

The Friends of Roundhay St. John's Church

Charity number 1165879

Annual Report and Financial Statements **for the year ended 31 March 2024**



The Friends of Roundhay St. John's Church

Annual Report and Financial Statements for the year ended 31 March 2024

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Prepared by West Yorkshire Community Accountancy Service CIO

The Friends of Roundhay St. John's Church

Trustees' report for the year ended 31 March 2024

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Martin Muers	Chair	
Lynne Staveley		
Roger Potts	Joint Treasurer	
Edward Lax	Joint Treasurer	Deceased on 23 October 2023
David Whittaker		
Anne Muers		

Charity number	1165879	Registered in England and Wales
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Registered and principal address

Milestone,
16A Breary Lane, Bramhope,
Leeds.
LS169AE.

Bankers

Santander	HSBC
2 Triton Square	PO Box 105
Regents Place	33 Park Row
London	Leeds
NW1 3AN	LS1 1LD

Accountants

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a CIO formed on 4 March 2016 and is governed by a constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

The Friends of Roundhay St. John's Church

Trustees' report (continued) for the year ended 31 March 2024

Objectives and activities

The charity's objects

The object of the Friends of Roundhay St. John's Church is for the benefit of the public to maintain, repair, restore, preserve, improve and enhance the fabric of the church of Roundhay St Johns, Leeds its monuments, fixtures, fittings, furniture, stained glass, ornaments, and other chattels and its churchyard.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular members of the public have mentioned and complimented us on the state of the churchyard.

Achievements and performance

The mowers used have been two Ariens mowers. Ariens is a North American make and they have coped with the relatively heavy duty work asked of them admirably, but for perhaps 18 months we have noticed that when they have malfunctioned and there has been a need to return the machines to the lawnmower engineers that obtaining the appropriate spare parts has been increasingly slow. Very recently one of the machines malfunctioned and the Engineers eventually reported to us that it was proving impossible to obtain the required spare part and that the machine was therefore unrepairable. Further enquiry has revealed that Ariens are no longer exporting lawnmowers to Europe. With advice from the Engineers we have replaced this machine with a Chinese machine which we are advised is as robust. We are retaining the now non functioning Ariens as a possible donor of parts for the other machine which continues to operate until that becomes unworkable. Looking back the decision to buy the Ariens, one of which was new and the other second-hand was a good decision and as the lawnmower engineers informed us "they owed us nothing". The machines coped effectively with very rough cutting for a number of years. So far the new machine looks to be every bit as robust and capable.

With help from several other volunteers we have maintained the North Graveyard in a presentable condition such that the regular and moderately frequent visitors can access their family graves easily. We have arranged and paid for the restoration of a number of dilapidated graves from the charity's funds. We have both improved the security and damp proofing of the onsite storage shed which has been created utilising three adjacent walls which happen to be in close proximity towards the east end of the church and when roofed over with the provision of a door have created a storage facility. This enables satisfactory, safe and dry storage of the lawn mowers and strimmer's which in general give excellent and satisfactory service. At times because of the relatively heavy duty nature of the work asked of the machinery they do malfunction and two of us are involved in taking them to/from the lawnmower engineers for repair.

Financial review

The net receipts for the year were £1,464, including net receipts of £135 on unrestricted funds and net receipts of £1,329 on restricted funds after transfers.

Reserves policy

The charity's free reserves, at the year end were £9,359.

There is no reserves policy at the moment.

Approved by the board of trustees on 19/11/24

Roger Potts (Trustee)

The Friends of Roundhay St. John's Church
Receipts and payments account
for the year ended 31 March 2024

	Notes	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total funds £
Receipts					
Donations	(2)	2,321	1,964	4,285	2,500
Gift aid		526	-	526	375
Total receipts		2,847	1,964	4,811	2,875
Payments					
Maintenance		1,477	287	1,764	3,755
Equipment		488	275	763	191
Insurance		-	449	449	438
Accountancy		189	-	189	180
Bank charges		-	62	62	62
Subscriptions		120	-	120	40
Total payments		2,274	1,073	3,347	4,666
Net receipts / (payments)		573	891	1,464	(1,791)
Transfers between funds		(438)	438	-	-
Net movement in funds		135	1,329	1,464	(1,791)
Fund balances brought forward		9,224	1,176	10,400	12,191
Fund balances carried forward	(3)	9,359	2,505	11,864	10,400

The Friends of Roundhay St. John's Church
Statement of assets and liabilities
as at 31 March 2024

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	9,359	2,505	11,864	10,400
Total cash funds	<u>9,359</u>	<u>2,505</u>	<u>11,864</u>	<u>10,400</u>

Assets retained for the charity's own use

Wheeled strimmer
 Strimmer x3
 Lawnmower x2
 Storage shed

Liabilities

	2024
	£
Accounts preparation	<u>462</u>
	<u>462</u>

The financial statements were approved by the board of trustees on 19/11/24

Roger Potts (Trustee)

The Friends of Roundhay St. John's Church

Notes to the accounts

for the year ended 31 March 2024

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

The Friends of Roundhay St. John's Church
Notes to the accounts continued
for the year ended 31 March 2024

2 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
North Churchyard	1,176	1,964	1,073	438	2,505
	<u>1,176</u>	<u>1,964</u>	<u>1,073</u>	<u>438</u>	<u>2,505</u>

Fund name	Purpose of restriction
North Churchyard	Towards the upkeep, maintenance, repairs, restoration, preservation, and improvements of the North Churchyard.

3 Trustee expenses

No trustee received any expenses during this year or the previous year.

4 Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.