

AYLESBURY YOUTH ACTION

England & Wales · Charity number 1165882

Details

Other names AYA

Status Registered

Legal form CIO

Registered 2016-03-04

Register [View on the Charity Commission register](#)

Contact

Address Aylesbury Youth Action
Holman Street
Aylesbury
Buckinghamshire
HP19 9LJ

Phone 01296 421149

Email volunteer@aylesburyyouthaction.co.uk

Website www.aylesburyyouthaction.co.uk

Activities

Objects: THE OBJECTS OF THE CIO ARE:(A) THE PROMOTION OF THE EDUCATION OF YOUNG PEOPLE IN THE PRINCIPLES AND PRACTICE OF GOOD CITIZENSHIP AND SERVICE TO THE COMMUNITY;(B) THE PROMOTION OF ANY CHARITABLE PURPOSE FOR THE BENEFIT OF THE COMMUNITY BY YOUNG PEOPLE, IN PARTICULAR THE ADVANCEMENT OF EDUCATION, AND THE RELIEF OF POVERTY, DISTRESS AND SICKNESS;(C) THE SUPPORT OF THE CHARITABLE PURPOSES OF THE QUEENS PARK CENTRE, WHERE THE ORGANISATION IS BASED.

Activities: Aylesbury Youth Action exists to support youth-led social action in and around Aylesbury Vale, Buckinghamshire.

Classification

- **How:** Provides Human Resources, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Disability, The Prevention Or Relief Of Poverty, Arts/culture/heritage/science, Amateur Sport, Animals, Environment/conservation/heritage, Economic/community Development/employment, Human Rights/religious Or Racial Harmony/equality Or Diversity, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Buckinghamshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	-	-	-	-
2024-03-31	£78,628	£97,225	-	-
2023-03-31	£63,240	£88,699	-	-
2022-03-31	£48,356	£76,853	-	-
2021-03-31	£52,514	£51,153	-	-
2020-03-31	£98,658	£76,863	-	-

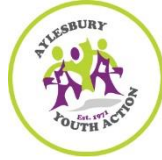
Trustees

Name	Role	Appointed
Howard Goodall		2019-09-09
SIMON RUDIGER		2023-10-19
Stacey Barry		2014-10-29

AYLESBURY YOUTH ACTION

England & Wales - Charity number 1165882

Accounts



AYLESBURY YOUTH ACTION

**TRUSTEES' REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024**

Registered Charity Number: 1165882

AYLESBURY YOUTH ACTION (Registered Charity Number: 1165882)

President Keith Smith OBE

Trustees Simon Rudiger (Chair)
Simon Garwood (Vice Chair)
Stacey Barry (Secretary)
Martin Oliver
Dermot Kennedy
Dr Howard Goodall

Jason Burton (resigned October 2023)
Maryam Mansoury-Edstrom (resigned June 2024)

The Trustees' Report and Accounts cover the year to 31st March 2024.

The composition of the trustee body shown above covers the full period from 1st April 2023 until the Trustees' Report and Accounts were approved.

Office Holman Street
Aylesbury
Bucks
HP19 9LJ

Independent Examiner
APS Accountancy Limited

The governing document is the Charity's Constitution adopted when the charity was registered on 4 March 2016.

AYLESBURY YOUTH ACTION

Trustees' Report

The Trustees present their report and accounts for the year to 31 March 2024.

Purposes

The principal aims of the Charity are to improve the life chances of young people aged 14 to 24 through enabling them to make a positive contribution to their community; to assist in the development of their personal awareness and to provide relief to the social needs of the elderly, infirm and the deprived in the Aylesbury Vale area. This is done by promoting youth volunteering through a variety of projects to cater for all interests, allowing for different levels of commitment, and by providing support and training.

Trustees

The Trustees are also members of the Charity as set out in the Constitution. They are elected to serve for a term of three years and are eligible for re-election at an Annual General Meeting of the Charity in accordance with the requirements of the Constitution. The Honorary Officers are appointed from among the Trustees. The Trustees meet as a management committee four times a year to review project activities and financial progress.

Review of Developments, Activities and Achievements

For AYA, 2023/24 was another year of building on our work, developing our existing relationships with schools, care homes, local organisations and crucially young people and their parents and carers.

Fundraising is still challenging. A large number of trusts and foundations are reporting considerable increases in the number of applications they receive, making it a very competitive process, with little feedback offered due to time constraints. During this year, we appointed external fundraising consultants to source trusts and foundations to apply to for fundraising and also support us with bid writing services. The service they provide is under constant review to ensure we get the best value for money.

We continue to make full use of our premises in Quarrendon both as an administrative base and a space for our project events and activities. We've run several weekly project sessions here but are also aware that there are other spaces in the local areas that can be better utilised for our work.

The Charity continues to deliver a model throughout our volunteering projects that ensures beneficiaries are supported in two key areas:

- To engage with and provide exciting volunteering opportunities for young people through community projects for social action.
- Serve our local communities through effective and meaningful partnerships with charities and organisation that seek to make a difference and reach the most vulnerable members of society.

This has been the approach of AYA since its inception in 1971.

AYLESBURY YOUTH ACTION

Trustees' Report (continued)

The Charity exists to provide a platform for young people to give their time freely for the benefit of others. The Trustees' role is to be the guardian of the Charity and to ensure its sustainability. However, it is the young people's organisation, and we strive to be Youth-led in all we do. We identified in the last annual report that the Trustee Board needed to reflect a more youthful demographic and have engaged with a current young volunteer with a view to recruiting them as a trustee. The Management Advisory Committee (MAC) has been rebranded as Youth Action Leaders. This consists of young volunteers taking on an advisory and developmental role to support the organisation's aims of being youth driven and is instrumental in helping drive project creation, development and delivery as well as providing guidance and stimulating input to the Trustees.

Holman Street Press, where young volunteers use their research and writing skills to share news, thoughts and opinions on various topics from the local area, now meets in the centre of Aylesbury at the Wellbeing Hub of Bucks New University.

Our **Web Design** project in partnership with local web design agency, Framework Digital continues to provide young volunteers with an opportunity to gain valuable tech skills working on live web sites. It enables us to maintain our AYA website with direct input from young people. A developing area of this project is to build and support other websites, we've worked on two sites for local charities.

We have continued the **Grow it Cook it Eat it** project, run in partnership with two local churches where young people can see where and how vegetables are grown, then explore recipes and cooking techniques to be able to enjoy eating a meal together.

We have restarted the popular **Christmas Shop** project, which brings together residents from local care homes and young volunteers for an evening of Christmas shopping. This is part of our **Generate** programme, a commitment to intergenerational work.

In addition to restarting and developing the project work, we continued to invest time and resources in establishing processes and procedures for volunteer recruitment and retention. We've built on our use of our Customer Relationship Management system, further integrating it into our work.

There have been some major staffing changes this year, our Chief Executive left to work for another youth-based charity in Milton Keynes, prompting us to promote our Youth Volunteering Lead to Director of Youth Volunteering.

We also secured funding to appoint two interns for a year, growing the team in numbers and also in capacity and experience to engage with young people as engaged volunteers and through our recruitment events and activities. The funding was provided by the Aylesbury and the Wendover and Villages Community Boards of Buckinghamshire Council.

AYLESBURY YOUTH ACTION

Trustees' Report (continued)

Our plan is always to continue the projects as long as they provide young people with the opportunities to serve their local communities and develop their skills and experiences. The projects AYA run will focus on four key themes:

- Wellbeing, promoting the positive benefits of volunteering
- Mentoring, ensuring young people are supported
- Employability, continuing the skills development volunteering offers
- Creative arts, making space for the importance of art, music, poetry, theatre.

Reserves Policy

The Charity aims to hold funds to cover between 6 to 9 months of its ongoing expenses.

At 31 March 2024 funds were £40,916 (2023: £59,513). This is the equivalent of 5 months (2023: 9 months) of the expenditure incurred by the Charity over the past year.

The trustees are budgeting for operational break-even in the coming year and will continue to monitor income and expenditure regularly to ensure that no unreasonable financial risks are taken.

Statement of Trustees Responsibilities

The Charities Act 2011 section 130 requires the Trustees to prepare accounts for each financial year sufficient to show and explain the Charity's transactions and which disclose with reasonable accuracy the Charity's financial position. In preparing those accounts the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts, and;
- prepare the accounts on a going concern basis unless it can be assumed that the Charity will not continue to operate as such.

The Trustees are responsible for keeping proper accounting records which disclose the financial position of the Charity, with reasonable accuracy, at any time. They are also responsible for safeguarding the assets of the Charity and for taking reasonable steps to prevent or detect fraud.

The Trustees have fulfilled the responsibilities as outlined above.

Accounts

The accounts are presented on a Receipts and Payment basis, amended by revaluing investments. They show a deficit in the year of £18,597 (2023: £28,114).

AYLESBURY YOUTH ACTION

Trustees' Report (continued)

The budget was set by the Trustees and staff to reflect the continuing ongoing difficult climate for funding and the impact Covid restrictions/lockdowns were still having on community engagement and participation.

The charity is budgeting for operational break-even at best in 2024/25. Should funding prove more challenging our reserves will be sufficient to withstand a modest deficit in the coming year.

Approved on behalf of the Trustees on ...27th March 2025.....

Signed 

Simon Rudiger – Chair

Independent Examiner's Report to the Trustees of Aylesbury Youth Action

I report on the accounts for the year ended 31 March 2024 set out on pages eight to twelve.

Respective responsibilities of Trustees and the Independent Examiner

The charity's trustees are responsible for the preparation of the accounts the Charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- (a) the accounting records were not kept in accordance with section 130 of the Charities Act; or
- (b) the accounts did not accord with the accounting records; or
- (c) the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: ... *L Walker*

Date: ... 26 March 2025

**Lisa Walker FCCA
APS Accountancy Limited
4 Cromwell Court
New Street
Aylesbury
Bucks
HP20 2PB**

Aylesbury Youth Action (Registered Charity No. 1165882)

RECEIPTS AND PAYMENTS

Year to 31st March 2024

	Note	2024 £	2023 £
Incoming resources			
Grants, donations and other income	2	78,565	62,375
Interest and dividend income	6	63	865
		78,628	63,240
Resources expended			
Charitable activities	3	97,225	88,699
		(18,597)	(25,459)
Net incoming resources			
Gain/(loss) on revaluation of investments	6	-	-
Gain/(loss) on disposal of investments		-	(2,655)
Surplus/(deficit) for the year		(18,597)	(28,114)

BALANCE SHEET

As at 31st March 2024

	Note	2024 £	2023 £
Current assets:			
Investments		1,351	1,288
Bank accounts	6	39,565	58,225
Net current assets		40,916	59,513
Represented by:			
Balance at start of year		59,513	87,627
Net surplus/(deficit)		(18,597)	(28,114)
Total Funds	7	40,916	59,513

The financial statements were approved on behalf of the Trustees on ...27th March 2025.....

Signed:  ...

Simon Rudiger – Chair

Aylesbury Youth Action
Notes to the Accounts
For the year ending 31st March 2024

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared on the Receipts and Payments basis, save that any gain or loss on revaluation of investments to market value is recognised at each accounting year end.

Income

All incoming resources, including interest and dividends on investments, are included on receipt.

Expenditure

Expenditure is recognised as incurred.

Management and support expenditure is allocated to activities on the basis of the use of resources. Governance costs include any professional advice necessary to meet Charity Commission or other authority requirements.

Taxation

Aylesbury Youth Action is a charitable institution with exemption from UK taxation under section 505 of the Income and Corporation Tax Act 1988.

Fund Accounting

Funds held by the Charity are either:

Unrestricted funds – funds which can be used in accordance with the charitable objects.

Restricted funds – funds received on condition that they are expended on specific activities.

Aylesbury Youth Action
Notes to the Accounts
For the year ending 31st March 2024

2 GRANTS, DONATIONS & OTHER INCOME

	2024	2023
	£	£
Unrestricted		
William Harding Charity	20,000	15,000
National Lottery Community Fund	-	9,182
Bucks Council	6,000	8,000
Rothschild Foundation	10,000	8,333
The Talent Fund	-	2,500
Arnold Clark Community Fund	-	1,000
Matthews Wrightson Charity Trust	-	600
Co-op	2,997	-
Clare Foundation	2,900	-
Other donations and fundraising	3,274	512
	<hr/> 45,171	<hr/> 45,127
Restricted		
Fairhive	-	9,173
Shanly Foundation	-	2,500
Heart of Bucks	7,576	1,575
Groundwork UK	-	1,000
Bucks Council	23,287	-
Bromford Housing	1,302	-
Florence Nightingale Hospice Charity	1,129	-
Other donations and fundraising	100	3,000
	<hr/> 33,394	<hr/> 17,248
TOTAL	<u>78,565</u>	<u>62,375</u>

Aylesbury Youth Action
Notes to the Accounts
For the year ending 31st March 2024

3 RESOURCES EXPENDED	2024	2023
	£	£
Overheads - Salaries & NI	63,384	56,638
Recruitment	-	321
Staff training, conferences and travel	996	24
Fundraising contractors	6,587	-
Office costs	7,060	4,923
Insurance	972	900
IT & maintenance	2,795	2,295
Governance costs	1,789	1,468
Other expenses	196	150
	<hr/>	<hr/>
	83,779	66,719
Direct project costs – non-staff	156	6,120
Direct project costs – salaries & NI	11,354	8,970
Project supplies	1,936	6,890
	<hr/>	<hr/>
TOTAL	97,225	88,699

4 TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration, expenses or other benefits (2023: Nil).

5 STAFF COSTS	2024	2023
	£	£
Wages and salaries	73,182	63,814
Social security and pensions	1,556	1,794
	<hr/>	<hr/>
	74,738	65,608

The average monthly number of employees during the year was 4 (2023: 2).

No employees received remuneration in excess of £60,000 (2023: Nil).

6 INVESTMENTS (CHARITABLE OFFICIAL INVESTMENT FUNDS ("COIF"))	2024	2023
	£	£
Value of income units at year start	-	60,856
Proceeds upon sale of units	-	(58,201)
(Loss)/Gain on investment	-	(2,655)
	<hr/>	<hr/>
Value of income units at year end	-	-
COIF deposit fund	1,351	1,288
	<hr/>	<hr/>
Investments	1,351	1,288

Aylesbury Youth Action
Notes to the Accounts
For the year ending 31st March 2024

7 FUNDS

	Unrestricted Funds £	Restricted Funds £	Total £
Receipts 2022/23			
Grants and donations	45,127	17,248	62,375
Interest and dividends	865	-	865
	45,992	17,248	63,240
Payments 2022/23			
Direct project costs	-	13,010	13,010
Employment costs	56,638	8,970	65,608
Overheads	8,449	1,632	10,081
	65,087	23,612	88,699
Net (deficit)/surplus 2022/23	(19,095)	(6,364)	(25,459)
Balance as at 1 April 2022	54,770	32,857	87,627
(Loss)/Gain on Investments	(2,655)	-	(2,655)
Transfers	-	-	-
Balance as at 31 March 2023	33,020	26,493	59,513
Receipts 2023/24			
Grants and donations	45,171	33,394	78,565
Interest and dividends	63	-	63
	45,234	33,394	78,628
Payments 2023/24			
Direct project costs	-	2,092	2,092
Employment costs	49,443	25,295	73,979
Overheads	20,395	-	20,395
	69,838	27,387	97,225
Net (deficit)/surplus 2023/24	(24,604)	6,007	(18,597)
Balance as at 1 April 2023	33,020	26,493	59,513
(Loss)/Gain on Investments	-	-	-
Transfers	-	-	-
Balance as at 31 March 2024	8,416	32,500	40,916

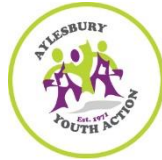
8 RELATED PARTIES

There were no related party relationships to report (2023: none).

AYLESBURY YOUTH ACTION

England & Wales - Charity number 1165882

Accounts



AYLESBURY YOUTH ACTION

**TRUSTEES' REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023**

Registered Charity Number: 1165882

AYLESBURY YOUTH ACTION (Registered Charity Number: 1165882)

President Keith Smith OBE

Trustees Simon Rudiger (Chair) (appointed October 2023)
Simon Garwood (Vice Chair)
Maryam Mansoury-Edstrom (Treasurer)
Stacey Barry (Secretary)
Martin Oliver
Dermot Kennedy
Dr Howard Goodall

Jason Burton (resigned October 2023)

The Trustees' Report and Accounts cover the year to 31st March 2023.

The composition of the trustee body shown above covers the full period from 1st April 2022 until the Trustees' Report and Accounts were approved.

Office Holman Street
Aylesbury
Bucks
HP19 9LJ

Independent Examiner
APS Accountancy Limited

The governing document is the Charity's Constitution adopted when the charity was registered on 4 March 2016.

AYLESBURY YOUTH ACTION

Trustees' Report

The Trustees present their report and accounts for the year to 31 March 2023.

Purposes

The principal aims of the Charity are to improve the life chances of young people aged 14 to 24 through enabling them to make a positive contribution to their community; to assist in the development of their personal awareness and to provide relief to the social needs of the elderly, infirm and the deprived in the Aylesbury Vale area. This is done by promoting youth volunteering through a variety of projects to cater for all interests, allowing for different levels of commitment, and by providing support and training.

Trustees

The Trustees are also members of the Charity as set out in the Constitution. They are elected to serve for a term of three years and are eligible for re-election at an Annual General Meeting of the Charity in accordance with the requirements of the Constitution. The Honorary Officers are appointed from among the Trustees. The Trustees meet as a management committee four times a year to review project activities and financial progress.

Review of Developments, Activities and Achievements

For AYA, 2022/23 was a year of re-building following the major disruption of the Covid-19 global pandemic. Care homes, schools, and other community spaces were very slowly opening up to visitors, our work in local schools didn't get started until September 2022.

Fundraising continued to be challenging, with applications to many trusts and foundations over-subscribed, combined with the global economic downturn, developing cost of living crisis, there was less money available and an increasing number of charities in need.

After moving to our new premises, Quarrendon Youth Centre, in the summer of 2021, we formally opened our new space in June 2022, following refurbishment and redecoration. We welcomed young volunteers, AYA staff and trustees as well as supporters, funders, and representatives from the local community to a celebratory evening combining the official opening with the launch of our VOLUME50 magazine. This space continues to give us both administrative offices and project areas that are flexible. As well as using it for our needs, we've been able to share it with youth sector partners and other community groups.

The Charity continues to deliver a model throughout our volunteering projects that ensures beneficiaries are supported in two key areas:

- To engage with and provide exciting volunteering opportunities for young people through community projects for social action.
- Serve our local communities through effective and meaningful partnerships with charities and organisation that seek to make a difference and reach the most vulnerable members of society.

This has been the approach of AYA since its inception in 1971.

AYLESBURY YOUTH ACTION

Trustees' Report (continued)

The Charity exists to provide a platform for young people to give their time freely for the benefit of others. The Trustees' role is to be the guardian of the Charity and to ensure its sustainability. However, it is the young people's organisation, and we strive to be Youth-led in all we do. The Trustee Board needs to reflect a more youthful and balanced structure and we are continuing the drive for additional Trustees with a younger profile and experience of our volunteering base. The Management Advisory Committee (MAC), which consists of young volunteers, is being relaunched after a pause during Covid, this provides a fundamental role in being youth driven and is instrumental in helping drive project creation, development and delivery as well as providing guidance and stimulating input to the Trustees.

As Covid restrictions and lockdowns continued to ease, we restarted some of our volunteering programme.

These included the continuation of our ***Vintage Notes*** project, rebranded as ***Holman Street Press***, where young volunteers could use their research and writing skills to share news, thoughts and opinions on various topics from the local area.

The start of a new ***Web Design*** project in partnership with local web design agency, Framework Digital. This project had multiple aims; providing young volunteers with an opportunity to gain valuable tech skills working on live web sites. It also enabled us to build our new AYA web site with direct input from young people. A developing area of this project is to build and support other small, local charity web sites.

We were invited to deliver a series of ***PSHE sessions*** focusing on wellbeing at a local secondary school. This enabled us to talk about the positive impact of volunteering on wellbeing and to promote the opportunities available to young people in the local area.

In addition to restarting and developing the project work, we were able to invest time and resources in establishing processes and procedures for volunteer recruitment and retention. A key part of this was recognising our limited administrative resources needed better and efficient use of technology to support our work. We purchased and installed a CRM (Customer Relationship Management) system called Beacon, built to support charity administration and has very quickly allowed us to automate a number of sign-up processes and management reports.

A significant development of this year was to appoint an additional member of staff to specifically develop and manage our volunteering projects and support the young people involved. We recruited a Youth Volunteer Lead, a key investment in the ongoing provision of volunteering opportunities for young people. This appointment enabled us to grow our volunteering offer and restart the Beams project, working in partnership with Aylesbury Women's Aid and develop a new wellbeing project working with Alice's Positive Boxes.

AYLESBURY YOUTH ACTION

Trustees' Report (continued)

Our plan is always to continue the projects as long as they provide young people with the opportunities to serve their local communities and develop their skills and experiences. The projects AYA run will focus on four key themes:

- Wellbeing, promoting the positive benefits of volunteering
- Mentoring, ensuring young people are supported
- Employability, continuing the skills development volunteering offers
- Creative arts, making space for the importance of art, music, poetry, theatre.

Reserves Policy

The Charity aims to hold funds to cover between 6 to 9 months of its ongoing expenses.

At 31 March 2023 funds were £59,513 (2022: £87,627). This is the equivalent of 9 months (2022: 14 months) of the expenditure incurred by the Charity over the past year

The trustees are budgeting for operational break-even in the coming year and will continue to monitor income and expenditure regularly to ensure that no unreasonable financial risks are taken.

Statement of Trustees Responsibilities

The Charities Act 2011 section 130 requires the Trustees to prepare accounts for each financial year sufficient to show and explain the Charity's transactions and which disclose with reasonable accuracy the Charity's financial position. In preparing those accounts the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts, and;
- prepare the accounts on a going concern basis unless it can be assumed that the Charity will not continue to operate as such.

The Trustees are responsible for keeping proper accounting records which disclose the financial position of the Charity, with reasonable accuracy, at any time. They are also responsible for safeguarding the assets of the Charity and for taking reasonable steps to prevent or detect fraud.

The Trustees have fulfilled the responsibilities as outlined above.

Accounts

The accounts are presented on a Receipts and Payment basis, amended by revaluing investments. They show a deficit of £28,114 (2022: £23,553).

AYLESBURY YOUTH ACTION

Trustees' Report (continued)

The budget was set by the Trustees and staff to reflect the continuing ongoing difficult climate for funding and the impact Covid restrictions/lockdowns were still having on community engagement and participation.

The charity is budgeting for operational break-even at best in 2023/24. Should funding prove more challenging our reserves will be sufficient to withstand a modest deficit in the coming year. Our potential new project ideas will be supported by full funding secured for these activities and will only be progressed when this is achieved.

Approved on behalf of the Trustees on 26 January 2024.



Signed:

Simon Rudiger – Chair

Independent Examiner's Report to the Trustees of Aylesbury Youth Action

I report on the accounts for the year ended 31 March 2023 set out on pages eight to twelve.

Respective responsibilities of Trustees and the Independent Examiner

The charity's trustees are responsible for the preparation of the accounts the Charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- (a) the accounting records were not kept in accordance with section 130 of the Charities Act; or
- (b) the accounts did not accord with the accounting records; or
- (c) the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: ... *L Walker*

Date: ... 26 January 2024

**Lisa Walker FCCA
APS Accountancy Limited
4 Cromwell Court
New Street
Aylesbury
Bucks
HP20 2PB**

Aylesbury Youth Action (Registered Charity No. 1165882)

RECEIPTS AND PAYMENTS

Year to 31st March 2023

	Note	2023	2022
		£	£
Incoming resources			
Grants, donations and other income	2	62,375	46,683
Interest and dividend income	6	865	1,673
		63,240	48,356
Resources expended			
Charitable activities	3	88,699	76,853
		(25,459)	(28,497)
Net incoming resources			
Gain/(loss) on revaluation of investments	6	-	4,944
Gain/(loss) on disposal of investments		(2,655)	-
Surplus/(deficit) for the year		(28,114)	(23,553)

BALANCE SHEET

As at 31st March 2023

	Note	2023	2022
		£	£
Current assets			
Investments	6	1,288	61,279
Bank accounts		58,225	26,348
Net current assets		59,513	87,627
Represented by:			
Balance at start of year		87,627	111,180
Net surplus/(deficit)		(28,114)	(23,553)
Total Funds	7	59,513	87,627

The financial statements were approved on behalf of the Trustees on 26 January 2024.



Signed:

Simon Rudiger – Chair

Aylesbury Youth Action
Notes to the Accounts
For the year ending 31st March 2023

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared on the Receipts and Payments basis, save that any gain or loss on revaluation of investments to market value is recognised at each accounting year end.

Income

All incoming resources, including interest and dividends on investments, are included on receipt.

Expenditure

Expenditure and liabilities are recognised as incurred.

Management and support expenditure is allocated to activities on the basis of the use of resources. Governance costs include any professional advice necessary to meet Charity Commission or other authority requirements.

Taxation

Aylesbury Youth Action is a charitable institution with exemption from UK taxation under section 505 of the Income and Corporation Tax Act 1988.

Fund Accounting

Funds held by the Charity are either:

Unrestricted funds – funds which can be used in accordance with the charitable objects.

Restricted funds – funds received on condition that they are expended on specific activities.

Aylesbury Youth Action
Notes to the Accounts
For the year ending 31st March 2023

2 GRANTS, DONATIONS & OTHER INCOME

	2023	2022
	£	£
Unrestricted		
William Harding Charity	15,000	20,000
National Lottery Community Fund	9,182	-
Bucks Council	8,000	-
Rothschild Foundation	8,333	-
The Talent Fund	2,500	-
Arnold Clark Community Fund	1,000	-
Matthews Wrightson Charity Trust	600	-
Heart of Bucks	-	4,608
Anson Charitable Trust	-	3,000
Clare Foundation	-	5,000
Donations and fundraising	512	375
	<u>45,127</u>	<u>32,983</u>
Restricted		
Fairhive	9,173	-
Shanly Foundation	2,500	-
Heart of Bucks	1,575	-
Groundwork UK	1,000	-
Bucks Council	-	13,700
Donations and fundraising	3,000	-
	<u>17,248</u>	<u>13,700</u>
TOTAL	<u>62,375</u>	<u>46,683</u>

Aylesbury Youth Action
Notes to the Accounts
For the year ending 31st March 2023

3 RESOURCES EXPENDED	2023	2022
	£	£
Overheads - Salaries & NI	56,638	43,382
Recruitment	321	600
Staff training, conferences and travel	24	36
Office costs	4,923	4,039
Insurance	900	1,301
IT & maintenance	2,296	900
Governance costs	-	150
Other expenses	1,618	1,225
	<hr/>	<hr/>
	66,719	51,633
Direct project costs – non-staff	6,120	13,922
Direct project costs – salaries & NI	8,970	7,253
Project supplies	6,890	4,045
	<hr/>	<hr/>
TOTAL	88,699	76,853

4 TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration, expenses or other benefits (2022: Nil).

5 STAFF COSTS	2023	2022
	£	£
Wages and salaries	63,814	49,561
Social security and pensions	1,794	1,074
	<hr/>	<hr/>
	65,608	50,635

The average monthly number of employees during the year was 2 (2022: 3).
 No employees received remuneration in excess of £60,000 (2022: Nil).

6 INVESTMENTS (CHARITABLE OFFICIAL INVESTMENT FUNDS ("COIF"))	2023	2022
	£	£
Value of income units at year start	60,856	55,913
Proceeds upon sale of units	(58,201)	-
(Loss)/Gain on investment	(2,655)	4,943
	<hr/>	<hr/>
Value of income units at year end	-	60,856
COIF deposit fund	1,288	423
	<hr/>	<hr/>
Investments	1,288	61,279

Aylesbury Youth Action
Notes to the Accounts
For the year ending 31st March 2023

7 FUNDS

	Unrestricted Funds £	Restricted Funds £	Total £
Receipts 2021/22			
Grants and donations	32,983	13,700	46,683
Interest and dividends	1,673	-	1,673
	34,656	13,700	48,356
Payments 2021/22			
Direct project costs	-	17,967	17,967
Employment costs	43,382	7,253	50,635
Overheads	8,251	Not allocated	8,251
	51,633	25,220	76,853
Net (deficit)/surplus 2021/22	(16,977)	(11,520)	(28,497)
Balance as at 1 April 2021	66,803	44,377	111,180
(Loss)/Gain on Investments	4,944	-	4,944
Transfers			
Balance as at 31 March 2022	54,770	32,857	87,627
Receipts 2022/23			
Grants and donations	45,127	17,248	62,375
Interest and dividends	865	-	865
	45,992	17,248	63,240
Payments 2022/23			
Direct project costs	-	13,010	13,010
Employment costs	56,638	8,970	65,608
Overheads	8,449	1,632	10,081
	65,087	23,612	88,699
Net (deficit)/surplus 2022/23	(19,095)	(6,364)	(25,459)
Balance as at 1 April 2022	54,770	32,857	87,627
(Loss)/Gain on Investments	(2,655)	-	(2,655)
Transfers	-	-	-
Balance as at 31 March 2023	33,020	26,493	59,513

8 RELATED PARTIES

There were no related party relationships to report (2022: none).

AYLESBURY YOUTH ACTION

England & Wales - Charity number 1165882

Accounts



AYLESBURY YOUTH ACTION

**TRUSTEES' REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022**

Registered Charity Number: 1165882

AYLESBURY YOUTH ACTION (Registered Charity Number: 1165882)

President	Keith Smith OBE
Trustees	Jason Burton (Interim Chair) Simon Garwood (Vice Chair) Maryam Mansoury-Edstrom (Treasurer) Stacey Barry (Secretary) Martin Oliver Jade Clarke (resigned July 2021) Dermot Kennedy Emily McGill (resigned December 2022) Dr Howard Goodall

The Trustees' Report and Accounts cover the year to 31st March 2022.

The composition of the trustee body shown above covers the full period from 1st April 2021 until the Trustees' Report and Accounts were approved.

Office	Holman Street Aylesbury Bucks HP19 9LJ
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Independent Examiner
APS Accountancy Limited

The governing document is the Charity's Constitution adopted when the charity was registered on 4 March 2016.

AYLESBURY YOUTH ACTION

Trustees' Report

The Trustees present their report and accounts for the year to 31 March 2022.

Purposes

The principal aims of the Charity are to improve the life chances of young people aged 14 to 24 through enabling them to make a positive contribution to their community; to assist in the development of their personal awareness and to provide relief to the social needs of the elderly, infirm and the deprived in the Aylesbury Vale area. This is done by promoting youth volunteering through a variety of projects to cater for all interests, allowing for different levels of commitment, and by providing support and training.

Trustees

The Trustees are also members of the Charity as set out in the Constitution. They are elected to serve for a term of three years and are eligible for re-election at an Annual General Meeting of the Charity in accordance with the requirements of the Constitution. The Honorary Officers are appointed from among the Trustees. The Trustees meet as a management committee approximately bi-monthly to review project activities and financial progress.

Review of Developments, Activities and Achievements

For AYA, and many other charitable organisations, 2021/2022 was still a year of disruption and upheaval as the world responded and adjusted to the impact of the Covid-19 global pandemic. Our face-to-face volunteering activities were still very much in the balance, projects in care homes and refuge centres continued to be on hold. Online activities were restricted to projects that would benefit most from web-based collaboration.

Challenges continued in the fundraising world, money was quite rightly redirected to Covid impact funds, from which we have benefitted, the complete change of staffing halfway through the year made applying for grants difficult leading to this year's financial position. Fundraising will continue to be a struggle for charities as funders wrestle with pandemic support and reducing income from investments and donations.

AYA has continued to adapt and evolve to respond to the needs of young people and their communities. We delivered on our plan to move to new headquarters and successfully recruited a new Chief Executive Officer and Office Manager¹.

The move from the Queen's Park Arts Centre to the Quarrendon Youth Centre was completed in July 2021. Funding was received to refurbish, redecorate, and furnish the new space. We are grateful to Heart of Bucks and the Aylesbury Hundreds and Haddenham and District Rotary Clubs for their generous financial support. Our dedicated office and project space gives us complete flexibility for our volunteering projects and administrative tasks.

¹ After six months of employment, our Office Manager resigned in January 2022.

AYLESBURY YOUTH ACTION

Trustees' Report (continued)

The Charity continues to operate our two-tier beneficiary model throughout our volunteering projects, this has been a constant for our 50 plus years of existence, ensuring we focus on two key areas:

- To engage with and provide exciting volunteering opportunities for young people through community projects for social action.
- Serve our local communities through effective and meaningful partnerships with charities and organisation that seek to make a difference and reach the most vulnerable members of society.

The Charity exists to provide a platform for young people to give their time freely for the benefit of others. The Trustees' role is to be the guardian of the Charity and to ensure its sustainability. However, it is the young people's organisation, and we strive to be Youth-led in all we do. The Trustee Board needs to reflect a more youthful and balanced structure and we are continuing the drive for additional Trustees with a younger profile and experience of our volunteering base. The Management Advisory Committee (MAC), which consists of young volunteers, is being relaunched after a pause during Covid, this provides a fundamental role in being youth driven and is instrumental in helping drive project creation, development and delivery as well as providing guidance and stimulating input to the Trustees.

As Covid restrictions and lockdowns eased, we were able to deliver some of our volunteering programme, much of it still impacted by the challenges visiting schools, care homes, and other venues where we'd run our projects.

Some examples of our diverse and exciting programmes run during this year include:

- **BEAMS**, our project supporting children from supported accommodation settings
- **Youth Views**, survey project seeking ideas and opinions from young people
- **Vintage Notes**, journalism project producing a magazine celebrating fifty years of youth volunteering.

Two of our young volunteers, Ruby and Ciaran have written the following about some of the key moments in 2021/22 for Aylesbury Youth Action:

Memory Boxes

Coronavirus pandemic led to the formation of the Memory Boxes project. Volunteers work remotely to assemble special cardboard boxes shaped like miniature suitcases. They contained mementos that were used to try and trigger senses through mimicking scenarios (like being at the seaside and containing seashells, scented candles and CD containing wave sounds). These were used to aid residents with dementia "unlocking new memories and initiating conversations". The project provided respite to staff and helped combat loneliness amongst older people as well as helping to lessen neuropsychiatric symptoms.

In response to the Coronavirus pandemic, wherein older people were more alone than ever, Aylesbury Youth Action decided to create the Memory Boxes project in order to connect with the elderly and form positive new memories. Volunteers made boxes of mementos that were designed to mimic scenarios in order to trigger the senses and bring back memories such as being at the beach. The main benefit of this project was combating loneliness and providing some respite to overworked staff, however it also succeeded in aiding residents with dementia and lessening neuropsychiatric symptoms.

Moving Premises

The Queens Park Centre provided some offices for AYA in 1976 and they stayed there for 45 years. In 2016, the trustees started to talk about finding a new home for AYA as the Chair of Trustees thought AYA could grow as an organisation if it had a space to call its own.

This was then set into motion and in the summer of 2021, Aylesbury Youth Action finally moved from The Queens Park Centre, that had been our home for so long, to Holman Street on Quarrendon.

Vintage Notes

Vintage notes was a project where many people joined together and wrote a magazine detailing all the things that AYA has done recently. The team of volunteers spent time having fun and communicating with each other but being hardworking at the same time. This was especially useful for all the volunteers as it was straight after covid giving volunteers a way to meet new people and have fun again while the world was opening up. Overall the project was a great success with the magazine (volume 50) being published and sold and provided a great experience to all who participated in creating and publishing it.

It was a great responsibility for all of us and was a good way for people to join together and to socialise while informing people about the great works of AYA. It also could be a AYA project that will be remembered for a long time and can be done again with new volunteers.

Going forward we will continue some of the projects mentioned above, in addition to creating new opportunities for young people to serve their local communities. As we still feel the effects of Community Long Covid, our programmes will focus on four key themes:

- Wellbeing, promoting the positive benefits of volunteering
- Mentoring, ensuring young people are supported
- Employability, continuing the skills development volunteering offers
- Creative arts, making space for the importance of art, music, poetry, theatre.

The team will be working with the young volunteers to develop these themes and to secure funding to progress them.

The Trustees wish to thank the staff for their hard work during the year and congratulate them on their successes. We continue to be extremely grateful to the donors who have enabled the Charity to be able to offer exciting opportunities for young people's development and community service.

Reserves Policy

The Charity aims to hold funds to cover between 6 to 9 months of its ongoing expenses.

At 31 March 2022 funds were £87,627 (2021: £111,180). This is the equivalent of 14 months (2021: 25 months) of the expenditure incurred by the Charity over the past year and represents a high point. Given the favourable financial position there is considerable scope to implement the vision of growth and transformation referred to above.

The trustees are budgeting for operational break-even in the coming year and will continue to monitor income and expenditure regularly to ensure that no unreasonable financial risks are taken.

Statement of Trustees Responsibilities

The Charities Act 2011 section 130 requires the Trustees to prepare accounts for each financial year sufficient to show and explain the Charity's transactions and which disclose with reasonable accuracy the Charity's financial position. In preparing those accounts the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts, and;
- prepare the accounts on a going concern basis unless it can be assumed that the Charity will not continue to operate as such.

The Trustees are responsible for keeping proper accounting records which disclose the financial position of the Charity, with reasonable accuracy, at any time. They are also responsible for safeguarding the assets of the Charity and for taking reasonable steps to prevent or detect fraud.

The Trustees have fulfilled the responsibilities as outlined above.

Accounts

The accounts are presented on a Receipts and Payment basis, amended by revaluing investments. They show a deficit of £23,553 (2021: surplus £10,951).

The budget was set by the Trustees and staff to reflect the ongoing difficult climate for funding and the continued impact of Covid restrictions/lockdowns on community engagement and participation.

The charity is budgeting for operational break-even at best in 2022/23. Should funding prove more challenging our reserves will be sufficient to withstand a deficit in the coming year. Our potential new project ideas will be supported by full funding secured for these activities and will only be progressed when this is achieved.

Approved on behalf of the Trustees on 31st January 2023.

Signed: 

Jason Burton – Interim Chair

Independent Examiner's Report to the Trustees of Aylesbury Youth Action

I report on the accounts for the year ended 31 March 2022 set out on pages nine to thirteen.

Respective responsibilities of Trustees and the Independent Examiner

The charity's trustees are responsible for the preparation of the accounts the Charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- (a) the accounting records were not kept in accordance with section 130 of the Charities Act; or
- (b) the accounts did not accord with the accounting records; or
- (c) the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: ... *L Walker*

Date: ... 31 January 2023

**Lisa Walker FCCA
APS Accountancy Limited
4 Cromwell Court
New Street
Aylesbury
Bucks
HP20 2PB**

Aylesbury Youth Action (Registered Charity No. 1165882)

RECEIPTS AND PAYMENTS

Year to 31st March 2022

	Note	2022	2021
		£	£
Incoming resources			
Grants, donations and other income	2	46,683	50,831
Interest and dividend income	6	1,673	1,683
		<hr/>	<hr/>
		48,356	52,514
Resources expended			
Charitable activities	3	76,853	51,153
		<hr/>	<hr/>
Net incoming resources		(28,497)	1,361
Gain/(loss) on revaluation of investments	6	4,944	9,590
		<hr/>	<hr/>
Surplus/(deficit) for the year		(23,553)	10,951

BALANCE SHEET

As at 31st March 2022

	Note	2022	2021
		£	£
Current assets			
Investments	6	61,279	89,746
Bank accounts		26,348	21,434
		<hr/>	<hr/>
Net current assets		87,627	111,180
Represented by:			
Balance at start of year		111,180	100,229
Net surplus/(deficit)		(23,553)	10,951
		<hr/>	<hr/>
Total Funds	7	87,627	111,180

The financial statements were approved on behalf of the Trustees 31st January 2023.

Signed: ... 

Jason Burton – Interim Chair

Aylesbury Youth Action
Notes to the Accounts
For the year ending 31st March 2022

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared on the Receipts and Payments basis, save that any gain or loss on revaluation of investments to market value is recognised at each accounting year end.

Income

All incoming resources, including interest and dividends on investments, are included on receipt.

Expenditure

Expenditure and liabilities are recognised as incurred.

Management and support expenditure is allocated to activities on the basis of the use of resources. Governance costs include any professional advice necessary to meet Charity Commission or other authority requirements.

Taxation

Aylesbury Youth Action is a charitable institution with exemption from UK taxation under section 505 of the Income and Corporation Tax Act 1988.

Fund Accounting

Funds held by the Charity are either:

Unrestricted funds - funds which can be used in accordance with the charitable objects

Restricted funds - funds received on condition that they are expended on specific activities

Aylesbury Youth Action
Notes to the Accounts
For the year ending 31st March 2022

2 GRANTS, DONATIONS & OTHER INCOME

	2022	2021
	£	£
Unrestricted		
Clare Foundation	5,000	-
William Harding Charity	20,000	5,000
Heart of Bucks	4,608	-
Anson Charitable Trust	3,000	-
Other income	-	90
Donations and fundraising	375	1,741
	<hr/> 32,983	<hr/> 6,831
Restricted		
Bucks Council	13,700	6,000
Walter Hazell Trust	-	25,000
Heart of Bucks	-	3,000
Big Lottery	-	10,000
	<hr/> 13,700	<hr/> 44,000
TOTAL	<u>46,683</u>	<u>50,831</u>

Aylesbury Youth Action
Notes to the Accounts
For the year ending 31st March 2022

3 RESOURCES EXPENDED	2022	2021
	£	£
Overheads - Salaries & NI	43,382	30,522
Recruitment	600	80
Staff training, conferences and travel	36	-
Office costs	4,039	6,903
Insurance	1,301	1,296
IT & maintenance	900	932
Governance costs	150	1,840
Other expenses	1,225	868
	<hr/> 51,633	<hr/> 42,441
Direct project costs – non-staff	13,922	998
Direct project costs – salaries & NI	7,253	7,667
Project supplies	4,045	47
TOTAL	<hr/> 76,853	<hr/> 51,153

4 TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration, expenses or other benefits (2021: Nil).

5 STAFF COSTS	2022	2021
	£	£
Wages and salaries	49,561	37,550
Social security and pensions	1,074	639
	<hr/> 50,635	<hr/> 38,189

The average monthly number of employees during the year was 3 (2021: 3).

No employees received remuneration in excess of £60,000 (2021: Nil).

6 INVESTMENTS (CHARITABLE OFFICIAL INVESTMENT FUNDS ("COIF"))	2022	2021
	£	£
Value of income units at 1 st April 2021	55,913	46,323
(Loss)/Gain on COIF Investment	4,943	9,590
Value of income units at 31 st March 2022	<hr/> 60,856	<hr/> 55,913
COIF deposit fund	423	33,833
Investments	<hr/> 61,279	<hr/> 89,746

Aylesbury Youth Action
Notes to the Accounts
For the year ending 31st March 2022

6 FUNDS

	Unrestricted Funds £	Restricted Funds £	Total £
Receipts 2020/21			
Grants and donations	6,831	44,000	50,831
Interest and dividends	1,683	-	1,683
	8,514	44,000	52,514
Payments 2020/21			
Direct project costs	-	1,045	1,045
Employment costs	30,522	7,667	38,189
Overheads	11,919	Not allocated	11,919
	42,441	8,712	51,153
Net surplus 2020/21	(33,927)	35,288	1,361
Balance as at 1 April 2020	91,140	9,089	100,229
Loss on Investments	9,590	-	9,590
Transfers			
Balance as at 31 March 2021	66,803	44,377	111,180
Receipts 2021/22			
Grants and donations	32,983	13,700	46,683
Interest and dividends	1,673	-	1,673
	34,656	13,700	48,356
Payments 2021/22			
Direct project costs	-	17,967	17,967
Employment costs	43,382	7,253	50,635
Overheads	8,251	Not allocated	8,251
	51,633	25,220	76,853
Net surplus 2021/22	(16,977)	(11,520)	(28,497)
Balance as at 1 April 2021	66,803	44,377	111,180
Gain on Investments	4,944	-	4,944
Transfers			
Balance as at 31 March 2022	54,770	32,857	87,627

7 RELATED PARTIES

There were no related party relationships to report (2021: none).

AYLESBURY YOUTH ACTION

England & Wales - Charity number 1165882

Accounts



AYLESBURY YOUTH ACTION

**TRUSTEES' REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021**

Registered Charity Number: 1165882

AYLESBURY YOUTH ACTION (Registered Charity Number: 1165882)

President	Keith Smith OBE
Trustees	Simon Garwood (Vice Chair) (Acting Chair) Maryam Mansoury-Edstrom (Treasurer) Stacey Barry (Secretary) Rob Marshall (resigned 27th April 2020) Martin Oliver Jade Clarke Jason Burton Dermot Kennedy Pat Shelley (resigned 10 th March 2021) Emily McGill Dr Howard Goodall Rianna Mistry (resigned 16th November 2020)

The Trustees' Report and Accounts cover the year to 31st March 2021.

The composition of the trustee body shown above covers the full period from 1st April 2020 until the Trustees' Report and Accounts were approved.

Observers	Stuart Parker, representative of Buckinghamshire County Council (Buckinghamshire Council from 1 st April 2020) – Bucks Youth
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Office	Holman Street Aylesbury Bucks HP19 9LJ
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Independent Examiner	APS Accountancy Limited
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The governing document is the Charity's Constitution adopted when the charity was registered on 4 March 2016.

AYLESBURY YOUTH ACTION

Trustees' Report

The Trustees present their report and accounts for the year to 31 March 2021.

Purposes

The principal aims of the Charity are to improve the life chances of young people aged 14 to 24 through enabling them to make a positive contribution to their community; to assist in the development of their personal awareness and to provide relief to the social needs of the elderly, infirm and the deprived in the Aylesbury Vale area. This is done by promoting youth volunteering through a variety of projects to cater for all interests, allowing for different levels of commitment, and by providing support and training.

Trustees

The Trustees are also members of the Charity as set out in the Constitution. They are elected to serve for a term of three years and are eligible for re-election at an Annual General Meeting of the Charity in accordance with the requirements of the Constitution. The Honorary Officers are appointed from among the Trustees. The Trustees meet as a management committee approximately bi-monthly to review project activities and financial progress.

Review of Developments, Activities and Achievements

For AYA, as for many charitable organisations, 2020/2021 has been a year without precedent, largely due to the Covid-19 global pandemic. As a result of the very necessary restrictions required to stem the transmission of the virus, we were forced to put face-to-face volunteering activities, such as those in care homes and refuge centres, on hold, or, where possible and appropriate, replace them with online activities, in an effort to adapt to the challenging new circumstances.

There were also challenges from a funding perspective, with the difficult funding climate, experienced in previous years, exacerbated by the pandemic.

Despite these twin challenges of constrained activities and constrained funding, true to our purpose and our values, AYA made every effort to adapt to the new circumstances and provide a lifeline to young people and to the community. Zoom calls were organised, links with our young volunteers and partner organisations maintained and activities were adapted to the new operating environment. The 'going' may have 'got' tough but the redoubtable spirit of AYA – our volunteers, staff, trustees and partners – was undampened.

2020/21 was not a year of lying idle, in fact, in many ways it may, in retrospect, be a year that marked the start of an important transformation. As well as being the year that AYA demonstrated its resilience and redoubtable qualities in the face of a global pandemic, 2021 was also the year we celebrated our 50th anniversary, planned a move to a new headquarters and began recruiting for a new Chief Executive Officer and Office Manager¹. This was all achieved remotely, during the lockdowns, using digital collaboration tools, such as Zoom, Whatsapp and Microsoft 365.

¹ At time of writing, December '21, Simon Rudiger and Manda Pope are now fulfilling these roles, respectively.

The move from our long-time home, the Queen's Park Arts Centre, to the Quarrendon Youth Centre has been discussed by the Board of Trustees since 2016. In the fiscal year 2020/2021 the trustees voted to accept Buckinghamshire Council's offer to lease the Quarrendon Youth and Community Centre (QYC), a building that historically had been a youth club but had been unoccupied for many years.

The opportunity to have a dedicated headquarters and a physical space suitable for volunteering and other youth activities is an exciting development for AYA that opens up a myriad of new opportunities and also brings a building back into the service of the community, after a long absence. In 2021/2022 we aim to complete our relocation to QYC and to open the refurbished centre to young volunteers and the public.

2020/21 has also proved to be a valuable year for reflection on the direction of AYA and a chance to chart a course to a re-imagined organisation capable of addressing the needs of young people and the community in the 3rd decade of the 21st Century and beyond.

It seems appropriate that 2021, the year that marked AYA's 50th anniversary, should be the year that AYA Trustees began to address, in earnest, the question of how AYA needs to be reshaped to meet the continually changing needs of young people and the community in the context of:

- a rapid expansion of the local population and change in demographic, as well as aspirations for the town, exemplified by the Vale of Aylesbury's Local Plan's identification of Aylesbury as part of the 'brain belt' linking Oxford and Cambridge;
- a generational shift in young people's priorities and outlook, as we begin to see the last of the Millennials (1981-1996) become full-fledged adults and Generation Z (1997-2012) become AYA's key cohort, with Generation Alpha (early 2010s to mid-2020s) not far behind;
- increasingly digital, real-time, social, mobile and global styles of engagement between organisations and their audiences.

This forward-looking approach is not new to AYA. Our youth-led and innovative outlook can be traced back to at least the early 2000s, when the charity took the bold step of forming a Management Advisory Committee (MAC), formed of young volunteers, to provide a young people's perspective on the work and decisions of the management team and Board of Trustees. Furthermore, in 2016, when AYA became a CIO (Charitable Incorporated Organisation), a change that enabled 16 and 17-year-olds also to become trustees, the trustees were excited to accept younger people onto their board, to more effectively include the opinions of young people in the management of the charity and benefit the community more appropriately.

As a youth-led and youth-centred organisation, AYA has sought to continually evolve with the times, whilst maintaining a consistent core purpose and values. However, the trustees recognise that, in addition to that continual evolution, a periodic 'reset' of the organisation's operating model and outward 'tone of voice' is necessary to ensure that AYA is a thriving and relevant concern. As such, the trustees have agreed to initiate a strategic review and associated transformation plan, once the move to the new premises is complete. The strategic review is expected to start in Fiscal Year 2021/2022.

AYLESBURY YOUTH ACTION

Trustees' Report (continued)

Melinda Orton was appointed as the new Manager in December 2018, having previously held the role of Office Manager/Administrator. In total Melinda has worked for AYA for over 10 years and has established a very good knowledge of the organisation.

It was with mixed emotions that we accepted Melinda's resignation in March 2021. Whilst we were sorry to lose an experienced and valued Manager, we also understand that Melinda is leaving to devote more time and energy to her family and to pursue alternative career options.

We acknowledge the enormous contribution and lasting impact that Melinda has made over the last 10 years.

The trustees have agreed to begin the search for a new Chief Executive Officer and Office Manager, with the objective of recruiting into both roles, prior to Melinda's planned leaving date of July 2021.

The decisions to advertise a CEO role, rather than a manager role was a deliberate decision on the part of the trustees to identify a highly motivated individual to lead the organisation into and through a period of growth and transformation. A strategic and commercially minded leader is being sought to launch the organisation's new growth phase in youth volunteering and community service.

The Charity's activities during the year have been exciting and challenging but after nearly 50 years of existence we are still ensuring two constants:

- we continue to provide exciting volunteering opportunities for young people through community projects for social action.
- our young volunteers, although forever changing over the years, continue to be enthusiastic, creative and extremely committed to giving their time and energy.

The Charity exists to provide a platform for young people to give their time freely for the benefit of others. The Trustees' role is to be the guardian of the Charity and to ensure its sustainability. However, it is the young people's organisation, and we strive to be Youth-led in all we do. The Trustee Board now reflects a more youthful and balanced structure and we are continuing the drive for additional Trustees reflecting the younger profile and background of our volunteering base. The Management Advisory Committee (MAC) which consists of young volunteers continues to provide a fundamental role in being youth driven and is instrumental in helping drive project creation, development and delivery as well as providing guidance and stimulating input to the Trustees.

As referenced above, during the past year our programme of voluntary activities has been necessarily constrained by the restrictions imposed in response to the Covid-19 pandemic.

Examples of our diverse and exciting programs for young people, include:

- **Beams Project**, covering After School Club, Young Carers and "Make Lunch";
- **Generate Project**, developed in conjunction with local residential homes, providing stimulating intergenerational activities. This provides an excellent way for young and older generations to interact for the benefit of both.

Clearly, such projects had to be adapted for online delivery or put on hold. Zoom calls between young volunteers and elderly residents of care homes were one of the more poignant AYA moments during the pandemic but AYA also acknowledged some of the risks of 'Zoom fatigue', particularly with school-aged volunteers already spending many hours studying and joining remote classes online.

One innovative new project that was perfectly suited to online delivery and collaboration was **Vintage Notes**. A project to design, create and take to market a magazine celebrating the history and achievements of youth volunteering was a great motivator for aspiring young journalists and will be used as a way to fundraise for AYA, when it is released in hardcopy and e-Zine format in 2022.

We continue to be actively involved with the NCS Programme supporting social action training and involvement in a community-based project.

We continue to develop and strengthen our effective use of social media to communicate and promote opportunities and benefits. We now have an integrated plan to ensure we target information through the most relevant channels. The YouTube activities through #AYAINSPIRES continues to flourish and a number of films are being developed as part of the LAF projects. All of these activities are fully supported through young volunteers who are gaining excellent new skills and experiences.

Going forward there are a number of new project areas being explored such as:-

- A peer mentoring programme
- Young people mental health challenges
- Social exclusion
- Developing school partnerships

The team will be working with the young volunteers to develop these themes and to secure funding to progress them.

The Trustees wish to thank the staff for their hard work during the year and congratulate them on their many successes. We are extremely grateful to the many donors who have enabled the Charity to be able to offer exciting opportunities for young people's development and community service.

Reserves Policy

The Charity aims to hold funds to cover between 6 to 9 months of its ongoing expenses.

As a result of the surplus in 2020, driven by the one-off receipt of the £50,000, the reserves position improved considerably. At 1 April 2021 funds were £111,180 (2020: £100,229). This is the equivalent of over 25 months (2019: 12.0 months) of the expenditure incurred by the Charity over the past year and represents a high point. Given the favourable financial position there is considerable scope to implement the vision of growth and transformation referred to above.

As mentioned, the trustees are budgeting for operational break-even in the coming year and will continue to monitor income and expenditure regularly to ensure that no unreasonable financial risks are taken.

Statement of Trustees Responsibilities

The Charities Act 2011 section 130 requires the Trustees to prepare accounts for each financial year sufficient to show and explain the Charity's transactions and which disclose with reasonable accuracy the Charity's financial position. In preparing those accounts the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts, and;
- prepare the accounts on a going concern basis unless it can be assumed that the Charity will not continue to operate as such.

The Trustees are responsible for keeping proper accounting records which disclose the financial position of the Charity, with reasonable accuracy, at any time. They are also responsible for safeguarding the assets of the Charity and for taking reasonable steps to prevent or detect fraud.

The Trustees have fulfilled the responsibilities as outlined above.

Accounts

The accounts are presented on a Receipts and Payment basis, amended by revaluing investments. They show a surplus of £10,951 (2019/20 £20,173).

The budget was set by the Trustees and staff to reflect the difficult climate for funding, the impact of restructuring, our move to new premises, recruitment of key staff and the maintenance of our social action activities

The charity is budgeting for operational break-even at best in 2021/22, to be driven by lower funding income and a close control on costs. Should funding prove more challenging our reserves will be sufficient to withstand a deficit in the coming year. Our potential new project ideas will be supported by full funding secured for these activities and will only be progressed when this is achieved

Approved on behalf of the Trustees on 23rd December 2021.



Signed:

Jason Burton – Interim Chair

Independent Examiner's Report to the Trustees of Aylesbury Youth Action

I report on the accounts for the year ended 31 March 2021 set out on pages nine to thirteen.

Respective responsibilities of Trustees and the Independent Examiner

The charity's trustees are responsible for the preparation of the accounts the Charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- (a) the accounting records were not kept in accordance with section 130 of the Charities Act; or
- (b) the accounts did not accord with the accounting records; or
- (c) the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date:.....31/01/2022.....

Christopher Shennan FCCA
APS Accountancy Limited
4 Cromwell Court
New Street
Aylesbury
Bucks
HP20 2PB

Aylesbury Youth Action (Registered Charity No. 1165882)

RECEIPTS AND PAYMENTS

Year to 31st March 2021

	Note	2021	2020
		£	£
Incoming resources			
Grants, donations and other income	2	50,831	96,883
Interest and dividend income	6	1,683	1,775
		52,514	98,658
Resources expended			
Charitable activities	3	51,153	76,863
		1,361	21,795
Net incoming resources		1,361	21,795
(Loss)/Gain on revaluation of investments	6	9,590	(1,622)
Surplus for the year		10,951	20,173

BALANCE SHEET

As at 31st March 2021

	Note	2021	2020
		£	£
Current assets			
Investments	6	89,746	93,474
Bank accounts		21,434	6,755
Net current assets		111,180	100,229
Represented by:			
Balance at start of year		100,229	80,056
Net surplus/(deficit)		10,951	20,173
Total Funds	7	111,180	100,229

The financial statements were approved on behalf of the Trustees 23rd December 2021.



Signed:

Jason Burton – Interim Chair

Aylesbury Youth Action
Notes to the Accounts
For the year ending 31st March 2021

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared on the Receipts and Payments basis, save that any gain or loss on revaluation of investments to market value is recognised at each accounting year end.

Income

All incoming resources, including interest and dividends on investments, are included on receipt.

Expenditure

Expenditure and liabilities are recognised as incurred.

Management and support expenditure is allocated to activities on the basis of the use of resources. Governance costs include any professional advice necessary to meet Charity Commission or other authority requirements.

Taxation

Aylesbury Youth Action is a charitable institution with exemption from UK taxation under section 505 of the Income and Corporation Tax Act 1988.

Fund Accounting

Funds held by the Charity are either:

Unrestricted funds - funds which can be used in accordance with the charitable objects

Restricted funds - funds received on condition that they are expended on specific activities

Aylesbury Youth Action
Notes to the Accounts
For the year ending 31st March 2021

2 GRANTS, DONATIONS & OTHER INCOME

	2021	2020
	£	£
Unrestricted		
Estate of John Raven	-	50,000
William Harding Charity	5,000	15,000
Other income	90	320
Donations and fundraising	1,741	1,448
	<hr/> 6,831	<hr/> 66,768
Restricted		
Bromford Housing	-	7,000
Bucks County Council	6,000	10,000
Walter Hazell Trust	25,000	9,536
Heart of Bucks	3,000	-
Big Lottery	10,000	3,500
Others - Project Specific	-	80
	<hr/> 44,000	<hr/> 30,116
TOTAL	<u>50,831</u>	<u>96,884</u>

Notes to the Accounts
For the year ending 31st March 2021

3 RESOURCES EXPENDED	2021	2020
	£	£
Overheads - Salaries & NI	30,522	29,822
Recruitment	80	-
Staff training, conferences and travel	-	291
Office costs	6,903	7,445
Insurance	1,296	1,273
IT & maintenance	932	543
Governance costs	1,840	967
Other expenses	868	691
	<hr/>	<hr/>
	42,441	41,032
Direct project costs – non-staff	998	2,778
Direct project costs - Salaries & NI	7,667	33,052
Project Supplies	47	-
	<hr/>	<hr/>
TOTAL	51,153	76,862

4 TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration, expenses or other benefits (2020: Nil).

5 STAFF COSTS	2021	2020
	£	£
Wages and salaries	37,550	60,715
Social security and pensions	639	2,159
	<hr/>	<hr/>
	38,189	62,873

The average monthly number of employees during the year was 3 (2020: 4).
 No employees received remuneration in excess of £60,000 (2020: Nil).

6 INVESTMENTS (CHARITABLE OFFICIAL INVESTMENT FUNDS ("COIF"))	2021	2020
	£	£
Value of income units at 1 st April 2020	46,323	47,946
(Loss)/Gain on COIF Investment	9,590	(1,623)
	<hr/>	<hr/>
Value of income units at 31 st March 2021	55,913	46,323
COIF deposit fund	33,833	47,150
	<hr/>	<hr/>
Investments	89,746	93,473

Aylesbury Youth Action
Notes to the Accounts
For the year ending 31st March 2021

6 FUNDS

	Unrestricted Funds £	Restricted Funds £	Total £
Receipts 2019/20			
Grants and donations	66,767	30,116	96,883
Interest and dividends	1,775	-	1,775
	68,542	30,116	98,658
Payments 2019/20			
Direct project costs	-	2,778	2,778
Employment costs	29,821	33,052	62,873
Overheads	11,212	Not allocated	11,212
	41,033	35,830	76,863
Net surplus 2019/20	27,509	(5,714)	21,795
Balance as at 1 April 2019	68,872	11,184	80,056
Gain on Investments	(1,622)	-	(1,622)
Transfers	(3,619)	3,619	-
Balance as at 31 March 2020	91,140	9,089	100,229
Receipts 2020/21			
Grants and donations	6,831	44,000	50,831
Interest and dividends	1,683	-	1,683
	8,514	44,000	52,514
Payments 2020/21			
Direct project costs	-	1,045	1,045
Employment costs	30,522	7,667	38,189
Overheads	11,919	Not allocated	11,919
	42,441	8,712	51,153
Net surplus 2020/21	(33,927)	35,288	1,361
Balance as at 1 April 2020	91,140	9,089	100,229
Loss on Investments	9,590	-	9,590
Transfers			
Balance as at 31 March 2021	66,803	44,377	111,180

7 RELATED PARTIES

There were no related party relationships to report (2020: none).