

# **WEST ROW VILLAGE HALL FOUNDATION**

REGISTERED CHARITY NUMBER 1165959

## **ANNUAL REPORT & ACCOUNTS 2021**

PERIOD: 1<sup>st</sup> JANUARY 2021 TO 31<sup>ST</sup> DECEMBER 2021

### **Objectives & Activities**

West Row Village Hall Foundation is a Charitable Incorporated Organisation. The objectives of this charity are set out in the constitution as follows:

To further or benefit the residents of West Row and the surrounding areas, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to provide facilities, in the interests of social welfare, for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

### **Achievements and Performance**

The main work of the charity involves the general management & maintenance of our facilities: Village hall, playing fields, football pavilion, tennis court, children's play park, defibrillator & parking areas.

We have made improvements this year including the installation of electric vehicle (EV) charging points on the site as part of the Plug-In Suffolk initiative and generous grant funding from Suffolk County Council. This went live at the very end of the year and we hope to see usage increase in 2022. New play equipment was also installed in the play park, through grant funding from West Suffolk District Council.

2021 has seen a slow but gradual return to normal in respect of hiring of the facilities for private and public functions following the COVID pandemic the previous year. The foundation received further state aid for further restrictions at the end of 2020 and into 2021 which assisted in mitigating fixed costs and loss of income through hall hire, fundraising and donations. The foundation had a small surplus income on the accounts again in the year, mainly due to the receipt of COVID-19 grant support as hall lettings are still lower than pre-COVID levels.

### **Structure, Governance and Management**

West Row Village Hall Foundation is a charitable incorporated organisation (CIO), registered on 9<sup>th</sup> March 2016. The foundation was established on 1<sup>st</sup> April 2016, under the Constitution of a CIO whose only voting members are its charity trustees.

Under the requirements of the constitution, trustees are appointed to serve for a period of three years by a resolution passed at a properly convened meeting of the trustees.

Trustees during this reporting period: Gary Morley (Chairman), Karen Gallagher (Secretary), Sarah Harrison (Treasurer), Vicki Butler, Sharon Phillips, Alan Rolfe, Alan Goodenough, Mark Garrard, Carol Bebee, Gerald Copsey, Kate Wells, Katie Andrews

**West Row Village Hall Foundation**

**Balance Sheet As At 31st December 2021**

| <u>2020</u>      |                   |   | <u>2021</u>              |
|------------------|-------------------|---|--------------------------|
|                  | 366,412.40        | Village Hall                              | 366,412.40               |
|                  | 7,246.99          | Play Area                                 | 7,246.99                 |
| 350.00           |                   | Fencing                                   | 350.00                   |
| <u>350.00</u>    | 0.00              | Less Depreciation                         | <u>350.00</u> 0.00       |
| 11,600.00        |                   | Equipment                                 | 11,600.00                |
|                  |                   | Additions                                 |                          |
| <u>1,575.00</u>  | 10,025.00         | Less Depreciation                         | <u>3,895.00</u> 7,705.00 |
|                  | <u>383,684.39</u> |   | <u>381,364.39</u>        |
|                  |                   | Overpayments                              |                          |
| 505.77           |                   | Electricity & Water overcharged           | 414.31                   |
| 1,890.00         |                   | Debtors & Prepayments                     | 1,103.00                 |
| <u>41,248.79</u> |                   | Cash at Bank : Current Account            | <u>49,469.40</u>         |
| 43,644.56        |                   | Total current assets                      | 50,986.71                |
| <u>1,460.00</u>  |                   | Accruals                                  | <u>1,082.40</u>          |
|                  | <u>42,184.56</u>  | Net current assets                        | <u>49,904.31</u>         |
|                  | <u>425,868.95</u> |   | <u>431,268.70</u>        |
|                  |                   | <b>The Funds of the charity</b>           |                          |
|                  |                   | Unrestricted funds                        |                          |
| 421,544.04       |                   | Balance at 01 January 2021                | 425,868.95               |
| <u>4,324.91</u>  |                   | Excess of Expenditure over Income in year | <u>5,399.75</u>          |
| 425,868.95       |                   | Balance at 31 December 2021               | <u>431,268.70</u>        |

We have examined the books and records of the West Row Village Hall Foundation and confirm that the above Balance Sheet and attached Receipts and Expenditure account is in accordance therewith.

*Finance Management*

Finance & Management Services

**West Row Village Hall Foundation**

**Receipts and Payments for the year ended 31st December 2021**

| <u>2020</u>                              |                  | <u>Receipts</u>                                  | <u>2021</u>      |                  |
|--|------------------|--|------------------|------------------|
| <u>£</u>                                 | <u>£</u>         |  | <u>£</u>         | <u>£</u>         |
|  | 4,253.00         | Hall Lettings                                    |                  | 6,956.25         |
|  | 665.00           | Football Pavillion and Pitch                     |                  | 545.00           |
|  | 12,135.00        | Covid Support                                    |                  | 16,574.00        |
|  |                  | Grants   |                  | 2,484.00         |
|  | 50.00            | Donations & Miscellaneous                        |                  | 90.00            |
|  |                  | Pitch Fees                                       |                  | 50.00            |
|  | 400.00           | Bowls Clubs share of costs                       |                  | 400.00           |
|  | <u>17,503.00</u> | Total Receipts                                   |                  | <u>27,099.25</u> |
| <br><u>Direct Charitable Expenditure</u> |                  |  |                  |                  |
| 3,585.63                                 |                  | Maintenance : Hall                               | 4,609.19         |                  |
| 1,595.99                                 |                  | : Field  | 2,336.48         |                  |
| 97.97                                    |                  | : Football hut                                   | 269.40           |                  |
| 471.95                                   |                  | : Play Area                                      | 3,455.60         |                  |
|  |                  | : Tennis courts                                  | 12.49            |                  |
|  |                  | EV Charging points                               | 3,387.60         |                  |
| 144.00                                   |                  | Waste collection inc Septic tank                 | 740.66           |                  |
| 719.86                                   |                  | Rates  | 0.00             |                  |
| 278.63                                   |                  | Water  | 57.10            |                  |
| 838.07                                   |                  | Electricity Hall                                 | 846.22           |                  |
| 126.73                                   |                  | Electricity Tennis Court                         | 95.75            |                  |
| 291.57                                   |                  | Electricity Football Hut                         | 140.23           |                  |
| 366.98                                   |                  | Fuel   | 739.94           |                  |
| 240.00                                   |                  | Web site costs                                   | 265.18           |                  |
| 1,865.89                                 |                  | Insurance  | 1,732.07         |                  |
| 534.34                                   |                  | Licences   | 272.00           |                  |
|  |                  | Fund Raising expenses                            | 0.00             |                  |
| 95.48                                    |                  | Sundry   | 419.59           |                  |
| <u>11,253.09</u>                         |                  |  | <u>19,379.50</u> |                  |
| <br><u>Other costs</u>                   |                  |  |                  |                  |
| 1,925.00                                 |                  | Depeciation                                      | 2,320.00         |                  |
| <u>13,178.09</u>                         |                  | Total Expenditure                                | <u>21,699.50</u> |                  |
| <u>4,324.91</u>                          |                  | Total Net Receipts over Expenditure for the year | <u>5,399.75</u>  |                  |



Section A

Independent Examiner's Report

Report to the trustees/  
members of

WEST ROW VILLAGE HALL FOUNDATION

On accounts for the year  
ended

31 DECEMBER 2021

Charity no  
(if any)

Set out on pages

1 & 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

*N Lancaster*

Date:

25th October 2022

Name:

NEIL LANCASTER

Relevant professional  
qualification(s) or body  
(if any):

Address:

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