

Trustees' Annual Report for the period							
From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	02	2020		31	01	2021

Charity name Groby Community Library Group

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Leicester Road	
Groby	
Leicester	
Postcode	LE6 0DQ

Names of the charity trustees who manage the charity

Trustee name	Office (if any) entitled to year	Dates acted if not for whole	
		Name of person (or body) appoint trustee (if any)	
1 David Robinson Community Library Group	Chairman		Groby
2 John Martin Library Group	Trustee		Groby Community
3 Susan Yates Group	Treasurer/Trustee		Groby Community Library
4 Dr Janet Harrison Community Library Group	Vice Chairman		Groby
5 Rosalind Smith Library Group	Secretary/Trustee		Groby Community
6 Christine Fowler Community Library Group	Trustee		Groby
7 Lisa Clarke Library Group	Trustee		Groby Community
8 Jane Clarke Library Group	Trustee	October 2020	Groby Community

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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Names and addresses of advisers (Optional information)
Type of adviser
Name
Address

Name of chief executive or names of senior staff members (Optional information)

Description of the charity’s trusts

Type of governing document
(eg. trust deed, constitution)

How the charity is constituted
(eg. trust, association, company)

Trustee selection methods
(eg. appointed by, elected by)

Charitable Incorporated Organisation

Appointed by fellow trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
 - the charity’s organisational structure and any wider network with which the charity works;
 - relationship with any related parties;
 - trustees’ consideration of major risks and the system and procedures to manage them.

The charity is a community managed Library in conjunction with Leicestershire County Council



To create a community facility within the library building that can offer a range of activities and services to the local community alongside maintaining the current library lending service.

Summary of the objects of the charity set out in its governing document

Summary of the main activities undertaken the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The library and cafe are run entirely by volunteers to provide the local residents with a welcoming space within the community.

for

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Additional details of objectives and activities (Optional
information)**



Summary of the main achievements of the charity during the year

Cafe continues to service the local community and aid fund raising. The addition of an outdoor seating area to attract passing trade, walkers and dog walkers. Regular clubs and activities aimed at different ages and demographics.

Brief statement of the charity's policy on reserves

The trustees will consider the level of reserves that is prudent for for Groby Community Library Group. Consideration will be given to lease agreements and any other significant factors that should be taken into account were the library to close.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees Signature(s)

Susan Yates

Full name(s)

Susan Yates

Position (eg Secretary,
Chair, etc)

Trustee Treasurer

Date 5 OCTOBER 2021

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Grobby Community Library Statement of Income and Expenditure Year Ending 31st January 2021

INCOME

LCC Community Grant	2246.00
LCC Additional Grant COVID19	1780.00
HBBC COVID19 Funding	10000.00

Donations

Bradgate Rotary	25.00
Give as you live	19.64
Individual donations	142.50
Grobby Gardening Society	51.00

Regular Income

Library Sales/Fines	235.00
Room Hire	180.00
Café Income	1013.10

Service Refunds

Coffee Machine Payment Refund	166.39
Bank Statement Refund	2.50

HMRC Gift Aid Claim	615.36
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TOTAL INCOME	16476.49
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FUNDS HELD BY GCLG

Balance Bank Account 31/01/2021	23321.49
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End of Year total as at 31/01/2020	15657.22
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Increase to funds	7664.27
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EXPENDITURE

Utilities

Energy (Gas/Elect)	2066.67
Water/Sewage	170.28

Insurance (Public Liability)	495.62
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Premises

Window Cleaning	25.00
LCC Waste Collection	72.74
LCC Security Charges	172.36
Cleaning Contract	273.66
ADT Alarm & Maintenance	441.28
Fire Detection Maintenance	180.00
Emergency Lighting	684.00

Library Stationery/Admin	300.85
Library Furniture	390.00
Bradgate Rotary Calendars	50.00
Email Host Website	28.68
PPE Supplies/Sanitiser	182.01

Café Expenditure

Coffee Machine Settlement	3037.09
Café Consumables	83.15
Cake/Biscuit Supplies	158.83

TOTAL EXPENDITURE	8812.22
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These accounts have been a
accurate statement of Groby
Group finances for year endi

Signed

Accepted as a true and
/ Community Library
ing 31 January 2021

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