

# **The Friends of Roundhay St. John's Church**

Charity number 1165879

## **Annual Report and Financial Statements for the year ended 31 March 2021**



West Yorkshire Community Accounting Service

# **The Friends of Roundhay St. John's Church**

## **Annual Report and Financial Statements for the year ended 31 March 2021**

<b>Contents</b>	<b>Page</b>
Trustees' report	2 to 3
Receipts and payments account	4
Statement of assets and liabilities	5
Notes to the accounts	6 to 7

**Prepared by West Yorkshire Community Accounting Service**

# **The Friends of Roundhay St. John's Church**

## **Trustees' report for the year ended 31 March 2021**

### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>
Lynne Staveley	Chair
Martin Muers	
Roger Potts	Joint Treasurers
Edward Lax	Joint Treasurers

### **Charity number**

The charity was registered with the Charity Commission for England and Wales, number 1165879, on 4 Mar 2016.

### **Principal address**

Oakwood Lodge  
6 Park Avenue  
Roundhay  
Leeds  
LS8 2JH

### **Bankers**

Santander	HSBC
2 Triton Square	PO Box 105
Regents Place	33 Park Row
London	Leeds
NW1 3AN	LS1 1LD

### **Accountants**

#### **West Yorkshire Community Accounting Service**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### **Structure, governance and management**

The charity is a CIO formed on 4 March 2016 and is governed by a constitution.

### **Method of recruitment and appointment of trustees**

The trustees of the charity are appointed by the members at the AGM.

# **The Friends of Roundhay St. John's Church**

## **Trustees' report (continued) for the year ended 31 March 2021**

### **Objectives and activities**

#### **The charity's objects**

The object of the Friends of Roundhay St John's Church is for the benefit of the public to maintain, repair, restore, preserve, improve and enhance the fabric of the church of Roundhay St Johns, its monuments, fixtures, fittings, furniture, stained glass, ornaments, and other chattels and its churchyard.

#### **Public benefit statement**

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular members of the public have mentioned and complimented us on the state of the churchyard.

#### **Achievements and performance**

The activities of the Friends of Roundhay St. John's Church has been curtailed by the Covid Pandemic and we have had no General meetings of the overall group for about 15 months. A core of workers has worked on the north graveyard during the year to keep it in a presentable condition as of course this is outdoor work. The North graveyard is where the more recent graves are located and I believe that this is appreciated as I have been thanked on more than one occasion by visitors. We have arranged for and had completed relatively recently some remedial work on a few graves where gravestones were falling or damaged, although this will probably feature in terms of cost payments in next years accounts.

#### **Financial review**

The net receipts for the year were £294, including net payments of £713 on unrestricted funds and net payments of £1,007 on restricted funds after transfers.

#### **Reserves policy**

The charity's free reserves, excluding fixed assets, at the year end were £8,574.

Signed on behalf of the board of trustees on 22.12.2021

Roger Karl Potts (Trustee)

**The Friends of Roundhay St. John's Church**  
**Receipts and payments account**  
**for the year ended 31 March 2021**

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
<b>Receipts</b>					
Donations	(2)	2,040	-	2,040	2,070
Gift aid		413	-	413	605
<b>Total receipts</b>		<u>2,453</u>	<u>-</u>	<u>2,453</u>	<u>2,675</u>
<b>Payments</b>					
Maintenance	(3)	420	833	1,253	357
Equipment		105	40	145	355
Insurance		-	381	381	386
Subscriptions		20	-	20	40
Accountancy		360	-	360	-
<b>Total payments</b>		<u>905</u>	<u>1,254</u>	<u>2,159</u>	<u>1,138</u>
<b>Net receipts / (payments)</b>		<u>1,548</u>	<u>(1,254)</u>	<u>294</u>	<u>1,537</u>
Transfers between funds		(2,261)	2,261	-	-
<b>Net movement in funds after transfers</b>		<u>(713)</u>	<u>1,007</u>	<u>294</u>	<u>1,537</u>
<b>Fund balances brought forward</b>		<u>9,287</u>	<u>839</u>	<u>10,126</u>	<u>8,589</u>
<b>Fund balances carried forward</b>	(4)	<u>8,574</u>	<u>1,846</u>	<u>10,420</u>	<u>10,126</u>

**The Friends of Roundhay St. John's Church**  
**Statement of assets and liabilities**  
**as at 31 March 2021**

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<b>Cash funds</b>				
Cash at bank	8,574	1,846	10,420	10,126
<b>Total cash funds</b>	<u>8,574</u>	<u>1,846</u>	<u>10,420</u>	<u>10,126</u>

**Assets retained for the charity's own use**

Wheeled strimmer

Strimmer

Lawnmower x2

Storage shed

**Liabilities**

£

Accounts preparation

180

180

**Approval of the accounts**

The financial statements were approved by the board of trustees on 22.12.2021

Roger Karl Potts (Trustee)

# **The Friends of Roundhay St. John's Church**

## **Notes to the accounts**

### **for the year ended 31 March 2021**

#### **1 Accounting policies**

##### **Basis of accounting**

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

**The Friends of Roundhay St. John's Church**  
**Notes to the accounts continued**  
**for the year ended 31 March 2021**

<b>2 Restricted funds</b>	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
North Churchyard	839	-	1,254	2,261	1,846
	<u>839</u>	<u>-</u>	<u>1,254</u>	<u>2,261</u>	<u>1,846</u>

**Fund name**

**Purpose of restriction**

North Churchyard

Towards the upkeep, maintenance, repairs, restoration, preservation, and improvements of the North Churchyard. A transfer of £2,261 was made from unrestricted funds to the North churchyard.

**3 Trustee expenses**

No trustee received any expenses during this year or the previous year.

**4 Trustee remuneration and benefits**

No trustee received any remuneration or benefit during this or the previous year.