

LEVENSHULME OLD LIBRARY

England & Wales · Charity number 1165870

Details

Other names LOL

Status Registered

Legal form CIO

Registered 2016-03-04

Register [View on the Charity Commission register](#)

Contact

Address Levenshulme Old Library CIO
Cromwell Grove
Manchester
M19 3QE

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Email hello@levenshulmeoldlibrary.org.uk

Website <http://levenshulmeoldlibrary.org.uk/>

Activities

Objects: TO BENEFIT AND FURTHER THE RESIDENTS OF LEVENSHULME AND THE NEIGHBOURHOOD, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID RESIDENTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS. IN FURTHERANCE OF THESE OBJECTS BUT NOT OTHERWISE, THE TRUSTEES SHALL HAVE POWER: TO ESTABLISH OR SECURE THE ESTABLISHMENT OF A COMMUNITY CENTRE AND TO MAINTAIN OR MANAGE OR CO-OPERATE WITH ANY STATUTORY AUTHORITY IN THE MAINTENANCE AND MANAGEMENT OF SUCH A CENTRE FOR ACTIVITIES PROMOTED BY THE CHARITY IN FURTHERANCE OF THE ABOVE OBJECTS.

Activities: We are a community arts organisation with a vision to grow as a vibrant, safe and welcoming community focused hub to enrich people's lives. Strategic objectives: Grow our income to ensure sustainability. Deliver internal improvements to the building. Develop an active community of co-producers, volunteers and participants. Widen and diversify our audiences. A community asset transfer.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training, Economic/community Development/employment, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- Manchester City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£69,147	£80,628	-	-
2024-03-31	£77,013	£76,420	-	-
2023-03-31	£52,594	£52,481	-	-
2022-03-31	£72,301	£21,745	-	-
2021-03-31	£41,888	£47,005	-	-

Trustees

Name	Role	Appointed
Laura Carroll	Chair	2022-10-19
Emma Collins		2023-09-23
Gabrielle Harrison		2023-09-23
Jen Taylor		2023-09-23
Noel Connolly		2022-10-19
Or Tshuva		2024-09-15

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Charity No:1165870

Levenshulme Old Library
Financial Statements For The Year Ending 31st March 2025

**Levenshulme Old Library
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Independent examiner's report to the trustees of Levenshulme Old Library

I report on the accounts of Levenshulme Old Library for the year ending 31 March 2025, which are set out on the following pages.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 386 of the Companies Act 2006; and to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Helen J Guest ACMA, CGMA

Address: 482 Liverpool Road, Ainsdale, Southport, PR8 3BB

Date: September 29th 2025

**Levenshulme Old Library
Income and Expenditure Account
for the year ended 31 March 2025**

	2025	2024
Income		
Operating Activities To Generate Funds:		
Fundraising Activities	152	739
CJRS Grants	-	-
Grants	26,288	42,570
Donations	584	950
Room Hire	42,123	32,754
	<hr/> 69,147	<hr/> 77,013
Expenses		
Advertising/Marketing	510	7,157
Audit/Accounts	273	197
Bad Debt Provision	-	450
Bank Fees	300	156
Cleaning	1,884	1,927
Consultancy	1,200	-
Depreciation	752	752
Donations	-	250
Employers NI	-	902
Entertainment 100% business	20	171
General Expenses	7,503	14,577
Insurance	873	856
Legal Expenses	-	-
Light, Power, Heating	-	-
Pension	672	251
Postage	124	
Rates	618	736
Repairs & Maintenance	7,578	1,376
Salaries inc Freelancers	55,817	41,916
Stationary & Printing	(394)	1,171
Subscriptions	2,111	2,141
Telephone	787	834
Training	-	600
	<hr/> 80,628	<hr/> 76,420
Net Surplus	<hr/> (11,481)	<hr/> 593

**Levenshulme Old Library
Balance Sheet
As at 31 March 2025**

	2025	2024
	£	£
Assets		
Fixed Assets	1,647	2,398
Bank/building society balances	42,829	48,652
Cash in hand	-	-
Debtors	4,937	1,527
	<u>49,413</u>	<u>52,577</u>
Liabilities		
Income Received In Advance	10,884	2,370
PAYE Payable	634	1,851
Other liabilities and accruals	650	1,630
	<u>37,245</u>	<u>46,726</u>
Funds		
Total Funds B/F	46,726	46,133
Net Surplus	(11,481)	593
	<u>35,245</u>	<u>46,726</u>

Levenshulme Old Library CIO

Trustees' Annual Report and End of Year Financial Statement 2024/25

The trustees of Levenshulme Old Library CIO present their report and the financial statements for the year ended 31 March 2025.

Objectives and Activities

Levenshulme Old Library exists to preserve and animate the historic library building as a community and cultural hub for Levenshulme and the surrounding area. Our objectives are to:

- Provide accessible, affordable spaces for local groups, artists, and community organisations.
- Deliver cultural and educational programmes for children, young people, and families.
- Support wellbeing, social connection, and inclusion through community-led activity.

Achievements and Performance

During 2023/24 we:

- Welcomed a wide range of local community groups, schools, and cultural organisations to use the building.
- Delivered children's theatre, early years arts sessions, and community events.
- Supported the development of new partnerships, including with local schools and grassroots organisations.
- Carried out essential repairs and maintenance to ensure the building remains safe and accessible.

Financial Review

The charity's income for the year was **£69,148**, compared with **£77,014** in 2024/25. Income comprised room hire and trading income, tenancy contributions, grants, and community donations.

Expenditure for the year was **£80,628** (2022/23: £76,420), reflecting increased freelance support for projects and essential building repairs.

The draft accounts therefore show a **deficit of £11,480** for the year. Part of this deficit reflects adjustments in how project balances have been carried forward. The trustees have worked with the accountant to ensure clearer distinction between restricted and unrestricted funds in future reporting.

The trustees are confident that the charity remains a going concern. Systems for financial reporting have been strengthened, with improved project coding in Xero and quarterly restricted/unrestricted fund reporting to the board.

Reserves Policy

The charity aims to hold sufficient unrestricted reserves to cover at least three months of core running costs. At year end, reserves were above this target.

Plans for Future Periods

In 2025/26, the charity will:

- Expand its cultural programme, including theatre, early years, and family events.
- Continue to improve building facilities and accessibility.
- Strengthen financial resilience by diversifying unrestricted income streams.
- Deepen partnerships with schools, community groups, and cultural organisations.

Structure, Governance and Management

Levenshulme Old Library is a Charitable Incorporated Organisation (CIO) governed by its constitution. Trustees are appointed in accordance with the governing document.

LEVENSHULME OLD LIBRARY

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2023/24 End of Year Financial Report

The financial year ending 31st March 2024 saw continued financial stability for Levenshulme Old Library (LOLCIO). LOL maintained a surplus, with total income exceeding total expenditure. Below is a summary of the financial performance for the year.

Income:

For the financial year 2023-24, LOL generated a total income of **£77,013**, an increase from **£52,594** in 2022-23. The primary sources of income were:

- **Grants:** £42,570 (2023: £19,449)
- **Room Hire:** £32,754 (2023: £32,806)
- **Fundraising Activities:** £739 (2023: £0)
- **Donations:** £950 (2023: £339)

Grants accounted for the largest portion of income, reflecting a substantial increase over the previous year. Room hire revenue remained consistent with the previous year.

Expenditure:

Total expenses for the year amounted to **£76,420**, compared to **£52,481** in the previous year. Significant areas of expenditure included:

- **Salaries and Freelancers:** £41,916 (2023: £31,750)
- **General Expenses:** £14,577 (2023: £10,322)
- **Advertising/Marketing:** £7,157 (2023: £0)
- **Repairs & Maintenance:** £1,376 (2023: £2,131)

The increase in salaries and freelancer costs reflects LOL's growing activity.

Net Surplus:

LOL generated a small net surplus of **£593** for the year, compared to **£113** in 2023. This increase, while modest, demonstrates continued financial prudence in managing both income and expenditure.

Balance Sheet:

As of 31st March 2024, LOL held total assets of **£52,577**, compared to **£77,909** the previous year. This decline is largely attributable to a reduction in income received in advance, i.e. Covid Support Grants. LOL's liquid assets (cash in bank/building society) stood at **£48,652**, ensuring good liquidity to meet its short-term obligations.

Liabilities amounted to **£5,851**, including **£2,370** of income received in advance and **£1,851** PAYE payable.

LOL's total funds at the end of the year stood at **£46,726**, a slight increase from **£46,133** at the beginning of the year.

Conclusion:

Levenshulme Old Library remains in a stable financial position, with a balanced approach to income generation and expense management. Rising expenses, especially in staff costs and operational activities have slightly offset the growth, leading to a small net surplus, nevertheless, LOL has maintained a surplus and strengthened its financial base to support ongoing and future activities.

In my assessment, LOL is at a pivotal juncture as it transitions from a trustee-led model to one managed by a dedicated staff team. The key challenge moving forward will be to ensure that income growth aligns with rising expenditure in order to safeguard LOLCIO's reserve fund. Given the current sector-wide reduction in grant funding, this will require strategic business planning and calculated risk-taking, with the potential for a minor loss in the next financial year. However, with a strong focus on income generation, this should not be a significant concern for the board or other stakeholders.

The trustees and management should continue monitoring income streams and managing costs effectively to ensure long-term financial sustainability, with a focus on further diversifying income streams and remaining mindful of our operational costs to maintain financial stability.

Elena Rowe

Finance Manager

Friday 20th September 2024



Charity No:1165870

Levenshulme Old Library
Financial Statements For The Year Ending 31st March 2024

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Basis of independent examiner's report

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(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Helen J Guest ACMA, CGMA

Address: 482 Liverpool Road, Ainsdale, Southport, PR8 3BB

Date: September 10th 2024

**Levenshulme Old Library
Income and Expenditure Account
for the year ended 31 March 2024**

	2024	2023
Income		
Operating Activities To Generate Funds:		
Fundraising Activities	739	-
CJRS Grants	-	-
Grants	42,570	19,449
Donations	950	339
Room Hire	32,754	32,806
	<hr/> 77,013	<hr/> 52,594
Expenses		
Advertising/Marketing	7,157	-
Audit/Accounts	197	169
Bad Debt Provision	450	858
Bank Fees	156	26
Cleaning	1,927	1,741
Consultancy	-	1,000
Depreciation	752	752
Donations	250	190
Employers NI	902	-
Entertainment 100% business	171	-
General Expenses	14,577	10,322
Insurance	856	856
Legal Expenses	-	-
Light, Power, Heating	-	-
Pension	251	199
Rates	736	-
Repairs & Maintenance	1,376	2,131
Salaries inc Freelancers	41,916	31,750
Stationary & Printing	1,171	196
Subscriptions	2,141	1,413
Telephone	834	878
Training	600	-
	<hr/> 76,420	<hr/> 52,481
Net Surplus	<hr/> 593	<hr/> 113

**Levenshulme Old Library
Balance Sheet
As at 31 March 2024**

	2024	2023
	£	£
Assets		
Fixed Assets	2,398	3,151
Bank/building society balances	48,652	68,927
Cash in hand	-	-
Debtors	1,527	5,831
	<u>52,577</u>	<u>77,909</u>
Liabilities		
Income Received In Advance	2,370	30,250
PAYE Payable	1,851	178
Other liabilities and accruals	1,630	1,348
	<u>46,726</u>	<u>46,133</u>
Funds		
Total Funds B/F	46,133	46,020
Net Surplus	593	113
	<u>46,726</u>	<u>46,133</u>

LEVENSHULME OLD LIBRARY

England & Wales - Charity number 1165870

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Levenshulme Old Library CIO

Annual report for the Seventh Annual General Meeting 23rd September 2023

Registered Charity Number: 1165870

First registered 4 March 2016

The Objects (purposes and powers) of the CIO are:

To benefit and further the residents of Levenshulme and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power: to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

Our Vision and Mission

Our vision is to grow as a vibrant, safe and welcoming community-focused hub, in order to enable people within the community to enrich their lives.

Our strategic objectives are:

- To grow our income to ensure the sustainability of Levenshulme Old Library as a community asset.
- To deliver internal improvements to the building.
- To develop an active community of co-producers, volunteers and participants around Levenshulme Old Library.
- To widen and diversify our audiences, creating positive impacts on community wellbeing.
- To review the possibility of the asset transfer of the library building from Manchester City Council.

History of Levenshulme Old Library 2016-2022

When the council closed Levenshulme's former public library on Cromwell Grove in February 2016, Levenshulme Old Library (LOL) group set up as a Charitable Incorporated Organisation (CIO) to re-open the building. Their mission has been to retain and develop the space as an arts and cultural centre that celebrates the energy, skills and passion in our community.

By Christmas 2017, LOL, ALLFM and Manchester City Council had agreed a temporary arrangement giving access to the old Library building, which enabled ALLFM to move in at the beginning of 2018. Since then, a number of current and former community tenants and user groups have used the venue as their base, and we have built a core group of hirers, who host regular activities and events. In the last year a number of new groups have become regular users.

Over the course of LOL's operations, a team of staff has been built to support and run the organisation, starting with one part time member of staff, and growing to include the current team of six part time employees.

Operations September 2022-September 2023

We have worked to build flexibility in the building whilst considering our short- and longer-term sustainability. We now host a range of tenants, including the long-term ALLFM, who broadcast from the building, Manchester Library of Things (MCRLoT) in an on-site shipping container, and Irish Community Care and Interference Art using partitioned spaces. We have full use of the Main and Studio spaces and an increasingly user-friendly outdoor space, thanks to a community crowdfunder and volunteer days.

Our regular groups and audiences are rebuilding numbers. We are confident in local demand, and looking to introduce gradual changes that ensure we are working with existing users, diversifying user groups and working effectively with local partners to develop a complementary, community-led provision.

Our pricing structure had not changed since opening in 2017 and in consultation with existing users in 2022, was reviewed and increased by 10%. We plan to host quarterly user meetings alongside the formalisation of membership and volunteering at LOL and continue review of our operating model to ensure accessibility and affordability for all members of the community, and sustainability for the space.

We did not apply for funding to repeat previous programmes (such as Levy Fringe or Windrush events) in 2022, but have hosted events to build visibility and footfall, inspiring a wider range of groups to engage with the space. We have increased the number and variety of in-house activities taking place in the building, including LOL Art Clubs, Ghosts in the Library and *Levolution!* in the past 12 months.

We also used funding to develop and launch a Levenshulme Volunteering Network (VOL), which demonstrates a community-cohesive project between LOL, ALLFM and Levenshulme Inspire, and creates a more localised opportunity for volunteer-led organisations to recruit, and for residents to find relevant and local ways to get involved in their community.

We have increased our activity with regards to sustainability, with MCRLoT as a tenant, as well as hosting the monthly Levenshulme Repair Café and regular Extinction Rebellion and Carbon Coop events. This, and our work on the VOL project, will contribute to this community-engaged and enabling approach.

Our new business plan projections demonstrate a necessary evolution here and we are developing plans to invest in short- and longer-term changes to the space to allow for increased occupancy.

Our Future

Over the next 12 months we want to increase usage of and engagement with the building.

In particular, we want LOL to be a home for local creatives and a space for the whole community to have access to and engagement with arts and culture. In the current climate, we believe it is particularly important that local people have access to cultural experiences, and that artists have spaces in which to be creative and networks to support them in their work.

We are currently in the early stages of developing an active and engaged membership. This is being developed in part to meet constitutional requirements, but most importantly so that we can fulfil our goal of being a community organisation which is run in collaboration with and *for* the community.

We are pleased to see new community-led initiatives such as Bluebell Green opening at Chapel Street Park, the opening of Station South, and community projects including the Levenshulme Art Trail, which are representative of the changes and post-Covid recovery in the local area. LOL's mission is as relevant as ever within this changing landscape and offers exciting possibilities on the horizon for collaboration and further community engagement.

We hope to sympathetically redevelop some of the internal structure of the building, maintaining its historic characteristics but also increasing the usability of the space and making it more readily able to serve the needs of our users.

The building is currently owned by the council but our medium-term goal is to complete an asset transfer from Manchester City Council, taking on full ownership and protecting the longer-term future of LOL. To do this we need a strong financial forecast and an action plan that ensures our financial viability in a sustainable manner.

Chairs Report: Laura Carroll

Over the last 12 months the Board of Trustees has prioritised clarifying the strategic objectives, adjusting staffing structures and creating actions that are serving these objectives. Alongside regular monthly trustee meetings, we have had longer strategic planning meetings which have successfully moved us forwards.

One of our core objectives is: “To develop an active community of co-producers, volunteers and participants around Levenshulme Old Library”. Alongside fantastic initiatives like the Art Clubs and the volunteer website, we have just launched a new membership scheme, with a view to increasing the active engagement of the wider community. Our vision is for LOL to be run by and for the community, and hopefully this moves us closer to that goal. Trustees have been working to clarify the nature of the membership and how it fits in with existing structures and democratic practices. It remains a work in progress, but the launch has been successful and we are excited to see how it develops.

We have also taken steps to make internal improvements to the building which, given the age of the building and the intricacies of the lease with the council, is a big challenge for the organisation. We have completed a drone survey which has provided useful information for planning these improvements. It has also provided us with a real sense of the building itself and its potential to house and enhance the activities within it.

With all the intricate challenges to achieving our strategic goals, a realignment of staff structure was necessary to give autonomy and ownership to the staff. This has resulted in a shared managerial role between Laura and Richard; the expansion of the Trustee Administrator role to include a focus on membership; bookings and buildings being assigned to Jason; the recent addition of Chloe in HR and finances role; and Neil continues as the caretaker for the building. We as a board of trustees feel this will allow the staff to build upon the relationships we already have with partner organisations working within the building as well as building up a membership to develop active engagement with the community and partners.

We have been gathering applications for new trustees and have been very pleased with the response. Thank you to all those who applied and to Jen Wilkinson who has been working hard to promote and develop the Board of Trustees. There will be an election at the AGM to decide these posts.

We also want to take this time to acknowledge the wonderful partnership with ALLFM and all of the fantastic groups that use the building who are very much the spirit of LOL.

Moving forward, our focus is on increasing and stabilising our income in order to demonstrate a clear business plan which will enable us to complete a community asset transfer. Once this happens, we are in a stronger position to make the internal changes to the building which we think will increase the usability of the space.

Laura Carroll, Chair of Trustees at Levenshulme Old Library (2022-2023)

Treasurer's Report

I'd first like to give thanks to our wonderful staff team, for ensuring our bookings system and invoicing runs smoothly and the building runs efficiently. And Helen Guest, our accountant for helping to prepare our annual accounts and manage our payroll. As well of course everyone who has helped raise and spend the grants and donations we've received during 2022-23.

Due to family and work commitments, and after many years, I have decided to stand down as a trustee and treasurer at this AGM. There will be a handover period to ensure continuity, but this will be my last AGM. I remain committed to supporting such a valuable community resource and a beautiful building. Jayne also stood down this summer from her role as LOLCIO finance manager, and has been replaced by the very able Chloe Cheadle. My heartfelt thanks to Jayne, without whom my role and the success of LOLCIO would not have been possible.

As we have moved beyond the pandemic and rebuilt our programme of activities, we have seen increased use of the building. Accordingly, the amount of work all our staff do has grown. Always they look to find best value, go beyond, and 'make do and mend', meaning we can continue into the 23/24 year in relatively good financial health. Notably summer 2022 saw our first modest increase in hire charges for our building since we opened. But we've always kept these low and supported projects that serve our community. Plus, we gave an inflation matching pay rise to staff last autumn. In the coming few months we will be reviewing our staff contracts and will ensure we make another annual pay rise.

Overall, I believe LOLCIO has managed its finances well in difficult times, and retains a significant reserve for the future. We are aiming to be here for the long term. Yet the future remains very uncertain. The cost-of-living crisis affects everyone, causing uncertainty over our income generation, making grants even harder to find, and raising our costs. However, we continue to work closely with other organisations in our community, build our knowledge, collaborate with our user groups, and support them and the community as best we can. I'm proud that we have raised in excess of £100,000 in grants the last 7 years, and probably nearly double that through hiring out the building. More importantly, offered a great service and recruited wonderful staff, trustees and volunteers. Most importantly keep one of Levenshulme's heritage buildings in pretty good order. We are solvent and positive about the future.

The 2022/23 accounts show a net balance between income and expenditure enabling us retain a little over £30,000 of assets over liabilities (the same as the previous year.) Noting Trustees reviewed the 2022/23 accounts at our 13th Sept 2023 Trustee meeting. Copies are available to view at this AGM.

Jez Hall, Treasurer at Levenshulme Old Library (2022-2023)

Trustees of Levenshulme Old Library

Trustees serving at or since September 2022 AGM

Name	Role (2022)	Joined	Reselected	Retired/ Retiring
Jez Hall	Treasurer	2016	Oct 2022	Sept 2023
John Roby Brown		2016	Oct 2022	Sept 2023
Brittain Adams	Secretary	2017	Sept 2020	Sept 2023
Sidra Iftakhar		2017	Sept 2020	Sept 2023
Jean Bernard		2018	Sept 2021	Mar 2023
Claire Sharples		2019	Sept 2022	June 2023
Harriet Morgan-Shami		2022		
Laura Carroll	Chair	2022		
Ali Fletcher		2022		
Noel Connolly		2022		

Number of available Trustee places under the constitution: 12

Number of Trustee places currently filled: 4

Number of Trustees standing for re-election: 0

Current trustee vacancies (AGM 2023): 8

Rules for Trustee elections

Trustees serve for a term of 3 years. Trustees may join at any point in the year, but if new, must be approved at the AGM. Formally, $\frac{1}{3}$ of trustees stand down at each AGM. If fewer than $\frac{1}{3}$ (i.e. 4 out of 12) voluntarily stand down and there are no other vacancies, those serving the longest since being re-elected as Trustees stand down. If those standing down wish to continue as Trustees, they must be approved at the AGM before they begin a new 3-year term (the maximum number of terms any trustee can serve without a break is also 3 - i.e. 9 years). If the total wishing to become Trustees would create more than 12 trustees, then a formal election may be required.

Trustees Standing Down

Four people must stand down at this election. Jean Bernard and Claire Sharples have voluntarily stood down over the course of the year. Sidra Iftakhar is being removed for long standing non-attendance. Brittain Adams, Jez Hall and John Roby Brown are also standing down at the AGM. Brittain Adams is stood down after serving a 3 year term, and is not seeking re-election. Jez Hall stands down after serving a 7 year term. John Roby Brown stands down after also serving a 7 year term. 6 people stand down in total.

Trustee Positions 2023-24

Accounting for trustees who have resigned, we therefore have a total of 4 trustees at this AGM. None of the sitting trustees need to stand for re-election. So there are 8 spaces on the Board.

We have received 7 applications for new trustees (as of 8.09.23).

At the July meeting of the Board of Trustees it was agreed to reserve positions for a youth representative and a tenant representative on the Board. We have actively sought applications for both of these positions.

We have received one application to the youth representative position.

We have not yet received an application for the position reserved for a tenant representative.

Under the current composition of the Board, we would therefore **not** need to hold an election at the AGM.

N.B. The election of any officer roles is confirmed at the next Trustee meeting in September 2023.

Eligibility for becoming a trustee

- (a) Every charity trustee must be a natural person (i.e. not a group, company or other body).
- (b) No one may be appointed as a charity trustee:
 - if he or she is under the age of 16 years; or
 - if he or she would automatically cease to hold office under the provisions of clause [15(1)(f)] of the constitution.
- (c) No one is entitled to act as a charity trustee whether on appointment or on any re-appointment until he or she has expressly acknowledged, in whatever way the charity trustees decide, his or her acceptance of the office of charity trustee.
- (d) At least one of the trustees of the CIO must be 18 years of age or over.

Trustee Board recommendation

The Board proposes we:

1. *Approve the nominations of Mary McGuigan, Charlotte Marshall Thomson, Jen Taylor, Emma Collins, Gaby Harrison and Jamie Sloan to the Board of Trustees*
2. *Approve the nomination of Jessica Smith to the Youth representative position*
3. *Approve the nomination of the person selected by ALLFM to be their tenant representative.*

If this changes it will be reported at the AGM 2023. If any further applications are made, there will be a formal election at the AGM where a members' vote will determine the outcome (subject to applicants completing their application forms).



Charity No:1165870

Levenshulme Old Library
Financial Statements For The Year Ending 31st March 2023

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Levenshulme Old Library

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Helen J. Guest Accounting
Chartered Management Accountants

482 Liverpool Road
Ainsdale
Southport
Merseyside
PR8 3BB

4 September 2023

**Levenshulme Old Library
Income and Expenditure Account
for the year ended 31 March 2023**

	2023	2022
Income		
Operating Activities To Generate Funds:		
Fundraisers	-	-
CJRS Grants	-	-
Grants	19,449	16,775
Donations	339	-
Room Hire	32,806	33,151
	<u>52,594</u>	<u>49,926</u>
Expenses		
Advertising/Marketing	-	1,860
Audit/Accounts	169	100
Bad Debt Provision	858	1,224
Bank Fees	26	-
Cleaning	1,741	1,597
Consultancy	1,000	-
Depreciation	752	608
Donations	190	-
Employers NI	-	-
Entertainment 100% business	-	-
General Expenses	10,322	8,695
Insurance	856	870
Legal Expenses	-	-
Light, Power, Heating	-	-
Pension	199	175
Rates	-	-
Repairs & Maintenance	2,131	2,009
Salaries	31,750	31,707
Stationary & Printing	196	80
Subscriptions	1,413	883
Telephone	878	748
Travel	-	-
	<u>52,481</u>	<u>50,556</u>
Net Surplus	<u>113</u>	<u>(630)</u>

**Levenshulme Old Library
Balance Sheet
As at 31 March 2023**

	2023	2022
	£	£
Assets		
Fixed Assets	3,151	2,943
Bank/building society balances	68,927	61,616
Cash in hand	-	109
Debtors	5,831	5,225
	<u>77,909</u>	<u>69,893</u>
Liabilities		
Income Received In Advance	30,250	22,375
PAYE Payable	178	-
Other liabilities and accruals	1,348	1,498
	<u>46,133</u>	<u>46,020</u>
Funds		
Total Funds B/F	46,020	46,650
Net Surplus	113	-630
	<u>46,133</u>	<u>46,020</u>



Charity No:1165870

Levenshulme Old Library
Financial Statements For The Year Ending 31st March 2023

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4 September 2023

**Levenshulme Old Library
Income and Expenditure Account
for the year ended 31 March 2023**

	2023	2022
Income		
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Fundraisers	-	-
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Grants	19,449	16,775
Donations	339	-
Room Hire	32,806	33,151
	<u>52,594</u>	<u>49,926</u>
Expenses		
Advertising/Marketing	-	1,860
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General Expenses	10,322	8,695
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	<u>52,481</u>	<u>50,556</u>
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**Levenshulme Old Library
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	£	£
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LEVENSHULME OLD LIBRARY

England & Wales - Charity number 1165870

Accounts



Charity No:1165870

Levenshulme Old Library
Financial Statements For The Year Ending 31st March 2022



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Chartered Management Accountants

482 Liverpool Road
Ainsdale
Southport
Merseyside
PR8 3BB

9 September 2022

Approved at the meeting of
the Trustees of LOCCIO on
the 22nd September 2022

Signed
Jimmy Hall
Treasurer

**Levenshulme Old Library
Income and Expenditure Account
for the year ended 31 March 2022**

	2022	2021
Income		
Operating Activities To Generate Funds:		
Fundraisers	-	-
CJRS Grants	-	4,075
Grants	39,150	23,382
Donations	-	-
Room Hire	33,151	14,431
	<u>72,301</u>	<u>41,888</u>
Expenses		
Advertising/Marketing	1,860	200
Audit/Accounts	100	100
Bad Debt Provision	1,224	-
Bank Fees	-	27
Cleaning	1,597	1,121
Consultancy	-	-
Depreciation	608	608
Employers NI	-	260
Entertainment 100% business	-	-
General Expenses	8,695	12,767
Insurance	870	858
Legal Expenses	-	-
Light, Power, Heating	-	-
Pension	175	300
Rates	-	-
Repairs & Maintenance	2,009	3,290
Salaries	31,707	24,067
Stationary & Printing	80	1,998
Subscriptions	883	723
Telephone	748	686
Travel	-	-
	<u>50,556</u>	<u>47,005</u>
Net Surplus	<u>21,745</u>	<u>(5,117)</u>

Approved, 22nd September 2022

2

J. Hall
Treasurer
L2K10

**Levenshulme Old Library
Balance Sheet
As at 31 March 2022**

	2022 £	2021 £
Assets		
Fixed Assets	2,943	3,551
Bank/building society balances	61,616	48,067
Cash in hand	109	109
Debtors	5,225	3,218
	<u>69,893</u>	<u>54,945</u>
Liabilities		
Income Received In Advance	-	5,750
PAYE Payable	-	(122)
Other liabilities and accruals	1,498	2,634
	<u>68,395</u>	<u>46,683</u>
Funds		
Total Funds B/F	46,650	51,800
Net Surplus	21,745	-5,117
	<u>68,395</u>	<u>46,683</u>

Approved 22nd September 2022

S. Hall
Treasurer
LOLCLIO

Independent examiner's report to the trustees of Levenshulme Old Library

I report on the accounts of Levenshulme Old Library for the year ended 31 March 2022, which are set out on the previous pages.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities
- have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Helen J Guest ACMA

Address: 482 Liverpool Rd, Ainsdale, Southport, PR8 3BB Date: September 8th 2022

LEVENSHULME OLD LIBRARY

England & Wales - Charity number 1165870

Accounts



Levenshulme Old Library CIO

Annual report for the Fifth Annual General Meeting, 1st September 2021

Registered Charity Number: 1165870.

First registered 4 March 2016

History of LOLCIO at Levenshulme Old Library up to 2019

Levenshulme's council run Library closed its doors on Cromwell Grove in February 2016, before re-opening shortly after within the Arcadia Leisure Centre. The Levenshulme Old Library group (LOL) set itself up as a Charitable Incorporated Organisation (CIO) in that year to re-open the building. In the last 5 years, and in the years before we became an incorporated charity, the LOL CIO has been developing an Arts and Culture Centre that celebrates the energy, skills and passion in our community.

By Christmas 2017 LOLCIO, ALLFM and Manchester City Council had agreed a temporary arrangement giving access to the Old Library building. This meant that ALLfm could move in at the beginning of 2018. Over the next few months it was agreed that the Owl and Coconut would also become permanent residents, and that the building would also become a home for Levenshulme Youth Project.

Chairs Report: Olivia O'Connell

Thank you to all for those that are attending this evening and to everyone who can't be here, but have made this past 12 months a wonderful time at Levenshulme Old Library. Following on from John's Chair report last September, this year has also been a strange one. We have had to make things happen in ways we never have done before; adapting existing programmes such as Levy Fringe to being an online experience and being so flexible to the changing tides in which Levenshulme found itself in. Thank you to all of our wonderful staff across this past year.

Laura has been phenomenally adaptive and creative with new events, keeping all our lovely users and friends informed to the changing nature of the pandemic as well as being a pleasure to work with and being one of the hardest working people around. We say goodbye to Laura briefly during the Autumn and Winter and say a big hello to Richard Hirst, who will be covering the Hires and Building Coordinator role.

Thank you to Jason, who has taken on many different hats over the course of the year and we are very, very grateful for his flexibility and never ending 'can-do' attitude making sure we were ready to welcome back our users.

Thank you to Jayne for her amazing work on our finances, as well as making sure we had enough to keep going by applying for many successful COVID-19 recovery grants.

Thank you to Neil for his marvellous work taking care of the building - it doesn't run without you and your care and attention!

And thank you to Veronika, our Arts Coordinator for Levy Fringe 2020 - Veronika battled against the odds to make sure Levenshulme had a bright light to celebrate and experience art in a dark time - thank you so much for your hard work and resilience.

A huge thank you to our regular users and ALLFM for their generosity of spirit and HUGE amounts of patience while we closed, reopened, closed, reopened, closed and finally reopened across in March 2021. Your support and tenacity to adapt has kept the whole community going through a really tough time. Even though the pandemic gave as many false starts, it didn't stop us engaging with the local community. Across 2020-21, we have had makers' fairs, a community day and even a virtual Father Christmas!

We were also successful this year in receiving a grant from the Architectural Heritage Fund Covid Recovery scheme; which allowed us the wonderful opportunity to employ a Business Consultant, Kate Rodenhurst and a Community Connector, Jen Roche-Newton. Both Kate and Jen have been brilliant and have been delving deeply into the organisation and interrogating our business practices and our community outreach. We will have a set of outcomes and next steps from both roles to take us into the next year post AGM.

Thank you to all trustees for your advice, guidance and general participation over the past year. Zoom meetings, in person meetings and the less successful hybrid meetings of the two mediums, you've stuck with us and I'm very grateful for all you do. Early this year, we welcomed Matt Byng to the Board of Trustees. Matt has already thrown himself into multiple trustee tasks including being on the shortlisting panel for recruiting the Autumn cover for the Building and Hires coordinator role.

We have also recruited a Trustee Administrator, Tasneem Perry who will work 2 days a month; this role will take minutes, pull together actions that the board of trustees will need to agree on etc. Welcome to the team, Tas! Thank you again to Laura who has valiantly been an administrator to the board over the past two years as part of the Building Coordinator role. We hope this new role will be the point of contact for all trustees from now on.

I have made the decision to step down as Chair of the Board at this AGM. Although I have been in the role for one year only, I have been so proud of what the staff, trustees, user groups, volunteers and user groups at LOL have been able to achieve in the past challenging year. I stepped down as Chair due only to my new job in Birmingham which will be taking up a lot of time, plus not being in the city for trustee meetings. I sincerely hope to stay on the board as a trustee as I really do believe wholeheartedly in LOL, its mission and its' people. I am of course willing to step aside should someone want to become a trustee who is living in the local community.

Thank you to everyone who has made this past year a success in the most stress inducing and challenging times we may ever face; I hope this next year runs smoother and we prosper to even greater success.

Olivia O'Connell, Chair of Trustees at Levenshulme Old Library (2020-2021)

Review of a more than a year under COVID (April 2020- September 2021):

With the announcement of the first national lockdown we had to close our building in March 2020. We temporarily furloughed Laura, and yet managed to keep connected with our community and prepare for re-opening. This has been slower than we hoped and sadly we lost our valuable relationship with the Owl and Coconut in September 2020. We worked hard to prepare for a safe wider re-opening last autumn, but then had to close again for the second lockdown. Yet ALLfm are back broadcasting from the building, and we have lots of exciting things happening this autumn.

Besides periods where we have had to shut rules we have continued to hire out the central shared area of the building for activities such as performances, rehearsal space, yoga, and projects such as the Levenshulme Fringe 2020. We're taking it slowly as we develop policies for safe use, and a pricing structure that can sustain the building, keeping as much access to local people as possible, and making sure we compliment other facilities in the area.

We have a number of regular groups using the space, such as Levy Little Theatre, Dance Like a Mother and Levenshulme WI, to name a few, and we seek to nurture those relationships. Undoubtedly the last year has been challenging. It meant we didn't reapply for funding for Levy Fringe 2021, though we are committing some of our resources to make at least some activity for the fringe in October half term, which will be led by Laura.

Security was a concern whilst the building was largely empty, but using money from our successful crowdfunder in summer 2020 we have now installed new security fencing, put up a gazebo to make better use of our outside space and developed our garden areas.

We continue to liaise with other projects and buildings, such as Inspire, and Levy Market, as well as community networks and projects wherever we can. For example making a joint application for a Levenshulme wide volunteer development project.

Treasurers Report, Including Future Challenges and Opportunities

Whilst successful in initial fundraising, including from the Our Manchester fund, and new fundraising such from the Arts Council, the Windrush project, Architectural Heritage Foundation and Manchester Airport Trust (we have raised over £100,000 in one way or another so far) developing a sustainable business model remains a challenge. The uncertainty of the ongoing pandemic places considerable risks on our future income and our ability to raise capital funds. That hampers our future plans.

We know to run the building may end up costing near to £60,000 every year. We can't live on grants alone and need to generate more income from our own community fundraising activities and events (which is why the successful 2020 crowdfunder last summer is so pleasing). Whilst by keeping down hire charges we are maintaining as much community access as possible. Balancing being affordable, open to all and paying our way can be a constant stress.

We have been successful in reducing our costs over the last 18 months, and raised many thousands of pounds in Covid recovery funds, as well as having built up a sizeable reserves

fund in previous years. This has allowed us to survive, offer discounts to regular hirers during covid closures, and even offer a small pay rise to our staff this summer (like many in our sector these arguably remain too low, but remain in line with living wage rates.)

Managing a community building is not an easy task. But we are working tirelessly with making improvements all the time. Each challenge is an important learning opportunity, and we have remained viable, and have continued to run excellent events and raise our profile in our community and in our city.

However we aren't out of the woods yet. The 2020/21 accounts show a £5,000 deficit of expenditure over income. In 2021/22 this will rise to £11,000 by next April unless we bring in new money in the year through grants, hires or donations (at current budget projections). But we are solvent and positive about the future. Noting Trustees approved the draft 2020/21 accounts at the August 2021 meeting. These are therefore submitted for approval at this AGM.

The objects (purposes and powers) of the CIO are

To benefit and further the residents of Levenshulme and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power:

To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

Trustees of Levenshulme Old Library,

Number of available Trustee places under the constitution: 12

Trustees serving at or since October 2020's AGM

Name	Role (2020)	Retiring	Joined	Reselected
Hilly Barber			2016	Oct 2020
Jez Hall	Treasurer		2016	Oct 2020
John Roby Brown			2016	Oct 2020
Brittain Adams			2017	
Sidra Iftakhar			2017	
Evan Pritchard		Pending	2017	
Jean Bernard			2018	
Saf Horrocks			2019	
Olivia O'Connell	Chair		2019	
Sana Rahim			2019	
Claire Sharples			2019	
Matthew Byng			May2021	

Matthew Byng was accepted as a new Trustee in May 2021, and it is recommended his trusteeship be approved at the 2021 AGM.

Rules for Trustee elections

Trustees serve for a term of 3 years. Trustees may join at any point in the year, but if new must be approved at the AGM. Formally, 1/3 of trustees stand down at each Annual General Meeting. If fewer than 1/3 (4) voluntarily stand down and there are no other vacancies it is based on those serving the longest since being re-elected as Trustees. Those standing down, if they wish to continue as Trustees, have to be approved at the AGM, before they begin a new 3 year term. (Noting also the maximum number of terms any trustee can serve without a break is also 3 (e.g. 9 years)

If the total wishing to become Trustees would create more than 12 trustees then a formal election may be required. Brittain Adams, Sidra Iftakhar and Evan Pritchard are 'next in line for seeking re-selection this year.

Evan Pritchard has not attended any trustee meetings since the last AGM and based on a vote of approval at the 2021 AGM will be formally removed as a Trustee. If Brittain Adams and Sidra Iftakhar wish to continue we have a total of 11 trustees at the AGM 2021.

Therefore, assuming no other trustees voluntarily stand down, we don't need to hold a Trustee election process unless more than one person wants to join the trustees at this AGM.

The election of any officer roles, those selected to serve as Trustees for 2021 onward, including any retired voluntarily, or by motion, is confirmed at the next Trustee meeting.

Eligibility for becoming a trustee

- (a) Every charity trustee must be a natural person (i.e. not a group, company or other body).
- (b) No one may be appointed as a charity trustee:
 - if he or she is under the age of 16 years; or
 - if he or she would automatically cease to hold office under the provisions of clause [15(1)(f)] of the constitution.
- (c) No one is entitled to act as a charity trustee whether on appointment or on any re-appointment until he or she has expressly acknowledged, in whatever way the charity trustees decide, his or her acceptance of the office of charity trustee.
- (d) At least one of the trustees of the CIO must be 18 years of age or over.

Proposed Trustee Motion for AGM 2021:

“The AGM confirms that Evan Pritchard is retired as a Trustee, and based on no more than one new trustee wishing to stand for re-election formally approves Brittain Adam and Sidra Iftikhar have been re-elected as trustees for a further 3 year period, alongside new trustee Matthew Byng.”



Charity No:1165870

Levenshulme Old Library
Financial Statements For The Year Ending 31st March 2021

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Chartered Management Accountants

482 Liverpool Road
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8 July 2021

**Levenshulme Old Library
Income and Expenditure Account
for the year ended 31 March 2021**

	2021	2020
		£
Income		
Operating Activities To Generate Funds:		
Fundraisers	-	-
CJRS Grants	4,075	-
Grants	23,382	46,744
Donations	-	-
Room Hire	14,431	25,660
	<hr/> 41,888	<hr/> 72,404
Expenses		
Advertising/Marketing	200	1,235
Audit/Accounts	100	100
Bank Fees	27	-
Cleaning	1,121	1,140
Consultancy	-	-
Depreciation	608	539
Employers NI	260	272
Entertainment 100% business	-	55
General Expenses	12,767	11,426
Insurance	858	842
Legal Expenses	-	-
Light, Power, Heating	-	-
Pension	300	150
Rates	-	567
Repairs & Maintenance	3,290	4,370
Salaries	24,067	35,516
Stationary & Printing	1,998	1,859
Subscriptions	723	880
Telephone	686	823
Travel	-	214
	<hr/> 47,005	<hr/> 59,988
Net Surplus	<hr/> (5,117)	<hr/> 12,416

**Levenshulme Old Library
Balance Sheet
As at 31 March 2021**

	2021	2020
	£	£
Assets		
Fixed Assets	3,551	1,259
Bank/building society balances	48,067	50,205
Cash in hand	109	12
Debtors	3,218	1,421
	<u>54,945</u>	<u>51,638</u>
Liabilities		
Income Received In Advance	5,750	-
PAYE Payable	(122)	455
Other liabilities and accruals	2,634	642
	<u>46,683</u>	<u>50,996</u>
Funds		
Total Funds B/F	51,800	12,415
Net Surplus	-5,117	39,385
	<u>46,683</u>	<u>51,800</u>



Charity No:1165870

Levenshulme Old Library
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	<hr/> 47,005	<hr/> 59,988
Net Surplus	<hr/> (5,117)	<hr/> 12,416

**Levenshulme Old Library
Balance Sheet
As at 31 March 2021**

	2021	2020
	£	£
Assets		
Fixed Assets	3,551	1,259
Bank/building society balances	48,067	50,205
Cash in hand	109	12
Debtors	3,218	1,421
	<u>54,945</u>	<u>51,638</u>
Liabilities		
Income Received In Advance	5,750	-
PAYE Payable	(122)	455
Other liabilities and accruals	2,634	642
	<u>46,683</u>	<u>50,996</u>
Funds		
Total Funds B/F	51,800	12,415
Net Surplus	-5,117	39,385
	<u>46,683</u>	<u>51,800</u>