

# Trustees Report

Lingfield and Dormansland Meals on Wheels is an unincorporated charity. Its registration number is 1165840 and was registered on 02 March 2016.

The Charities Address is:

Coach House

Eastbourne Road

Blindley Heath

Surrey

RH7 6JX

The Trustees who served during the year to 31 December 2023 were:

Sara Elizabeth Watson

Margaret Joan Bourne (appointed 29 May 2023)

Alison Cardy

Gail Elizabeth Nickols

Sally Ann Knight

Julie Elizabeth Cleaver

Joanne Gail Powell

Evelyn Freda Nickford

Deborah Jane Doran

Trustees are recruited from the local community. 7 Trustees have served the charity since 2015. Two new Trustees were recruited in 2022 and 2023.

Sara Elizabeth Watson is the chair , Margaret Joan Bourne is the treasurer and Sally Ann Knight is secretary.

The Charity, based in Lingfield provides freshly cooked meals for local vulnerable people. Meals are delivered to peoples' homes by a team of volunteers and are served to groups from the community centre premises.

## Charity objects

THE RELIEF OF THOSE IN NEED BY REASON OF AGE OR DISABILITY BY PROVIDING MEALS TO ELDERLY AND DISABLED PEOPLE IN THEIR OWN HOMES AND BY RUNNING WEEKLY LUNCH CLUB FOR THOSE WHO ARE ABLE TO ACCESS THIS FACILITY, IN THE

PARISHES OF LINGFIELD, DORMANSLAND AND CROWHURST WHO WOULD OTHERWISE FIND IT DIFFICULT TO FEED THEMSELVES PROPERLY.

### **Achievements and performance**

During the year to 31 December 2023 the charity provided 6,926 meals to local vulnerable people.

### **Financial Review**

The charity had an operating surplus for the year of £1,068. £911 of this was used to purchase a new refrigerator.

The charity having cash surplus to operating requirements, purchased a £30,000 bond on 28/10/2023. The bond matures on 28/10/2024 and has a yield of 5%.

At 31 December 2023, the charity had cash funds of £52,767 (including the £30,000 bond). The charity had no liabilities.

The Charity has a policy to maintain reserves of at least £30,000 to cover risks such as the closure of the kitchen which is currently used.



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Lingfield and Dormasland Meals on Wheels

No (if any)

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
1/1/2023

To

Period end date  
31/04/2023

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Lunch Sales	23,939	-	-	23,939	20,868
Donations	3,589	-	-	3,589	6,484
Local authority grant	6,490	-	-	6,490	4,542
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	34,018	-	-	34,018	31,894
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	34,018	-	-	34,018	31,894
<b>A3 Payments</b>					
Food Costs	21,668	-	-	21,668	22,861
Delivery Costs	3,210	-	-	3,210	2,594
Cleaning	1,560	-	-	1,560	1,560
Rent	660	-	-	660	654
Telephone	378	-	-	378	400
Maintenance	552	-	-	552	1,047
Insurance	134	-	-	134	134
Sundries	4,788	-	-	4,788	3,653
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	32,950	-	-	32,950	32,903
<b>A4 Asset and investment purchases, (see table)</b>					
Kitchen equipment	911	-	-	911	-
Bond	30,000	-	-	30,000	-
<b>Sub total</b>	30,911	-	-	30,911	-
<b>Total payments</b>	63,861	-	-	63,861	32,903
<b>Net of receipts/(payments)</b>	- 29,843	-	-	- 29,843	- 1,009
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	52,610	-	-	52,610	-
<b>Cash funds this year end</b>	22,767	-	-	22,767	- 1,009

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Co-operative bank current account	22,767	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	22,767	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Cambridge and Counties Bond 1 year 5% fixed rate maturing November 2024	30,000	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Fridge	Unrestricted	911	911
	Other Kitchen assets	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	

### **Reconciliation**

Income accounts	34018.13
Income bank	33065.28

Diff	952.8499999999999
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Expense accounts	34014.4
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Expense bank	33371.33
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Diff	643.07
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Net Diff	309.7799999999999
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Opening Bal	52,610
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Income	33065.28
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Expense	33371.33
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Bond	30000
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Closing Bal	22,304
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As per accounts	22,767
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Difference	- 463
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Net difference	- 153
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Reduce sundry expense reported by 153 to g

get opening and closing cash to work



Section A

Independent Examiner's Report

Report to the trustees

Charity Name  
Lingfield and Dormansland Meals on Wheels

On accounts for the year  
ended

31/12/2023

Charity no  
(if any)

1165840

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

*Andrea Cole*

Date:

27/09/2024

Name:

Andrea Cole

Relevant professional  
qualification(s) or body  
(if any):

Member of ICAEW

Address:

The Crest, Hillcrest, Dormans Park, West Sussex, RH192LX

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

Nothing to note