



# Derbyshire Unemployed Workers' Centres Annual Report 2022

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## Who are Derbyshire Unemployed Workers' Centres?

In 2023, DUWC celebrates 40 years of providing help, advice and representation regarding welfare benefits and credits in North East Derbyshire, Chesterfield and Amber Valley.

We aim to prevent or relieve poverty amongst the unemployed, underemployed, unwaged and those in receipt of, or entitled to, benefits and credits, as well as supporting other disadvantaged people.

DUWC has been providing these services in the area since 1983, when it opened at the instigation of the local Trade Union Council with the financial backing of Chesterfield Borough Council. Having begun life in a temporary Portakabin in Shepley's Yard, the organisation now boasts three main offices in Chesterfield, Shirebrook and Alfreton, as well as 13 outreach centres across the area. We have deep roots in the communities we serve, with the majority of our staff starting as volunteers

and some as service users, giving us added commitment to the aims and objectives set out by our founders nearly 40 years ago.

## Our Staff and Volunteers

Once again our incredible staff and volunteers have delivered for the people of Derbyshire. We have bounced back from the disruption of the pandemic and have brought in £4,132,975 through our advice and advocacy work—money that goes directly into the local economy, boosting local businesses and saving and creating jobs, as well as improving the lives of hundreds of individuals and families.

2022 saw us recruit several new members of staff, including Brigit Shipman, who was able to return to the Centre after taking redundancy in 2021. Keran Gladders and Matt Hunt were also added to our wonderful team, and we look forward to working with them for many years to come.

We have continued to recruit new volunteers across the organisation, who we remain heavily reliant on to deliver our services. Stella Spencer, Brynon MacBeth, Bernardeta Stech,

Benjamin Glover, and Daniela Bucureasa have all joined DUWC this year and are already highly valued members of the team. Our volunteer Colin Bennett has been invaluable in Alfreton, and Allison Jarvis and Shirley Pierson remain indispensable in Shirebrook. David Eccles continues to volunteer his time to assist with funding proposals and his help has been much appreciated by Colin Hampton and Matt.

We want to take this opportunity to thank all of our volunteers for their contributions in keeping the work of DUWC going through these difficult times when we are needed more than ever.

**If you are interested in volunteering with DUWC please contact Matt Hunt, our Volunteering Coordinator, via [matthew.hunt@duwc.org.uk](mailto:matthew.hunt@duwc.org.uk), or call the centre directly.**



# The Chairman writes

**Next year sees the 40th anniversary of the Derbyshire Unemployed Workers' Centres. Although activity started in 1981 with volunteers using union premises in Chesterfield to offer support, it wasn't until April 1983 that the organisation had its first proper premises.**

A Joint Advisory Committee had been set up to develop a Centre for unemployed people. This included representatives from the Trades Council, Chesterfield Borough Council and the Workers Education Association. Dr Ian Rutledge, who is both a trustee and treasurer of the DUWC, served on the original committee and has maintained his support throughout the decades. It is this commitment from key individuals which has meant that the DUWC has developed into the widely respected organisation that it is today.

Ian has helped navigate the DUWC through some difficult financial circumstances, as Local Authority grant aid has been withdrawn by some short-sighted councils and replaced by project funding. His accountancy skills have meant that a sound analysis of the Centre's finances are presented to the Trustees, giving them the information needed to always be

one step ahead and keeping the organisation in a position where it can plan for the future. Ian has no plans to give up his role and we hope he continues to make it a half-century of involvement.

As much as the long service of Ian is to be celebrated it is also our job to bring new people into the organisation. In July we appointed Matt Hunt to serve as Assistant Coordinator. Matt has already improved our social media presence and knowledge of our website and services, as well as helping to modernise DUWC's internal procedures. He is reaching out to people who may not be aware of the support they can receive from the Centres and as a result we are receiving more enquiries through non-traditional means.

The Centres' services are going to be needed now more than ever as prices skyrocket and people struggle to make ends meet. DUWC will be there to help as always and will crucially give people a voice in these difficult times.



**Graham Baxter MBE,**  
**Chairman of DUWC's**  
**Trustees**



## The Co-ordinator writes

**In 2022, the organisation has bounced back and thrived, following the turmoil created by the pandemic and the loss of financial support from Conservative led councils at Derbyshire County Council, North East Derbyshire District Council and Amber Valley Borough Council. Several other supportive Town and Parish councils, as well as Chesterfield Borough Council and Bolsover District Council, have stood by us while we have attracted funds from a range of grant giving bodies and charitable trusts. We are now in a position where we will be able to reopen the outreaches that we were previously unable to staff and we will be expanding our work to support people during this acute cost of living crisis.**

Thanks to the Henry Smith Charity we have been able to appoint an Assistant Coordinator, Matt Hunt, who has been a tremendous addition to our team. For some time now we have needed to improve our social media presence and increase knowledge of our website. We have

been keen to make our services more accessible to younger people who may not respond to our more traditional ways of advertising our offer. Job Centres do not have the footfall they once had, and leaflets are seldom read. Matt's efforts have already been proved fruitful and we are already showing through analytical tools that we are reaching parts of the community that previously were not on our radar.

The staff and volunteers have pulled together in difficult times and given fantastic commitment to our cause, helping thousands of people across the County. This Annual Report is testament to their efforts.



**Colin Hampton,**  
**Co-ordinator of the**  
**Derbyshire Unemployed**  
**Workers' Centres**



# Your Voice Your Rights!

**At Derbyshire Unemployed Workers' Centres, we pride ourselves on being more than simply an advice centre. For decades, as well as doing valuable work providing support and representation to benefit and credit claimants, DUWC has also worked to fundamentally change the situation that our service users face through campaigning and lobbying efforts. Now more than ever, DUWC is needed to ensure that the voices of the most vulnerable are heard, and we foresee an active 2023 fighting for the rights of the people who come through our doors. 2022 was a busy year for the organisation as we grappled with the ongoing impact of the pandemic, and the ever-worsening cost of living crisis.**

## Universal Credit Uplift Cancellation

2021 ended with the announcement that the £20 weekly uplift to Universal Credit was to be discontinued. The uplift had been a lifesaver to so many during the pandemic, and despite our best efforts to protect it, our lobbying and campaigning fell on deaf ears. True to DUWC's history, we didn't take this lying down as we knew that the low rate of Universal Credit was not an issue that was simply going to go away.

With this in mind, DUWC organised a Christmas choir that performed re-worked traditional Christmas Carols with a Universal Credit theme on Shirebrook Market and on the High Street in Worksop. The carols attracted a lot of local



# Your Voice Your Rights!

attention and were very well-received – another example of DUWC’s innovative approach to campaigning.

## Spring Budget Campaign – ‘We Can’t Afford to Live’



Our focus then turned to the Chancellor’s Spring Budget. Continuing to apply pressure regarding the reinstatement of the £20 uplift, we conducted a number of interviews with recipients of Universal Credit who had been

affected by the removal of the uplift. Using the content of these interviews, we developed several letters addressed to the Chancellor outlining the impossible challenges that confront Universal Credit recipients. We asked the Chancellor for his response to how people should balance their own budgets and hand-delivered the letters to Rishi Sunak’s surgery, accompanied by colleagues from Unite Community and a cardboard cut-out of the Chancellor himself.

## Snakes And Ladders

In the Summer months, we continued to highlight the cost of living crisis, and worked with Unite Community to develop a life-sized board of Snakes and Ladders, demonstrating how the odds are too often stacked against those stuck in poverty and low-waged employment. The game took players through the relentless ups and downs confronting those who try to climb out of poverty.

# Your Voice Your Rights!

The snakes on the board represented the setbacks faced by our service users such as sweeping government cuts and soaring energy and food prices. The ladders offered potential solutions to the cycle of poverty, such as joining a Union and fighting for better work and conditions. Unite Community created ten boards which were used at various galas and festivals all over the country, and DUWC visited Bolsover Market Place, Langer Park Festival, and Chesterfield Pride with the board. The board proved very popular, with children queuing to play. This gave our volunteers time



**Assistant Coordinator Matt Hunt at Chesterfield Pride**

to talk to parents about the meaning behind the game, making connections with our local community and reaching people in a different way.



## Closer Connections

More broadly, the cost of living crisis has brought DUWC into even closer contact with our local foodbanks, in particular Gussie's Kitchen, which delivers its services on a former Council estate in





# Your Voice Your Rights!

South Chesterfield. Since its inception, Gussie's has had a close relationship with DUWC, and after discussions we agreed to make an advisor present at widely advertised monthly sessions. These have proved very successful, with Cllr Lisa Blakemore, one of Gussie's organisers, telling us 'The new relationship that Gussie's now has with DUWC has been so valuable. It has allowed us to get the help to the customers that we have as quickly as possible. The drop-in sessions have allowed everyone who needs to access to the amazing service that DUWC provide Chesterfield and the surrounding areas'. DUWC have recently secured additional funding, which will enable us to increase our presence in Gussie's to two sessions a month.



Similarly, as the cost of living crisis has escalated, DUWC has developed its relationship with Pathways, a local homelessness charity to work more closely moving forwards. Sian Jones, the manager of Pathways, told us 'Many people we support initially access our service either not in receipt of benefits or not accessing what they are entitled to...through working in partnership with DUWC we have seen some fantastic outcomes for people we are supporting'.

Our close connections with local organisations mean that whoever accesses our services will find the help they need, even if it is not a benefits-related issue.

## Power to the People!

Into the Autumn, and as the weather started to turn, it became clear that for our service users, affording their energy bills was going to be the dominant concern over the winter months. Our user feedback survey

# Your Voice Your Rights!

conducted in September asked our service users what they thought was the biggest challenge facing them and their families over the coming months would be, and of 221 people surveyed, 92 specified that not being able to afford their energy bills was their biggest worry.



We wanted to demonstrate that our work helping people to maximise their incomes would never be enough as long as energy prices continued to skyrocket, while wages and benefits remained stagnant. Again partnering with Unite Community, DUWC helped coordinate a series of protests outside the

big six energy providers, calling for affordable prices, an end to disconnections, and public ownership of energy. We then produced a short video titled 'Power to the People', which has garnered over 4500 views online. You can view the video on our social media channels.

## Looking Forwards - Uprating Benefits with Inflation

As we look towards the end of 2023, it is clear that this winter poses serious challenges to the people we support across Derbyshire. At the time of writing, no final decision has been made by the government to commit to increasing benefits in line with inflation, so we stand ready to fight for the rights of our service users if any attempt is made to row back on previously made promises. The cost of living crisis disproportionately hits those on lower incomes, and we will do everything in our power to ensure the voices of the vulnerable remain heard.

# Help is here – Pomoc jest tutaj

**Over the past two years, our migrant advice project has grown from strength to strength under the expert guidance of Joanna Zon and Marcin Proc, who have managed to establish a relationship between the Centres and the local migrant community based on trust and professionalism.**

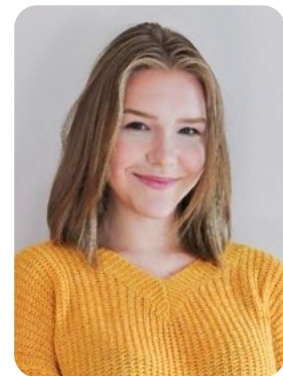
As the project continues to grow, we are increasingly seeing clients from further afield, not restricted to the Shirebrook area or to those affiliated with Sports Direct. Nor is the project confined to Shirebrook - the outreach established in Worksop remains in high demand, and Joanna has also begun a weekly session in Chesterfield on Fridays exclusively aimed at Eastern European migrants in the town.

News of the project's success is spreading through positive word of mouth, and Joanna and Marcin have helped 287 unique individuals this year, while dealing with 744 enquiries on a whole range of diverse issues. Joanna and Marcin have dealt with Settled Status issues, employment, benefits and credits, as well as pensions.

What's more, close links with local organisations mean that no-one is turned away without being signposted or referred for the help they need. Our close connections with Derbyshire Law Centre have also meant that our clients have been able to access legal advice and support with immigration, debt, housing and employment matters.

Since the outbreak of the war in Ukraine, Help is Here has been providing help and support to Ukrainian refugees under the 'Homes for Ukraine' scheme. Joanna and Marcin have helped several Ukrainian refugees and have also taken on a Ukrainian volunteer, Elina Whittington, who provides the project with translation support.

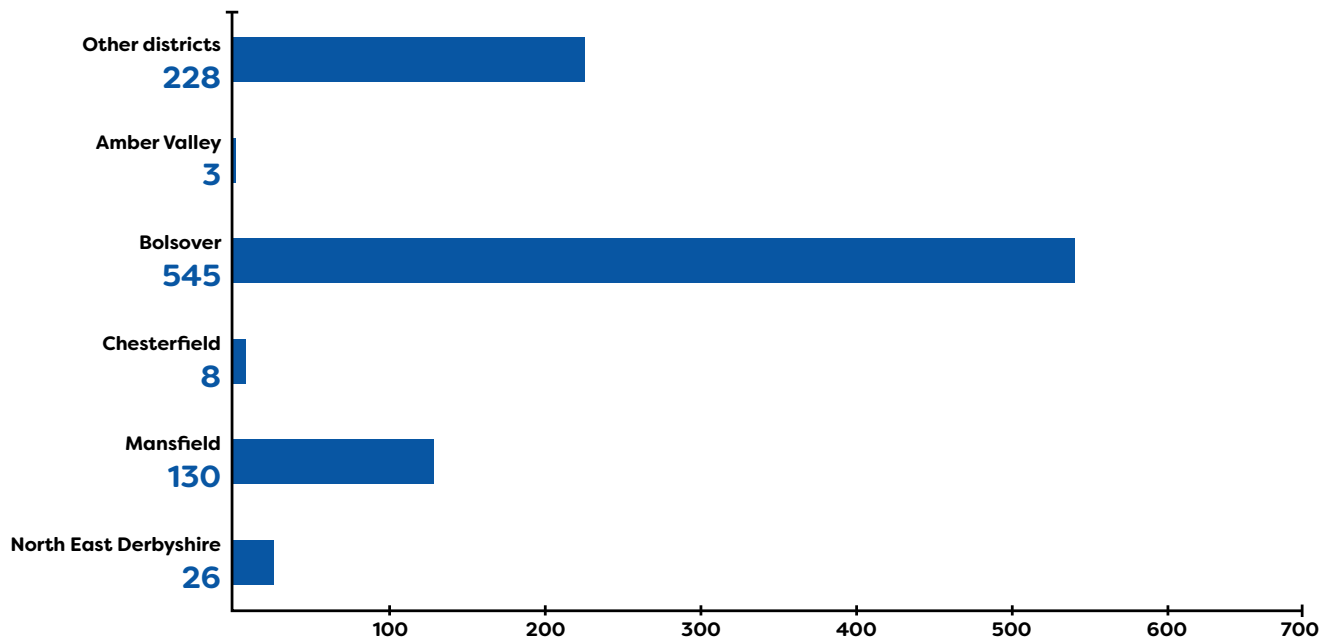
This year Joanna and Marcin have been supported by a brilliant team of volunteers. Anna Ligeza, Daniela Bucureasa, Bernardeta Stech, Alena Kupcova (pictured top) and Alicja Zon (pictured bottom). We thank them for their amazing work establishing connections with people of all nationalities.



# Help is here – Pomoc jest tutaj

## Issue Origins

September 30<sup>th</sup> - October 1<sup>st</sup> 2022



# Help is here – Pomoc jest tutaj

## Financial Awards September 30<sup>th</sup> 2021 – October 1<sup>st</sup> 2022

Lead Issue	Arrears paid	Benefit	Compensation	Debt written off	Grant	Other
Attendance Allowance	2150.4	179.2	0	0	0	0
Carers allowance	1045.5	69.7	0	0	0	0
Child benefit	5039.9	164.95	0	0	0	0
Council tax reduction	796.37	2404.9	0	0	0	0
Derbyshire Discretionary Fund	64	0	0	0	426	0
Disability Living Allowance	1853.5	151.45	0	0	0	0
Employment and Support Allowance	9054.88	421	0	0	0	0
Health benefits	741.68	92.71	0	0	0	0
Housing benefit	4470	0	0	15960	0	0
Job Seekers Allowance	0	740	0	0	0	0
Maternity	0	0	0	0	500	0
Other	4316.99	5868.62	59	114709.22	6722.33	10173.15
Pension credit	13177.34	785.26	0	0	0	0
Personal Independence Payment	53136.74	1872	1043.42	0	0	0
Social Fund	0	0	0	0	128	0
State Pension	6541.45	340.61	0	0	0	0
Statutory Adoption Pay	0	0	0	0	307	0
Statutory Maternity Pay	3664	0	0	0	0	0
Statutory Sick Pay	6239.66	0	0	0	0	0
Tax credits	0	0	0	545.19	0	0
Universal credit	26601.07	8236.63	0	0	0	0
<b>TOTAL AWARDS</b>	<b>£138,893.48</b>	<b>£21,327.03</b>	<b>£1,102.42</b>	<b>£131,214.41</b>	<b>£8,083.33</b>	<b>£10,173.15</b>



# Money Sorted

Our 'Money Sorted in D2N2' project will conclude in March 2023 following a period of sustained success. The project has been funded by the European Social Fund and the National Lottery, through its Big Lottery Fund. 'Money Sorted' offers a bespoke programme of individual-centred support, as well as a range of bespoke interventions designed to enable people experiencing financial crisis and hardship to build their confidence and improve their long-term money management skills.

The route back into the job market is one that often requires a holistic approach, and our Personal Navigator John Power (pictured) has provided an excellent level of support to 26 individuals this year, and 175 people through the Money Sorted programme since its inception in 2017.

***"John Power was very kind and helpful. I can't thank him enough"*** - Money Sorted client



# Our Funders 2022

## Local Authorities

- Chesterfield Borough Council
- Bolsover District Council

## Parish And Town Councils

- Alfreton Town
- Ault Hucknall Parish
- Belper Town
- Brimington Parish
- Clay Cross Parish
- Clowne Parish
- Grassmoor Parish
- Heanor and Loscoe Town
- Heath and Holmewood Parish
- North Wingfield Parish
- Pinxton Parish

- Pleasley Parish
- Shirebrook Town
- Somercotes Parish
- Sutton cm Duckmanton Parish
- Tibshelf Parish
- Warsop Parish

## Grants And Donations

- Community Lottery Fund
- Alex Ferry Foundation
- Garfield Weston Foundation
- Coalfields Regeneration Trust
- Henry Smith
- Money Sorted in D2N2 – European Social Fund – Big Lottery Fund

- Tudor Trust
- Derbyshire One Fund For All
- Unite East Midlands Region
- Unite De58 Branch
- Numerous Unite Industrial Branches
- GMB Chesterfield Holding Branch
- Thompsons Solicitors
- Graysons Solicitors
- Grassland Hasmoor Futures
- Anonymous Charitable Donations



# Fundraising Heroes!



**We remain humbled and grateful by all of the donations we receive, many of which are from previous service users to thank us for the support we have provided them during a time of great difficulty and uncertainty. We also receive monthly contributions from many people through One Fund for All, which are vital in keeping the organisation going.**

We want to pay special thanks to Elisa McDonagh, the mayor of Wirksworth and a former volunteer with DUWC, who raised

over £4400 for the Centres through her epic 'Everest' cycling challenge in July. Elisa cycled the height of Everest over the course of over 18 hours in Hollymoorside, cheered on by dozens of supporters who set up 'base camp' in a local pub! It was an incredible effort, matched by those who generously donated to Elisa's fundraising pot.

In October, Councillors Anne-Frances Hayes and Amanda Serjeant joined Assistant Coordinator Matt in running the Chesterfield 10k to raise funds for DUWC. Between the three of them, we raised just shy of £700, another amazing effort.

**If you have any ideas for future fundraising efforts, or if you would be interested in raising money for DUWC, please contact Matt via [matthew.hunt@duwc.org.uk](mailto:matthew.hunt@duwc.org.uk)**



# User Feedback Survey 2022

In September we held our annual user feedback month to ensure that the high standards we have set for ourselves over the years were being maintained. We were delighted with the feedback we received from the 221 people who completed the survey for us.

## Details of how long individuals waited to see an advisor:

Waiting time	Number of people
0-5 mins	114
5-15 mins	38
15-30 mins	36
30-60 mins	22
Over 1 hour	11

Each individual was asked if they would use our service again. **221 responded that they would – a 100% response rate.**

Each individual was asked if they would recommend our service to family or friends. **221 responded that they would – a 100% response rate.**

## Each individual was asked how they had heard of DUWC:

Way of hearing about the DUWC	Number of people
Family/friends	111
Referral from Another Service	41
Social Media	18
Job Centre	29
Leaflet	4
Signage	14
Other	2

## Each individual was asked how they felt about the service we provided them:

How users felt about the service	Number of people
Very Happy	215
Satisfied	10
Dissatisfied	0
Very Unhappy	0

## Selected Comments from Clients:

“Excellent service, would recommend to anyone struggling with benefit claims”

“Great staff, very helpful. Gave me peace of mind at difficult times. A life saver for my family”

“I feel it is very important for the services to be available, especially in these times. I am very grateful”

“I’d refer these people to anyone as they offer a brilliant service”

# Statistics

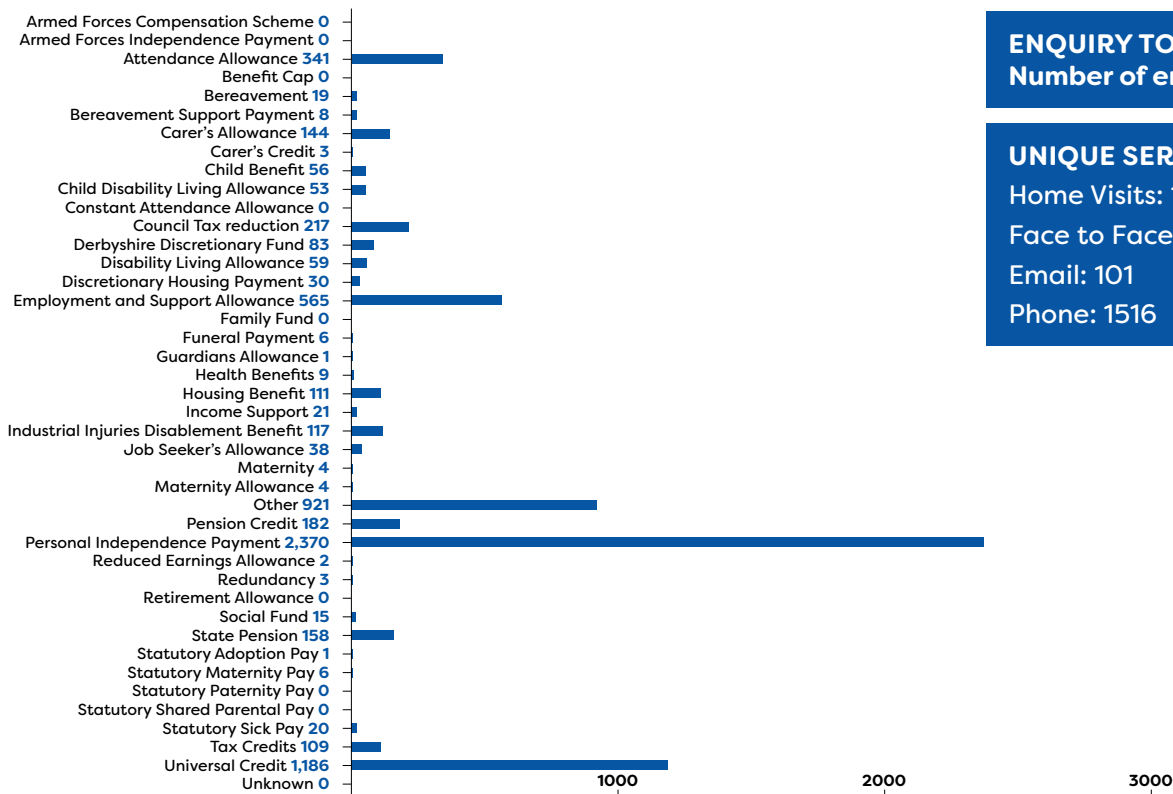
## Appeal Totals

Lead Issue	Abandoned	Pending	Completed	Arrears amount	Weekly amount
Attendance Allowance	1	3	4	£2,897.90	£187.45
Bereavement Support Payment	1	1	0	£0.00	£0.00
Carers allowance	0	3	0	£0.00	£0.00
Child Disability Living Allowance	0	5	1	£0.00	£0.00
Disability Living Allowance	0	2	1	£1,630.80	£67.95
Employment and Support Allowance	1	18	7	£11,299.40	£389.45
Income support	0	1	1	£746.65	£0.00
Industrial Injuries Disablement Benefit	0	5	0	£0.00	£0.00
Job Seekers Allowance	0	1	0	£0.00	£0.00
Pension credit	0	2	0	£0.00	£0.00
Personal Independence Payment	14	233	147	£564,563.03	£11,963.41
Tax credits	0	5	0	£0.00	£0.00
Universal credit	0	39	9	£24,352.91	£553.06
<b>TOTALS</b>	<b>17</b>	<b>318</b>	<b>170</b>	<b>£605,490.69</b>	<b>£13,161.32</b>

**As a result of these tribunals the following amounts were awarded:** lump sum arrears £605,491. Ongoing weekly benefits £13,161 (over a year this equals £684,372). In 2022, general enquiries and take-up work resulted in payments of £2,843,112 for Derbyshire residents. **During this year this has meant a total of £4,132,975 has been won through our advice and representation services.**



# Statistics - Enquiry Issues (enquiries and case work)



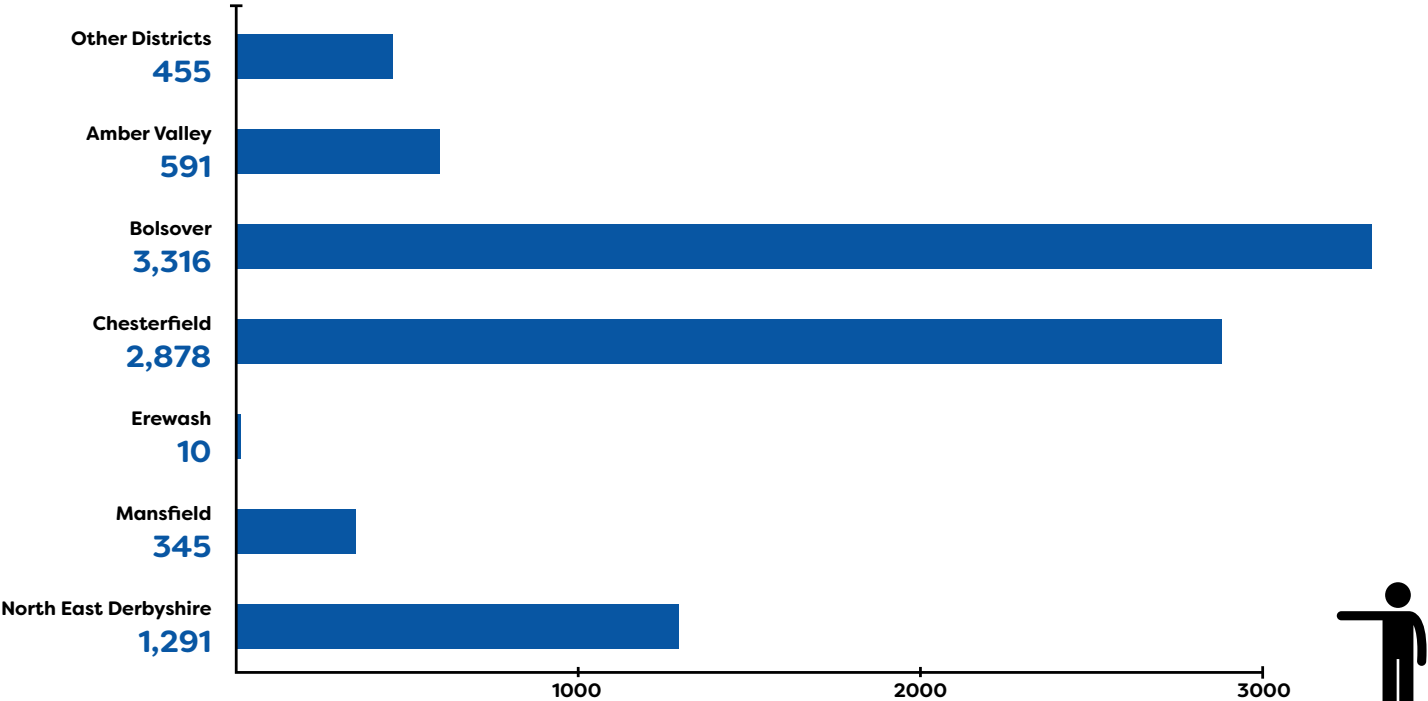
**ENQUIRY TOTALS 2021/2022**  
Number of enquiries: 6,862

## UNIQUE SERVICE REQUESTS

Home Visits: 11  
Face to Face: 5241  
Email: 101  
Phone: 1516

# Statistics

## ORIGIN OF ENQUIRIES



## Around the area – Chesterfield



Our Chesterfield HQ remains as busy as ever, and we are also seeing high numbers of service users at our outreach centres at Brimington, Hasland and Staveley, which we successfully reopened in late 2021 after the pandemic. We have launched a dedicated advice session for Eastern European migrants on Friday mornings in our Chesterfield HQ, and are continuing to have a monthly presence in Gussie's Kitchen to ensure everyone in the Chesterfield area has the opportunity to access our services.



**Pictured, left to right: Brigit Shipman and Katrina Hudson, welfare rights advisors**

### Case study – Newbold

**A couple who live in Newbold came into our Chesterfield office. They had made a Universal credit (UC) claim. This claim was not in payment as the claimant had not been able to access help from the DWP to submit the man's pay slips. This meant that no UC or housing costs had been paid for four months.**

Our advisor called the UC team four times and was told that pay slips could not be submitted over the telephone. Knowing this to be incorrect, the advisor tried again and eventually found someone at DWP who was willing to help. We were able to resolve the issue and submit the pay slips over the phone. This resulted in an immediate payment of £1900 being made to the couple, and housing costs of £900 were also made.



# Around the area – Chesterfield

## Case study – Grangewood

**In December 2021, a Grangewood man came into our Chesterfield office and it was quickly established he was currently positive for COVID, and that he should have been self-isolating. However, he had no food, gas or electric and would not be paid anything for another ten days in the run up to Christmas. He also had no mobile phone or anyone else to help him.**

We took him outside the building to reduce any risk to our staff, fully dressed in our PPE. We then telephoned the Derbyshire Discretionary Fund (DDF) on a mobile to explore an emergency payment for the man – however, we were told the process took three working days before a decision could be made. We explained

the seriousness of the situation, and were told to call back the next day for a decision. Again we held firm and explained this would not be possible as it would mean the man leaving his isolation once again. Finally, we were able to get him an emergency payment of £64, getting him through the isolation period ahead of Christmas.

**“Great staff, very helpful. Gave me peace of mind at difficult times. A life saver for me and my family”**

**Chesterfield service user**

**“Really appreciate all of the help and support and advice. Really great, friendly, helpful advisors. Thank you”**

**Chesterfield service user**

## Around the area – Bolsover



Our Shirebrook office, home to welfare rights advisors, the Help Is Here project, and Money Sorted, remains very busy and the extended opening hours have improved accessibility for local people.

**We were delighted to re-open our outreach in Bolsover on Tuesday afternoons in November 2021, following the closure of the library due to the pandemic. In the same month, we opened a new outreach office in New Houghton, open on Thursdays, which has been well attended. Our offices at Clowne and Pinxton also remain in demand.**



### Case study - Creswell

**A woman came into our Creswell outreach very distressed due to the stoppage of her Personal Independence Payment (PIP) and reduction in Employment and Support Allowance (ESA) due to the stoppage of Severe Disability Premium (SDP).**

She had been sent a letter from PIP stating that they had not received back her PIP review form. As she had not been sent one she called the DWP and they advised they would send a new copy. She completed this form and posted it back to DWP but 2 days after this she received another letter from PIP advising that as she had failed to return the original form her payments would end. This had the additional impact of stopping the SDP on her ESA award.

She had all the letters and the time and date when she called PIP. Our advisor called PIP and asked why they had stopped the award, and were advised that as she had failed to return the form the payments had stopped and we would need to complete a mandatory



## Around the area – Bolsover

reconsideration to challenge this decision. Our advisor requested that a case manager look into this and call the service user back. However, the woman returned the following week with no phone call from PIP.

Our advisor called PIP again and explained if it was not resolved then we would have to raise a complaint and escalate the issue to the relevant MP. A case manager eventually spoke to our advisor, and having looked at the case, could not explain why the award had been ended. They agreed to restart the claim and would await her second form which our advisor had helped her complete. The case manager advised that we then ring ESA in a couple of weeks and get SDP reinstated. We did this and she received backdating of SDP (£474.20) and PIP (£585.90) to the date of the original award's stoppage.

### Case study - Clowne

**A man accessed our outreach at Clowne as he was struggling to pay rent after a change in his benefits 7 months ago. He had applied for Universal Credit (UC) after seeing an advert on TV. Previously he had been on Employment and Support Allowance (ESA) and Housing Benefit (HB) and he did not realise that claiming UC would end these claims. He had heart failure and had suffered 2 strokes in last 12 months. Due to his HB award ending, he had been sent a letter from his landlord threatening eviction.**

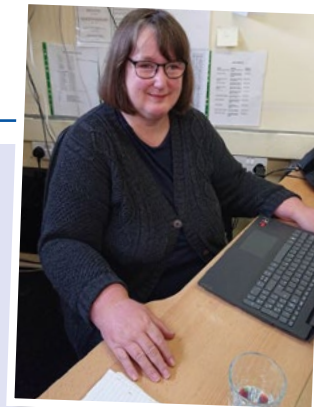
Our advisor looked at his UC payments and could see that he had not been awarded any Housing Element, Limited Capability for Work Related Activity (LCWRA) element or Transitional Protection. He had provided a copy of his tenancy agreement at the start of the claim. Our advisor contacted UC and provided the tenancy agreement to get housing costs backdated. They were informed by the UC advisor that they could not backdate housing

## Around the area – Bolsover

costs as it was the claimants fault he had not provided them. Our advisor highlighted that UC had accepted his tenancy agreement at the start of the claim but despite this they were insistent it could not be backdated. Our advisor therefore accessed the UC regulations relating to housing costs entitlement and provided these to UC, and asked for a case manager to explain why they were failing to apply the correct regulations in this case. The following day we received confirmation that the housing costs would be added and backdated. This allowed us to contact his landlord who agreed not to proceed with the eviction process.

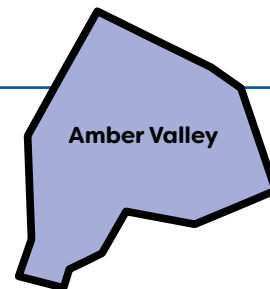
We then had to contact UC again as they had not added the LCWRA element or Transitional Protection onto his claim. He was entitled to this as he had been on ESA at the point of claiming UC. We were advised that he would need to provide fit notes and go through the assessment process again which could take 12 months due

to the backlog because of COVID. Again, this advice was incorrect and for the second time our advisor had to provide the UC regulations to the UC Department. After receiving no response after 2 weeks our advisor raised a complaint with the DWP. Within a month we received an email letter of apology from the DWP advising that the LCWRA element would be added on and backdated to the start of the claim. They also confirmed he would get Transitional Protection backdated, and by way of apology for the way they had handled this case they additionally awarded compensation of £50. The gentleman was very happy that we had managed to resolve his issues but was very confused as to why UC did not seem to understand its own regulations and why it had taken almost 7 months.



# Around the area – Amber Valley

Our office at Alfreton House remains busy, staffed predominantly by our volunteer Colin Bennett (pictured). We're pleased to be opening an outreach in Belper at a new location, the Strutts Centre, in November 2022, which, along with our existing outreach in Somercotes, means we are well placed to serve the people of Amber Valley.



## Case study - Somercotes

**A man from Somercotes came into our Alfreton office with a letter from the DWP stating that he had been given a 13-week sanction. This meant that he would not receive any Employment and Support Allowance (ESA) for the next 13 weeks.**

Our advisor soon discovered that instead of the whole amount of his ESA being sanctioned, it should have been only 40 per cent of the standard allowance of ESA. As the sanction stood, One hundred percent of the man's ESA was being withdrawn, which equated to £198.60 per week, a total reduction of £2581.80 over the 13 weeks. Our advisor assisted the man in putting in a Mandatory Reconsideration against the decision,

citing the correct legislation that should have been applied in this case.

The DWP changed the decision as a consequence of the Mandatory Reconsideration, and the deduction was amended to £29.88 per week, resulting in a total loss of benefit of £388.44 over the 13 week period - a difference of £2193.36.



# Around the area – Amber Valley

## Case study - Alferton

**An older teenager from the Alferton area was struggling with many of the daily tasks necessary to look after himself due to the effects of autism. Following a visit to our Alferton Office, Derbyshire Unemployed Workers' Centres helped his appointee make a claim for Personal Independence Payment (PIP) on his behalf.**

Following a telephone assessment, which failed to adequately explore the true extent of his difficulties, the Department for Work & Pensions refused his claim – largely on the grounds that he had no diagnosed physical health conditions which prevented him from looking after himself or making a journey. The next stage in an appeal process was to ask the DWP to reconsider their decision through a Mandatory Reconsideration, but this also failed.

DUWC then completed an application to an independent tribunal and represented him at the hearing. After considering the evidence presented, the judge awarded him the daily living component

of PIP at the highest rate and the mobility component at the standard rate. He will now receive £116.85 per week going forwards. Arrears of over £12,000 were also awarded, backdated to the date his claim was made.

This has helped the client, and the family member who cares for him, to have some financial stability. This case illustrates that those with mental health conditions that effect their ability to look after themselves, or make a journey, may be entitled to Personal Independence Payment.

**“I was very impressed with all aspects of the service”**

**“Brilliant service – they have helped so many people I know”**

**“Thank you so much. I was made to feel very at ease by Colin”**

# Around the area – North East Derbyshire



We would like to thank Grassmoor, North Wingfield and Clay Cross Parish Councils for their ongoing support, particularly as our outreaches in those locations have been closed following the

**decision taken by the District Council to withdraw our grant funding. However, we are delighted that outreaches in all three areas will be reopening in early 2023, so please check our website for details then.**

We remain able to assist people from North-East Derbyshire from the nearest available office, as well as providing advice, support and representation over the phone and online, so that no-one goes without our support in the area.

## Case study - Clay Cross

A man from Clay Cross came to our Chesterfield Office. Our adviser helped with the completion of a Personal Independence Payment (PIP) renewal form. The person was already in receipt of standard daily living PIP. Our advisor asked him about how much Employment and Support Allowance (ESA) he received. When he gave the figure, it was identified that he was not in receipt of the Severe Disability Premium (SDP), something that he should have been receiving due to his PIP award.

Our advisor contacted Employment and Support Allowance (ESA) via conference call and they confirmed that the SDP was not in payment. An IS10 form was completed over the phone. The Department then rang the claimant up and said that the premium would be backdated to when his PIP was awarded. He received arrears of £5,740 and an extra weekly amount of £69.50 going forwards.

# Testimonials

Thankyou So much

It's much appreciated!

Applied for PIP  
LAST NOVEMBER WITH  
THE GREAT HELP FROM A  
YOUNG MAN - LADY AT FILLING  
THE FORMS IN -  
HAVE JUST HEARD  
I HAVE BEEN SUCCESSFUL  
• AWARDED HIGHEST RATE  
THANKS AGAIN!

To Everyone At  
DUWC  
Just to say a big thank you  
for all your help and support  
It's been much appreciated  
over the years  
Love From  
+ Family

I am

Thank you so much  
for helping us fill in  
the attendance allowance  
form, in my case it  
was successful  
Best wishes



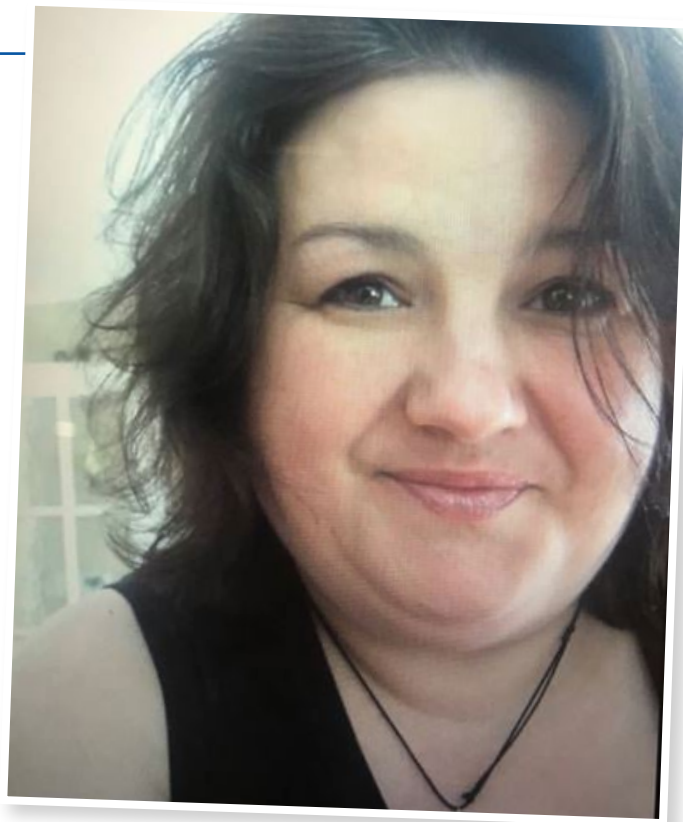
# Obituaries

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## Caroline Randall

In January of this year, we were greatly saddened to hear of the death of Caroline Randall, a former volunteer and trustee of Derbyshire Unemployed Workers' Centres.

Caroline volunteered, trained as an adviser and gave her time at both our Shirebrook and Chesterfield Offices. She served on the Management Committee and kept in touch with our work and her colleagues from the time she was volunteering. She was a wonderful, kind and giving person who will be greatly missed. Our thoughts remain with Caroline's friends and family.





# Where to get advice

## **Chesterfield & North East Derbyshire**

1 Rose Hill East,  
Chesterfield S40 1NU  
Tel: 01246 231441  
Email: [info@duwc.org.uk](mailto:info@duwc.org.uk)  
Monday – Friday 9.30am – 1.00pm

### **Bolsover District**

44 Patchwork Row, Shirebrook  
NG20 8AL Tel: 01623 748161  
Monday, Tues, Weds  
9am – 11.30am and 1pm – 4pm  
Thursday, Friday  
9am – 11.30am

### **Brimington**

Community Centre, High Street  
Monday 9.00am – 12noon

### **Hasland**

Hasland Hub, The Working Men's Club,  
Hampton St  
Wednesday 1.00pm – 3.30pm

### **Staveley**

Staveley Library, Hall Lane  
Tuesday and Thursday  
9.30am – 12noon

## **Bolsover**

Bolsover Library, Church Street  
Tuesday 9.30am – 12.00am

### **Clowne**

Community Centre,  
Recreation Close,  
Wednesday 1.00pm – 3.30pm

### **Creswell**

Limestone House, Elmtun Road  
Thursday 1.00pm – 3.30pm

### **New Houghton**

Community Hub, Rotherham Rd  
Thursday 10.00am – 12noon

### **Pinxton**

Village Hall, Kirkstead Road  
Monday 9.00am – 11.30am

### **Amber Valley**

Suite 4, Alfretton House,  
High Street  
Tel: 01773 832237  
Tuesday and Wednesday  
9.00am–12noon  
1.00pm–4.00pm

## **Heanor**

Heanor Town Hall, Buxton Room  
Thursday 9.00am – 11:30am

### **Somercotes**

Parish Hall, Nottingham Road  
Monday 1.30pm – 4.00pm

### **Belper**

Strutts Centre, Derby Road  
**Opening November 2022**

### **North Wingfield**

Community Resource Centre,  
Whiteleas Ave  
**Opening early 2023**

### **Grassmoor**

Community Centre, New Street  
**Opening early 2023**

### **Clay Cross**

Clay Cross Social Centre, Market  
Street  
**Opening early 2023**

**CHECK OUR WEBSITE FOR UPDATES!**



# Trustees 2021/2022

The Trustees would like to thank all those who have given freely their time and talents throughout the year in pursuit of the aims and objectives of the Derbyshire Unemployed Workers' Centres.

- Graham Baxter
- Ian Rutledge
- Hilary Cave
- Cllr. Mary Kenny
- Nicolo Ferrera
- Elaine Tidd
- Cllr. Amanda Sarjeant
- Christine Smith
- Sarah Roy
- Angela Webster
- Cllr. Mary Dooley
- Bethany Holt
- Joe Knight

## Centre Staff 2022

Colin Hampton	Co-ordinator
Matt Hunt	Assistant Co-ordinator
Andy Parkes	Welfare Rights Advisor
Katrina Hudson	Welfare Rights Advisor
Tim Wilkinson	Welfare Rights Advisor
John Power	Money Sorted Advisor
Karen Seymour	Welfare Rights Advisor
Brigit Shipman	Welfare Rights Advisor
Jon Jarvis	Welfare Rights Advisor
Keran Gladders	Welfare Rights Advisor
Joanna Zon	Co-ordinator, 'Help is Here' Project
Marcin Proc	Advisor, 'Help is Here' Project

**Thanks** to all our funders, our Trustees, our OFFA Contributors, and all our supporters.

Derbyshire Unemployed Workers' Centres are funded by Chesterfield Borough Council, Bolsover District Council, Brimington Parish Council, Alferton Town Council, Pinxton Parish Council, Somercotes Parish Council, North Wingfield Parish Council, Grassmoor Parish Council, Clay Cross Parish Council and many town and parish councils across Derbyshire, as well as contributions raised through the One Fund For All.



Charity registration number: 1165828

# Derbyshire Unemployed Workers' Centres

Annual Report and Financial Statements

for the Year Ended 31 March 2022

# **Derbyshire Unemployed Workers' Centres**

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## **Derbyshire Unemployed Workers' Centres**

### **Reference and Administrative Details**

<b>Trustees</b>	Graham Baxter
	Ian Rutledge
	Steve Marshall-Clarke
	Amanda Serjeant
	Elaine Tidd
	Angela Webster
	Sarah Roy
	Mary Kerry
	Hilary Cave
	Nicolo Ferrera
	Bethany Holt
	Mary Dooley
	Christine Smith
<b>Senior Management Team</b>	Joe Knight
	Colin Hampton, Chief Executive
<b>Charity Registration Number</b>	1165828
<b>Principal Office</b>	1 Rose Hill East
	Chesterfield
	S401NU
<b>Independent Examiner</b>	John O'Brien, employee of
	Community Accounting Plus
	Units 1 and 2, Northwest
	41 Talbot Street
	Nottingham NG1 5GL

## **Derbyshire Unemployed Workers' Centres**

### **Trustees' Report**

The trustees present the annual report together with the financial statements of the charity for the year ended 31 March 2022.

#### **Trustees and officers**

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	Graham Baxter
	Ian Rutledge
	Steve Marshall-Clarke
	Amanda Serjeant
	Elaine Tidd
	Angela Webster
	Sarah Roy
	Mary Kerry
	Hilary Cave
	Nicolo Ferrera
	Bethany Holt
	Mary Dooley
	Christine Smith
	Joe Knight

#### **Structure, governance and management**

##### ***Nature of governing document***

The charity is operated under the rules of its constitution adopted 01/03/2016.

##### ***Recruitment and appointment of trustees***

There must be at least four charity trustees. The maximum number of charity trustees is sixteen.

Apart from the first charity trustees, every appointed trustee must be appointed for a term of 4 years by a resolution passed at a properly convened meeting of the charity trustees.

In selecting individuals for appointment as appointed charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

## **Derbyshire Unemployed Workers' Centres**

### **Trustees' Report**

#### **Objectives and activities**

##### ***Objects and aims***

To prevent or relieve poverty in Derbyshire amongst the unemployed, underemployed and unwaged, and those in receipt of, or entitled to, benefit by:

- (i) Offering welfare/benefits rights advice and representation;
- (ii) Promoting employment and welfare rights including the availability and access to benefits and other support;
- (iii) Conducting and publishing the results of research on issues affecting and in mitigation of poverty and disadvantage within and common to the communities of Derbyshire;
- (iv) Providing a resource service on welfare/benefit rights and other support and to include the dissemination and distribution of information;
- (v) Promoting and supporting local employment and training initiatives.

To advance citizenship and community development in Derbyshire by:

- (i) Recruiting and training volunteers from amongst the local communities in order to increase their skills and self-confidence and to assist the work of the Derbyshire Unemployed Workers' Centres;
- (ii) Assisting local communities and volunteers to establish locally based support and resources.

##### ***Objectives, strategies and activities***

The DUWC brought over £4.4 million into the local economy, through our advice and through representation at Appeal Tribunals. We represented at 257 Appeals Tribunals. We dealt with over 9,000 enquiries from 5,095 unique callers. We provided a migrant advice service based on our 'Help is Here' Lottery funded project. Our social policy work continues to give a voice to those who have little power in our society. We lobbied politicians with regard to the withdrawal of the Universal Credit uplift and the assessment and appeal process with regards to benefits around disability and ill health. We produced and disseminated a guide for benefits for those made redundant. We trained volunteers, some of whom moved into employment.

##### ***Public benefit***

Our activities bring money into the pockets of some of the poorest people in the communities of Derbyshire through lump sums, additional weekly payments and the take-up of benefits and credits. There are many other outcomes from this work including the relief of stress and anxiety associated with financial difficulties and the interface with the administration of the benefits and credits system.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

#### **Financial review**

##### ***Policy on reserves***

The DUWC will endeavour to maintain an unrestricted reserve equal to an amount based on the quantifiable risks faced by the organization. This figure is, at present, calculated at £80,000. This reserve is to cover redundancy costs, notice periods and lease notices with regard to rent and equipment.

The Trustees will continue to review the risks and level of reserves, implementing strategies to maintain and build reserves in line with future funding and expenditure projections.



## Derbyshire Unemployed Workers' Centres

### Trustees' Report

#### Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 2/8/22 and signed on its behalf by:

  
.....  
Graham Baxter  
Trustee

## Derbyshire Unemployed Workers' Centres

### Independent Examiner's Report to the trustees of Derbyshire Unemployed Workers' Centres

#### Independent examiner's report to the trustees of Derbyshire Unemployed Workers' Centres

I report to the trustees on my examination of the accounts of Derbyshire Unemployed Workers' Centres (the Charity) for the year ended 31 March 2022.

#### Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

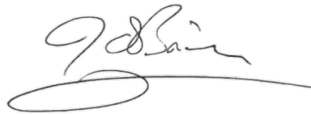
I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member and Fellow of the Association of Charity Independent Examiners, which is one of the listed bodies. I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John O'Brien, MSc, FCCA, FCIE, employee of  
Fellow of the Association of Charity Independent Examiners

Units 1 and 2, Northwest  
41 Talbot Street  
Nottingham  
NG1 5GL

Date: 26/08/2022

## Derbyshire Unemployed Workers' Centres

### Statement of Financial Activities for the Year Ended 31 March 2022

	Note	Unrestricted £	Restricted £	Total 2022 £	Total 2021 £
<b>Income and Endowments from:</b>					
Donations and legacies	2	168,982	-	168,982	146,624
Charitable activities	3	49,670	231,173	280,843	297,884
Investment income	4	49	-	49	40
Total Income		<u>218,701</u>	<u>231,173</u>	<u>449,874</u>	<u>444,548</u>
<b>Expenditure on:</b>					
Charitable activities	6	<u>(226,074)</u>	<u>(198,154)</u>	<u>(424,228)</u>	<u>(397,965)</u>
Total Expenditure		<u>(226,074)</u>	<u>(198,154)</u>	<u>(424,228)</u>	<u>(397,965)</u>
Net (expenditure)/income		(7,373)	33,019	25,646	46,583
Gross transfers between funds		<u>(4,139)</u>	<u>4,139</u>	-	-
Net movement in funds		(11,512)	37,158	25,646	46,583
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>72,494</u>	<u>132,583</u>	<u>205,077</u>	<u>158,494</u>
Total funds carried forward	15	<u>60,982</u>	<u>169,741</u>	<u>230,723</u>	<u>205,077</u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for the period is shown in note 15.

## Derbyshire Unemployed Workers' Centres

### Statement of Financial Activities for the Year Ended 31 March 2022

	Note	Unrestricted £	Restricted £	Total 2021 £
<b>Income and Endowments from:</b>				
Donations and legacies	2	146,624	-	146,624
Charitable activities	3	89,929	207,955	297,884
Investment income	4	40	-	40
Total Income		<u>236,593</u>	<u>207,955</u>	<u>444,548</u>
<b>Expenditure on:</b>				
Charitable activities	6	<u>(205,065)</u>	<u>(192,900)</u>	<u>(397,965)</u>
Total Expenditure		<u>(205,065)</u>	<u>(192,900)</u>	<u>(397,965)</u>
Net income		31,528	15,055	46,583
Gross transfers between funds		<u>(4,719)</u>	<u>4,719</u>	<u>-</u>
Net movement in funds		26,809	19,774	46,583
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>45,685</u>	<u>112,809</u>	<u>158,494</u>
Total funds carried forward	15	<u><u>72,494</u></u>	<u><u>132,583</u></u>	<u><u>205,077</u></u>

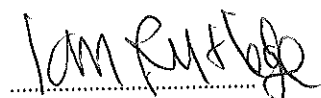
These are the figures for the previous accounting period and are included for comparative purposes.

# Derbyshire Unemployed Workers' Centres

(Registration number: 1165828)  
Balance Sheet as at 31 March 2022

	Note	2022 £	2021 £
<b>Fixed assets</b>			
Tangible assets	10	6,957	8,571
<b>Current assets</b>			
Debtors	11	15,124	13,657
Cash at bank and in hand		<u>215,995</u>	<u>186,337</u>
		231,119	199,994
<b>Creditors: Amounts falling due within one year</b>	12	<u>(7,353)</u>	<u>(3,488)</u>
<b>Net current assets</b>		<u>223,766</u>	<u>196,506</u>
<b>Net assets</b>		<u>230,723</u>	<u>205,077</u>
<b>Funds of the charity:</b>			
<b>Restricted income funds</b>			
Restricted funds		169,741	132,583
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>60,982</u>	<u>72,494</u>
<b>Total funds</b>	15	<u>230,723</u>	<u>205,077</u>

The financial statements on pages 6 to 18 were approved by the trustees, and authorised for issue on 21.8.22 and signed on their behalf by:

  
.....  
Ian Rutledge  
Trustee

## **Derbyshire Unemployed Workers' Centres**

### **Notes to the Financial Statements for the Year Ended 31 March 2022**

#### **1 Accounting policies**

##### **Statement of compliance**

The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

##### **Basis of preparation**

Derbyshire Unemployed Workers' Centres meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### **Exemption from preparing a cash flow statement**

The charity opted to adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

##### **Going concern**

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

##### **Income and endowments**

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

##### ***Donations and legacies***

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

##### ***Grants receivable***

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

##### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregates similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

## Derbyshire Unemployed Workers' Centres

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### *Charitable activities*

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Government grants**

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Tangible fixed assets**

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

#### **Depreciation and amortisation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Furniture and equipment	20% straight line
Computer equipment	33% straight line

#### **Trade debtors**

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

#### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.



## Derbyshire Unemployed Workers' Centres

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

#### Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. Pension costs charges in the Statement of Financial Activities represent the contributions payable by the charity during the year.

#### 2 Income from donations and legacies

	Unrestricted General £	Total 2022 £	Total 2021 £
Donations and legacies;			
Donations from companies, trusts and similar proceeds	46,914	46,914	16,153
Grants, including capital grants;			
Local Government grants	122,068	122,068	130,471
	<u>168,982</u>	<u>168,982</u>	<u>146,624</u>

#### 3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2022 £	Total 2021 £
Grants & donations	-	231,173	231,173	207,955
Refunds for services	49,196	-	49,196	85,285
Sundry receipts	474	-	474	4,644
	<u>49,670</u>	<u>231,173</u>	<u>280,843</u>	<u>297,884</u>

#### 4 Investment income

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Interest receivable and similar income;			
Interest receivable on bank deposits	49	49	40

## Derbyshire Unemployed Workers' Centres

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 5 Grants and donations

	Unrestricted funds £	Restricted funds £	Total funds £
National Lottery Community Fund	-	81,948	81,948
The Henry Smith Charity	-	44,725	44,725
Tudor Trust	-	40,000	40,000
St Anns Advice Group	-	33,377	33,377
Garfield Weston Foundation	-	20,000	20,000
Awards for All	-	9,999	9,999
Direct Help & Advice	7,945	1,124	9,069
Chesterfield Borough Council	42,119	-	42,119
Amber Valley Borough Council	21,500	-	21,500
Bolsover District Council	19,900	-	19,900
One Fund For All	16,131	-	16,131
Alex Ferry Foundation	10,000	-	10,000
Derbyshire County Council	9,920	-	9,920
HMRC (CJRS)	9,615	-	9,615
Alfreton Town Council	5,000	-	5,000
Grassland Hasmoor	3,500	-	3,500
Law Centre	3,500	-	3,500
Unite North East Yorkshire and Humberside	2,500	-	2,500
Brimington Parish Council	2,000	-	2,000
Pinxton Parish Council	2,000	-	2,000
Somercotes Parish Council	2,000	-	2,000
North Wingfield Parish Council	2,000	-	2,000
Tawnywood Limited	2,000	-	2,000
Belper Town Council	1,913	-	1,913
Unite the Union	1,219	-	1,219
Heanor & Loscoe TC	1,000	-	1,000
Arnold Clark	1,000	-	1,000
Clay Cross Parish Council	500	-	500
Warsop Parish Council	500	-	500
Clowne Parish Council	500	-	500
Pleasley Parish Council	300	-	300
Tibshelf Parish Council	200	-	200
Sutton-cum-Duckmanton	100	-	100
I Street	120	-	120
	<u>168,982</u>	<u>231,173</u>	<u>400,155</u>

## Derbyshire Unemployed Workers' Centres

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 6 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2022 £	Total 2021 £
Cleaning & maintenance	3,266	-	3,266	1,941
Equipment, repairs & renewals	2,832	4,006	6,838	17,092
Insurance	1,329	-	1,329	1,292
Payroll services	2,473	-	2,473	2,797
Printing & stationery	5,136	3,162	8,298	11,260
Publications & subscriptions	1,935	-	1,935	1,863
Rent & services	12,423	-	12,423	12,079
Staff travel	664	91	755	737
Telephone & postage	9,245	3,181	12,426	12,056
Training	789	471	1,260	740
Utilities	2,332	-	2,332	9,012
Volunteer expenses	2,688	3,304	5,992	4,770
Wages, NIC & pensions	168,665	171,115	339,780	306,002
Sundry expenses	1,296	2,624	3,920	1,492
Depreciation	5,620	-	5,620	4,285
Bank charges	381	-	381	547
Grants awarded	5,000	10,200	15,200	10,000
	<u>226,074</u>	<u>198,154</u>	<u>424,228</u>	<u>397,965</u>

#### 7 Net incoming/outgoing resources

Net incoming resources for the year include:

	2022 £	2021 £
Depreciation of fixed assets	<u>5,620</u>	<u>4,285</u>

## Derbyshire Unemployed Workers' Centres

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 8 Staff costs

The aggregate payroll costs were as follows:

	2022 £	2021 £
Staff costs during the year were:		
Wages and salaries	307,014	274,206
Social security costs	20,968	18,953
Pension costs	<u>11,798</u>	<u>12,843</u>
	<u>339,780</u>	<u>306,002</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2022 No	2021 No
Full and part time staff	<u>11</u>	<u>13</u>

7 (2021 - 10) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £11,798 (2021 - £12,843).

No employee received emoluments of more than £60,000 during the year

The total employee benefits of the key management personnel of the charity were £34,213 (2021 - £34,221).

## Derbyshire Unemployed Workers' Centres

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 9 Taxation

The charity is a registered charity and is therefore exempt from taxation.

#### 10 Tangible fixed assets

	Furniture and equipment £	Computer equipment £	Total £
<b>Cost</b>			
At 1 April 2021	11,277	38,971	50,248
Additions	<u>3,063</u>	<u>943</u>	<u>4,006</u>
At 31 March 2022	<u>14,340</u>	<u>39,914</u>	<u>54,254</u>
<b>Depreciation</b>			
At 1 April 2021	10,010	31,667	41,677
Charge for the year	<u>1,654</u>	<u>3,966</u>	<u>5,620</u>
At 31 March 2022	<u>11,664</u>	<u>35,633</u>	<u>47,297</u>
<b>Net book value</b>			
At 31 March 2022	<u>2,676</u>	<u>4,281</u>	<u>6,957</u>
At 31 March 2021	<u>1,267</u>	<u>7,304</u>	<u>8,571</u>

#### 11 Debtors

	2022 £	2021 £
Trade debtors	2,000	750
Prepayments	436	1,775
Other debtors	<u>12,688</u>	<u>11,132</u>
	<u>15,124</u>	<u>13,657</u>

#### 12 Creditors: amounts falling due within one year

	2022 £	2021 £
Other taxation and social security	3,995	270
Other creditors	<u>3,358</u>	<u>3,218</u>
	<u>7,353</u>	<u>3,488</u>

## Derbyshire Unemployed Workers' Centres

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 13 Obligations under leases and hire purchase contracts

##### Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2022 £	2021 £
<b>Land and buildings</b>		
Within one year	9,046	9,046
Between one and five years	<u>19,246</u>	<u>26,592</u>
	<u>28,292</u>	<u>35,638</u>

#### 14 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

#### 15 Funds

	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2022 £
<b>Unrestricted funds</b>					
General	72,494	218,701	(226,074)	(4,139)	60,982
<b>Restricted funds</b>	<u>132,583</u>	<u>231,173</u>	<u>(198,154)</u>	<u>4,139</u>	<u>169,741</u>
<b>Total funds</b>	<u>205,077</u>	<u>449,874</u>	<u>(424,228)</u>	<u>-</u>	<u>230,723</u>
	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2021 £
<b>Unrestricted funds</b>					
General	45,685	236,593	(205,065)	(4,719)	72,494
<b>Restricted funds</b>	<u>112,809</u>	<u>207,955</u>	<u>(192,900)</u>	<u>4,719</u>	<u>132,583</u>
<b>Total funds</b>	<u>158,494</u>	<u>444,548</u>	<u>(397,965)</u>	<u>-</u>	<u>205,077</u>

## Derbyshire Unemployed Workers' Centres

### Notes to the Financial Statements for the Year Ended 31 March 2022

The specific purposes for which the funds are to be applied are as follows:

The Building Better Opportunities fund is a partnership using Personal Navigators to support people with money management and financial wellbeing.

BBS Partnership funds advice for those in crisis for whom English is a second language.

Ilkeston CPP funds Benefits and Tax Credits Take-up campaign for priority wards in Ilkeston.

Our Foresight Project, funded by Henry Smith, provides a Support Worker to work with people on the basis of early intervention to prevent their circumstances reaching a crisis point. The Crisis Prevention worker will assist an average of 100 people per annum.

Garfield Western Funding is to help the organisation become better equipped to achieve a sustainable future in a period of reduced statutory funding.

The Street Talk Project, funded by The Tudor Trust, is a community engagement project aimed at enabling those affected by policy decisions to organise and lobby to make their voices heard by decision makers.

The Help is Here Project, funded by the National Lottery Community Fund, will train migrants to become advisers providing a welcoming experience for those that have language difficulties and associated barriers to free advice provision. The Project will extend opening hours for all.

The Tudor Trust Staff fund, funded by Tudor Trust, is for supporting the staff at DUWC.

Coalfields Regeneration Trust (CRT) fund funded the production and promotion of a 'Guide to Benefits and Credits following Redundancy' alongside the advice work engendered by the initiative.

Henry Smith Charity Community Match Challenge fund helped to fund advice and administration at DUWC during the Covid pandemic.

Henry Smith Improving Lives grant is three years funding of salary and on-costs of an Assistant Co-ordinator providing support and services for unemployed people in Derbyshire.

Awards for All, funding to facilitate increasing the hours of our migrant support worker on the 'Help is Here' project.

The transfer from the General fund to the Henry Smith CMC fund is to cover the deficit on this activity.

#### 16 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 March 2022 £
Tangible fixed assets	6,957	-	6,957
Current assets	61,378	169,741	231,119
Current liabilities	(7,353)	-	(7,353)
Total net assets	60,982	169,741	230,723
	Unrestricted funds General £	Restricted funds £	Total funds at 31 March 2021 £
Tangible fixed assets	8,571	-	8,571
Current assets	67,411	132,583	199,994
Current liabilities	(3,488)	-	(3,488)
Total net assets	72,494	132,583	205,077



## **Derbyshire Unemployed Workers' Centres**

### **Notes to the Financial Statements for the Year Ended 31 March 2022**

#### **17 Independent examiner's fees**

During the period, the fees payable (excluding VAT) to the charity's independent examiner Community Accounting Plus are analysed as follows:

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Independent examination	870	870
Other financial services	-	156
	<u>870</u>	<u>1,026</u>

#### **18 Related party transactions**

There were no related party transactions in the year.

**Annual accounts 31 March 2022  
report to the management committee**

Derbyshire Unemployed Workers' Centre  
1 Rose Hill East  
Chesterfield  
S40 1NU

Please reply to Michael Fisher

27/07/2022

Dear Board Members,

We are pleased to supply final copies of your accounts for the period ending as above. Please either print a copy, sign and date in black ink, and return to us by post or, email a signed pdf back to your Accountant. You should already have received our invoice for the work. Once we have confirmed receipt of your payment, we will then sign and return the final accounts to you.

On completion of the work, we would like to make the following recommendations for you to consider with regard to the financial management of your organisation:

- One of the new requirements from the Charity Commission is that organisations have agreed financial procedures. Please see the attached financial procedures template which can be amended to create a financial procedures document tailored to yourselves.

If you need further advice or explanations, please do not hesitate to contact us.

Finally, we would be most grateful if you would complete the enclosed monitoring/feedback form and return it to us.

Yours faithfully,



John O'Brien MSc FCCA FCIE FAIA

Community Accounting Plus  
Units 1 and 2, North West  
41 Talbot Street  
Nottingham  
NG1 5GL

Tel: 0115 947 0839  
Fax: 0115 958 8779  
General email: [caplus@caplus.org.uk](mailto:caplus@caplus.org.uk)  
Payroll email: [payroll@caplus.org.uk](mailto:payroll@caplus.org.uk)  
[www.caplus.org.uk](http://www.caplus.org.uk)

# Community Accounting Plus

## Monitoring & Feedback Form

This Form is to cover the accounts work done by Michael

It would greatly assist Community Accounting Plus both to monitor and improve its services if you would kindly complete this form by ticking the various spaces and returning it to John O'Brien or by email to [support@caplus.org.uk](mailto:support@caplus.org.uk)

**Organisation** - Derbyshire Unemployed Workers' Centre

### Timing

Please indicate your assessment of whether the work was carried out at the expected time, whether appointments were kept, etc.

Excellent \_\_\_\_ Good \_\_\_\_ Average \_\_\_\_ Poor \_\_\_\_ Bad \_\_\_\_

### Explanations

Please indicate whether the work carried out by Community Accounting Plus was explained clearly, both during the process and the finished product.

Excellent \_\_\_\_ Good \_\_\_\_ Average \_\_\_\_ Poor \_\_\_\_ Bad \_\_\_\_

### General

Please indicate your overall satisfaction with the services you have received from Community Accounting Plus.

Excellent \_\_\_\_ Good \_\_\_\_ Average \_\_\_\_ Poor \_\_\_\_ Bad \_\_\_\_

### Comments

Please give below any comments you may have on each of the services you receive, improvements we could make and any other services you think Community Accounting Plus could or should provide.

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**Are you interested in knowing more about other services CA Plus offers? Please let us have your contact details and we will be in touch.**

Payroll\_\_ Online Quickbooks \_\_ Training \_\_ Consultancy\_\_ Bookkeeping\_\_

**Name:**

**Email Address:**

**Thank you**