

## **Clifton CIO**

**Charity No:1165894**

### **Report of the Trustees for Year ended 31st March 2023**

The Trustees present their report with the financial statements of the charity for the year ended 31 March 2023. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP).

### **Objectives and Activities**

The Charitable objectives for the Clifton CIO Charity are as follows:

‘To provide or assist in the provision of facilities for recreation and other leisure time occupation in the interests of social welfare with the object of improving the conditions of public life by the maintenance of parklands, woodlands, green open spaces and local amenities in the Fylde Coast Region of Lytham St.Annes, in particular the Clifton District’.

Since its formation, the Charity has successfully helped Local Charities and Volunteer groups focused around the Clifton District of Lytham St.Annes, having worked and provided assistance to the following groups:

- Lytham Hall Volunteers, managed by Heritage Trust North West.
- Friends of Ansdell in Bloom.
- Friends and Volunteers of Ansdell Station, in co-operation with Network Rail, in maintaining the gardens and open spaces for public benefit.
- ParkView4You and the Volunteer groups, working closely with the Trustees of that charity and Fylde Borough Council.
- Lytham in Bloom

The Charity has used its financial resources to provide tools and equipment to aid Volunteers to complete pre-approved tasks.

Work at Lytham Hall has been conducted with approval of the Management Team, tending to woodlands and 78 acres of parkland for public benefit and enjoyment, improving access to all, by building pathways and managing the woodlands with the help of Volunteers.

The Hall is a Grade 1 List Building and in need of continued renovation, surrounded by Park Land and Gardens in need of regular upkeep and maintenance.

ParkView4U CIO and Clifton CIO Trustees work closely with Fylde Borough Council, assisting to maintain play areas, lawns, providing grass cutting and power wash equipment, pumps and generator to clean and keep tidy the kitchen garden, sand and water play areas, visited by thousands of families throughout the year.

### **Finance**

The Charity has opened a business bank account with Barclays to monitor, its income and expenditure having insured its Trustees against Public Liability claims during their duties as Trustees in representing the charity in its Voluntary work for Public benefit.

The Trustees have applied and been granted credit card facilities for the management of their income and expenditure, held with Barclays Bank

To further its aims, the charity has registered its fund-raising activities with HMRC to be able to re-claim tax relief on Gift Aid donations.

In setting out its activities the Charity always has regard for the Charity Commissions' guidance on Public Benefit activities.

Insurance of tools and the use of equipment by Volunteers is in place, provided by our local Insurance Brokers.

### **Achievement and Performance**

The Charity with the approval of Lytham Hall management has installed two containers for equipment storage, in a secured area, which has limited access to the public on Health and Safety grounds. Volunteers are given access to tools and equipment, donated for the benefits of numerous local charities and Friends Groups, working as Volunteers to improve public parklands and open spaces.

Sponsorship donations have enabled Clifton CIO to purchase mowing equipment, tractors, grass cutting decks and forestry tools. Clifton CIO has been the third largest contributor towards costs of maintenance, of the Lytham Hall Grounds during the last 5year period to 2023.

### **Events and activities**

Our range of events and activities has continued to expand offering many opportunities for the general public to join in activities that provide opportunity for education and learning new skills, partaking in physical exercise and developing friendships with other people who attend. This year's activities included:

- Lytham Hall maintenance:
- Prospects on the North, South, East and West sides of the main house have been maintained as well as the Paddock area, paths, and road verges.
- A new westerly woodland path has been created to gain access to wildflowers i.e snow drops, blue bells and campion, as well as closer access to wild animals, birds and fauna.
- The existing car park has been expanded to accommodate a further 20 cars on site, which is generating new additional income for the up-keep and maintenance of the Hall and its grounds managed by HTNW.
- Assisting Trustees and staff at ParkView4U maintaining the grass play areas for locals and visitors to the park.

### **Financial Review**

The Charity has ended the financial year in a positive financial position, having reclaimed tax relief from HMRC Gift Aid donations.

## **Structure, Governance and Management**

### **Governance Document**

The charity is controlled by its governing document, as approved by the Charities Commission in March 2017.

### **Trustees**

The Charity's constitution contains the terms with regards the appointment of Trustees, these are summarised as follows:

- Trustees are appointed by the Charity in a general meeting.
- The Trustees can appoint any person who is willing to act as a Trustee but seek individuals with professional qualifications to assist with the running of the charity to a high standard.
- Each of the Trustees shall retire with effect from the conclusion of the annual general meeting next after his or her appointment but shall be eligible for re-election at that general meeting.

### **Management Structure and processes**

#### *Reference and Administrative Details*

Registered Charity Number – 1165894

Barclays Bank A/c Clifton CIO

Principal Address: 9 Abbots Row, Lytham, FY8 4FW

### **Trustees**

Christopher John Blackburn Emma Lever Stephen Mark Williams

### **Plans for Future Periods**

Looking ahead into the 2023/2024 financial year the focus of the Trustees of the Charity is to continue to ensure the long-term sustainability of the Charity. To maintain the heavy-duty equipment purchased to aid Volunteers in their tasks combining H&S training. To seek funds for the purchase of a new Tractor and Grass Mowing Equipment sponsored via Gift Aid and Interest Free Loans for an initial period of 10 years.

This report for the financial year ending 31<sup>st</sup> March 2023 is approved by the board of trustees on 1<sup>st</sup> July 2023 and signed on its behalf by:

*Christopher J Blackburn*

Chairman and Trustee



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name Clifton CIO	No (if any) 1165894
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## Receipts and payments accounts

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For the period from	Period start date 4/1/2023	To	Period end date 3/31/2024
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### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Gift Aid Donations	16,000	-	-	16,000	4,000
HMRC BRT Claim	4,000	-	-	4,000	1,000
HTNW Container Rental Contribution	307	-	-	307	875
HTNW Maintenance Contribution	-	-	-	-	1,432
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	20,307	-	-	20,307	7,307
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	20,307	-	-	20,307	7,307
<b>A3 Payments</b>					
Sage Software	432	-	-	432	-
Professional Fees	106	-	-	106	-
Container Storage	728	-	-	728	-
Materials and Tools	2,407	-	-	2,407	-
Machinery Repairs	484	-	-	484	-
Servicing Equipment	12	-	-	12	-
Insurance	2,098	-	-	2,098	-
New Equipment (Loan)	98,260	-	-	98,260	-
	-	-	-	-	-
<b>Sub total</b>	104,527	-	-	104,527	5,210
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	104,527	-	-	104,527	5,210
<b>Net of receipts/(payments)</b>	- 2,220	-	-	- 2,220	2,097
<b>A5 Transfers between funds</b>					
	-	-	-	-	-
<b>A6 Cash funds last year end</b>	5,224	-	-	5,224	3,127
<b>Cash funds this year end</b>	3,004	-	-	3,004	5,224

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays	3,004	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	3,004	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		Loan	-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Trustees Loan for New Equipment	Loan	-	
	Initial Period 10 yrs		-	
	Reviewable		-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	C J Blackburn	Christopher John Blackburn	8/3/2024	