Website – www.btog.org

	Users	Page views	Avg. session duration	Pages per session
18-19	13,818	86,157	02:24	3.29
19-20	19,679	116,303	01:55	3.56
20-21	18,191	82,029	01:35	3.15
21-22	20,648	155,999	01:50	4.56
22-23	20,508	143,117	01:46	4.01
23-24	11,118	63,565	01:56 (engagement time)	N/A

Google stopped tracking data on its Universal Analytics platform in July 2023 and the new GA4 analytics platform tracks and presents data slightly differently.

74% of traffic is from the UK, 5% from the US, 2% Ireland then India, Spain, China, Germany, Australia, France and Japan.

Website traffic over time



TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

Spike in traffic on Wednesday 28th June 2023 may be linked to E-news of that day promoting the screening event within days of the national screening programme announcement (26th June) and a few days after the E-news that BTOG sent about NICE approval for selpercatinib for untreated RET fusion-positive advanced non-small-cell lung cancer (sent 22nd June).

	23-24	22-23	21-22
Desktop	53%	61%	72%
Mobile	46%	38%	27%
Tablet	1%	1%	1%

Mobile continues to grow in popularity for accessing the website so the new site (launched April 2024) will prioritise mobile viewers to ensure a good experience for all visitors.

Top Referrers

Google / organic Top search terms: BTOG, BTOG 2024 and BTOG 2023	43%
Direct	38%
Social (96% = X)	5%
Other/unassigned	14%

NOTE: The balance between search and direct remains consistent from 2022-2023, suggesting that slightly more people are finding the website through a search rather than bookmarking or typing in the web address directly.

TOP PAGES

1. 2024 Annual Conference
2. Home
3. 2023 Annual Conference
4. LC Screening Essential Update
5. Events
6. Meet the team
7. Podcasts
8. Join BTOG
9. Login/members area
10. 2023 Annual Conference archive



ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Review of Activities - Research



Research

Special Interest Groups and a research strategy to focus on and support the thoracic oncology agenda.

During this year a Supplement to Lung Cancer was published at BTOG 2023. The supplement showcased important work in 208 abstracts from colleagues in the UK and beyond – research or audit relevant to thoracic oncology including Basic Science, Diagnosis and Staging, Radiotherapy, Screening, Supportive Care, Surgery and more.

[Lung Cancer - Vol.178, Suppl.1 - April 2023 \(elsevierdigitaledition.com\)](https://elsevierdigitaledition.com)



A BTOG Special Interest Group (SIG) is a sub-group of the BTOG steering committee with a shared interest in advancing a specific area of thoracic oncology. Members co-operate to affect change or improvement within that speciality. They may communicate, meet, and organise further training or education and resources for the purpose of advancement. They can use the BTOG logo in relation to the SIG. The aim of the BTOG SIGs is to promote the highest standards of knowledge and facilitate research and representation in that specific area of thoracic oncology.



The BTOG Thymic Malignancies SIG, chaired by Dr David Gilligan, met 4 times during this year. Tumours of the thymus gland constitute a rare but significant part of thoracic oncology. Management of these tumours can be complex and is often poorly understood. The BTOG Thymic Malignancies SIG is a multi-disciplinary group of interested health care professionals, including the patient advocacy group Thymic UK. The aims of this group are to promote understanding, improve knowledge of thymic tumours and to work co-operatively to improve the management pathways for thymic tumours.

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Review of Activities – Research (continued)

During this year the group met regularly on-line and once in person at the annual meeting in Belfast in April 2023. At that meeting we were joined by Prof. Nicolas Girard, Medical Oncologist & Pneumologist at the Institut Curie, Paris and lead for the French RYTHMIC network. Prof Girard shared his experience of setting up and running a multi-disciplinary group for thymic tumours in France with the group. The Thymic SIG produced the Anterior Mediastinal Pathway, a new diagnostic algorithm for anterior mediastinal lesions (Leads Dr Stephen Robinson & Prof Matt Evison). We also uploaded information on thymic tumours to a dedicated section on the BTOG website. Continuing workstreams during 2023-24 include a radiotherapy working group looking at a consensus for target volume delineation for post-operative radiotherapy (Lead Dr Maggie Harris), establishing a specialist nurse network (Leads Marrika Colvin and Marie Eaton) and improving recognition of associated medical conditions (Lead David Gilligan).



The BTOG Large Cell Neuroendocrine Carcinoma (LCNEC) SIG, chaired by Dr Colin Lindsay, met 4 times during this year. Members will work together to share knowledge and cases to establish a standard of care for Lung LCNECs including but not limited to:

- Evaluating the pathology of high-grade neuroendocrine carcinomas of lung origin
- Understanding biological basis of high-grade neuroendocrine carcinomas of lung origin
- Developing clinical consensus around optimal management of high-grade neuroendocrine carcinomas of lung origin
- Communicating/circulating information via the LCNEC SIG, BTOG online education resources and BTOG relevant education events

During this year the group has shifted focus towards generating output, having now established clear foundations with consistent engagement from UK leaders in pathology, respiratory medicine and oncology. Our ambition is to leverage the potential of the SIG as the largest international LCNEC network, reaching a national consensus on LCNEC diagnosis and care. To summarise our recent progress:

- 1) We have successfully obtained MacMillan funding to hire the first ever dedicated LCNEC position in the UK, a project manager (Karen Shackcloth) to help co-ordinate the myriad contracts, MTAs, applications and meetings involved with driving progress in this work.
- 2) We conduct regular 2-weekly 'LCNEC pathology panel' meetings, where we i) share anonymised images of retrospective cases for knowledge transfer and education; ii) have developed a Clinical Report Form to standardise diagnostic assessment between pathologists, aiming now to perform blinded assessment of a cohort of 20-30 cases with suspected LCNEC; and iii) scrutinise digital and data sharing platforms which could be used for research/education. Our line of sight with this work is a national LCNEC MDT and pathology support for a LCNEC clinical trial.
- 3) We are engaged in promising discussions with two pharma companies and a UK CTU about conducting the first ever UK LCNEC clinical trial. Provisionally this would be a phase II 'pick the winner' design comparing SCLC and NSCLC chemo backbones, in combination with immunotherapy. This design is based on the premise that i) it is very unlikely that immunotherapy doesn't have efficacy on advanced LCNEC (given its benefits in the NSCLC and SCLC settings), and ii) there currently exists no standard-of-care systemic therapy for LCNEC.
- 4) We are in advanced discussions with another pharma company about supporting our foundation work – collecting data and reporting output from our pathology panel, UK treatment patterns, clinical outcomes, etc. This is intended to employ our first ever UK LCNEC clinical fellow in Q4.

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Review of Activities – Research (continued)



The [BTOG Research Group](#), chaired by Professor Sanjay Popat, met 3 times during this year and formally launched in April 2024. It is an invited group of health care professionals recognised for their leadership in clinical trials and research aiming to develop and foster clinical research in thoracic oncology, to take over some of the functions of the defunct NCRI Lung CSG.

The purpose of the BTOG Research Group is to:

- Meet regularly to brainstorm and generate ideas for clinical trial research;
- Contribute to and peer review trial design and assist investigators to develop clinical trial protocols;
- Develop Investigator Initiated trials (IITs) – in particular phase 1B-3 randomised clinical trials;
- Develop translational protocols and proof of principle studies;
- To foster and develop relationships with academic trials groups from outside the UK;
- To engage with and work alongside established other UK organisations/research charities;
- Engage and build relationships with industry.



During this period BTOG were one of three stakeholder organisations invited to consult on the Standards and datasets for reporting cancers - Dataset for the histopathological reporting of mesothelioma. Published March 2024.

Surveys:

In September 2023, BTOG circulated a survey from IC-OS International Cardio-Oncology Society entitled Reducing Cardiotoxicity from Lung Cancer Radiation Therapy: A Survey of Opinions & Current Practice.

In October 2023, BTOG circulated the OPTIMA Lung Cancer Research Question Prioritisation Survey to determine the most important and critical research questions that still need to be answered within lung cancer research.

In November 2023, BTOG circulated for opinions on a proposed study design for a randomised placebo-controlled study of an oral anticoagulant (the DOAC, Apixaban) from the Hull and Warwick team.

In December 2023, BTOG circulated a survey from colleagues in Newcastle regarding the ANTLER trial to assess the potential of direct oral anti-coagulants to reduce blood clots in patients with NSCLC receiving systemic therapy.

In December 2023, BTOG circulated a survey from Asthma + Lung UK who were conducting a research priority setting partnership with the James Lind Alliance. The survey asked people who have experience of breathlessness (including people living with malignant pleural mesothelioma), and the healthcare professionals that care for them, to help identify the top 10 questions that research should address.

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Review of Activities – Representation



Representation

Proactive and reactive contributions to guidelines, policies, appraisals, statements of practice

Advocates

BTOG recognises the importance of input from advocates in improving outcomes for lung cancer and mesothelioma patients. BTOG defines advocates as those who sit on clinical studies or trial management groups, advisory boards/groups or other related groups related to lung cancer or mesothelioma. BTOG ensures that ...

- Advocate representatives are included on the BTOG steering committee and BTOG Special Interest Groups.
- Advocates have access to relevant BTOG educational events held for health care professionals and limited funding is available to facilitate this (where possible in line with pharmaceutical industry regulations).
- A BTOG Advocate Meeting is held at the Annual Conference with representation from the BTOG Steering Committee and relevant thoracic oncology patient organisations. The remit of the meeting is to provide an informal educational opportunity for advocates; give insight into BTOG, the annual conference and current issues in thoracic oncology and the opportunity to share experiences and feedback.

Collaboration

BTOG continues to work collaboratively with many organisations, societies, and groups and to build close and enduring relationships and to have mutual memberships to ensure representation. Steering Committee members undertake this work on behalf of BTOG and these include the following examples:

- British Thoracic Society
- Cancer Chemotherapy Interest Group
- European Association for Cardio-Thoracic Surgery (EACTS)
- European Organisation for Research and Treatment of Cancer (EORTC)
- European Thoracic Oncology Platform (ETOP)-IBCSG Partners
- International Association for the Study of Lung Cancer (IASLC)
- Mesothelioma UK
- National Lung Cancer Audit
- Lung Cancer Nursing UK
- Public Health England Implementation Board for Tobacco
- Roy Castle Lung Cancer Foundation
- Royal College of Physicians Tobacco Advisory Board
- Society for Cardiothoracic Surgery (SCTS)
- Taskforce for Lung Health
- UK Lung Cancer Coalition

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Review of Activities – Representation (continued)



NICE Representation

NICE appraisals review and make recommendations on the clinical and cost-effectiveness of medicines and treatments in the NHS.

During this period BTOG provided expertise and representation on 58 NICE Scoping and Full Appraisals to improve access to treatment for patients affected by thoracic malignancies. There were 19 negative/suspended trials not included in the above total.

Participating in a NICE appraisal involves a significant time and effort commitment by the representatives involved including:

- Attending in-person and online appraisal meetings,
- Reviewing lengthy and detailed documents on the efficacy and cost effectiveness of medicines and treatments under review and
- Making comment and recommendations.

During this period 3 NICE appraisals resulted in positive recommendations for treatment options.

ID Number	Title
4056	Lung cancer (non-small-cell, advanced, RET fusion, untreated) - Selpercatinib
3984	Mobocertinib for treating EGFR Exon 20 insertion-positive advanced non-small-cell lung cancer after platinum-based chemotherapy (Not recommend (Appeal) now recommended Jan 2023. Withdrawn March 24
TA898	Dabrafenib-trametinib for BRAF V600E mutant advanced NSCLC and given a positive recommendation for the submitted indication: 1st line BRAF V600E advanced NSCLC

Steering Committee Representative	58 Appraisals
Sanjay Popat	12
Samreen Ahmed	7 (1 joint)
Shobhit Bajjal	6
Riyaz Shah	5
James Spicer	4
Tom Newsom-Davis	3
Alastair Greystoke	2
Yvonne Summers	2
Matthew Callister, David Gilligan, Adam Januszewski and Clive Peedell	1 each
Co-Opted Steering Committee Members: Sanjay Agrawal, Martin Forster, Matthew Hatton, Matthew Krebs, Mary O'Brien and Robin Young	8
No representation	5

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

FINANCIAL REVIEW

Going Concern

After making appropriate enquiries, the trustees have a reasonable expectation that BTOG has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

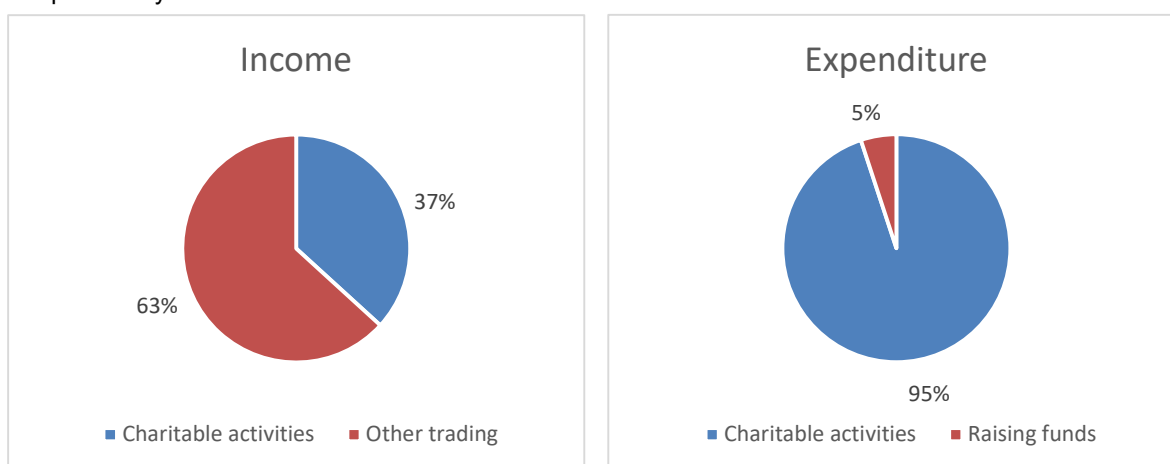
Finance Overview

Our Annual Conferences over the last few years were held in April 2021, January 2022, April 2023 and April 2024, therefore two annual conferences were in the financial year ending 2022, none in financial year ending 2023 and one in financial year ending 2024. This has had a large impact in both income for sponsorship and registration fees. Total income for the year increased from £137,691 in 2023 to £764,573 in 2024.

The investment in online learning and webinars brought in as our face-to-face educational programme was set aside due to COVID-19 restrictions, has been hugely successful and has been continued.

Total expenditure for the year ended 31 March 2024 increased this year amounting to £779,727 (2023 - £316,575). The expenditure was split between charitable activities costs in the sum of £740,453 and costs of raising funds in the sum of £39,274.

Net income (expenditure) for the year ended 31 March 2024 amounted to £(15,154) compared to £(178,884) in the previous year.



Risk Management

A risk policy and a detailed risk register have been produced. The risk register covers governance, external, financial, operational and regulatory risk and a review of the risk register is a standing item at every trustee meeting. The trustees are satisfied that systems and procedures are in place to mitigate exposure to the major risks. A major risk to BTOG is the reliance on registration fees and external sponsorship income to provide enough funding for BTOG to deliver its aims and objectives. This is particularly relevant given the COVID-19 pandemic. Mitigating actions include strategic planning, operating a reserves policy and ongoing engagement with our key sponsors.

Reserves Policy

BTOG is committed to demonstrate good stewardship and active financial management and to identifying through risk assessment and budgeting any uncertainty in future income streams. A major risk to BTOG is the reliance on registration fees and external sponsorship to provide enough funding for BTOG to deliver its aims and objectives. Therefore, the trustees have agreed that at any one time the charity can hold a maximum of 2 years' normal operating expenditure in reserve (at the time of writing the charity has not yet reached this level of reserve). Normal operating expenditure is identified in annual budgets which are approved by the trustees. This reserve level will ensure that the current service provided by BTOG is secure in times when income to the charity may be reduced.

In March 2024, a financial stress test exercise was conducted by the BTOG treasurer, to consider the financial risks which attach to BTOG in its current format and the extent to which those risks provide any danger to the continued existence and operations of the charity, thereby assessing the resilience of BTOG.

BRITISH THORACIC ONCOLOGY GROUP



TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

FINANCIAL REVIEW (CONTINUED)

Reserves Policy (continued)

The conclusion was that BTOG is in a stable and satisfactory financial position, and that there were no immediate concerns that need to be brought to the attention of the trustees.

Total reserves as at 31 March 2024 amounted to £545,677 of which £nil are restricted. As at 31 March 2024 free reserves (total unrestricted reserves less unrestricted tangible fixed assets) amounted to £544,657 which is significantly below the trustees' long term target level of reserves. At current levels of normal activity, the maximum level of reserves would be in the range of £1.2m to £1.5m.

The trustees are considering measures to try and build up free reserves going forward and they will monitor the level of reserves as part of BTOG's financial processes. If reserves were to exceed the agreed level (2 years' normal operating expenditure) BTOG will take immediate steps to reduce the level of those reserves either by increasing expenditure on charitable activities or by reducing its income (or a combination of both). The time frame for this reduction will be within 2 years of discovery of the excess and during that time the trustees will consider whether some or all the reserves can be invested to obtain a financial return for the charity.

STRUCTURE GOVERNANCE AND MANAGEMENT

Constitution

British Thoracic Oncology Group registered as a company (9816385) on 8th October 2015 and as a charity (1166012) on 11th March 2016. The company is limited by guarantee and has no share capital. Every member of the company undertakes to contribute to the assets of the company, in the event of winding up, such an amount as may be required not exceeding £1. The governing document is the Memorandum of Association.

Trustees

The following trustees have served since 1 April 2023:

Professor D Talbot (Chairman from 7-Oct-24)
Mr AM Grange (Chairman until resigned 7-Oct-24)
Mr C Kerr (Treasurer)
Professor MD Peake
Ms S Hiom (resigned 30-Jun-23)
Professor D Talbot
Mr G Bland (appointed 31-Dec-23 and resigned 5-Jul-24)

Method of Appointment or Election of Trustees

The management of the charity is the responsibility of the trustees elected under the Memorandum of Association of BTOG. Trustees set the policies for the recruitment, induction and training of new trustees. In selecting individuals for appointment as new trustees, the trustees will consider the skills, knowledge and experience needed for the effective running of the charity. Upon appointment, trustees are provided with an induction pack which includes various items such as the governing document, the latest financial statements, policy documents and Charity Commission guidance.

Pay Policy for Staff

BTOG does not employ its own staff. An NHS Trust employs the staff and charges the associated salary costs to the charity in accordance with a service level agreement. Pay levels for posts supported by the charity are determined through standard NHS procedures.

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

STRUCTURE GOVERNANCE AND MANAGEMENT (CONTINUED)

Organisational Structure and Decision Making

The trustees are responsible for BTOG; they safeguard the values and purpose of BTOG and check activities contribute to achieving the objects and ensure BTOG follows its legal obligations. Trustees are Non-Executive Directors of BTOG. The trustees during this reporting period comprise a Consultant and Honorary Professor of respiratory medicine who is also Clinical Co-Director of the Centre for Cancer Outcomes at UCLH, Honorary Clinical Lead for NHS Digital and a Specialist Clinical Advisor at Cancer Research UK; a former senior policy figure from Cancer Research UK of 20 years' standing who is now Director of Cancer Intelligence at GRAIL Europe; a retired professor/medical oncologist; a retired tax inspector and a retired senior pharmaceutical professional. The trustees and Steering Committee Chair decide the policies which provide the framework for the work of BTOG; decide overall aims and objectives, priorities and strategy; monitor and evaluate progress and delegate day-to-day work to the BTOG Senior Executive Officer and other appointed staff/agents. The trustees meet 4 times/year and communicate by email at all other times. One trustee also attends Steering Committee meetings as an observer (subject to availability).

The Steering Committee Chair is an Executive Officer of BTOG, accountable to the trustees. The Steering Committee supports BTOG's aims and objectives; take an active role in the delivery of the BTOG educational programme; comments and advises on thoracic oncology guidelines for care or treatment; represents BTOG on other thoracic oncology boards/committees/groups and recognises their affiliation to BTOG in their work. The Steering Committee are Executive Officers of BTOG, accountable to the SC Chair. The Steering Committee meet in person 4 times/year and communicate by email at all other times. The Steering Committee members represent the thoracic oncology multi-disciplinary team. In addition, BTOG recognises the importance of input from advocates in improving outcomes for lung cancer and mesothelioma patients and therefore the Steering Committee includes two advocate members. BTOG defines advocates as those who sit on clinical studies or trial management groups, advisory boards/groups or other related groups related to lung cancer or mesothelioma.

BTOG is a member of the National Council for Voluntary Organisations (NCVO) and trustees have access to online resources and information for charities. The trustees are required to update their trustee knowledge and training regularly to ensure they understand their role and responsibilities. Trustees periodically attend both theoretical and practical training courses organised by the NCVO covering a wide variety of charitable issues and they also complete online training.

The Senior Executive Officer (SEO) carries out the work of BTOG; reports regularly on achievements and progress; makes decisions (where the power to do this has been delegated); provides information on issues, problems and policy matters and makes recommendations; draws up plans for the future development of BTOG's work for the Trustees and Steering Committee to decide upon; advises and informs the trustee board so that it is able to carry out its governing role and recruits and appoints staff/agents. The SEO is reportable to University Hospitals of Leicester NHS Trust (UHL) Line Manager and Steering Committee Chair and accountable to the trustees.

The relationship of the BTOG Executive is based on a shared vision for BTOG; a commitment to achieving the objectives of BTOG; clear and understood trustee roles to not interfere inappropriately with the day-to-day running of BTOG; confidence in the abilities of the SEO and willingness to back the judgement of the SEO in the event of problems (providing they have been kept informed); the provision of good information to enable informed decisions to be made and a clear management framework and lines of accountability.

The SEO and Executive Officer (EO) are paid roles employed by UHL, who charge the associated salary costs to the charity in accordance with a formal service level agreement. Communications/website, conference and accountancy services were contracted out to external commercial providers. All other roles in the BTOG Executive are unpaid.

Following the pandemic, starting 1st February 2022, BTOG have leased an office from Mesothelioma UK in Mountsorrel, Leicester and there is a Memorandum of Understanding in place in this respect. BTOG staff do a combination of office and home working.

BTOG works collaboratively with many organisations including Mesothelioma UK (a related party) in the pursuit of its charitable activities.

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

STRUCTURE GOVERNANCE AND MANAGEMENT (CONTINUED)

Organisational Structure and Decision Making (continued)

BTOG recognised the need for appropriate governance to ensure transparent working and therefore has a comprehensive portfolio of policies covering charity structure, roles and responsibilities of trustees and the steering committee, conflict of interest, finance, procurement, reserves, endorsement, media and privacy, developed taking account of Charity Commission guidance. The policies are reviewed as per the review dates and new policies are developed as needed/identified and are available in the Governance section of the BTOG website.

The Trustees confirm that the major risks relating to BTOG have been reviewed and systems and procedures have been established to manage those risks, as detailed on page 19 under risk management.

Plans for Future Years

BTOG will continue to work towards its strategic outcomes, mission and vision as per pages 1 and 2.

During the 2024/25 year and beyond we plan to:

Education

- Continue to provide relevant CPD education and information via an annual conference, essential updates, webinars, podcasts and the website.
- Produce standard slide sets and a webinar on release of Version 9 of the TNM stage classification for lung cancer and any identified areas of interest.
- Provide networking, education and resources for trainees.
- Complete the major refurbishment of www.btog.org to improve visual design, navigation and content.
- Complete work on the BTOG One-Stop Resource Hub on www.btog.org for trainees and all thoracic oncology health care professionals and develop a structured review plan to ensure that content is current and relevant. The BTOG One-Stop Resource Hub is a comprehensive, searchable database of presentations and videos from BTOG education events (annual conferences, essential updates, study days, webinars, and podcasts). Also included are Useful Core Resources: educational resources, guidelines, and other materials relevant to UK thoracic oncology professionals from organisations worldwide.

Research

- Launch the BTOG Research Group, develop a Research Strategy to focus and support the thoracic oncology research agenda and advise trainees on research proposals to encourage and promote the development of research.

Representation

- Build relationships with existing and new national and international relevant groups and societies – e.g. in the following specialities/organisations Clinical Expert Group (CEG), Surgery, Pathology and Radiology.
- Recognise the future implementation of screening and ctDNA and the importance of BTOG representation in these areas.
- Liaise with NICE/NHS England for earlier notification of new decisions on NICE appraisals and announce “New NICE Approval” via separate BTOG E-news and X (formally Twitter).

Governance and Operational

- Continue with the current plan for succession in the Steering Committee to ensure transition of the Chair-Elect to take over the Steering Committee Chair role from April 2025 and develop a clear plan for a new Chair-Elect to be in place during the new Chair's term.
- Work towards financial independence from the NHS by employing BTOG staff direct.

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Approved by the Board of Trustees on 16 December 2024 and signed on its behalf by:

Professor D Talbot
Chair of the Board of Trustees

BRITISH THORACIC ONCOLOGY GROUP

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF BRITISH THORACIC ONCOLOGY GROUP

I report to the trustees on my examination of the financial statements of British Thoracic Oncology Group (the charity) for the year ended 31 March 2024.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

P T Barnett FCCA (Independent Examiner)

Newby Castleman LLP
West Walk Building
110 Regent Road
Leicester
LE1 7LT

17 December 2024

BRITISH THORACIC ONCOLOGY GROUP

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2024

		Unrestricted Funds Total 2024 £	Unrestricted Funds Total 2023 £
	Notes		
Income from:			
Charitable activities	3	281,073	34,488
Other trading activities	4	483,500	103,203
Total		764,573	137,691
Expenditure on:			
Raising funds	5	39,274	38,029
Charitable activities	6	740,453	280,014
Other	9	-	(1,468)
Total		779,727	316,575
Net expenditure for the year/ Net movement in funds		(15,154)	(178,884)
Reconciliation of funds			
Total funds brought forward		560,831	739,715
Total funds carried forward		545,677	560,831

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

BRITISH THORACIC ONCOLOGY GROUP

BALANCE SHEET

AS AT 31 MARCH 2024

		2024		2023	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	12		1,020		248
Current assets					
Debtors	13	445,838		751,804	
Cash at bank and in hand		622,660		392,156	
		1,068,498		1,143,960	
Liabilities					
Creditors: amounts falling due within one year	14	(523,841)		(583,377)	
Net current assets			544,657		560,583
Net assets			545,677		560,831
Total funds of the charity					
Designated funds		17,775		1,304	
General funds		527,902		559,527	
Total unrestricted funds	16		545,677		560,831
Total charity funds			545,677		560,831

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2024.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

Trustees' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006;
- The trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of the accounts.

The financial statements were approved and authorised for issue by the Board of Trustees on 5 December 2024 and are signed on its behalf by:

Mr C Kerr
Trustee and Treasurer

Company Registration No. 9816385

BRITISH THORACIC ONCOLOGY GROUP

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2024

	Notes	2024 £	£	2023 £	£
Cash flows from operating activities					
Cash generated from/(absorbed by) operations	21		231,820		(279,326)
Investing activities					
Purchase of tangible fixed assets		(1,316)		-	
Net cash used in investing activities			(1,316)		-
Net cash used in financing activities			-		-
Net increase/(decrease) in cash and cash equivalents			230,504		(279,326)
Cash and cash equivalents at beginning of year			392,156		671,482
Cash and cash equivalents at end of year			622,660		392,156

BRITISH THORACIC ONCOLOGY GROUP

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

Charity information

British Thoracic Oncology Group ("BTOG") is a private company limited by guarantee incorporated in England and Wales. The address of the registered office and place of business is given in the legal and administrative information page of these financial statements.

The members of the charity include the trustees named within the legal and administrative information. In the event of the trust being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

1.1 Basis of preparation

The charity is a Public Benefit Entity as defined by FRS 102. The financial statements have been prepared in accordance with: the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), Accounting and Reporting by Charities: the Statement of Recommended Practice for charities applying FRS 102 (2019), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds are unrestricted funds of the charity which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The aim and use of each restricted fund is set out in the notes to the financial statements.

1.4 Income recognition

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Income from charitable activities primarily includes income received for conference and course registration fees. Such income is recognised at fair value when the event has occurred.

Income from trading activities includes income earned from sponsorship.

BRITISH THORACIC ONCOLOGY GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

1.5 Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs relating to the category. Expenditure is recognised when there is legal or constructive obligation to make the payment to a third party, if it is probable that settlement will be required and the amount of the obligation can be measured reliably. It is recognised under the following headings:

- Expenditure on raising funds - this includes costs for advertising, marketing, direct mail and publicity.
- Expenditure on charitable activities - this includes services to further the delivery of the objectives of the charity.

Irrecoverable VAT is charged against the category of resources expensed for which it was incurred.

Support costs

Support costs are those that assist the work of the charity but do not directly represent charitable activities and costs of raising funds and include office costs and governance costs. They are incurred directly in support of expenditure on the objects of the charity. Support costs are allocated to costs of raising funds and expenditure on charitable activities on a basis consistent with use of the resources.

The analysis of these costs is included in note 8.

1.6 Tangible fixed assets

Tangible fixed assets are measured at cost, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost of assets less their residual values over their useful lives on the following bases:

Fixtures & fittings	15% of cost
Computer equipment	33.33% of cost

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less.

1.8 Financial instruments

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Debtors and creditors with no stated interest rate and receivable or payable within one year are measured at transaction price. Any losses arising from impairment are recognised in the SOFA.

1.9 Taxation

British Thoracic Oncology Group is a registered charity and no taxation provision is required as its income from charitable activities falls within the various exemptions available to registered charities.

1.10 Employee benefits

When employees have rendered service to the charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

BRITISH THORACIC ONCOLOGY GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies (Continued)

1.11 Leases

Rentals payable under operating leases, including any lease incentives received, are charged to the SOFA on a straight line basis over the term of the relevant lease.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

The trustees do not consider there to be any key sources of estimation uncertainty that have a significant effect on the amounts recognised in the financial statements.

3 Charitable activities

	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
Conference and course registration fees	281,073	-	281,073	34,488
Unrestricted funds				34,488
Restricted funds				-
				34,488
			2024 £	2023 £
Conference and course registration fees breakdown:				
BTOG 2023			280,423	-
Summer Event 2022			-	32,688
Essential Update 2023 / 2022			650	1,800
			281,073	34,488

BRITISH THORACIC ONCOLOGY GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

4 Other trading activities

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Total 2023 £
Sponsorship	483,500	-	483,500	103,203
Unrestricted funds				103,203
Restricted funds				-
				103,203

5 Raising funds

	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
Advertising, marketing, direct mail and publicity	18,569	-	18,569	18,744
Support costs (see note 8)	20,705	-	20,705	19,285
	39,274	-	39,274	38,029
Unrestricted funds				38,029
Restricted funds				-
				38,029

6 Charitable activities

	Activities undertaken directly Note 7 £	Support Costs Note 8 £	Total 2024 £	Total 2023 £
Conference and courses	618,543	121,910	740,453	280,014
Unrestricted funds			740,453	280,014
Restricted funds			-	-
			740,453	280,014

BRITISH THORACIC ONCOLOGY GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

7 Expenditure on activities undertaken directly

	2024 £	2023 £
Conference and courses		
Venue and accommodation management	546,642	111,595
Abstract publication	16,754	-
Prizes and bursaries	1,650	100
Travel	39,208	15,237
Course accreditation	795	350
Bank and card charges	8,472	384
Webinar activities	5,022	24,062
	<u>618,543</u>	<u>151,728</u>
	2024 £	2023 £
Venue and accommodation management breakdown:		
BTOG 2023	514,097	-
Summer Event 2022	-	83,941
Essential update 2023 / 2022	25,370	27,144
New Consultants Study Day	4,791	-
Other	2,384	510
	<u>546,642</u>	<u>111,595</u>

BRITISH THORACIC ONCOLOGY GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

8 Expenditure on support costs

	Basis of allocation	2024 £	2023 £
Staff costs	Raising funds and charitable activities	103,529	96,426
Travel	Charitable activities	150	452
Training	Charitable activities	160	277
Subscriptions	Charitable activities	489	450
Rent	Charitable activities	4,260	4,170
Insurance	Charitable activities	6,814	1,618
Office costs	Charitable activities	1,108	1,035
Software costs	Charitable activities	2,729	1,991
Professional fees	Charitable activities	6,173	5,868
Sundry	Charitable activities	32	40
Irrecoverable VAT	Charitable activities	16,627	35,028
Depreciation	Charitable activities	544	216
		<u>142,615</u>	<u>147,571</u>
Analysed between:			
Raising funds		20,705	19,285
Charitable activities		<u>121,910</u>	<u>128,286</u>
		<u>142,615</u>	<u>147,571</u>

Support costs have been allocated to raising funds and charitable activities on a basis consistent with the use of the resource. Support costs include governance costs totalling £6,173 (2023: £5,868).

The amount charged to the SOFA in respect of governance costs includes the following:

Independent examination £4,775 (2023 - £4,550)

Other financial services £1,398 (2023 - £1,318)

9 Other expenditure

	Unrestricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Total 2023 £
Interest	-	-	(1,468)	(1,468)

The company classifies certain one-off charges and credits which have a material impact on the company's financial results as 'exceptional items'. These are disclosed separately to provide further understanding of the financial performance of the company.

In July 2020 the charity paid £50,005 to HM Revenue and Customs for input VAT disallowed in respect of the four years ended 31 March 2020, following a review of the charity's VAT affairs. Interest was estimated in the sum of £3,000 on late payment of the total VAT liability which was classified as an exceptional item in the accounts to 31 March 2021 and included within accruals. The figure was confirmed by HM Revenue and Customs as £1,532 therefore there a credit amounting to £1,468 occurred in the financial year ending 31 March 2023.

BRITISH THORACIC ONCOLOGY GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

10 Trustees

The trustees neither received nor waived any emoluments during the year (2023: £Nil).

Travel and subsistence expenses were reimbursed to 1 trustees (2023: 2) in the sum of £150 (2023: £452) during the year.

11 Employees

The average monthly number of employees during the year was:

	2024 Number	2023 Number
Total	2	2

Employment costs

	2024 £	2023 £
Wages and salaries	103,529	96,426

Staff working for the charity are employed directly by the University Hospitals of Leicester NHS Trust and their salary costs are charged to the charity in accordance with a service level agreement between BTOG and the Trust. The amount charged for the year was £103,529 (2023 - £96,426).

There were no employees whose annual remuneration was more than £60,000.

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2024 £	2023 £
Aggregate compensation	62,942	60,132

BRITISH THORACIC ONCOLOGY GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

12 Tangible fixed assets

	Fixtures & fittings £	Computer equipment £	Total £
Cost			
At 1 April 2023	692	1,689	2,381
Additions	-	1,316	1,316
Disposals	-	(1,184)	(1,184)
At 31 March 2024	692	1,821	2,513
Depreciation and impairment			
At 1 April 2023	444	1,689	2,133
Depreciation charged in the year	105	439	544
Eliminated in respect of disposals	-	(1,184)	(1,184)
At 31 March 2024	549	944	1,493
Carrying amount			
At 31 March 2024	143	877	1,020
At 31 March 2023	248	-	248

13 Debtors

	2024 £	2023 £
Amounts falling due within one year:		
Trade debtors	283,267	288,908
Other debtors	17,776	1,304
Prepayments and accrued income	144,795	461,592
	445,838	751,804

14 Creditors: amounts falling due within one year

	2024 £	2023 £
Other taxation and social security	64,335	64,699
Deferred income (see note 15)	447,075	510,467
Other creditors	5,400	-
Accruals	7,031	8,211
	523,841	583,377

BRITISH THORACIC ONCOLOGY GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

15 Deferred income

	2024 £	2023 £
Arising from advanced registration fees and sponsorships	447,075	510,467

Deferred income is included in the financial statements as follows:

	2024 £	2023 £
Deferred income is included within:		
Current liabilities	447,075	510,467
Movements in the year:		
Deferred income at 1 April 2023	510,467	74,866
Released from previous periods	(510,467)	(74,866)
Resources deferred in the year	447,075	510,467
Deferred income at 31 March 2024	447,075	510,467

BRITISH THORACIC ONCOLOGY GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

16 Unrestricted funds

The unrestricted funds of the charity include designated funds which have been set aside out of unrestricted funds by the trustees for a specific purpose:

	Balance at 1 April 2023 £	Movement in funds			Balance at 31 March 2024 £
		Income £	Expenditure £	Transfers £	
General funds	559,527	764,573	(676,198)	(120,000)	527,902
Designated funds - wages fund	1,304	-	(103,529)	120,000	17,775
	<u>560,831</u>	<u>764,573</u>	<u>(779,727)</u>	<u>-</u>	<u>545,677</u>

	Balance at 1 April 2022 £	Movement in funds			Balance at 31 March 2023 £
		Income £	Expenditure £	Transfers £	
General funds	731,985	137,691	(220,149)	(90,000)	559,527
Designated funds - wages fund	7,730	-	(96,426)	90,000	1,304
	<u>739,715</u>	<u>137,691</u>	<u>(316,575)</u>	<u>-</u>	<u>560,831</u>

The wages fund represents funds held by the University Hospitals of Leicester NHS Trust as Custodian Trustee on behalf of British Thoracic Oncology Group for primarily the payment of wages to staff working for the charity but who are employed by the NHS Trust.

17 Analysis of net assets between funds

	Unrestricted funds £	Designated funds £	Total £
Fund balances at 31 March 2024 are represented by:			
Tangible assets	1,020	-	1,020
Current assets/(liabilities)	526,882	17,775	544,657
	<u>527,902</u>	<u>17,775</u>	<u>545,677</u>

	Unrestricted funds £	Designated funds £	Total £
Fund balances at 31 March 2023 are represented by:			
Tangible assets	248	-	248
Current assets/(liabilities)	559,279	1,304	560,583
	<u>559,527</u>	<u>1,304</u>	<u>560,831</u>

BRITISH THORACIC ONCOLOGY GROUP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

18 Related party transactions

During the year rent and office expenses in the sum of £4,260 (2023 - £5,363) were invoiced by Mesothelioma UK Charitable Incorporated Organisation (formerly Mesothelioma UK Charitable Trust) to the British Thoracic Oncology Group, to which Ms D E McKinley is a trustee of this organisation. At the balance sheet date there was an outstanding balance of £nil (2023 - £nil) for these services.

There have been no further related party transactions in the reporting period that require disclosure in the financial statements, other than those noted in note 11 to the financial statements.

19 Operating lease commitments

At 31 March 2024 the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2024 £	2023 £
Within one year	3,550	3,550

Lease payments totalling £4,260 (2023 - £4,170) have been recognised as an expense during the year.

20 Controlling party

British Thoracic Oncology Group is a company limited by guarantee and not having a share capital; it is incorporated under the Companies Act and governed by the Memorandum and Articles of Association of the charity. The trustees of the charity are elected members and act as directors of the charity who are deemed to be the controlling party of the charity.

21 Cash generated from operations

	2024 £	2023 £
Deficit for the year	(15,154)	(178,884)
Adjustments for:		
Depreciation and impairment of tangible fixed assets	544	216
Movements in working capital:		
Decrease/(increase) in debtors	305,966	(556,594)
Increase in creditors	3,856	20,335
(Decrease)/increase in deferred income	(63,392)	435,601
Cash generated from/(absorbed by) operations	231,820	(279,326)