



## Trustees' Annual Report for the period

		Period start date			Period end date		
From		01	09	2022	To	31	08 2023

### Section A Reference and administration details

Charity name

Un Matin Français

Other names charity is known by

Registered charity number (if any)

1165895

Charity's principal address

10 Florence Avenue

ENFIELD

Postcode

EN2 8DE

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charlotte Beddoes	President		
2	Cynthia Mike-Eze	Secretary		
3	Caroline Eveson	Treasurer	Until 05/11-2022	Agathe Piederriere from 05/11/2022

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

#### Names and addresses of advisers (Optional information)

Type of adviser

Name

Address


#### Name of chief executive or names of senior staff members (Optional information)

Héloïse Ganesharuban, Head of curriculum

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation ( CIO)
Trustee selection methods (eg. appointed by, elected by)	Appointed by the charity trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To advance the education of French speaking children in the French language and the cultures of the French speaking world.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The main activity of Un Matin Français is the provision of French lessons to bilingual children in Enfield and surrounding areas every Saturday morning during term time for 2 hours.

All our teachers and assistants are native French speakers and most of our teachers are qualified from UK or French universities.

Our aim is to maintain small classes with maximum of 9 children per adult in order to offer a good ratio for of teaching.

The children have access to a French literature library and may borrow a book or a magazine each week.

The school organises social and cultural events open to the pupils and their families (French plays, concerts, school fetes).

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Part of the AEFE (French language schools association), we are able to receive grants from the French government.

While the teaching is performed by paid staff, the school runs smoothly thanks to the goodwill of trustees and parents volunteering.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The number of pupils is constant: around 85 pupils with 8 teachers and 4 teachers assistants.

The GCSE class is capped at 11 pupils and offers bespoke tuition to older students. Their results were outstanding.

9 former pupils volunteered with us for a year helping with reading and assisting the teachers in class.

The trustees and management team have received training and advice on the running of a school from Parapluie FLAM, NRCSE and the Enfield safeguarding board.

The teachers and management team are encouraged to attend regular workshops offered by the association of French supplementary schools "Parapluie FLAM" in order to share ideas and best practice.

We have opened a French speaking playgroup for toddlers and young children from 1 to 3 years old in the studio. Around 8 families come every Saturday to play and do some craft in French. This activity is led by a French speaking nursery nurse.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

We are now in a position where we could cover a term of costs without any income, ensuring the viability of the charity in the short term.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main sources of funds of Un Matin Francais are the tuition fees paid by the families and the school membership donations.

We also organised fund raising events in the form of school fetes. Sometimes, we receive some grants from the AEFE

After the pandemic, we had to increase our tuition fees this year to £140 per pupil per term for the first 6 classes and £220 for GCSE pupils.

We offer a discount of 30% to children who qualify for the Pupil Premium Grant or School Free Meal scheme at their own primary school.

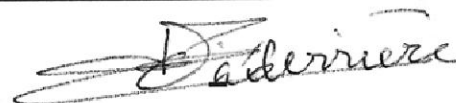
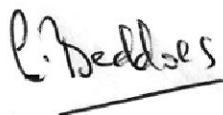
Funds go towards the remuneration of staff, the rental costs of the premises, the purchase of school supplies and management fees.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above. Signed  
on behalf of the charity's trustees

Signature(s)



Full name(s)

Charlotte Beddoes

Agathe Piederriere

Position (eg Secretary,  
Chair, etc)

Chair

Treasurer

Date

02.03.2024



Un Matin Francais		1,165,895		CC16a
Receipts and payments accounts				
For the period from	01/09/2022 44,805	To	31/08/2023 45,169	

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Tuition fees	30,406	0	0	30,406	0
Fundraising	468	0	0	468	0
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
<b>Sub total (Gross income for AR)</b>	<b>30,874</b>	<b>0</b>	<b>0</b>	<b>30,874</b>	<b>0</b>
<b>A2 Asset and investment sales, (see table).</b>					
	0	0	0	0	0
	0	0	0	0	0
<b>Sub total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total receipts</b>	<b>30,874</b>	<b>0</b>	<b>0</b>	<b>30,874</b>	<b>0</b>
<b>A3 Payments</b>					
Salaries	17,917	0	0	17,917	0
Rental	6,346	0	0	6,346	0
Stationary (inc photocopies, textbooks, ink cartridges)	1,445	0	0	1,445	0
Others	3,702	0	0	3,702	0
Admin services	5,400	0	0	5,400	0
Communication	879	0	0	879	0
Insurance	724	0	0	724	0
IT	409	0	0	409	0
	0	0	0	0	0
<b>Sub total</b>	<b>36,822</b>	<b>0</b>	<b>0</b>	<b>36,822</b>	<b>0</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	0	0	0	0	0
	0	0	0	0	0
<b>Sub total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total payments</b>	<b>36,822</b>	<b>0</b>	<b>0</b>	<b>36,822</b>	<b>0</b>
<b>Net of receipts/(payments)</b>	<b>-5,948</b>	<b>0</b>	<b>0</b>	<b>-5,948</b>	<b>0</b>
<b>A5 Transfers between funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>A6 Cash funds last year end</b>	<b>10,704</b>	<b>0</b>	<b>0</b>	<b>10,704</b>	<b>0</b>
<b>Cash funds this year end</b>	<b>4,756</b>	<b>0</b>	<b>0</b>	<b>4,756</b>	<b>0</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash in bank	4,756	0	0
		0	0	0
		0	0	0
	<b>Total cash funds</b>	<b>4,756</b>	<b>0</b>	<b>0</b>
(agree balances with receipts and payments account(s))		OK	OK	OK


Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			0	0
			0	0
			0	0
			0	0
			0	0

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			0	0
			0	0
			0	0
			0	0
			0	0
			0	0
			0	0
			0	0

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			0	
			0	
			0	
			0	
			0	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	AGATHE PIEDERRIERRE	02.03.24





CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name

UN MATIN FRANCAIS

On accounts for the year  
ended

31st AUGUST 2023

Charity no  
(if any)

1165895

Set out on pages

1-2 (cc16A)

(Remember to include the page numbers of additional sheets)

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2023

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

29/02/24

Name:

A. P. McNAMARA

Relevant professional  
qualification(s) or body

A. A. T.



(if any):

Address:

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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