



# Trustees' Annual Report

for the period

From (start date) 0 1 0 4 2 2 to (end date) 3 0 0 3 M 2 3

## Section A

## Reference and administration details

Charity name The Lester Drive Centre

Other names the charity is known by Formerly: Eccleston Old People's Welfare Committee

Registered charity number (if any) 1 1 6 5 8 5 5

Charity's principal address  
The Lester Drive Centre,  
5 Lester Drive,  
Eccleston,  
St.Helens. Postcode W A 1 0 5 B F

### Names of the charity trustees who manage the charity

|    | Trustee Name       | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|--------------------|-----------------|-----------------------------------|---|
| 1  | Edith Mary Martlew | Chairman        |                                   |   |
| 2  | Barbara Woodcock   | Treasurer       |                                   |   |
| 3  | Andrew Martlew     | Secretary       |                                   |   |
| 4  | Alan Martlew       |                 |                                   |   |
| 5  | Susan Baines       |                 |                                   |   |
| 6  | Joyce Sharrock     |                 |                                   |   |
| 7  | Shiela Hand        |                 |                                   |   |
| 8  |                    |                 |                                   |   |
| 9  |                    |                 |                                   |   |
| 10 |                    |                 |                                   |   |
| 11 |                    |                 |                                   |   |
| 12 |                    |                 |                                   |   |
| 13 |                    |                 |                                   |   |
| 14 |                    |                 |                                   |   |
| 15 |                    |                 |                                   |   |
| 16 |                    |                 |                                   |   |
| 17 |                    |                 |                                   |   |
| 18 |                    |                 |                                   |   |
| 19 |                    |                 |                                   |   |
| 20 |                    |                 |                                   |   |

### Names of the trustees for the charity, if any (for example, any custodian trustees)

| Name                     | Dates acted if not for whole year |
|--------------------------|-----------------------------------|
| Eccleston Parish Council |                                   |
| Custodian Trustees       |                                   |
|                          |                                   |

**Section A****Reference and administration details (continued)**

Names and addresses of advisers (optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

Name of chief executive or names of senior staff members (optional information)

**Section B****Structure, governance and management**

Description of the charity's trusts

Type of governing document  
(eg trust deed, constitution)

Constitution

How the charity is constituted  
(eg trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods  
(eg appointed by, elected by)

Appointed by Committee

Additional governance issues (optional information)

You **may choose** to include additional  
information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
  - relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Committee members give their time on a voluntary basis and receive no payment or other benefits.

Trustees have a welcome pack with relevant constitution and policies.

Trustees receive fire procedure training.

St.Helens Environmental Health routinely inspect the catering kitchen.

We are members of Halton and St.Helens Voluntary Community Action who are available for help or advice.

Eccleston Parish Council has two representatives who regularly attend Committee meetings.

The Carbon Trust.

## Section C

## Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote the general good of people of all ages by organising and implementing activities and initiatives that will embrace and enrich the education, health (both physical and mental), social, cultural and recreational needs of the local community and bring people together.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning our activities throughout the year the Committee have considered the Charities Commission guidance on Public Benefit. Our focus remains the well being of the elderly and we have continued to provide activities and entertainment to both stimulate and educate as well as an opportunity to meet and discuss with peers. Taster classes continue in IT&Tea.

Additional details of objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The committee are grateful to our helpers who regularly attend and give freely of their time and energies in working for the benefit of the community.

A Reserves Policy has been put in place.

Any surplus funds are to be held in interest paying deposit account - no significant expenditure is anticipated.

The Committee do not award grants.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

The Committee closed the Centre in line with Government recommendations. The Centre reopened in a limited capacity 11th October 2021.

Groups were slow to return and numbers attending were greatly reduced.

The Committee started on a joint project with Cornerstone Church to convert the garage into a Food Pantry to distribute food and help support local people, families and those in need who were struggling with ever increasing prices.

**Section E****Financial review**

Brief statement of the charity's policy on reserves

The Committee holds £ in the current account, £ in the deposit account and £ in the building development fund. The reserves policy is in place with amounts specified for any unforeseen emergencies and essential maintenance work to the structure or fabric of the building.

Details of any funds materially in deficit

None.

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of funding is self generated fund raising activities by the Committee. We also generate income from hall hire, with fees being comparable to other local venues and are reviewed on a yearly basis. A scale of hire fees ranges from subsidised charity events (at the discretion of the committee) to one off private bookings. We do receive occasional grants from several local charities for specific items.

**Section F****Other optional information**

Forward Planning

We aim to develop the garage into a purpose built annex in order to enhance the activities we offer to benefit the well being of the people of Ecclestone.

We want to develop the taster sessions to include more for men eg pen turning, encouraging their involvement in the community.

**Section G****Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

[

Full name(s)

Andrew Martlew

Position (eg Secretary, Chair, etc)

Secretary

Date

01/01/23

# The Lester Drive Centre

2021/2022 2022 2023

|                                |        |          |
|--------------------------------|--------|----------|
| <b>Income</b>                  |        |          |
| <b>Donations</b>               |        |          |
|                                |        | 104.00   |
| <b>Use of centre</b>           |        |          |
| Bridge                         | 635.00 | 2,734.00 |
| Cornerstone                    | 525.00 | 1,650.00 |
| Slimmer's World                | 600.00 | 1,307.00 |
| Tai Chi                        | 414.00 | 1,032.00 |
| Board Gamers                   |        | 968.00   |
| Hand Chimers                   |        | 761.00   |
| Art                            |        | 465.80   |
| Refund of honorarium           |        | 350.00   |
| private parties                |        | 180.00   |
| Lady Farmers                   |        | 161.00   |
| Crotchet hire                  |        | 138.00   |
| Building and development       |        | 106.35   |
| cash cow hire                  |        | 50.00    |
| Bowling AGM                    | 23.00  | 25.00    |
| Amazon core                    | 11.25  | 5.00     |
| Solar panels payments received | 296.68 |          |
| rates refund                   | 241.00 |          |

Income for the year 2,745.93 10,037.15

Profit for the year 1,606.58

2021/2022 2022 2023

|                                 |         |          |
|---------------------------------|---------|----------|
| <b>Expenditure</b>              |         |          |
| <b>Cleaning &amp; materials</b> | 1180.00 | 1,904.93 |
| <b>Repairs &amp; renewals</b>   |         |          |
| Electrical work                 | 727.00  | 75.00    |
| Fire inspection                 | 38.31   | 38.31    |
| Painting                        | 350.00  |          |
| fan                             | 315.00  |          |
| Boiler repairs                  | 294.00  |          |
| plywood                         | 73.62   |          |
| <b>Insurance</b>                | 2216.21 | 2,386.77 |
| Honorarium                      | 1390.00 | 1,030.00 |
| Gas                             | 824.53  | 984.25   |
| Water                           | 521.86  | 549.11   |
| Electricity                     | 516.72  | 466.67   |
| Telephone                       | 272.37  | 303.15   |
| Trade refuse collection         | 184.40  | 197.30   |
| Flowers, vouchers, donations    | 65.00   | 98.10    |
| Alcohol/ lottery license        | 90.00   | 90.00    |
| <b>Bank charges</b>             | 19.80   | 103.22   |
| <b>Council tax</b>              | 49.00   | 203.76   |

Expenditure for the year 9127.82 8,430.57

|                                |                 |
|--------------------------------|-----------------|
| <b>Treasurers account</b>      | £               |
| Balance as at 1/4/22           | 3,612.29        |
| uncashed cheques               | 319.03          |
| income for the year            | 10,037.15       |
| Expenditure for the year usual | -8,430.57       |
| <b>Balance as at 30/3/23</b>   | <b>5,537.90</b> |

**Deposit account**  
closed

|                                      |                  |
|--------------------------------------|------------------|
| <b>Building Development Account</b>  |                  |
| Balance as at 1/4/22                 | 38,328.88        |
| Donations fund raising interest      | 669.53           |
| Bank charges                         | -3.50            |
| <b>Closing balance as at 30/3/23</b> | <b>38,994.91</b> |

**Cash**  
**Opening and closing balance** 4.07

**Treasurer** Barbara S. Woodcock

**Date** 5-6-23.

*[Signature]*

6-6-23.

*[Signature]* 6-6-23.

*[Signature]*

6/6/23.

*[Signature]* 20/2/24.

I have examined the books presented to me and am satisfied that the accounts are a true representation.

*[Signature]* 6/6/23.

Elizabeth Skepper 6/6/23

Sheila Hand 6/6/23