



# Trustees' Annual Report

for the period

From (start date) 0 1 0 4 2 0 to (end date) 3 0 0 3 2 1

## Section A

## Reference and administration details

Charity name The Lester Drive Centre

Other names the charity is known by Formerly: Eccleston Old People's Welfare Committee

Registered charity number (if any) 1 1 6 5 8 5 5

Charity's principal address  
The Lester Drive Centre,  
5 Lester Drive,  
Eccleston,  
St.Helens. Postcode W A 1 0 5 B F

### Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Edith Mary Martlew	Chairman		
2	Barbara Woodcock	Treasurer		
3	Andrew Martlew	Secretary		
4	Alan Martlew			
5	Christine Macro			
6	Susan Baines			
7	Joyce Sharrock			
8	Dr. June Tunstall			
9	Shiela Hand			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year
Eccleston Parish Council	
Custodian Trustees	

**Section A****Reference and administration details (continued)**

Names and addresses of advisers (optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (optional information)

**Section B****Structure, governance and management**

Description of the charity's trusts

Type of governing document  
(eg trust deed, constitution)

Constitution

How the charity is constituted  
(eg trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods  
(eg appointed by, elected by)

Appointed by Committee

Additional governance issues (optional information)

You **may choose** to include additional  
information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
  - relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Committee members give their time on a voluntary basis and receive no payment or other benefits.

Trustees have a welcome pack with relevant constitution and policies.

Trustees receive fire procedure training.

St.Helens Environmental Health routinely inspect the catering kitchen.

We are members of Halton and St.Helens Voluntary Community Action who are available for help or advice.

Eccleston Parish Council has two representatives who regularly attend Committee meetings.

The Carbon Trust.

## Section C

## Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote the general good of people of all ages by organising and implementing activities and initiatives that will embrace and enrich the education, health (both physical and mental), social, cultural and recreational needs of the local community and bring people together.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning our activities throughout the year the Committee have considered the Charities Commission guidance on Public Benefit. Our focus remains the well being of the elderly and we have continued to provide activities and entertainment to both stimulate and educate as well as an opportunity to meet and discuss with peers. Taster classes continue in IT&Tea.

Additional details of objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The committee are grateful to our helpers who regularly attend and give freely of their time and energies in working for the benefit of the community.

A Reserves Policy has been put in place.

Any surplus funds are to be held in interest paying deposit account - no significant expenditure is anticipated.

The Committee do not award grants.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

The Committee closed the Centre in line with Government recommendations in March due to the Pandemic and will reopen only when it is safe to do so.

The Committee followed guidance issued by ACRE for the reopening of Village Halls and Community Centres, but due to the layout and size of the Centre, we were unable to comply with several of the recommendations.

The Reserves Policy allows for unforeseen emergencies and together with a Government grant for loss of income the Centre is able to cover utility expenses.

Almost all of the Committee members were shielding and so meetings were suspended except for the AGM. Any decisions required were conducted by telephone or email.

No fund raising has been possible.

**Section E****Financial review**

Brief statement of the charity's policy on reserves

The Committee holds £ in the current account, £ in the deposit account and £ in the building development fund. The reserves policy is in place with amounts specified for any unforeseen emergencies and essential maintenance work to the structure or fabric of the building.

Details of any funds materially in deficit

None.

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of funding is self generated fund raising activities by the Committee. We also generate income from hall hire, with fees being comparable to other local venues and are reviewed on a yearly basis. A scale of hire fees ranges from subsidised charity events (at the discretion of the committee) to one off private bookings. We do receive occasional grants from the United Windle Charities, the Rainhill Gala and Rainhill Rotary who have contributed towards our energy efficiency project.

**Section F****Other optional information**

Forward Planning

We aim to develop the garage into a purpose built annex in order to enhance the activities we offer to benefit the well being of the people of Eccleston.

We want to develop the taster sessions to include more for men eg pen turning, encouraging their involvement in the community.

**Section G****Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Andrew Martlew

Position (eg Secretary, Chair, etc)

Secretary

Date

01/12/20

# The Lester Drive Centre

	2019/2020	2020/2021		2019/2020	2020/2021
<b>Income</b>			<b>Expenditure</b>		
Covid grant		10,000.00	Cleaning & materials	1,792.21	837.00
Donations			Repairs & renewals		
Donations	26.00	5.00	Repairs & renewals	624.22	
Mr Ted Griffiths		100.00	Towels/toilet rolls	137.34	
			Fire inspection	38.31	
<b>Use of centre</b>					
Board Gamers		1,100.00	Insurance	2,002.29	2,093.97
Jo Jingles	264.00	576.00	Honorarium	1,800.00	960.00
Bingo	60.00	533.70	Gas	1,214.53	734.00
Tuesday & Wednesday Bridge	1,250.08	447.00	Electricity	335.32	319.63
Solar panels payments received	291.96	290.17	Telephone	297.19	267.15
Weight Watchers	1,125.00	250.00	water	341.30	248.60
Maths lessons	943.00	184.00	Trade refuse collection	156.00	122.56
Hand Chimes	644.00	161.00	Flowers, vouchers, donations	174.00	76.00
corner stones	345.00	92.00	Alcohol/ lottery license	110.00	70.00
Yoga	682.00	88.00	sanitiser		67.05
Tai Chi	1,199.00	85.00	refreshments		36.44
Att Club	356.90	55.00	Council tax	192.00	
Kard Crafters	345.00	23.00	annex -expenses	167.39	
Bowling AGM	22.00	23.00	subscription	10.00	
St Helens / contract Bridge	2,001.00		Tea, sugar, coffee	8.00	
French lessons	736.00				
Plant & Christmas Sale	480.00				
mini professors	348.00				
Private parties	270.00				
Baby Sensory/massage	190.00				
Lady farmers	161.00				
water refund	158.52				
pilates	85.00				
cleaning levy	18.00				
audiology	17.00				
Kard Crafters					
Income for the year	12,018.46	13,982.87	Expenditure for the year	9,400.10	5,832.40
Excess income for the year		8,150.47			



**Treasurers account**  
 Balance as at 1/4/20  
 19/20 uncashed cheques

income for the year  
 Expenditure for the year usual  
 uncashed cheque

Balance as at 30/3/20

**Deposit account**  
 closed

**Building Development Account**

Balance as at 1/4/20  
 Donations and fund raising  
 Interest  
 Government grant  
 Closing balance as at 30/3/21

**Cash**  
 Opening and closing balance

Date 5/6/21

Barbara E. Westbrook Hazel Morley

I have examined the books presented to me and am satisfied that accounts above are a true representation of them

£  
 12,388.16  
 -116.67  
 -74.78  
 -192.00  
 3,982.87  
 -5,832.40  
 80.00  
 80.00  
 10,315.18

27,259.76  
 567.65  
 16.15  
 10,000.00  
 37,843.56

4.07

**Building and Development fund****Fund raising and donations**

	£
2011/2012	2,219.40
2012/2013	2,096.78
2013/2014	1,876.42
2014/2015	1,618.98
2015/2016	1,482.11
2015/2016	2,171.67
2016/2017	2,171.67
2017/2018	1,348.97
2018/2019	1,074.95
2019/2020	15,009.04
2020/2021	567.65
<b>Total Fundraising</b>	<b>31,637.64</b>

**2019/20****Income**

Book sale	164.50
Jam sale	37.50
Donations	10,190.00
tomato plants	46.40
Lancashire evening	190.30
cake tasting	98.10
transfer from deposit account	3,942.03
wine evening	110.20
second time around	128.60
copper	8.00
bingo	93.41
	15,009.04

**2020/2021**

Donations	144.00
sale of books	60.05
plant sale	26.00
charity bingo	284.60
jig saws	8.00
pallet storage	25.00
hearing test	20.00
	567.65

**Expenses****2016/2017**

Tickle hall cross	21,435.40
HSBC bank charges	30.00
Vendors solicitors fees	925.00
Solicitors fees	297.40
Insurance	165.00
Repairs	3,735.00
	26,587.80

**2017/2018**

Planning permission	288.00
Electricity	30.17
Insurance	126.78
cabinet	20.00
from current account	464.95
	929.90

**2018/2019**

St Helens council planning	144.00
Electricity	30.17
Insurance	126.78
Cabinet	20.00
	320.95

**2019/2020**

Electricity	167.39
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