

Registered Charity Number: 1165945

MANOR MISSION CHURCH

TRUSTEES' REPORT
AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2024

MANOR MISSION CHURCH

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MANOR MISSION CHURCH

REFERENCE AND ADMINISTRATIVE INFORMATION

Trustees

Colin Charles Evans
Aderonke Hanson Maat
Dave John Marshall
Timothy John Marshall
John Alexander Schormans
Heather Judith Watts

Charity Registered Number

1165945

Principal Office

Manor Road
Laindon
Basildon
SS15 6PA

Accountants

Bowdon Accounting Services
Bartle House
Oxford Court
Manchester
M2 3WQ

MANOR MISSION CHURCH

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2024

1. Objectives and Activities

The principal purpose of Manor Mission Church is to advance the Christian faith in accordance with our statement of beliefs. We aim to serve the community of Laindon and the surrounding area by offering a place for worship, fellowship, and outreach, while encouraging spiritual growth and meeting practical needs.

Our key objectives are:

- To provide regular opportunities for public worship.
- To teach and promote Christian values through Bible-based preaching, study, and discipleship.
- To offer care and support for people of all ages and backgrounds.
- To engage with the local community and respond to identified needs.

2. Achievements and Performance

During 2024, the Church continued to provide a vibrant programme of worship services, ministry, and outreach, adapting where needed to ensure inclusion, accessibility, and safety for all.

Sunday Worship

We held regular morning worship services each Sunday at 10 am. These services included worship, notices, Sunday School for children, and Bible-based sermons. A family-friendly space with audio relay was available for those with young children.

- **Parade Services** were held on the second Sunday of each month, involving participation from the Rainbows, Brownies, Guides, and Rangers.
- **Open Services** took place monthly, encouraging contributions from the congregation and including communion.
- All services were streamed live and made available for catch-up, except the open services.

Prayer and Discipleship

- A **Sunday evening prayer meeting** was held online at 8 pm, welcoming contributions and prayer requests on a wide range of topics.
- **Tuesday evening Bible Studies** continued online, fostering spiritual growth with participants from both our own and other churches.
- Recordings of Bible Studies were also made available on catch-up.

Community and Outreach Activities

- **Messy Church** was hosted monthly on the last Sunday at 4 pm. Aimed at families with young children, the sessions included crafts, songs, a Bible story, and shared food.
- **Coffee Pot**: Our weekly Monday coffee morning (term time) continued to offer a welcoming space for local residents and passers-by.
- **CAMEO (Come and Meet Every One)**: A mid-week informal service held every Wednesday at 2 pm for all ages.
- **Disabled Christian Fellowship (DCF)** met monthly, offering worship and fellowship with refreshments, drawing attendees from various churches.
- **Xplore (Youth Group)** ran evening sessions for 10–14-year-olds, combining talks with activities like games and crafts.

Partnership and Premises Use

- Our premises regularly hosted six units of **Rainbows, Brownies, Guides, and Rangers**.
- We partnered with the **Laindon School Uniform Bank**, offering space for operations and storage to support local families with free second-hand uniforms.
- A quarterly **Child Minder Service** was hosted to support carers of toddlers.
- We maintained our long-standing support for the **Helping Hands Food Bank**, contributing donations and referring individuals in need.
- Other groups using our premises included **Diabetes UK, Forget Me Not, and NHS outreach services**.

3. Financial Review

The Church remained financially stable during the year. We are grateful for the continued generosity of members and supporters which has enabled us to sustain and expand our ministries. Financial support from donations, hall hires, and fundraising activities helped cover operational costs and community outreach programmes.

4. Structure, Governance, and Management

Manor Mission Church is governed by a board of trustees who are responsible for the strategic direction, governance, and spiritual oversight of the church's activities. The trustees meet regularly to review operations, finances, and ministry effectiveness.

The trustees confirm that they have paid due regard to the Charity Commission's guidance on public benefit in exercising their duties.

5. Public Benefit Statement

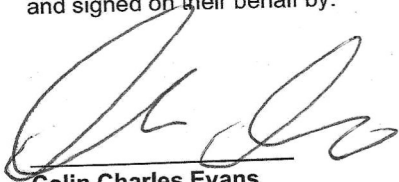
The Trustees confirm that they have complied with their duty under Section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission. Our activities are open and accessible to the public, and we aim to benefit the wider community regardless of faith, age, background, or circumstance.

6. Plans for the Future

Looking forward, Manor Mission Church aims to:

- Continue developing our hybrid (in-person and online) services and ministries.
- Strengthen engagement with young families and youth.
- Expand community partnerships to meet evolving local needs.
- Maintain and enhance the use of our premises for the benefit of local organisations and outreach.

Approved by the Trustees on _____
and signed on their behalf by:

A handwritten signature in black ink, appearing to read 'Colin Charles Evans', written over a horizontal line.

Colin Charles Evans
Trustee

MANOR MISSION CHURCH

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2024

	Note	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
		£	£	2024 £	2023 £
Income from:					
Donations and legacies	2	24,622	26,137	50,759	44,721
Investments	3	2,699	-	2,699	1,990
Charitable activities	4	3,248	-	3,248	1,565
Total income		30,569	26,137	56,706	48,276
Expenditure on:					
Charitable activities	5	9,242	-	9,242	16,110
Governance costs	6	15,126	-	15,126	13,668
Total expenditure		24,368	-	24,368	29,778
Net Income for the year		6,201	26,137	32,338	18,498
Gain on revaluation of fixed assets		185,924	-	185,924	-
Transfer between accounts		-	-	-	-
Net movement in funds		192,125	26,137	218,262	18,498
Reconciliation of funds:					
Total funds brought forward		715,992	101,697	817,689	799,191
Total funds carried forward		908,117	127,834	1,035,951	817,689

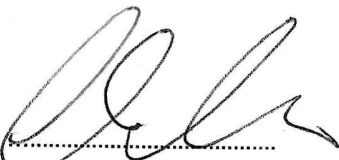
The notes form part of these financial statements

MANOR MISSION CHURCH

BALANCE SHEET AS AT 31 DECEMBER 2024

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 31-Dec-2024 £	Total Funds 31-Dec-2023 £
Fixed Assets					
Tangible Fixed Assets	8	838,082	-	838,082	652,158
Current Assets					
Cash at bank and in hand		9,802	188,567	198,369	165,531
Total Assets		847,884	188,567	1,036,451	817,689
Creditors: Amounts falling due within one year	9	500	-	500	-
Total assets less current liabilities		847,384	188,567	1,035,951	817,689
Funds					
Restricted funds	10	-	127,834	127,834	101,697
Unrestricted Funds	10	908,117	-	908,117	715,992
Total funds		908,117	127,834	1,035,951	817,689

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on their behalf by :



Golin Charles Evans
Trustee

The notes form part of these financial statements

1 Accounting Policies

Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards, including the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Statement of Recommended Practice 'Accounting and Reporting by Charities' (Charities SORP FRS 102), as issued by the Charity Commission.

Cash flow statement

The Management Committee has taken advantage of the exemption available under Financial Reporting Standard 1 (Revised 1996) from preparing a cash flow statement, on the grounds that the charity qualifies as small.

Fund accounting

Unrestricted funds are funds that are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds that have been earmarked by the Management Committee for particular purposes. While designated for specific uses, these funds remain under the control of the trustees and can be reallocated.

Restricted funds are funds subject to specific conditions imposed by the donor or arising from the terms of a particular appeal. They may only be used for the purposes specified by the donor or appeal terms.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is entitled to the income, receipt is probable, and the amount can be measured with reasonable accuracy.

The following specific policies apply to particular categories of income:

Voluntary income — includes grants, donations, and gifts, and is recognised in full in the SoFA when receivable. Grants that are not subject to specific performance conditions are recognised when the charity becomes unconditionally entitled to the income.

Donated services and facilities — are recognised at their estimated value to the charity, where this can be measured reliably. The value of services provided by volunteers is not included in these financial statements due to the difficulty in quantifying this contribution.

Investment income — is recognised when receivable.

Income from charitable activities — is recognised when earned. This includes grants and contracts for services where income is recognised as the charity earns the right to consideration through performance of specific activities or delivery of services.

1 Accounting Policies (continued)

Resources expended

Expenditure is recognised on an accrual basis when a liability is incurred. It includes any VAT that is not recoverable, which is reported as part of the related expenditure category.

The principal categories of expenditure are:

Costs of generating funds – these comprise the costs incurred in attracting voluntary income, as well as those associated with fundraising trading activities.

Charitable activities – these are the costs directly related to the provision of the charity's services and activities for its beneficiaries. This includes both direct costs and an appropriate share of support and overhead costs necessary to deliver the activities.

Governance costs – these include the costs associated with the governance of the charity and compliance with constitutional and statutory requirements. They typically include audit or independent examination fees and costs relating to strategic oversight and trustee meetings.

Fixed assets

Fixed assets are stated at cost less accumulated depreciation. The cost of minor additions, or items costing less than £500, is not capitalised and is written off in the year of acquisition.

Depreciation

Depreciation is provided to write off the cost of tangible fixed assets over their estimated useful lives at the following rate:

Equipment – 25% per annum on a reducing balance basis.

No depreciation is charged on freehold property, as it is the charity's policy to maintain the property to a standard such that its residual value is not less than its carrying amount.

Cash at bank and in hand

Cash at bank and in hand includes cash and short-term, highly liquid investments that are readily convertible to known amounts of cash and are subject to an insignificant risk of changes in value. These investments typically have a maturity of three months or less from the date of acquisition or from the opening of the deposit or similar account.

MANOR MISSION CHURCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

2 Income from donations and legacies

	Unrestricted funds	Restricted funds	Total funds	Total funds
			2024	2023
	£	£	£	£
Gifts, tithes & offerings	19,592	26,137	45,729	38,730
Gift aid relief	5,030	-	5,030	5,991
	<u>24,622</u>	<u>26,137</u>	<u>50,759</u>	<u>44,721</u>

3 Income from investments

	Unrestricted funds	Restricted funds	Total funds	Total funds
			2024	2023
	£	£	£	£
Bank interest	2,699	-	2,699	1,990

4 Income from charitable trading activities

	Unrestricted funds	Restricted funds	Total funds	Total funds
			2024	2023
	£	£	£	£
Church outings	-	-	-	-
Other	3,248	-	3,248	1,565
	<u>3,248</u>	<u>-</u>	<u>3,248</u>	<u>1,565</u>

5 Expenditure on charitable activities

	Unrestricted funds	Restricted funds	Total funds	Total funds
			2024	2023
	£	£	£	£
Speaker's costs	3,300	-	3,300	3,000
Charitable gifts	5,942	-	5,942	13,110
	<u>9,242</u>	<u>-</u>	<u>9,242</u>	<u>16,110</u>

MANOR MISSION CHURCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

6 Governance costs

	Unrestricted funds	Restricted funds	Total funds 2024 £	Total funds 2023 £
	£	£		
Cleaning costs	104	-	104	-
Accountancy fees	910	-	910	410
Advertising	565	-	565	202
Postage & Stationery	25	-	25	682
Repairs & Maintenance	2,246	-	2,246	1,214
Courier services	-	-	-	580
Security costs	1,266	-	1,266	617
Telephone costs	1,585	-	1,585	1,683
Light & Heat	3,985	-	3,985	3,159
Computer expenses	1,117	-	1,117	246
Water rates	551	-	551	77
Insurance	1,422	-	1,422	1,431
Information & Publications	907	-	907	179
Sundry expenses	-	-	-	-
Depreciation	-	-	-	808
Legal & Professional fees	443	-	443	2,380
	15,126	-	15,126	13,668

7 Net income for the year

	2024 £	2023 £
Net income for the year after charging depreciation	32,338	18,498

MANOR MISSION CHURCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

8 Tangible fixed assets

	Land and buildings £	Equipment £	Total £
Cost			
At 01 January 2024	652,158	9,286	661,444
Additions	-	-	-
Revaluation	185,924		185,924
At 31 December 2024	838,082	9,286	847,368
Depreciation			
At 01 January 2024	-	9,286	9,286
Charge for the year	-	-	-
At 31 December 2024	-	9,286	9,286
Net book value			
At 31 December 2024	838,082	-	838,082
At 31 December 2023	652,158	-	652,158

9 Creditors: Amounts falling due within one year

	2024 £	2023 £
Accruals and deferred income	500	-

10 Statements of funds

Statements of funds - current year

	Balance at 01 January 2024 £	Income £	Expenditure £	Balance at 31 December 2024 £
Unrestricted funds				
General funds	715,992	30,569	(24,368)	722,193
Revaluation surplus	-	185,924	-	185,924
	715,992	216,493	(24,368)	908,117
Restricted funds				
Building funds	101,697	26,137	-	127,834
Total funds	817,689	242,630	(24,368)	1,035,951

MANOR MISSION CHURCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

10 Statements of funds (continued)

Statements of funds - previous year

	Balance at 01 January 2023 £	Income £	Expenditure £	Balance at 31 December 2023 £
Unrestricted funds				
General funds	706,618	39,152	(29,778)	715,992
Restricted funds				
Building funds	92,573	9,124	-	101,697
Total funds	799,191	48,276	(29,778)	817,689

10 Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds £	Restricted funds £	Total funds 2024 £
Tangible fixed assets	838,082	-	838,082
Current assets	9,802	188,567	198,369
Creditors due within one year	(500)	-	(500)
Total	847,384	188,567	1,035,951

Analysis of net assets between funds - prior year

	Unrestricted funds £	Restricted funds £	Total funds 2023 £
Tangible fixed assets	652,158	-	652,158
Current assets	63,834	101,697	165,531
Creditors due within one year	-	-	-
Total	715,992	101,697	817,689

11 Independent examiner's fees

The independent examiner's remuneration amounts to an independent examiner's fee of £500 (2023 - £1,878)

12 Staff costs

The charity had no employees during the year (prior year: none).

No employee received employee benefits in excess of £60,000 (2023 - £Nil).

13 Trustee's remuneration and expenses

No members of the management committee received any remuneration during the year.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year (2023 - £Nil).

Manor Mission Church

Printed: 05/06/2025

Balance date to end of December 2024

All account codes

Without fund codes shown

Assets

<u>A/C Code</u>	<u>Name</u>	<u>Balance</u>	<u>Year Movement</u>
A0001	Buildings	838,082.00	23,619.00
A0002	Buildings - contents	35,681.00	0.00
B6101	Barclays Saver Account	-3.67	0.00
B6250	Cooperative Community Di	9,474.34	-3,853.81
B6300	Cash received	328.14	-56.06
B6400	Cooperative 35 Day (B Fun	188,566.65	36,749.55
		1,072,132.13	60,368.55
		-3.67	-3,909.87
		1,072,128.46	56,458.68

Manor Mission Church

Printed: 05/06/2025

<u>A/C Code</u>	<u>Name</u>	<u>Balance</u>	<u>Month Movement</u>
C1102	Annabel Fund	-226.06	0.00
C1104	Building Fund	-26,137.35	-1,729.75
C1105	General offering	-18,916.12	-1,646.30
C1107	Stripe payment	-1,317.35	0.00
C1108	Paypal	-1,639.53	-318.29
C1155	Give as you live	-42.61	0.00
C1200	Gift aid tax received	-5,029.93	0.00
C1201	Gift - Laindon Rainbows	-180.00	0.00
C1210	Gifts	-246.00	-66.00
C2200	Energy refunds	-22.14	0.00
C3200	Sponsorship income	-250.00	0.00
C4200	Interest received	-2,699.20	0.00
D3100	Fundraising costs	104.99	0.00
D3550	Mission diaries and pens	430.80	0.00
D3600	Outings	450.00	0.00
D5100	Gifts	271.38	124.42
D6170	CCPAS	163.08	13.08
D6180	CCLI Licences	280.40	0.00
D6300	Compassion	384.00	32.00
D6520	Speaker expenses	3,300.00	250.00
d6525	Churches Together Basildor	50.00	0.00
D6530	Messy Church	349.57	66.42
D6540	Mothers/Fathers day gifts	54.00	0.00
D6575	Bar n Bus	200.00	0.00
D6580	Cameo	22.96	0.00
D7100	Heat & Light	3,984.81	64.21
D7150	Water costs	551.00	0.00
D7160	Fire protection	377.30	0.00
D7180	Security	1,265.70	429.53
D7200	Garden and grounds	654.00	0.00
D7300	Insurances	1,421.83	3,000.00
D7400	Caretaking	103.56	0.00
D7450	Catering costs	477.58	0.00
D7500	Repairs & maintenance	656.95	0.00
D8200	Telcom/Email/Internet	1,584.87	193.26
D8310	Stationery	24.99	0.00
D8311	Books and CDs	906.77	0.00

Manor Mission Church

Printed: 05/06/2025

<u>A/C Code</u>	<u>Name</u>	<u>Balance</u>	<u>Month Movement</u>
d8315	Posters	535.48	64.80
D8420	Publicity costs	30.00	0.00
D8500	IT costs	271.00	0.00
D8510	Equipment purchases	794.83	0.00
D8900	Materials costs	608.76	0.00
D9002	School Team Ministy	1,400.00	100.00
D9004	BENS - Basildon, Billericay	300.00	25.00
D9005	Open Doors	300.00	25.00
D9006	Basildon Community Resou	100.00	0.00
D9007	Basildon Womens Refuge	66.00	66.00
D9011	The Fishermen's Mission	300.00	0.00
D9015	Lee Chapel helping hands	680.00	50.00
D9100	Audit & accountancy costs	410.00	0.00
X9960	Gain/loss on assets	-23,619.00	-23,619.00
		23,866.61	4,503.72
		-80,325.29	-27,379.34
		<u>-56,458.68</u>	<u>-22,875.62</u>



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Manor Mission Church

On accounts for the year
ended

31/12/2024

Charity no
(if any)

1165945

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2024.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 17/07/2025

Name:

Adeel Sahi

Relevant professional
qualification(s) or body
(if any):

ACCA

Address:

Bowdon Accounting Services Ltd

Bartle House, Oxford Court,

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None