



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	09	2021		31	08	2022

Section A Reference and administration details

Charity name Un Matin Francais

Other names charity is known by

Registered charity number (if any) 1165895

Charity's principal address 10 Florence Avenue

ENFIELD

Postcode EN2 8DE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charlotte Beddoes	President		
2	Cynthia Mike-Eze	Secretary		
3	Caroline Eveson	Treasurer		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Héloïse Ganesharuban, Head of curriculum

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	Appointed by the charity trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the education of French speaking children in the French language and the cultures of the French speaking world.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main activity of Un Matin Français is the provision of French lessons to bilingual children in Enfield and surrounding areas every Saturday morning during term time for 2 hours.

All our teachers and assistants are native French speakers and most of our teachers are qualified from UK or French universities.

Our aim is to maintain small classes with maximum of 9 children per adult in order to offer a good ratio ~~for~~ of teaching.

The children have access to a French literature library and may borrow a book or a magazine each week.

The school organises social and cultural events open to the pupils and their families (French plays, concerts, school fetes).

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Part of the AEFÉ (French language schools association), we are able to receive grants from the French government.

While the teaching is performed by paid staff, the school runs smoothly thanks to the goodwill of trustees and parents volunteering.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The number of pupils is constant: around 90 pupils with 7 teachers and 4 teachers assistants.

We had a full whole year on site using a brand new primary school building.

The GCSE class is capped at 11 pupils and offers bespoke tuition to older students. Their results were outstanding.

The trustees and management team have received training and advice on the running of a school from Parapluie FLAM, NRCSE and the Enfield safeguarding board.

The teachers and management team are encouraged to attend regular workshops offered by the association of French supplementary schools "Parapluie FLAM" in order to share ideas and best practice. One teacher was trained to be a DELF examiner.

Thanks to a grant received from the AEFÉ (French teaching foreign agency) we have organized a theatre show for the younger class, a theatre workshop for the primary and secondary pupils. We have also, bought some new books for our reading scheme.

Section E

Financial review

Brief statement of the charity's policy on reserves

We are now in a position where we could cover a term of costs without any income, ensuring the viability of the charity in the short term.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main sources of funds of Un Matin Francais are the tuition fees paid by the families and the school membership donations. We also organised fund raising events in the form of school fetes. Sometimes, we receive some grants from the AEFÉ

After the pandemic, we had to increase our tuition fees this year to £140 per pupil per term for the first 6 classes and £220 for GCSE pupils.

We offer a discount of 30% to children who qualify for the Pupil Premium Grant or School Free Meal scheme at their own primary school.

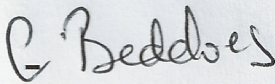
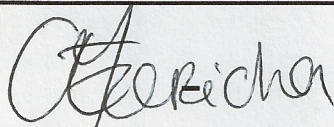
Funds go towards the remuneration of staff, the rental costs of the premises, the purchase of school supplies and management fees.

Section G

Declaration

The trustees declare **that** they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Charlotte Beddoes	Cynthia Mike-Eze
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	<u>30-06-2023</u>	



Un Matin Français		1165895	CC16a
Receipts and payments accounts			
For the period from	Period start date 01/09/2021	To 31/08/2022	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Tuition fees	34,706	-	-	34,706	-
Fundraising	672	-	-	672	-
Insurance Claim	1,661	-	-	1,661	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	37,039	-	-	37,039	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	37,039	-	-	37,039	-
A3 Payments					
Salaries	19,726	-	-	19,726	-
Rental	5,215	-	-	5,215	-
Stationary (inc photocopies, textbooks, ink cartridges)	564	-	-	564	-
Others	4,374	-	-	4,374	-
Admin services	5,850	-	-	5,850	-
Communication	587	-	-	587	-
Insurance	526	-	-	526	-
	-	-	-	-	-
Sub total	36,842	-	-	36,842	-
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	36,842	-	-	36,842	-
Net of receipts/(payments)	197	-	-	197	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	10,507	-	-	10,507	-
Cash funds this year end	10,704	-	-	10,704	-

Section B Statement of assets and liabilities at the end of the period

Categories

B1 Cash funds

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Cash in bank	10,704	-	-
	-	-	-
	-	-	-
Total cash funds	10,704	-	-
(agree balances with receipts and payments account(s))			
	OK	OK	OK

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
C. Beddoes	CHARLOTTE BEDDOES	30-06-23
Other name	Cynthia Heko-Ezo	30-06-23



Section A

Independent Examiner's Report

Report to the trustees/
members of

UN MATIN FRANCAIS

On accounts for the year
ended

31/08/2022

Charity no
(if any)

1165895

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

A.P. McNamara

Date:

15/9/23

Name:

A.P. McNamara

Relevant professional
qualification(s) or body
(if any):

M.A.A.T.

Address:

12 BELL ROAD, ENFIELD, MIDD
EN1 3JZ