

# **The Friends of Roundhay St. John's Church**

Charity number 1165879

## **Annual Report and Financial Statements for the year ended 31 March 2023**



# **The Friends of Roundhay St. John's Church**

## **Annual Report and Financial Statements for the year ended 31 March 2023**

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**Prepared by West Yorkshire Community Accountancy Service CIO**

# **The Friends of Roundhay St. John's Church**

## **Trustees' report for the year ended 31 March 2023**

### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
Martin Muers	Chair	
Lynne Staveley		
Roger Potts	Joint Treasurer	
Edward Lax	Joint Treasurer	
David Whittaker		Appointed 17 November 2022
Anne Muers		Appointed 17 November 2022
<b>Charity number</b>	1165879	Registered in England and Wales

### **Registered and principal address**

Oakwood Lodge  
6 Park Avenue  
Roundhay  
Leeds  
LS8 2JH

### **Bankers**

Santander	HSBC
2 Triton Square	PO Box 105
Regents Place	33 Park Row
London	Leeds
NW1 3AN	LS1 1LD

### **Accountants**

#### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### **Structure, governance and management**

The charity is a CIO formed on 4 March 2016 and is governed by a constitution.

### **Method of recruitment and appointment of trustees**

The trustees of the charity are appointed by the members at the AGM.

# **The Friends of Roundhay St. John's Church**

## **Trustees' report (continued) for the year ended 31 March 2023**

### **Objectives and activities**

#### **The charity's objects**

The object of the Friends of Roundhay St. John's Church is for the benefit of the public to maintain, repair, restore, preserve, improve and enhance the fabric of the church of Roundhay St Johns, Leeds its monuments, fixtures, fittings, furniture, stained glass, ornaments, and other chattels and its churchyard.

#### **Public benefit statement**

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular members of the public have mentioned and complimented us on the state of the churchyard.

#### **Achievements and performance**

With help from several other volunteers we have maintained the North Graveyard in a presentable condition such that the regular and moderately frequent visitors can access their family graves easily. We have arranged and paid for the restoration of a number of dilapidated graves from the charity's funds. We have both improved the security and damp proofing of the onsite storage shed which has been created utilising three adjacent walls which happen to be in close proximity towards the east end of the church and when roofed over with the provision of a door have created a storage facility. This enables satisfactory, safe and dry storage of the lawn mowers and strimmer's which in general give excellent and satisfactory service. At times because of the relatively heavy duty nature of the work asked of the machinery they do malfunction and two of us are involved in taking them to/from the lawnmower engineers for repair.

#### **Financial review**

The net payments for the year were £1,791, including net receipts of £2,030 on unrestricted funds and net payments of £3,821 on restricted funds, after transfers.

#### **Reserves policy**

The charity's free reserves, at the year end were £9,224.  
There is no reserves policy at the moment.

Approved by the board of trustees on 04/12/2023

Roger Potts (Trustee)

**The Friends of Roundhay St. John's Church**  
**Receipts and payments account**  
**for the year ended 31 March 2023**

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
<b>Receipts</b>					
Donations	(2)	2,500	-	2,500	3,750
Gift aid		375	-	375	750
<b>Total receipts</b>		<u>2,875</u>	<u>-</u>	<u>2,875</u>	<u>4,500</u>
<b>Payments</b>					
Maintenance		100	3,655	3,755	428
Equipment		128	63	191	1,709
Insurance		-	438	438	397
Accountancy		180	-	180	180
Bank Charges		-	62	62	15
Subscriptions		40	-	40	-
<b>Total payments</b>		<u>448</u>	<u>4,218</u>	<u>4,666</u>	<u>2,729</u>
<b>Net receipts / (payments)</b>		<u>2,427</u>	<u>(4,218)</u>	<u>(1,791)</u>	<u>1,771</u>
<b>Transfers between funds</b>		<u>(397)</u>	<u>397</u>	<u>-</u>	<u>-</u>
<b>Net movement in funds</b>		<u>2,030</u>	<u>(3,821)</u>	<u>(1,791)</u>	<u>1,771</u>
<b>Fund balances brought forward</b>		<u>7,194</u>	<u>4,997</u>	<u>12,191</u>	<u>10,420</u>
<b>Fund balances carried forward</b>	(3)	<u>9,224</u>	<u>1,176</u>	<u>10,400</u>	<u>12,191</u>

**The Friends of Roundhay St. John's Church**  
**Statement of assets and liabilities**  
**as at 31 March 2023**

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<b>Cash funds</b>				
Cash at bank	9,224	1,176	10,400	12,191
<b>Total cash funds</b>	<u>9,224</u>	<u>1,176</u>	<u>10,400</u>	<u>12,191</u>

**Assets retained for the charity's own use**

Wheeled strimmer  
 Strimmer x3  
 Lawnmower x2  
 Storage shed

**Liabilities**

	2023
	£
Accounts preperation	189
	<u>189</u>

The financial statements were approved by the board of trustees on 04/12/2023

Roger Potts (Trustee)

# **The Friends of Roundhay St. John's Church**

## **Notes to the accounts**

### **for the year ended 31 March 2023**

#### **1 Accounting policies**

##### **Basis of accounting**

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

**The Friends of Roundhay St. John's Church**  
**Notes to the accounts continued**  
**for the year ended 31 March 2023**

<b>2 Restricted funds</b>	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
North Churchyard	4,997	-	4,218	397	1,176
	<u>4,997</u>	<u>-</u>	<u>4,218</u>	<u>397</u>	<u>1,176</u>

<b>Fund name</b>	<b>Purpose of restriction</b>
North Churchyard	Towards the upkeep, maintenance, repairs, restoration, preservation, and improvements of the North Churchyard. A transfer of £397 was made from unrestricted funds to the North churchyard.

**3 Trustee expenses**

No trustee received any expenses during this year or the previous year.

**4 Trustee remuneration and benefits**

No trustee received any remuneration or benefit during this or the previous year.