

Clifton CIO

Charity No:1165894

Report of the Trustees for Year ended 31st March 2021

The Trustees present their report with the financial statements of the charity for the year ended 31 March 2021. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP).

Objectives and Activities

The Charitable objectives for the Clifton CIO Charity are as follows:

‘To provide or assist in the provision of facilities for recreation and other leisure time occupation in the interests of social welfare with the object of improving the conditions of public life by the maintenance of parklands, woodlands, green open spaces and local amenities in the Fylde Coast Region of Lytham St.Annes, in particular the Clifton District’.

Since its formation, the Charity has successfully helped Local Charities and Volunteer groups focused around the Clifton District of Lytham St.Annes, having worked and provided assistance to the following groups:

- Lytham Hall Volunteers, managed by Heritage Trust North West.
- Friends of Ansdell in Bloom.
- Friends and Volunteers of Ansdell Station, in co-operation with Network Rail, in maintaining the gardens and open spaces for public benefit.
- ParkView4You and the Volunteer groups, working closely with the Trustees of that charity and Fylde Borough Council.
- Lytham in Bloom

The Charity has used its financial resources to provide tools and equipment to aid Volunteers to complete pre-approved tasks.

Work at Lytham Hall has been conducted with approval of the Management Team, tending to woodlands and 78 acres of parkland for public benefit and enjoyment, improving access to all, by building pathways and managing the woodlands with the help of Volunteers.

The Hall is a Grade 1 List Building and in need of continued renovation, surrounded by Park Land and Gardens in need of regular upkeep and maintenance.

Work with Ansdell in Bloom has used Clifton’s resources to provide equipment for maintaining community grassed areas and flower beds, to aid local volunteers in maintaining the community areas.

Work with the Friends of Ansdell Station in maintaining its communal gardens for the benefit of visitors and commuters to and from Ansdell, has been aided by Clifton CIO in providing tools and equipment, tending to flower beds, grassland areas, trees and keeping tidy the platform, by collection of litter.

ParkView4U CIO and Clifton CIO Trustees work closely with Fylde Borough Council, assisting to maintain the children's play areas, lawns, providing grass cutting and power wash equipment, pumps and generator to clean and keep tidy the Café, children's water and sand play areas, visited by thousands of families throughout the year.

Finance

The Charity has opened a business bank account with Barclays to monitor, its income and expenditure having insured its Trustees against Public Liability claims during their duties as Trustees in representing the charity in its Voluntary work for Public benefit.

The Trustees have applied and been granted credit card facilities for the management of their income and expenditure, held with Barclays Bank 20:10:03

To further its aims, the charity has registered its fund-raising activities with HMRC to be able to re-claim tax relief on Gift Aid donations.

In setting out its activities the Charity always has regard for the Charity Commissions' guidance on Public Benefit activities.

Insurance of tools and the use of equipment by Volunteers is in place, provided by Guy Penn our local Insurance Brokers.

Achievement and Performance

The Charity with the approval of Lytham Hall management has installed two containers for equipment storage, in a secured area, which has limited access to the public on Health and Safety grounds. The cost of the containers is c£100 pm paid by Clifton CIO to give Volunteers access to tools and equipment, donated for the benefits of numerous local charities and Friends Groups, working as Volunteers to improve public parklands and open spaces.

Sponsorship donations have enabled Clifton CIO to purchase mowing equipment, tractors, grass cutting decks and forestry tools such as chainsaws and strimming equipment. Clifton CIO has been the third largest contributor towards costs of maintenance, of the Lytham Hall Grounds during the last 3 year period to 2021.

Events and activities

Our range of events and activities has continued to expand offering many opportunities for the general public to join in activities that provide opportunity for education and learning new skills, partaking in physical exercise and developing friendships with other people who attend. This year's activities included:

- Lytham Hall maintenance: The closure of Lytham Hall to the general public, due to Covid restrictions has meant that during 2020 there has been no staff to maintain the grounds. Management requested Clifton's assistance during this period in anticipation of the re-opening in 2021. Acres of grassland have been maintained to a high standard.

- Prospects on the North, South and East side of the main house have been maintained as well as the Paddock area, paths and road verges.
- A new westerly woodland path has been created to gain access to wildflowers i.e snow drops, blue bells and campion, as well as closer access to wild animals, birds and fauna.
- The existing car park has been expanded to accommodate a further 100 cars on site, which is generating new additional income for the up-keep and maintenance of the Hall and its grounds.
- Planting flowers and shrubs in Ansdell Village for the In Bloom Village National competitions.
- Organising working parties for the Friends of Ansdell station maintaining the open spaces and flower beds, stocking and replanting of trees in designated areas, for public benefit.
- Assisting Trustees and staff at ParkView4U maintaining the sand and water play areas for local children and visitors to the Park. Installing new raised beds in the Kitchen Garden area and laying tonnes of woodchip along the woodland pathways for walkers and education groups accommodating children and adults of all ages.

Financial Review

The Charity has ended the financial year in a positive financial position, having reclaimed tax relief from HMRC Gift Aid donations. Clifton CIO has received a Grant from Fylde Borough Council to help fund the materials used for the new raised beds. Due to Covid restrictions there has been less demand on new capital equipment, but more emphasis given to maintenance and upkeep of existing tools and equipment.

Structure, Governance and Management

Governance Document

The charity is controlled by its governing document, as approved by the Charities Commission in March 2017.

Trustees

The Charity's constitution contains the terms with regards the appointment of Trustees, these are summarised as follows:

- Trustees are appointed by the Charity in a general meeting.
- The Trustees can appoint any person who is willing to act as a Trustee but seek individuals with professional qualifications to assist with the running of the charity to a high standard.
- Each of the Trustees shall retire with effect from the conclusion of the annual general meeting next after his or her appointment but shall be eligible for re-election at that general meeting.

Management Structure and processes

Reference and Administrative Details

Registered Charity Number – 1165894

Barclays Bank 20:10:03 A/c Clifton CIO

Principal Address: 9 Abbots Row, Lytham, FY8 4FW

Trustees

Christopher John Blackburn Emma Gadsden Stuart Dewin

Plans for Future Periods

Looking ahead into the 2021/2022 financial year the focus of the Trustees of the Charity is to continue to ensure the long-term sustainability of the Charity. To maintain the heavy-duty equipment purchased to aid Volunteers in their tasks combining H&S training.

This report for the financial year ending 31st March 2021 is approved by the board of trustees on 1st June 2021 and signed on its behalf by:

Christopher J Blackburn

Chairman and Trustee



CHARITY COMMISSION
FOR ENGLAND AND WALES

Clifton CIO

1165894

Receipts and payments accounts

For the period from	Period start date 4/1/2020	To	Period end date 3/31/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Gift aid Donations	4,000	-	-	4,000
HMRC BRT	1,000	-	-	1,000
Grant FBC	1,096	-	-	1,096
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	6,096	-	-	6,096
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	6,096	-	-	6,096
A3 Payments				
Professional Fees	96	-	-	96
Sage Software Accounts	294	-	-	294
Rental Containers	1,251	-	-	1,251
Equipment Servicing and Repairs	1,058	-	-	1,058
Insurances	1,641	-	-	1,641
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total	4,340	-	-	4,340
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	4,340	-	-	4,340
Net of receipts/(payments)	1,756	-	-	1,756
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	1,281	-	-	1,281
Cash funds this year end	3,037	-	-	3,037

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds		-	-
		-	-
		-	-
	Total cash funds	3,036	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)
			-
			-
			-
			-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)
			-
			-
			-
			-
			-
			-
			-
			-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)
			-
			-
			-
			-
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name

CC16a



Last year

to the nearest £

-
-
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-
-
-
16,137

-
-
-

16,137

-
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-

-
-

-

16,137
-
-
16,137



**Endowment
funds**
to nearest £

-
-
-
-

OK

**Endowment
funds**
to nearest £

-
-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-

**Current value
(optional)**

-
-
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-
-
-

**When due
(optional)**

Date of
approval
