

MANOR MISSION CHURCH

England & Wales · Charity number 1165945

Details

Status Registered

Legal form Trust

Registered 2016-03-09

Register [View on the Charity Commission register](#)

Contact

Address Manor Road
Laindon
Basildon
SS15 6PA

Phone 033388888888

Email MANORMISSION@AOL.COM

Website WWW.MANORMISSIONCHURCH.ORG.UK

Activities

Objects: THE TRUSTEES ON TRUSTEE FOR THE TIME BEING OF THIS DEED SHALL AT ALL TIMES HEREAFTER PERMIT AND SUFFER THE SAID LAND AND PREMISES TO BE USED AND OCCUPIED AND ENJOYED AS A PLACE FOR THE PUBLIC WORSHIP OF GOD AND FOR PREACHING THE GOSPEL OF THE LORD JESUS CHRIST AND FOR THE INSTRUCTION OF CHILDREN AND ADULTS(OBJECTS AS CORRECTED ON 9 MARCH 2016 BY APPLICATION OF THE CHARITABLE TRUSTS (VALIDATION) ACT 1954).

Activities: Our main aim is:- Knowing God, showing God and making God Known to our local community. We have 2 services on Sundays, Coffee morning every Monday, Mid week meetings. Messy Church every last Sunday of the month for Grandparents to toddlers and everyone in between. We reach out to the youth every Thursday evening through Xplore.

Classification

- **How:** Provides Other Finance, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Essex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£56,706	£24,368	-	-
2023-12-31	£48,276	£29,778	-	-
2022-12-31	£43,968	£20,421	-	-
2021-12-31	£25,415	£23,304	-	-
2020-12-31	£31,167	£20,459	-	-

Trustees

Name	Role	Appointed
ADERONKE OLASUNMIBO HANSON MAAT		2016-03-09
COLIN CHARLES EVANS		2016-03-09
DAVID JOHN MARSHALL QPM MSC		2016-03-09
HEATHER JUDITH Watts		2016-03-09
John Alexander Schormans		2019-02-12
TIMOTHY JOHN MARSHALL		2016-03-09

MANOR MISSION CHURCH

England & Wales - Charity number 1165945

Accounts

Registered Charity Number: 1165945

MANOR MISSION CHURCH

TRUSTEES' REPORT
AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2024

MANOR MISSION CHURCH

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MANOR MISSION CHURCH

REFERENCE AND ADMINISTRATIVE INFORMATION

Trustees

Colin Charles Evans
Aderonke Hanson Maat
Dave John Marshall
Timothy John Marshall
John Alexander Schormans
Heather Judith Watts

Charity Registered Number

1165945

Principal Office

Manor Road
Laindon
Basildon
SS15 6PA

Accountants

Bowdon Accounting Services
Bartle House
Oxford Court
Manchester
M2 3WQ

MANOR MISSION CHURCH

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2024

1. Objectives and Activities

The principal purpose of Manor Mission Church is to advance the Christian faith in accordance with our statement of beliefs. We aim to serve the community of Laindon and the surrounding area by offering a place for worship, fellowship, and outreach, while encouraging spiritual growth and meeting practical needs.

Our key objectives are:

- To provide regular opportunities for public worship.
- To teach and promote Christian values through Bible-based preaching, study, and discipleship.
- To offer care and support for people of all ages and backgrounds.
- To engage with the local community and respond to identified needs.

2. Achievements and Performance

During 2024, the Church continued to provide a vibrant programme of worship services, ministry, and outreach, adapting where needed to ensure inclusion, accessibility, and safety for all.

Sunday Worship

We held regular morning worship services each Sunday at 10 am. These services included worship, notices, Sunday School for children, and Bible-based sermons. A family-friendly space with audio relay was available for those with young children.

- **Parade Services** were held on the second Sunday of each month, involving participation from the Rainbows, Brownies, Guides, and Rangers.
- **Open Services** took place monthly, encouraging contributions from the congregation and including communion.
- All services were streamed live and made available for catch-up, except the open services.

Prayer and Discipleship

- A **Sunday evening prayer meeting** was held online at 8 pm, welcoming contributions and prayer requests on a wide range of topics.
- **Tuesday evening Bible Studies** continued online, fostering spiritual growth with participants from both our own and other churches.
- Recordings of Bible Studies were also made available on catch-up.

Community and Outreach Activities

- **Messy Church** was hosted monthly on the last Sunday at 4 pm. Aimed at families with young children, the sessions included crafts, songs, a Bible story, and shared food.
- **Coffee Pot**: Our weekly Monday coffee morning (term time) continued to offer a welcoming space for local residents and passers-by.
- **CAMEO (Come and Meet Every One)**: A mid-week informal service held every Wednesday at 2 pm for all ages.
- **Disabled Christian Fellowship (DCF)** met monthly, offering worship and fellowship with refreshments, drawing attendees from various churches.
- **Xplore (Youth Group)** ran evening sessions for 10–14-year-olds, combining talks with activities like games and crafts.

Partnership and Premises Use

- Our premises regularly hosted six units of **Rainbows, Brownies, Guides, and Rangers**.
- We partnered with the **Laindon School Uniform Bank**, offering space for operations and storage to support local families with free second-hand uniforms.
- A quarterly **Child Minder Service** was hosted to support carers of toddlers.
- We maintained our long-standing support for the **Helping Hands Food Bank**, contributing donations and referring individuals in need.
- Other groups using our premises included **Diabetes UK, Forget Me Not, and NHS outreach services**.

3. Financial Review

The Church remained financially stable during the year. We are grateful for the continued generosity of members and supporters which has enabled us to sustain and expand our ministries. Financial support from donations, hall hires, and fundraising activities helped cover operational costs and community outreach programmes.

4. Structure, Governance, and Management

Manor Mission Church is governed by a board of trustees who are responsible for the strategic direction, governance, and spiritual oversight of the church's activities. The trustees meet regularly to review operations, finances, and ministry effectiveness.

The trustees confirm that they have paid due regard to the Charity Commission's guidance on public benefit in exercising their duties.

5. Public Benefit Statement

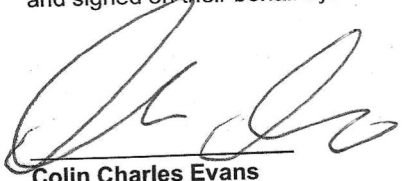
The Trustees confirm that they have complied with their duty under Section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission. Our activities are open and accessible to the public, and we aim to benefit the wider community regardless of faith, age, background, or circumstance.

6. Plans for the Future

Looking forward, Manor Mission Church aims to:

- Continue developing our hybrid (in-person and online) services and ministries.
- Strengthen engagement with young families and youth.
- Expand community partnerships to meet evolving local needs.
- Maintain and enhance the use of our premises for the benefit of local organisations and outreach.

Approved by the Trustees on _____
and signed on their behalf by:



Colin Charles Evans
Trustee

MANOR MISSION CHURCH

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2024

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
		£	£	£	£
Income from:					
Donations and legacies	2	24,622	26,137	50,759	44,721
Investments	3	2,699	-	2,699	1,990
Charitable activities	4	3,248	-	3,248	1,565
Total income		<u>30,569</u>	<u>26,137</u>	<u>56,706</u>	<u>48,276</u>
Expenditure on:					
Charitable activities	5	9,242	-	9,242	16,110
Governance costs	6	15,126	-	15,126	13,668
Total expenditure		<u>24,368</u>	<u>-</u>	<u>24,368</u>	<u>29,778</u>
Net Income for the year		6,201	26,137	32,338	18,498
Gain on revaluation of fixed assets		185,924	-	185,924	-
Transfer between accounts		-	-	-	-
Net movement in funds		<u>192,125</u>	<u>26,137</u>	<u>218,262</u>	<u>18,498</u>
Reconciliation of funds:					
Total funds brought forward		<u>715,992</u>	<u>101,697</u>	<u>817,689</u>	799,191
Total funds carried forward		<u>908,117</u>	<u>127,834</u>	<u>1,035,951</u>	<u>817,689</u>

The notes form part of these financial statements

MANOR MISSION CHURCH

BALANCE SHEET AS AT 31 DECEMBER 2024

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 31-Dec-2024 £	Total Funds 31-Dec-2023 £
Fixed Assets					
Tangible Fixed Assets	8	838,082	-	838,082	652,158
Current Assets					
Cash at bank and in hand		9,802	188,567	198,369	165,531
Total Assets		847,884	188,567	1,036,451	817,689
Creditors: Amounts falling due within one year	9	500	-	500	-
Total assets less current liabilities		847,384	188,567	1,035,951	817,689
Funds					
Restricted funds	10	-	127,834	127,834	101,697
Unrestricted Funds	10	908,117	-	908,117	715,992
Total funds		908,117	127,834	1,035,951	817,689

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on their behalf by :



Gofin Charles Evans
Trustee

The notes form part of these financial statements

1 Accounting Policies

Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards, including the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Statement of Recommended Practice 'Accounting and Reporting by Charities' (Charities SORP FRS 102), as issued by the Charity Commission.

Cash flow statement

The Management Committee has taken advantage of the exemption available under Financial Reporting Standard 1 (Revised 1996) from preparing a cash flow statement, on the grounds that the charity qualifies as small.

Fund accounting

Unrestricted funds are funds that are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds that have been earmarked by the Management Committee for particular purposes. While designated for specific uses, these funds remain under the control of the trustees and can be reallocated.

Restricted funds are funds subject to specific conditions imposed by the donor or arising from the terms of a particular appeal. They may only be used for the purposes specified by the donor or appeal terms.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is entitled to the income, receipt is probable, and the amount can be measured with reasonable accuracy.

The following specific policies apply to particular categories of income:

Voluntary income — includes grants, donations, and gifts, and is recognised in full in the SoFA when receivable. Grants that are not subject to specific performance conditions are recognised when the charity becomes unconditionally entitled to the income.

Donated services and facilities — are recognised at their estimated value to the charity, where this can be measured reliably. The value of services provided by volunteers is not included in these financial statements due to the difficulty in quantifying this contribution.

Investment income — is recognised when receivable.

Income from charitable activities — is recognised when earned. This includes grants and contracts for services where income is recognised as the charity earns the right to consideration through performance of specific activities or delivery of services.

1 Accounting Policies (continued)

Resources expended

Expenditure is recognised on an accrual basis when a liability is incurred. It includes any VAT that is not recoverable, which is reported as part of the related expenditure category.

The principal categories of expenditure are:

Costs of generating funds – these comprise the costs incurred in attracting voluntary income, as well as those associated with fundraising trading activities.

Charitable activities – these are the costs directly related to the provision of the charity's services and activities for its beneficiaries. This includes both direct costs and an appropriate share of support and overhead costs necessary to deliver the activities.

Governance costs – these include the costs associated with the governance of the charity and compliance with constitutional and statutory requirements. They typically include audit or independent examination fees and costs relating to strategic oversight and trustee meetings.

Fixed assets

Fixed assets are stated at cost less accumulated depreciation. The cost of minor additions, or items costing less than £500, is not capitalised and is written off in the year of acquisition.

Depreciation

Depreciation is provided to write off the cost of tangible fixed assets over their estimated useful lives at the following rate:

Equipment – 25% per annum on a reducing balance basis.

No depreciation is charged on freehold property, as it is the charity's policy to maintain the property to a standard such that its residual value is not less than its carrying amount.

Cash at bank and in hand

Cash at bank and in hand includes cash and short-term, highly liquid investments that are readily convertible to known amounts of cash and are subject to an insignificant risk of changes in value. These investments typically have a maturity of three months or less from the date of acquisition or from the opening of the deposit or similar account.

MANOR MISSION CHURCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

2 Income from donations and legacies

	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	2024 £	2023 £
Gifts, tithes & offerings	19,592	26,137	45,729	38,730
Gift aid relief	5,030	-	5,030	5,991
	<u>24,622</u>	<u>26,137</u>	<u>50,759</u>	<u>44,721</u>

3 Income from investments

	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	2024 £	2023 £
Bank interest	2,699	-	2,699	1,990

4 Income from charitable trading activities

	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	2024 £	2023 £
Church outings	-	-	-	-
Other	3,248	-	3,248	1,565
	<u>3,248</u>	<u>-</u>	<u>3,248</u>	<u>1,565</u>

5 Expenditure on charitable activities

	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	2024 £	2023 £
Speaker's costs	3,300	-	3,300	3,000
Charitable gifts	5,942	-	5,942	13,110
	<u>9,242</u>	<u>-</u>	<u>9,242</u>	<u>16,110</u>

MANOR MISSION CHURCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

6 Governance costs

	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	2024 £	2023 £
Cleaning costs	104	-	104	-
Accountancy fees	910	-	910	410
Advertising	565	-	565	202
Postage & Stationery	25	-	25	682
Repairs & Maintenance	2,246	-	2,246	1,214
Courier services	-	-	-	580
Security costs	1,266	-	1,266	617
Telephone costs	1,585	-	1,585	1,683
Light & Heat	3,985	-	3,985	3,159
Computer expenses	1,117	-	1,117	246
Water rates	551	-	551	77
Insurance	1,422	-	1,422	1,431
Information & Publications	907	-	907	179
Sundry expenses	-	-	-	-
Depreciation	-	-	-	808
Legal & Professional fees	443	-	443	2,380
	<u>15,126</u>	<u>-</u>	<u>15,126</u>	<u>13,668</u>

7 Net income for the year

	2024 £	2023 £
Net income for the year after charging depreciation	<u>32,338</u>	<u>18,498</u>

MANOR MISSION CHURCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

8 Tangible fixed assets

	Land and buildings	Equipment	Total
	£	£	£
Cost			
At 01 January 2024	652,158	9,286	661,444
Additions	-	-	-
Revaluation	185,924		185,924
At 31 December 2024	838,082	9,286	847,368
Depreciation			
At 01 January 2024	-	9,286	9,286
Charge for the year	-	-	-
At 31 December 2024	-	9,286	9,286
Net book value			
At 31 December 2024	838,082	-	838,082
At 31 December 2023	652,158	-	652,158

9 Creditors: Amounts falling due within one year

	2024	2023
	£	£
Accruals and deferred income	500	-

10 Statements of funds

Statements of funds - current year

	Balance at 01 January 2024	Income	Expenditure	Balance at 31 December 2024
	£	£	£	£
Unrestricted funds				
General funds	715,992	30,569	(24,368)	722,193
Revaluation surplus	-	185,924	-	185,924
	715,992	216,493	(24,368)	908,117
Restricted funds				
Building funds	101,697	26,137	-	127,834
Total funds	817,689	242,630	(24,368)	1,035,951

MANOR MISSION CHURCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

10 Statements of funds (continued)

Statements of funds - previous year

	Balance at 01 January 2023 £	Income £	Expenditure £	Balance at 31 December 2023 £
Unrestricted funds				
General funds	706,618	39,152	(29,778)	715,992
Restricted funds				
Building funds	92,573	9,124	-	101,697
Total funds	799,191	48,276	(29,778)	817,689

10 Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds £	Restricted funds £	Total funds 2024 £
Tangible fixed assets	838,082	-	838,082
Current assets	9,802	188,567	198,369
Creditors due within one year	(500)	-	(500)
Total	847,384	188,567	1,035,951

Analysis of net assets between funds - prior year

	Unrestricted funds £	Restricted funds £	Total funds 2023 £
Tangible fixed assets	652,158	-	652,158
Current assets	63,834	101,697	165,531
Creditors due within one year	-	-	-
Total	715,992	101,697	817,689

11 Independent examiner's fees

The independent examiner's remuneration amounts to an independent examiner's fee of £500 (2023 - £1,878)

12 Staff costs

The charity had no employees during the year (prior year: none).
No employee received employee benefits in excess of £60,000 (2023 - £Nil).

13 Trustee's remuneration and expenses

No members of the management committee received any remuneration during the year.
No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year (2023 - £Nil).

Manor Mission Church

Printed: 05/06/2025

Balance date to end of December 2024
All account codes
Without fund codes shown
Assets

<u>A/C Code</u>	<u>Name</u>	<u>Balance</u>	<u>Year Movement</u>
A0001	Buildings	838,082.00	23,619.00
A0002	Buildings - contents	35,681.00	0.00
B6101	Barclays Saver Account	-3.67	0.00
B6250	Cooperative Community Di	9,474.34	-3,853.81
B6300	Cash received	328.14	-56.06
B6400	Cooperative 35 Day (B Fun	188,566.65	36,749.55
		1,072,132.13	60,368.55
		-3.67	-3,909.87
		<u>1,072,128.46</u>	<u>56,458.68</u>

Manor Mission Church

Printed: 05/06/2025

<u>A/C Code</u>	<u>Name</u>	<u>Balance</u>	<u>Month Movement</u>
C1102	Annabel Fund	-226.06	0.00
C1104	Building Fund	-26,137.35	-1,729.75
C1105	General offering	-18,916.12	-1,646.30
C1107	Stripe payment	-1,317.35	0.00
C1108	Paypal	-1,639.53	-318.29
C1155	Give as you live	-42.61	0.00
C1200	Gift aid tax received	-5,029.93	0.00
C1201	Gift - Laindon Rainbows	-180.00	0.00
C1210	Gifts	-246.00	-66.00
C2200	Energy refunds	-22.14	0.00
C3200	Sponsorship income	-250.00	0.00
C4200	Interest received	-2,699.20	0.00
D3100	Fundraising costs	104.99	0.00
D3550	Mission diaries and pens	430.80	0.00
D3600	Outings	450.00	0.00
D5100	Gifts	271.38	124.42
D6170	CCPAS	163.08	13.08
D6180	CCLI Licences	280.40	0.00
D6300	Compassion	384.00	32.00
D6520	Speaker expenses	3,300.00	250.00
d6525	Churches Together Basildor	50.00	0.00
D6530	Messy Church	349.57	66.42
D6540	Mothers/Fathers day gifts	54.00	0.00
D6575	Bar n Bus	200.00	0.00
D6580	Cameo	22.96	0.00
D7100	Heat & Light	3,984.81	64.21
D7150	Water costs	551.00	0.00
D7160	Fire protection	377.30	0.00
D7180	Security	1,265.70	429.53
D7200	Garden and grounds	654.00	0.00
D7300	Insurances	1,421.83	3,000.00
D7400	Caretaking	103.56	0.00
D7450	Catering costs	477.58	0.00
D7500	Repairs & maintenance	656.95	0.00
D8200	Telcom/Email/Internet	1,584.87	193.26
D8310	Stationery	24.99	0.00
D8311	Books and CDs	906.77	0.00

Manor Mission Church

Printed: 05/06/2025

<u>A/C Code</u>	<u>Name</u>	<u>Balance</u>	<u>Month Movement</u>
d8315	Posters	535.48	64.80
D8420	Publicity costs	30.00	0.00
D8500	IT costs	271.00	0.00
D8510	Equipment purchases	794.83	0.00
D8900	Materials costs	608.76	0.00
D9002	School Team Ministy	1,400.00	100.00
D9004	BENS - Basildon, Billericay	300.00	25.00
D9005	Open Doors	300.00	25.00
D9006	Basildon Community Resou	100.00	0.00
D9007	Basildon Womens Refuge	66.00	66.00
D9011	The Fishermen's Mission	300.00	0.00
D9015	Lee Chapel helping hands	680.00	50.00
D9100	Audit & accountancy costs	410.00	0.00
X9960	Gain/loss on assets	-23,619.00	-23,619.00
		23,866.61	-80,325.29
		<u>-56,458.68</u>	<u>4,503.72</u>
			<u>-27,379.34</u>
			<u>-22,875.62</u>



Section A

Independent Examiner's Report

Report to the trustees	Charity Name Manor Mission Church		
On accounts for the year ended	31/12/2024	Charity no (if any)	1165945
Set out on pages	1-2		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2024.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:		Date:	17/07/2025
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Name: Adeel Sahi

Relevant professional qualification(s) or body (if any): ACCA

Address: Bowdon Accounting Services Ltd
Bartle House, Oxford Court,

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None

MANOR MISSION CHURCH

England & Wales - Charity number 1165945

Accounts

Manor Mission Church
Report and Unaudited Accounts
31 December 2022

TRUEMAN BROWN
CHARTERED ACCOUNTANTS
7 FOXGLOVE ROAD
SOUTH OCKENDON
ESSEX. RM15 6EU

**Manor Mission Church
Report and accounts
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**Manor Mission Church
Trustees Report
for the year ended 31 December 2022**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	Manor Mission Church
Charity registration number	1165945
Principal address	Manor Mission Church Manor Road Laindon Essex. SS15 6PA
The trustees	Colin Evans Ronke Hanson Dave Marshall Tim Marshall John Schormans Heather Watts
Independent examiner	Trueman Brown Chartered Accountants 7 Foxglove Road South Ockendon Essex. RM15 6EU

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a charitable organisation governed by a Declaration of Trust dated 19th December 1929, and was registered as a charity on 9th March 2016.

Recruitment and appointment of trustees

The existing trustees appoint any new trustees by following the provisions laid out in the Declaration Of Trust dated 19th December 1929.

Risk Management

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

All major insurable risks are subject to normal churches' and employers' insurance. Contractual risks are reviewed before being entered into to assess whether they could significantly impact upon the Church's ability to fulfil its objectives.

**Manor Mission Church
Trustees Report
for the year ended 31 December 2022**

Organisational Structure

Directions relating to the Charitable Trust are made by the Trustees. Day to day decisions on expenditure and activities are decided by the Trustees, with budgets set and monitored by them.

New Trustees are selected from the members of the Church, since this means the Trustee body is wholeheartedly involved in seeing the vision and strategy of the Church worked out in practice.

The Trustees meet regularly to review the ongoing affairs of the Church.

The outworking of the Church's vision, for example, praying, visiting people, public teaching and worship, is undertaken by individual members of the Church in a voluntary capacity. Now mainly via telecon and Zoom.

The financial resources of the Church, to a very large extent, are given by the members and their private assets and equipment are regularly used in the Church's work. Much of this work is done privately, without recognition, and the hours and value of that time cannot be quantified.

OBJECTIVES AND ACTIVITIES

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**Manor Mission Church
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Signed on behalf of the Trustees

Colin Evans
0 January 1900

Manor Mission Church
Statement Of Financial Activities
for the year ended 31 December 2022

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Incoming Resources					
Incoming resources from generating funds:					
Voluntary Income	2	28,495	13,447	41,942	36,401
Investment Income	3	252	-	252	10
Incoming resources from charitable activities	4	1,774	-	1,774	12,309
Total Incoming Resources		<u>30,521</u>	<u>13,447</u>	<u>43,968</u>	48,720
Resources Expended					
Charitable Activities	5	8,136	-	8,136	8,215
Governance Costs	6	12,285	-	12,285	16,607
Total Resources Expended		<u>20,421</u>	<u>-</u>	<u>20,421</u>	24,822
Net Income For The Year		10,100	13,447	23,547	23,898
Gain On The Revaluation Of Fixed Assets		-	-	-	-
Transfer Between Accounts		-	-	-	-
Net Movement In Funds		<u>10,100</u>	<u>13,447</u>	<u>23,547</u>	23,898
Reconciliation Of Funds					
Total Funds Brought Forward		698,028	79,126	777,154	753,256
Total Funds Carried Forward		<u>708,128</u>	<u>92,573</u>	<u>800,701</u>	777,154

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

**Manor Mission Church
Balance Sheet
as at 31 December 2022**

	Notes	Unrestricted Funds £	Restricted Funds £	2022 Total £	2021 Total £
Fixed assets					
Tangible assets	8	654,483	-	654,483	654,483
Current assets					
Cash at bank and in hand		67,092	79,126	146,218	122,671
		<u>67,092</u>	<u>79,126</u>	<u>146,218</u>	<u>122,671</u>
Net current assets		<u>721,575</u>	<u>79,126</u>	<u>800,701</u>	<u>777,154</u>
Total assets less current liabilities		<u>721,575</u>	<u>79,126</u>	<u>800,701</u>	<u>777,154</u>
Net Assets		<u><u>721,575</u></u>	<u><u>79,126</u></u>	<u><u>800,701</u></u>	<u><u>777,154</u></u>
Funds					
Restricted funds	9		92,573	92,573	79,126
Unrestricted income funds	10	708,128		708,128	698,028
Total Funds		<u><u>708,128</u></u>	<u><u>92,573</u></u>	<u><u>800,701</u></u>	<u><u>777,154</u></u>

The notes on pages 8 to 15 form part of these accounts

Approved by the Trustees and signed on their behalf by:

Colin Evans
Trustee

Approved by the Trustees on 0 January 1900

**Manor Mission Church
Notes to the Financial Statements
for the year ended 31 December 2022**

1 Accounting policies

Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005).

Cash flow statement

The Management Committee have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the company is small.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Donated services and facilities are included at the value to the charity where this can be quantified. the value of services provided by volunteers has not been in these accounts.
- Investment income is included when receivable.
- Incoming resources from charitable trading activity are accounted for when earned.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the accountancy fees and costs linked to the strategic management of the charity.

**Manor Mission Church
Notes to the Financial Statements
for the year ended 31 December 2022**

Fixed Assets

Fixed assets are stated at cost less accumulated depreciation. The costs of minor additions or those costing below £500 are not capitalised.

Depreciation

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Equipment 25% on reducing balance basis

No depreciation is charged to freehold property as the property is maintained to such a standard that the residual value is not less than cost.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2 Voluntary income

	Unrestricted Funds £	Restricted Funds £	2022 £	2021 £
Gifts, Tithes & Offerings	20,133	13,447	33,580	31,135
Gift Aid Relief	8,362	-	8,362	5,266
	<u>28,495</u>	<u>13,447</u>	<u>41,942</u>	<u>36,401</u>

3 Investment income

	Unrestricted Funds £	Restricted Funds £	2022 £	2021 £
Bank Interest	252	-	252	10
	<u>252</u>	<u>-</u>	<u>252</u>	<u>10</u>

4 Incoming resources from charitable activities

	Unrestricted Funds £	Restricted Funds £	2022 £	2021 £
Church Outings	-	-	-	-
Other	1,774	-	1,774	12,309
	<u>1,774</u>	<u>-</u>	<u>1,774</u>	<u>12,309</u>

Manor Mission Church
Notes to the Financial Statements
for the year ended 31 December 2022

5 Charitable activities

	Unrestricted Funds £	Restricted Funds £	2022 £	2021 £
Speaker's Costs	2,800	-	2,800	2,400
Charitable Gifts	5,336	-	5,336	5,815
Church Outings	-	-	-	-
Retreats	-	-	-	-
	<u>8,136</u>	<u>-</u>	<u>8,136</u>	<u>8,215</u>

6 Governance costs

	Unrestricted Funds £	Restricted Funds £	2022 £	2021 £
Cleaning Costs	12	-	12	-
Accountancy fees	398	-	398	430
Advertising	167	-	167	-
Computer expenses	-	-	-	-
Postage & Stationery	1,711	-	1,711	904
Repairs & Maintenance	3,141	-	3,141	1,344
Information & Publications	-	-	-	-
Security Costs	686	-	686	480
Staff Training & Welfare	-	-	-	-
Telephone Costs	947	-	947	1,463
Light & Heat	2,782	-	2,782	2,498
Water Rates	-	-	-	67
Insurance	1,252	-	1,252	1,185
Sundry Expenses	251	-	251	380
Depreciation	-	-	-	1,517
Legal & Professional Fees	938	-	938	6,339
	<u>12,285</u>	<u>-</u>	<u>12,285</u>	<u>16,607</u>

7 Net incoming resources for the year

	2022 £	2021 £
This is stated after charging:		
Depreciation	-	1,517
	<u>-</u>	<u>1,517</u>

**Manor Mission Church
Notes to the Financial Statements
for the year ended 31 December 2022**

8 Tangible fixed assets

	Land and buildings £	Equipment £	Total £
Cost			
At 1 January 2022	652,158	9,286	661,444
Additions	-	-	-
Revaluation	-	-	-
At 31 December 2022	<u>652,158</u>	<u>9,286</u>	<u>661,444</u>
Depreciation			
At 1 January 2022	-	6,961	6,961
Charge for the year	-	-	-
At 31 December 2022	<u>-</u>	<u>6,961</u>	<u>6,961</u>
Net book value			
At 31 December 2022	<u>652,158</u>	<u>2,325</u>	<u>654,483</u>
At 31 December 2021	<u>652,158</u>	<u>2,325</u>	<u>654,483</u>

9 Restricted funds

	Building Fund £	Total £
Balance At 1 January 2022	79,126	79,126
Incoming Resources	13,447	13,447
Resources Expended	-	-
Transfers	-	-
Balance At 31 December 2022	<u>92,573</u>	<u>92,573</u>

Purpose of Designated Funds

Building Fund

The church is hoping to gain planning permission in order to re-build the hall at the back of the church.

**Manor Mission Church
Notes to the Financial Statements
for the year ended 31 December 2022**

10 Unrestricted income funds

	General Fund £	Total £
Balance At 1 January 2022	698,028	698,028
Incoming Resources	30,521	30,521
Resources Expended	(20,421)	(20,421)
Gain On revaluation of property	-	-
Transfers	-	-
Balance At 31 December 2022	708,128	708,128

11 Analysis of net assets between funds

	Tangible Fixed Assets £	Net Current Assets £	Total £
<u>Restricted Income Funds</u>			
Building Funds	-	79,126	79,126
<u>Unrestricted Income Funds</u>			
General Funds	654,483	67,092	721,575
	654,483	146,218	800,701

12 Trustee remuneration and related party transactions

No members of the management committee received any remuneration during the year.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year (2021 - £Nil).

MANOR MISSION CHURCH

England & Wales - Charity number 1165945

Accounts

Manor Mission Church
Report and Unaudited Accounts
31 December 2021

TRUEMAN BROWN
CHARTERED ACCOUNTANTS
7 FOXGLOVE ROAD
SOUTH OCKENDON
ESSEX. RM15 6EU

**Manor Mission Church
Report and accounts
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Notes To The Accounts	8 - 12

**Manor Mission Church
Trustees Report
for the year ended 31 December 2021**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	Manor Mission Church
Charity registration number	1165945
Principal address	Manor Mission Church Manor Road Laindon Essex. SS15 6PA
The trustees	Colin Evans Ronke Hanson Dave Marshall Tim Marshall John Schormans Heather Watts
Independent examiner	Trueman Brown Chartered Accountants 7 Foxglove Road South Ockendon Essex. RM15 6EU

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a charitable organisation governed by a Declaration of Trust dated 19th December 1929, and was registered as a charity on 9th March 2016.

Recruitment and appointment of trustees

The existing trustees appoint any new trustees by following the provisions laid out in the Declaration Of Trust dated 19th December 1929.

Risk Management

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

All major insurable risks are subject to normal churches' and employers' insurance. Contractual risks are reviewed before being entered into to assess whether they could significantly impact upon the Church's ability to fulfil its objectives.

**Manor Mission Church
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for the year ended 31 December 2021**

Organisational Structure

Directions relating to the Charitable Trust are made by the Trustees. Day to day decisions on expenditure and activities are decided by the Trustees, with budgets set and monitored by them.

New Trustees are selected from the members of the Church, since this means the Trustee body is wholeheartedly involved in seeing the vision and strategy of the Church worked out in practice.

The Trustees meet regularly to review the ongoing affairs of the Church.

The outworking of the Church's vision, for example, praying, visiting people, public teaching and worship, is undertaken by individual members of the Church in a voluntary capacity. Now mainly via telecon and Zoom.

The financial resources of the Church, to a very large extent, are given by the members and their private assets and equipment are regularly used in the Church's work. Much of this work is done privately, without recognition, and the hours and value of that time cannot be quantified.

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29 October 2022

**Manor Mission Church
Statement Of Financial Activities
for the year ended 31 December 2021**

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Incoming Resources					
Incoming resources from generating funds:					
Voluntary Income	2	27,327	9,074	36,401	30,417
Investment Income	3	10	-	10	65
Incoming resources from charitable activities	4	12,309	-	12,309	685
Total Incoming Resources		<u>39,646</u>	<u>9,074</u>	<u>48,720</u>	31,167
Resources Expended					
Charitable Activities	5	8,215	-	8,215	7,580
Governance Costs	6	12,983	3,624	16,607	12,879
Total Resources Expended		<u>21,198</u>	<u>3,624</u>	<u>24,822</u>	20,459
Net Income For The Year		18,448	5,450	23,898	10,708
Gain On The Revaluation Of Fixed Assets		-	-	-	24,654
Transfer Between Accounts		2,941	(2,941)	-	-
Net Movement In Funds		<u>21,389</u>	<u>2,509</u>	<u>23,898</u>	35,362
Reconciliation Of Funds					
Total Funds Brought Forward		676,639	76,617	753,256	717,894
Total Funds Carried Forward		<u>698,028</u>	<u>79,126</u>	<u>777,154</u>	753,256

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

**Manor Mission Church
Balance Sheet
as at 31 December 2021**

	Notes	Unrestricted Funds £	Restricted Funds £	2021 Total £	2020 Total £
Fixed assets					
Tangible assets	8	654,483	-	654,483	656,000
Current assets					
Cash at bank and in hand		43,545	79,126	122,671	97,256
		<u>43,545</u>	<u>79,126</u>	<u>122,671</u>	<u>97,256</u>
Net current assets		<u>698,028</u>	<u>79,126</u>	<u>777,154</u>	<u>753,256</u>
Total assets less current liabilities		698,028	79,126	777,154	753,256
Net Assets		<u><u>698,028</u></u>	<u><u>79,126</u></u>	<u><u>777,154</u></u>	<u><u>753,256</u></u>
Funds					
Restricted funds	9		79,126	79,126	76,617
Unrestricted income funds	10	698,028		698,028	676,639
Total Funds		<u><u>698,028</u></u>	<u><u>79,126</u></u>	<u><u>777,154</u></u>	<u><u>753,256</u></u>

The notes on pages 8 to 15 form part of these accounts

Approved by the Trustees and signed on their behalf by:

Colin Evans
Trustee

Approved by the Trustees on 29 October 2022

**Manor Mission Church
Notes to the Financial Statements
for the year ended 31 December 2021**

1 Accounting policies

Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005).

Cash flow statement

The Management Committee have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the company is small.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Donated services and facilities are included at the value to the charity where this can be quantified. the value of services provided by volunteers has not been in these accounts.
- Investment income is included when receivable.
- Incoming resources from charitable trading activity are accounted for when earned.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the accountancy fees and costs linked to the strategic management of the charity.

**Manor Mission Church
Notes to the Financial Statements
for the year ended 31 December 2021**

Fixed Assets

Fixed assets are stated at cost less accumulated depreciation. The costs of minor additions or those costing below £500 are not capitalised.

Depreciation

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Equipment 25% on reducing balance basis

No depreciation is charged to freehold property as the property is maintained to such a standard that the residual value is not less than cost.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2 Voluntary income

	Unrestricted Funds £	Restricted Funds £	2021 £	2020 £
Gifts, Tithes & Offerings	27,327	9,074	36,401	24,622
Gift Aid Relief	-	-	-	5,795
	<u>27,327</u>	<u>9,074</u>	<u>36,401</u>	<u>30,417</u>

3 Investment income

	Unrestricted Funds £	Restricted Funds £	2021 £	2020 £
Bank Interest	10	-	10	65
	<u>10</u>	<u>-</u>	<u>10</u>	<u>65</u>

4 Incoming resources from charitable activities

	Unrestricted Funds £	Restricted Funds £	2021 £	2020 £
Church Outings	-	-	-	-
Other	12,309	-	12,309	685
	<u>12,309</u>	<u>-</u>	<u>12,309</u>	<u>685</u>

**Manor Mission Church
Notes to the Financial Statements
for the year ended 31 December 2021**

5 Charitable activities

	Unrestricted Funds £	Restricted Funds £	2021 £	2020 £
Speaker's Costs	2,400	-	2,400	2,270
Charitable Gifts	5,815	-	5,815	5,310
Church Outings	-	-	-	-
Retreats	-	-	-	-
	<u>8,215</u>	<u>-</u>	<u>8,215</u>	<u>7,580</u>

6 Governance costs

	Unrestricted Funds £	Restricted Funds £	2021 £	2020 £
Cleaning Costs	-	-	-	80
Accountancy fees	430	-	430	680
Advertising	-	-	-	661
Computer expenses	-	-	-	839
Postage & Stationery	904	-	904	128
Repairs & Maintenance	1,344	-	1,344	482
Information & Publications	-	-	-	57
Security Costs	480	-	480	505
Staff Training & Welfare	-	-	-	1,856
Telephone Costs	1,463	-	1,463	1,345
Light & Heat	2,498	-	2,498	2,693
Water Rates	67	-	67	65
Insurance	1,185	-	1,185	1,155
Sundry Expenses	380	-	380	-
Depreciation	1,517	-	1,517	1,517
Legal & Professional Fees	2,715	3,624	6,339	816
	<u>12,983</u>	<u>3,624</u>	<u>16,607</u>	<u>12,879</u>

7 Net incoming resources for the year

	2021 £	2020 £
This is stated after charging:		
Depreciation	1,517	1,517
	<u>1,517</u>	<u>1,517</u>

**Manor Mission Church
Notes to the Financial Statements
for the year ended 31 December 2021**

8 Tangible fixed assets

	Land and buildings £	Equipment £	Total £
Cost			
At 1 January 2021	652,158	9,286	661,444
Additions	-	-	-
Revaluation	-	-	-
At 31 December 2021	<u>652,158</u>	<u>9,286</u>	<u>661,444</u>
Depreciation			
At 1 January 2021	-	5,444	5,444
Charge for the year	-	1,517	1,517
At 31 December 2021	<u>-</u>	<u>6,961</u>	<u>6,961</u>
Net book value			
At 31 December 2021	<u>652,158</u>	<u>2,325</u>	<u>654,483</u>
At 31 December 2020	<u>652,158</u>	<u>3,842</u>	<u>656,000</u>

9 Restricted funds

	Building Fund £	Total £
Balance At 1 January 2020	76,617	76,617
Incoming Resources	9,074	9,074
Resources Expended	(3,624)	(3,624)
Transfers	(2,941)	(2,941)
Balance At 31 December 2020	<u>79,126</u>	<u>79,126</u>

Purpose of Designated Funds

Building Fund

The church is hoping to gain planning permission in order to re-build the hall at the back of the church.

**Manor Mission Church
Notes to the Financial Statements
for the year ended 31 December 2021**

10 Unrestricted income funds

	General Fund £	Total £
Balance At 1 January 2020	676,639	676,639
Incoming Resources	39,646	39,646
Resources Expended	(21,198)	(21,198)
Gain On revaluation of property	-	-
Transfers	2,941	2,941
Balance At 31 December 2020	698,028	698,028

11 Analysis of net assets between funds

	Tangible Fixed Assets £	Net Current Assets £	Total £
<u>Restricted Income Funds</u>			
Building Funds	-	79,126	79,126
<u>Unrestricted Income Funds</u>			
General Funds	654,483	43,545	698,028
	654,483	122,671	777,154

12 Trustee remuneration and related party transactions

No members of the management committee received any remuneration during the year.
No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year (2020 - £Nil).

MANOR MISSION CHURCH

England & Wales - Charity number 1165945

Accounts

Manor Mission Church
Report and Unaudited Accounts
31 December 2020

TRUEMAN BROWN
CHARTERED ACCOUNTANTS
7 FOXGLOVE ROAD
SOUTH OCKENDON
ESSEX. RM15 6EU

**Manor Mission Church
Report and accounts
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**Manor Mission Church
Trustees Report
for the year ended 31 December 2020**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	Manor Mission Church
Charity registration number	1165945
Principal address	Manor Mission Church Manor Road Laindon Essex. SS15 6PA
The trustees	Colin Evans Ronke Hanson Dave Marshall Tim Marshall John Schormans Heather Watts
Independent examiner	Trueman Brown Chartered Accountants 7 Foxglove Road South Ockendon Essex. RM15 6EU

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a charitable organisation governed by a Declaration of Trust dated 19th December 1929, and was registered as a charity on 9th March 2016.

Recruitment and appointment of trustees

The existing trustees appoint any new trustees by following the provisions laid out in the Declaration Of Trust dated 19th December 1929.

Risk Management

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

All major insurable risks are subject to normal churches' and employers' insurance. Contractual risks are reviewed before being entered into to assess whether they could significantly impact upon the Church's ability to fulfil its objectives.

**Manor Mission Church
Trustees Report
for the year ended 31 December 2020**

Organisational Structure

Directions relating to the Charitable Trust are made by the Trustees. Day to day decisions on expenditure and activities are decided by the Trustees, with budgets set and monitored by them.

New Trustees are selected from the members of the Church, since this means the Trustee body is wholeheartedly involved in seeing the vision and strategy of the Church worked out in practice.

The Trustees meet regularly to review the ongoing affairs of the Church.

The outworking of the Church's vision, for example, praying, visiting people, public teaching and worship, is undertaken by individual members of the Church in a voluntary capacity. Now mainly via telecon and Zoom.

The financial resources of the Church, to a very large extent, are given by the members and their private assets and equipment are regularly used in the Church's work. Much of this work is done privately, without recognition, and the hours and value of that time cannot be quantified.

OBJECTIVES AND ACTIVITIES

The Charitable Trust is constituted by Trust Deed and its main objectives are encompassed in our mission statement: "knowing God, showing God, making God known".

The Church seeks to achieve these objectives in a variety of ways. In 2020 due to COVID-19 restrictions, these have had to be modified considerably. The following sections sets out our key normal activities and also how we have modified them from 23rd March 2020 to account for the covid restrictions.

Sunday Morning Services At 10.00 am (Pre-Covid Restrictions)

The morning services will usually start with a time of worship before the young people go out to Sunday School. The service will then continue with a Bible based sermon. We do have a room available for people with young children where the service is played over a speaker, so you won't miss out on the service.

On the second Sunday morning of the month we have a Parade service where the Rainbows, Brownies, Guides and Rangers will help lead the service which is aimed at all-ages.

On the fourth Sunday morning of the month we have what we call an "Sharing And Prayer". We will share communion, but also we encourage people to share a verse, or something God has done for them as well as singing songs chosen by the congregation. It will then be rounded off with a short talk at the end.

Sunday Morning Services At 10.00 am (Covid Restrictions)

Initially we moved our services to Zoom. Once we were allowed to return to the building in July, with appropriate COVID safety measures in place we invested in a live streaming solution which we continued to use through the second lockdown. We have a dedicated "app" and our services can now be watched from anywhere, either live or later. We have also hosted a post-service Zoom chat during the second lockdown. CDs were produced to allow for those without access to still listen to our Sunday service.

**Manor Mission Church
Trustees Report
for the year ended 31 December 2020**

Sunday Evening Services At 6.30pm (Pre-Covid Restrictions)

The evening services follow a similar format to a normal morning service with a time of worship and a Bible based sermon, however, we do not offer Sunday School in the evening.

Sunday Evening Services At 6.30pm (Covid Restrictions)

We have suspended evening services since COVID restrictions began. However, we have introduced a Prayer Meeting and this now takes place at 7pm on Sundays.

Messy Church (Pre-Covid Restrictions)

This takes place on the last Sunday of each month at 4pm and will include crafts, songs, stories and food. There is no cost and is suitable for everyone from Grandparents to toddlers and everyone in between.

Messy Church (Covid Restrictions)

This has unfortunately had to be suspended but we have offered some craft activities through our website. We are also offering 50 Christmas craft bags to families with primary age school children.

Monday Coffee Morning (Pre-Covid Restrictions)

Between 10am and noon on a Monday morning in term time we host a coffee morning. This is an informal gathering where we invite people who are passing and others to drop in for a coffee. It has proven to be a great success and we would warmly welcome anyone to drop in.

Monday Coffee Morning (Covid Restrictions)

This has continued on Zoom. However, many of the regular attendees have not been able to join.

Disabled Christian Fellowship (DCF) (Pre-Covid Restrictions)

DCF is a group that meets in the Mission on the second Saturday of the month from 3pm. There is a service which is followed by some food and tea. Everyone, not just those with a disability, is welcome to come along.

Disabled Christian Fellowship (DCF) (Covid Restrictions)

This has been suspended since COVID-19 restrictions began.

Bible Study (Pre-Covid Restrictions)

A Tuesday evening meeting in Church which focuses on sharing, Bible study and prayer.

Bible Study (Covid Restrictions)

This has been held on Zoom and has been really well attended.

CAMEO - "Come And Meet Every One" (Pre-Covid Restrictions)

"Come And Meet Every One" (CAMEO) is an informal mid-week daytime service open to all which encourages everyone who comes along to participate whilst learning more about God and worshipping Him together.

CAMEO - "Come And Meet Every One" (Covid Restrictions)

This has been suspended since COVID-19 restrictions began. However, Steve who leads CAMEO, has done weekly audio talks available on our website and through our app in place of CAMEO.

Prayer Meeting (Pre-Covid Restrictions)

This was incorporated within the Bible Study.

**Manor Mission Church
Trustees Report
for the year ended 31 December 2020**

Prayer Meeting (Covid Restrictions)

We started a separate meeting to allow more time for prayer. Initially this was held on Thursday evenings but has now moved to Sunday evenings. Again this has been well attended.

Youth Group (Pre-Covid Restrictions)

Xplore is an evening youth group for ages 10-14 which includes a short talk and a variety of activities including games, crafts and cooking.

Youth Group (Covid Restrictions)

Our Alpha course had to be put on hold due to COVID-19. We reopened to the youth again in October and we were encouraged by the enthusiastic youth only to temporarily close again after the second lockdown.

Accessibility

We have been very conscious that not everyone has access to suitable technology for accessing Zoom or live streaming. We therefore produce a weekly CD with the service and mid-week talk which is distributed to about a dozen families and has been well received.

Social Media

During the course of 2020 we have sought to develop our social media presence. This has included creating a Facebook page and an Instagram account with regular posts to both to provide notification of newly available media, items of interest, opening arrangements etc. We have also tried "boosting" Facebook posts for a number of events. We now have over 100 followers on Facebook.

Other Users Of The Building

Prior to COVID-19, the building was regularly used by six units of Rainbows, Brownies, Guides And Rangers.

The church premises are also given freely to organisations to allow for free NHS health checks and diabetes SWEET education sessions.

On the second Tuesday of each month, there is a meeting of the Diabetes Support Group.

These had to be cancelled due to the covid restrictions, but we started The Uniform Bank again this was met with great enthusiasm and was kept going with social restrictions in place.

Members

Ten to fifteen per cent of worshippers in our church joined over the past year, as Trustees we have made measures to keep in contact where possible in line with COVID restrictions. Our online web page was kept updated though out the pandemic. We started Steve's thoughts and a prayer service. Our online and internet ministry is growing and having a great impact. Bible study moved to Zoom and has been well attended.

FINANCIAL REVIEW

The charity, with the aid of sound financial management and the support of volunteers generated a net positive financial outcome for the period with a net increase in funds of £35,362 (2019: £53,129).

**Manor Mission Church
Trustees Report
for the year ended 31 December 2020**

Principal Funding Sources

With running costs of the building and support for the activities, it was still a good year financially. However the Church was able to continue its activities in 2020 due only to the generous support of its donors, largely but not exclusively the Church's members, and through the voluntary services they offer. The Trustees accordingly wish to pay tribute to them for this and formally to thank them.

Reserves Policy

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees report. The trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

PLANS FOR FUTURE PERIODS

The charity plans continuing the activities outlined above in the forthcoming years, especially adding to the building fund, subject to satisfactory funding arrangements.

The local council advised that we could apply for Section 106 funding for improvements, we were too late to apply to the developer. Section 106 agreements are used to mitigate the impact of development and we will keep this in mind for 2021.

Public consultation was sent out and over ninety replies received, showing the enthusiasm and interest of the people who live locally for the building plans.

TRUSTEES RESPONSIBILITIES

The Charities Act 2011 require the trustees to prepare financial statements for each financial year

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare financial statements on the going concern basis unless it is inappropriate to

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Trustees

Colin Evans
26 October 2021

**Manor Mission Church
Statement Of Financial Activities
for the year ended 31 December 2020**

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Incoming Resources					
Incoming resources from generating funds:					
Voluntary Income	2	19,404	11,013	30,417	37,114
Investment Income	3	65	-	65	119
Incoming resources from charitable activities	4	685	-	685	285
Total Incoming Resources		<u>20,154</u>	<u>11,013</u>	<u>31,167</u>	<u>37,518</u>
Resources Expended					
Charitable Activities	5	7,580	-	7,580	7,648
Governance Costs	6	12,879	-	12,879	9,510
Total Resources Expended		<u>20,459</u>	<u>-</u>	<u>20,459</u>	<u>17,158</u>
Net Income For The Year		(305)	11,013	10,708	20,360
Gain On The Revaluation Of Fixed Assets		24,654		24,654	32,769
Transfer Between Accounts		-			-
Net Movement In Funds		<u>24,349</u>	<u>11,013</u>	<u>35,362</u>	<u>53,129</u>
Reconciliation Of Funds					
Total Funds Brought Forward		652,290	65,604	717,894	664,765
Total Funds Carried Forward		<u>676,639</u>	<u>76,617</u>	<u>753,256</u>	<u>717,894</u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

**Manor Mission Church
Balance Sheet
as at 31 December 2020**

	Notes	Unrestricted Funds £	Restricted Funds £	2020 Total £	2019 Total £
Fixed assets					
Tangible assets	8	656,000	-	656,000	630,886
Current assets					
Cash at bank and in hand		20,639	76,617	97,256	87,008
		<u>20,639</u>	<u>76,617</u>	<u>97,256</u>	<u>87,008</u>
Net current assets		<u>676,639</u>	<u>76,617</u>	<u>753,256</u>	<u>717,894</u>
Total assets less current liabilities		676,639	76,617	753,256	717,894
Net Assets		<u><u>676,639</u></u>	<u><u>76,617</u></u>	<u><u>753,256</u></u>	<u><u>717,894</u></u>
Funds					
Restricted funds	9		76,617	76,617	65,604
Unrestricted income funds	10	676,639		676,639	652,290
Total Funds		<u><u>676,639</u></u>	<u><u>76,617</u></u>	<u><u>753,256</u></u>	<u><u>717,894</u></u>

The notes on pages 8 to 15 form part of these accounts

Approved by the Trustees and signed on their behalf by:

Colin Evans
Trustee

Approved by the Trustees on 26 October 2021

**Manor Mission Church
Notes to the Financial Statements
for the year ended 31 December 2020**

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Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005).

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- Donated services and facilities are included at the value to the charity where this can be quantified. the value of services provided by volunteers has not been in these accounts.
- Investment income is included when receivable.
- Incoming resources from charitable trading activity are accounted for when earned.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the accountancy fees and costs linked to the strategic management of the charity.

**Manor Mission Church
Notes to the Financial Statements
for the year ended 31 December 2020**

Fixed Assets

Fixed assets are stated at cost less accumulated depreciation. The costs of minor additions or those costing below £500 are not capitalised.

Depreciation

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Equipment 25% on reducing balance basis

No depreciation is charged to freehold property as the property is maintained to such a standard that the residual value is not less than cost.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2 Voluntary income

	Unrestricted Funds £	Restricted Funds £	2020 £	2019 £
Gifts, Tithes & Offerings	19,404	5,218	24,622	30,236
Gift Aid Relief	-	5,795	5,795	6,878
	<u>19,404</u>	<u>11,013</u>	<u>30,417</u>	<u>37,114</u>

3 Investment income

	Unrestricted Funds £	Restricted Funds £	2020 £	2019 £
Bank Interest	65	-	65	119
	<u>65</u>	<u>-</u>	<u>65</u>	<u>119</u>

4 Incoming resources from charitable activities

	Unrestricted Funds £	Restricted Funds £	2020 £	2019 £
Church Outings	-	-	-	285
Other	685	-	685	-
	<u>685</u>	<u>-</u>	<u>685</u>	<u>285</u>

**Manor Mission Church
Notes to the Financial Statements
for the year ended 31 December 2020**

5 Charitable activities

	Unrestricted Funds £	Restricted Funds £	2020 £	2019 £
Speaker's Costs	2,270	-	2,270	1,730
Charitable Gifts	5,310	-	5,310	5,192
Church Outings	-	-	-	300
Retreats	-	-	-	426
	<u>7,580</u>	<u>-</u>	<u>7,580</u>	<u>7,648</u>

6 Governance costs

	Unrestricted Funds £	Restricted Funds £	2020 £	2019 £
Cleaning Costs	80	-	80	-
Accountancy fees	680	-	680	156
Advertising	661	-	661	179
Computer expenses	839	-	839	-
Postage & Stationery	128	-	128	427
Repairs & Maintenance	482	-	482	1,244
Information & Publications	57	-	57	-
Security Costs	505	-	505	960
Staff Training & Welfare	1,856	-	1,856	-
Telephone Costs	1,345	-	1,345	320
Light & Heat	2,693	-	2,693	3,116
Water Rates	65	-	65	72
Insurance	1,155	-	1,155	1,108
Sundry Expenses	-	-	-	-
Depreciation	1,517	-	1,517	1,122
Legal & Professional Fees	816	-	816	806
	<u>12,879</u>	<u>-</u>	<u>12,879</u>	<u>9,510</u>

7 Net incoming resources for the year

	2020 £	2019 £
This is stated after charging:		
Depreciation	1,517	1,122
	<u>1,517</u>	<u>1,122</u>

**Manor Mission Church
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8 Tangible fixed assets

	Land and buildings £	Equipment £	Total £
Cost			
At 1 January 2020	627,504	7,309	634,813
Additions	-	1,977	1,977
Revaluation	24,654	-	24,654
At 31 December 2020	<u>652,158</u>	<u>9,286</u>	<u>661,444</u>
Depreciation			
At 1 January 2020	-	3,927	3,927
Charge for the year	-	1,517	1,517
At 31 December 2020	<u>-</u>	<u>5,444</u>	<u>5,444</u>
Net book value			
At 31 December 2020	<u>652,158</u>	<u>3,842</u>	<u>656,000</u>
At 31 December 2019	<u>627,504</u>	<u>3,382</u>	<u>630,886</u>

9 Restricted funds

	Building Fund £	Total £
Balance At 1 January 2020	65,604	65,604
Incoming Resources	11,013	11,013
Resources Expended	-	-
Transfers	-	-
Balance At 31 December 2020	<u>76,617</u>	<u>76,617</u>

Purpose of Designated Funds

Building Fund

The church is hoping to gain planning permission in order to re-build the hall at the back of the church.

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10 Unrestricted income funds

	General Fund £	Total £
Balance At 1 January 2020	652,290	652,290
Incoming Resources	20,154	20,154
Resources Expended	(20,459)	(20,459)
Gain On revaluation of property	24,654	24,654
Transfers	-	-
Balance At 31 December 2020	676,639	676,639

11 Analysis of net assets between funds

	Tangible Fixed Assets £	Net Current Assets £	Total £
<u>Restricted Income Funds</u>			
Building Funds	-	76,617	76,617
<u>Unrestricted Income Funds</u>			
General Funds	656,000	20,639	676,639
	656,000	97,256	753,256

12 Trustee remuneration and related party transactions

No members of the management committee received any remuneration during the year.
No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year (2019 - £Nil).