

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST MARCH 2025  
FOR  
HAVERING VOLUNTEER CENTRE**

Clemence Hoar Cummings  
Chartered Accountants  
Riverside House  
1-5 Como Street  
Romford  
Essex  
RM7 7DN

**HAVERING VOLUNTEER CENTRE**  
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**FOR THE YEAR ENDED 31ST MARCH 2025**

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**HAVERING VOLUNTEER CENTRE**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31ST MARCH 2025**

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The Trustees present their report with the financial statements of the charity for the year ended 31st March 2025. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

Our vision is to enable positive change to lives and communities through volunteering.

Havering Volunteer Centre offer a person centred, bespoke and holistic service to individuals seeking volunteering opportunities. We understand that a 'one size fits all approach' does not work and that individuals are just that; individuals. Our role is to empower those seeking new opportunities to embrace the journey they are on, see beyond the potential they think they have and remove any perceived barriers preventing them from achieving their aspirations.

Our mission is to create and support a broad spectrum of volunteering opportunities we will do this by supporting organisations to develop their roles and increase volunteering within their organisations. We have already identified the need to support the Voluntary Sector in Havering to provide more scope for younger people to volunteer.

Our aims are to:

- Maintain the 5 core functions of HVC in line with our quality standards
- Advise and support our VCS partners to enable the strengthening of our sector
- Guide and inform those wishing to volunteer to seek their aspirations
- Enhance HVC to become an easily accessible organisation
- Strive to provide impactful volunteering opportunities

For HVC to deliver on its vision, mission and aims as a collective we believe in the following set of **strategic objectives**:

- **Sustainability**  
HVC will ensure the foundations of our charity are resilient, diversely funded and appropriately structured to enable us to adopt the Community Action Network Framework to enable the sector to also become sustainable.
- **Growth**  
HVC needs to continue to grow to enable us to be responsive and supportive to both community and sector needs. HVC will ensure that the organisation remains relevant, up to date on policies, procedures and changes that affect the VCS and those accessing volunteering.
- **Development**  
HVC knows that to stay current and ahead of the trend, we need to constantly develop our approach and the services provided to enable HVC to remain as the go to organisation and an integral part of Havering Voluntary Sector.

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**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31ST MARCH 2025**

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**OBJECTIVES AND ACTIVITIES**

**Significant activities**

HVC is the only licenced Volunteer Centre operating in Havering and works within the recognised Quality Accreditation Scheme operated by the National Council for Voluntary & Community Action (NAVCA). With HVC attaining accreditation status, HVC recognises the importance of obtaining accreditations and will continue to strive to achieve these recognised standards and maintain its excellent standing in the voluntary sector.

HVC champions the voluntary sector and volunteering by connecting, representing and supporting voluntary organisations. Our services include training, consultancy, information, resources and toolkits on governance, campaigning, strategy, impact and volunteer recruitment and retention.

HVC aims to support and encourage volunteering, promoting equality of access to volunteer opportunities for all in Havering. HVC works in collaboration with organisations to develop volunteering opportunities, ensuring high standards in volunteer management, and strengthening the voluntary sector in Havering. HVC will never underestimate the importance or power of volunteering in the community and strives to change the perception and understanding of what it means to be a volunteer in the London Borough of Havering.

HVC is determined that the services they undertake strengthens the Voluntary Sector in Havering and aims to support all voluntary and community groups to achieve their delivery of service by engaging the right volunteers, to enable sustainability and consistency of service delivery that benefits the community.

The 5 core functions of the Volunteer Centre:

- **Strategic Development of Volunteering**  
Through the activity of Havering Volunteer Centre's partnership and engagement with local networks and decision makers to create a positive environment in which volunteering can flourish within the borough.
- **Developing Volunteering Opportunities**  
For Havering Volunteer Centre, in partnership with local organisations, to develop activity to increase and improve the quantity, quality and diversity of volunteering locally by understanding local need and identifying any gaps in respect of groups that are under-represented in the borough.
- **Brokerage**  
Havering Volunteer Centre strives to better inform the general public and all sectors about having access to an effective and efficient brokerage service by tailoring our service to reach targeted audiences, making it easily accessible for all.
- **Good Practice Development**  
The aim of Havering Volunteer Centre is to improve or attain positive consistency across all sectors who involve or provide volunteers in their volunteering programmes. Havering Volunteer Centre will ensure that the value of Volunteer Management is understood and work to improve the way organisations manage volunteers and volunteering programmes.
- **Voice of Volunteering**  
Through its activities, Havering Volunteer Centre increases the awareness of the issues impacting on volunteering by breaking down perceived barriers between the individual wishing to volunteer and the organisations involving volunteers.

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**FOR THE YEAR ENDED 31ST MARCH 2025**

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## **ACHIEVEMENTS AND PERFORMANCE**

### **Charitable activities**

During 2024/25, HVC have registered 1,589 individuals interested in volunteering.

### **Care Calls and Resident Support**

HVC's volunteers this year have placed 385 hours of care calls, each call buddy volunteer is providing a high level of support from HVC and from this there have been many other areas of support identified. Due to HVC providing one of the only free telephone befriending services in Havering that is open to all, it has proved incredibly popular. Predominantly, the service is in high demand amongst Social Prescribers and NHS services that refer their patients to HVC to reduce social isolation and loneliness. This year we have on-boarded volunteers to facilitate the service from our offices. These volunteers undertake 12 hours a week volunteering dedicated to the Check in and Chat service.

This service is a vital lifeline for many residents and is evidence that it doesn't matter your age, circumstances or how active your lifestyle, loneliness and isolation knows no prejudice.

### **Case Study**

During COVID HVC supported a resident who was seeking asylum in the UK. Once she was settled in 2022 she no longer needed support from HVC. In March 2023 she reached out once again to HVC as we had been so supportive to her in the past. She came to us in despair following the death of her father, sister and best friend all in the space of a few months. The situation was exasperated due to her not being able to return to her home country for her father's funeral. She needed someone to talk to and take her mind off her tragedy and the world around her. HVC supported her with calls every few days until she felt that she was strong enough to be able to get through each day and manage her situation easier. HVC connected her to a local coffee morning so that she could go out and meet people, somewhere from her home land and this made her feel a strong connection where she could talk about where she lived from people like minded. We are pleased she is much happier in herself now, she feels settled and able to look to a happier future. She said she could and would not have done this without our friendly care calls.

### **Foodbank Vouchers**

As an additional unfunded support, HVC offers the borough the issue of foodbank vouchers. We currently support residents all over the borough, providing emergency food vouchers for all 3 foodbanks.

During 2023/24 annual report HVC issued 846 foodbank vouchers. During this year's annual reporting period 2024/25 HVC has issued 384 foodbank vouchers. Importantly HVC's support just doesn't start and end there, HVC always tries to ascertain the root cause/issue they are facing and what additional support may be required.

Through our due diligence processes we have been able to identify a number of residents who are becoming frequent flyers using foodbanks and some that are using multiple names at the same address to obtain more than the permitted quota.

HVC have formed a strong relationship with the Foodbanks and have been able to work in synergy to identify those that need greater support and those who are potentially taking advantage of kindness and generosity.

### **Volunteer Placements**

HVC have successfully referred 1,372 volunteers to registered opportunities during 2024/25 (many volunteers taking on more than one volunteering opportunity).

Since January 2016 to March 2025 Havering Volunteer Centre have placed almost 10,500 volunteers into volunteering, a staggering 15,021 acts of volunteering into Havering, which equates to an astounding cost avoidance of £82,014,660, purely via the achievements of Havering Volunteer Centre.

Remarkably, as a direct result of volunteering, 543 individuals have progressed into paid employment. They mentioned that volunteering played a pivotal role for them in securing paid employment as they gained confidence, new skills, training and self-esteem. Without their volunteering journey they are confident this could not have been achieved.

**HAVERING VOLUNTEER CENTRE**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31ST MARCH 2025**

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If each of those 543 individuals who secured employment earned an average salary of £15,000pa. This would equate to £8.14 Million being brought into the economy of Havering just by securing volunteering that led to employment, via Havering Volunteer Centre, not forgetting the potential reduction in receipt of out of work benefits.

**FINANCIAL REVIEW**

**Principal funding sources**

The financial results for the year are set out in the attached accounts. They show a deficit of £43,061 for the year, compared with a surplus of £9,571 for the year ended 31 March 2024. The total reserves at 31 March 2025 were £169,300 compared with £212,361 at 31 March 2024. This includes £12,046 held within restricted reserves (2024: £45,531). Total expenditure during the year was £187,380 compared with total expenditure of £169,765 during the year ended 31 March 2024.

**Reserves policy**

HVC reserves policy is to carry six months normal expenditure, plus statutory pension and redundancy costs for all staff. The latter item is reviewed every year and ensures Trustees can balance their responsibilities to both employees and general creditors. These reserves are held in accessible form and do not rely on complicated release processes.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The Organisation is a Charitable Incorporated Organisation (CIO) formed on 1st October 2015 and registered as a Charity on 22nd February 2016.

The Charity was formed under a CIO which established the objectives and powers of the charitable organisation and is governed under those terms.

**Recruitment and appointment of new trustees**

The process for appointment of the Charity's Trustees is set out in the CIO governing document. The minimum number of Trustees is three, with no maximum, however it was decided under these terms that a manageable number would not exceed twelve Trustees.

One third of the Trustees must retire (but may stand for re-election) each year. Trustees are appointed annually. Trustees may only hold the same Honorary Office role for a maximum of five years.

The Board of Trustees may appoint any person willing and fit to act as a Trustee, subject to the provisions of the CIO governing document. Appointments are usually, but not exclusively, made at the Annual General Meeting.

The Charity conducts regular skills, experience and diversity audits of Trustees. These audits identify gaps in skills or under-representation of particular groups or communities and are fundamental to the recruitment process. All potential Trustees initially meet with either a member of the existing Board of Trustees and/ or Chief Executive Officer. If this meeting is deemed successful at this informal interview, applicants are invited to observe a Board Meeting and meet the remaining Trustees. If all parties agree to proceed, the applicant is either co-opted or nominated for election at the AGM.

**Organisational structure**

Havering Volunteer Centre has a Board of Trustees which endeavour to meet bi-monthly ensuring the organisation is functioning adequately. The Board is responsible for the strategic direction and policies of the HVC. HVC's Chief Executive Officer holds the position of Ex-officio but has no voting rights.

As of the 31st March 2025, there were 7 Trustees who provide expertise on the voluntary sector, as well as personal and professional skills and experience relevant to the work of the organisation.

Responsibility for operational issues lies with Shelley Hart, Chief Executive Officer, who is supported by a team of staff and volunteer support. The Chief Executive is responsible for ensuring that HVC delivers services to meet targets and quality standards.

**HAVERING VOLUNTEER CENTRE**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31ST MARCH 2025**

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**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Induction and training of new trustees**

Trustees are provided with a clear role description, outlining their statutory and additional responsibilities. On joining the Board, Trustees are introduced to other Board members and to paid staff and volunteers. They will participate in an induction and are expected to attend training to fulfil their role and responsibilities to HVC throughout their term of office. Trustees are encouraged to familiarise themselves with HVC's policies and procedures, the Business Plan, Funding Strategy, Budget and our CIO documentation.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Charity number**

1165759

**Principal address**

Community Reach House  
32-34 The High Street  
Romford  
Essex  
RM1 1HR

**Trustees**

Ms Sue Gill - Treasurer  
Mrs Debra Branch  
Mr Nigel Meyer - Vice chair  
Mr Jim Cantle  
Ms Lucie Vera-Sanso - Maternity Leave Jan 2025 for 1 year  
Ms Teresa Parish  
Mr Kevin Trahearn - Chair - October 2024 (appointed 1.6.24)

**Independent Examiner**

Clemence Hoar Cummings  
Chartered Accountants  
Riverside House  
1-5 Como Street  
Romford  
Essex  
RM7 7DN

Approved by order of the board of trustees on ..... 27/00/25 ..... and signed on its behalf by:

  
.....  
Mr Kevin Trahearn - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
HAVERING VOLUNTEER CENTRE**

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**Independent examiner's report to the trustees of Havering Volunteer Centre**

I report to the charity trustees on my examination of the accounts of Havering Volunteer Centre (the Trust) for the year ended 31st March 2025.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Lee Blunden FCCA CTA

Clemence Hoar Cummings  
Chartered Accountants  
Riverside House  
1-5 Como Street  
Romford  
Essex  
RM7 7DN

Date: .....27 October 2025.....



**HAVERING VOLUNTEER CENTRE**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31ST MARCH 2025**

	Notes	Unrestricted funds £	Restricted funds £	<b>2025 Total funds £</b>	2024 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
<b>Charitable activities</b>	4				
Core activities		<b>64,497</b>	<b>49,162</b>	<b>113,659</b>	136,785
Other trading activities	2	<b>5,354</b>	-	<b>5,354</b>	21,049
Investment income	3	<b>23,856</b>	-	<b>23,856</b>	20,085
Other income		<b>1,450</b>	-	<b>1,450</b>	1,417
<b>Total</b>		<b>95,157</b>	<b>49,162</b>	<b>144,319</b>	179,336
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Core activities		<b>104,733</b>	<b>82,647</b>	<b>187,380</b>	169,765
<b>NET INCOME/(EXPENDITURE)</b>		<b>(9,576)</b>	<b>(33,485)</b>	<b>(43,061)</b>	9,571
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<b>166,830</b>	<b>45,531</b>	<b>212,361</b>	202,790
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>157,254</b>	<b>12,046</b>	<b>169,300</b>	212,361

The notes form part of these financial statements

# HAVERING VOLUNTEER CENTRE

## BALANCE SHEET 31ST MARCH 2025

	Notes	Unrestricted funds £	Restricted funds £	2025 Total funds £	2024 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	8	1,266	-	1,266	1,688
<b>CURRENT ASSETS</b>					
Debtors	9	2,072	-	2,072	5,475
Cash at bank and in hand		<u>177,376</u>	<u>12,046</u>	<u>189,422</u>	<u>208,520</u>
		179,448	12,046	191,494	213,995
<b>CREDITORS</b>					
Amounts falling due within one year	10	(23,460)	-	(23,460)	(3,322)
<b>NET CURRENT ASSETS</b>		<u>155,988</u>	<u>12,046</u>	<u>168,034</u>	<u>210,673</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>157,254</u>	<u>12,046</u>	<u>169,300</u>	<u>212,361</u>
<b>NET ASSETS</b>		<u>157,254</u>	<u>12,046</u>	<u>169,300</u>	<u>212,361</u>
<b>FUNDS</b>	11				
Unrestricted funds				157,254	166,830
Restricted funds				<u>12,046</u>	<u>45,531</u>
<b>TOTAL FUNDS</b>				<u>169,300</u>	<u>212,361</u>

The financial statements were approved by the Board of Trustees and authorised for issue on ..... and were signed on its behalf by:

27/10/25



.....  
Mr Kevin Trahearn - Trustee

## HAVERING VOLUNTEER CENTRE

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2025

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#### 1. ACCOUNTING POLICIES

##### **Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds. It is probable that the income will be received and the amount can be measured reliably.

The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

Investment income and fundraising proceeds are included when receivable.

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

Fees are included when the charity has a right to income by way of performance of services.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure. It is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment - 25% on reducing balance

##### **Taxation**

The charity is exempt from tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

# HAVERING VOLUNTEER CENTRE

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST MARCH 2025

### 1. ACCOUNTING POLICIES - continued

#### Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

### 2. OTHER TRADING ACTIVITIES

	2025	2024
	£	£
Fundraising events	<u>5,354</u>	<u>21,049</u>

### 3. INVESTMENT INCOME

	2025	2024
	£	£
Room hire received	23,754	19,983
Deposit account interest	102	102
	<u>23,856</u>	<u>20,085</u>

### 4. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2025	2024
		£	£
Grants	Core activities	<u>113,659</u>	<u>136,785</u>

Grants received, included in the above, are as follows:

	2025	2024
	£	£
London Borough of Havering Core Funding	56,272	56,272
Groundwork UK	1,600	-
Greater London	-	26,000
Clarion Futures	-	10,000
London Borough of Havering Other	-	15,762
GLA	2,000	-
Asda foundation	-	1,450
London Plus, Community Resilience Fund	-	9,957
Essex Community Fund	-	3,000
Royal Hort Society	-	3,500
HBBS - AGFH Project	23,672	5,845
Natural England	-	4,999
NEL Collaboration	5,000	-
Home 4 Ukraine	3,900	-
Co-Op Community Fund	1,215	-
Bently Foundation	500	-
Linder Foundation	2,000	-
St Georges Health Hub	17,500	-
	<u>113,659</u>	<u>136,785</u>

# HAVERING VOLUNTEER CENTRE

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST MARCH 2025

### 5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2025 nor for the year ended 31st March 2024.

#### Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2025 nor for the year ended 31st March 2024.

### 6. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2025	2024
Personnel	<u>4</u>	<u>5</u>

No employees received emoluments in excess of £60,000.

#### Key Management Personnel

The key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day to day basis comprise the Trustees, the Chief Executive Officer and the Centre Operations Manager. The total remuneration of the key management personnel for the year was £91,995 (2024: £87,129).

### 7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - 31ST MARCH 2024

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
<b>Charitable activities</b>			
Core activities	79,221	57,564	136,785
Other trading activities	21,049	-	21,049
Investment income	20,085	-	20,085
Other income	1,417	-	1,417
<b>Total</b>	<u>121,772</u>	<u>57,564</u>	<u>179,336</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Core activities	<u>141,875</u>	<u>27,890</u>	<u>169,765</u>
<b>NET INCOME/(EXPENDITURE)</b>	(20,103)	29,674	9,571
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	186,933	15,857	202,790
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>166,830</u>	<u>45,531</u>	<u>212,361</u>

# HAVERING VOLUNTEER CENTRE

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST MARCH 2025

### 8. TANGIBLE FIXED ASSETS

	Computer equipment £
<b>COST</b>	
At 1st April 2024 and 31st March 2025	<u>6,141</u>
<b>DEPRECIATION</b>	
At 1st April 2024	<u>4,453</u>
Charge for year	<u>422</u>
At 31st March 2025	<u>4,875</u>
<b>NET BOOK VALUE</b>	
At 31st March 2025	<u>1,266</u>
At 31st March 2024	<u>1,688</u>

### 9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025 £	2024 £
Other debtors	-	1,455
Prepayments	<u>2,072</u>	<u>4,020</u>
	<u>2,072</u>	<u>5,475</u>

### 10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025 £	2024 £
Taxation and social security	319	562
Other creditors	<u>23,141</u>	<u>2,760</u>
	<u>23,460</u>	<u>3,322</u>

# HAVERING VOLUNTEER CENTRE

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST MARCH 2025

### 11. MOVEMENT IN FUNDS

	At 1.4.24 £	Net movement in funds £	At 31.3.25 £
<b>Unrestricted funds</b>			
General fund	80,830	(9,576)	71,254
Designated fund - pension and redundancy	86,000	-	86,000
	<u>166,830</u>	<u>(9,576)</u>	<u>157,254</u>
<b>Restricted funds</b>			
Secret Garden	2,695	-	2,695
Groundworks	-	1,600	1,600
Havering Theatre	4,000	(4,000)	-
LBH Climate Champion	4,832	-	4,832
Homes for Ukraine (LBH)	1,740	(1,740)	-
Roots 3 round 2	15,500	(15,500)	-
Greater London Vol - CRF	2,807	(2,807)	-
Warm hugs project (LBH)	8,112	(8,112)	-
HBBS - AGFH Project	5,845	(5,845)	-
St Georges Health Hub	-	2,919	2,919
	<u>45,531</u>	<u>(33,485)</u>	<u>12,046</u>
<b>TOTAL FUNDS</b>	<u>212,361</u>	<u>(43,061)</u>	<u>169,300</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	95,157	(104,733)	(9,576)
<b>Restricted funds</b>			
Groundworks	1,600	-	1,600
Havering Theatre	-	(4,000)	(4,000)
Homes for Ukraine (LBH)	3,900	(5,640)	(1,740)
Roots 3 round 2	-	(15,500)	(15,500)
Greater London Vol - CRF	-	(2,807)	(2,807)
Warm hugs project (LBH)	-	(8,112)	(8,112)
HBBS - AGFH Project	23,662	(29,507)	(5,845)
GLA - Mayors Fund	2,000	(2,000)	-
Bently Foundation	500	(500)	-
St Georges Health Hub	17,500	(14,581)	2,919
	<u>49,162</u>	<u>(82,647)</u>	<u>(33,485)</u>
<b>TOTAL FUNDS</b>	<u>144,319</u>	<u>(187,380)</u>	<u>(43,061)</u>

# HAVERING VOLUNTEER CENTRE

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST MARCH 2025

### 11. MOVEMENT IN FUNDS - continued

#### Comparatives for movement in funds

	At 1.4.23 £	Net movement in funds £	At 31.3.24 £
<b>Unrestricted funds</b>			
General fund	100,933	(20,103)	80,830
Designated fund - pension and redundancy	86,000	-	86,000
	186,933	(20,103)	166,830
<b>Restricted funds</b>			
Secret Garden	2,695	-	2,695
Havering Theatre	4,000	-	4,000
LBH Climate Champion	4,832	-	4,832
The Community Chest Fund	3,330	(3,330)	-
Mayor's Weekend Fund	1,000	(1,000)	-
Homes for Ukraine (LBH)	-	1,740	1,740
Roots 3 round 2	-	15,500	15,500
Greater London Vol - CRF	-	2,807	2,807
Warm hugs project (LBH)	-	8,112	8,112
HBBS - AGFH Project	-	5,845	5,845
	15,857	29,674	45,531
<b>TOTAL FUNDS</b>	<u>202,790</u>	<u>9,571</u>	<u>212,361</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	121,772	(141,875)	(20,103)
<b>Restricted funds</b>			
The Community Chest Fund	-	(3,330)	(3,330)
Mayor's Weekend Fund	-	(1,000)	(1,000)
Homes for Ukraine (LBH)	5,850	(4,110)	1,740
Roots 3 round 2	26,000	(10,500)	15,500
Greater London Vol - CRF	9,957	(7,150)	2,807
Warm hugs project (LBH)	9,912	(1,800)	8,112
HBBS - AGFH Project	5,845	-	5,845
	57,564	(27,890)	29,674
<b>TOTAL FUNDS</b>	<u>179,336</u>	<u>(169,765)</u>	<u>9,571</u>



# HAVERING VOLUNTEER CENTRE

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST MARCH 2025

### 11. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.23 £	Net movement in funds £	At 31.3.25 £
<b>Unrestricted funds</b>			
General fund	100,933	(29,679)	71,254
Designated fund - pension and redundancy	86,000	-	86,000
	186,933	(29,679)	157,254
<b>Restricted funds</b>			
Secret Garden	2,695	-	2,695
Groundworks	-	1,600	1,600
Havering Theatre	4,000	(4,000)	-
LBH Climate Champion	4,832	-	4,832
The Community Chest Fund	3,330	(3,330)	-
Mayor's Weekend Fund	1,000	(1,000)	-
St Georges Health Hub	-	2,919	2,919
	15,857	(3,811)	12,046
<b>TOTAL FUNDS</b>	202,790	(33,490)	169,300

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	216,929	(246,608)	(29,679)
<b>Restricted funds</b>			
Groundworks	1,600	-	1,600
Havering Theatre	-	(4,000)	(4,000)
The Community Chest Fund	-	(3,330)	(3,330)
Mayor's Weekend Fund	-	(1,000)	(1,000)
Homes for Ukraine (LBH)	9,750	(9,750)	-
Roots 3 round 2	26,000	(26,000)	-
Greater London Vol - CRF	9,957	(9,957)	-
Warm hugs project (LBH)	9,912	(9,912)	-
HBBS - AGFH Project	29,507	(29,507)	-
GLA - Mayors Fund	2,000	(2,000)	-
Bently Foundation	500	(500)	-
St Georges Health Hub	17,500	(14,581)	2,919
	106,726	(110,537)	(3,811)
<b>TOTAL FUNDS</b>	323,655	(357,145)	(33,490)

### Secret Blind Garden

This fund had an opening balance of £2,695, during the year no grant funds have been received and £0 has been expended, leaving a remaining balance of £2,695. This is funds held on behalf of the Friends of the Sensory Garden group for direct expenditure on the maintenance and upkeep of the Secret Blind Garden.

## HAVERING VOLUNTEER CENTRE

### NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST MARCH 2025

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#### 11. MOVEMENT IN FUNDS - continued

##### **Havering Theatre**

This fund had an opening balance of £4,000, during the year no grant funds have been received and £4,000 has been expended, leaving a remaining balance of £0. This fund is to be used on the Havering Changing Project - Recruiting and engaging In the know Volunteers to inform the community about what is happening on their door step.

##### **LBH Climate Champion**

This fund had an opening balance of £4,832, during the year no grant funds have been received and £0 has been expended, leaving a remaining balance of £4,832. This fund is to be used for recruiting and retaining climate champions, purchasing equipment and facilitating events

##### **Homes for Ukraine**

This fund had an opening balance of £1,740, during the year no grant funds have been received and £1,740 has been expended, leaving a remaining balance of £0. This funding is to support Refugees and Asylum Seekers that are residing in Havering with access to volunteering opportunities. Supporting organisations to navigate the complex on-boarding and DBS process and providing those seeking volunteering with the means to travel to their placement.

##### **Roots 3 round 2**

This fund had an opening balance of £15,500, during the year no grant funds have been received and £15,500 has been expended, leaving a remaining balance of £0. This funding enabled HVC to deliver a pilot project supporting equity led organisations to strengthen their foundations, develop from groups into charities and support them with their resilience and policies to cement their organisational structure. Enabling Havering to have a stronger connected voluntary sector.

##### **Greater London Vol**

This fund had an opening balance of £2,807, during the year no grant funds have been received and £2,807 has been expended, leaving a remaining balance of £0. This funding supported HVC to develop the Community Resilience Project and work with Statutory Partners to embed the Voluntary Sector into resilience plans right from the planning and development stages.

##### **Warm hugs project**

This fund had an opening balance of £8,112, during the year no grant funds have been received and £8,112 has been expended, leaving a remaining balance of £0. This project delivered by HVC in partnership with the Local Authority aimed to encourage residents to take up free warm home improvements to reduce the impact on climate change.

##### **HBBS - AGFH project**

This fund had an opening balance of £5,845, during the year £23,662 of grant funds have been received and £29,507 has been expended, leaving a remaining balance of £0. Working in Partnership with the Ardleigh Green Family Hub and Havering Brentwood Bereavement Society to develop and deliver volunteering opportunities to families accessing the family hub. Providing our free Check In & Chat service to combat loneliness and isolation and issue emergency food support where needed.

##### **GLA Mayors Fund**

This fund had an opening balance of £0, during the year £2,000 grant funds have been received and £2,000 has been expended, leaving a remaining balance of £0. This fund is to be used to recruit volunteers for community engagement. Host volunteering recruitment event with voluntary sector organisations to increase diverse volunteering within our communities

##### **Bently Foundation**

This fund had an opening balance of £0, during the year £500 grant funds have been received and £500 has been expended, leaving a remaining balance of £0. Grant payment for volunteers Garden Settings - to keep green spaces thriving, volunteer engagement to clear, weed maintain garden environments

##### **St Georges Health Hub**

## HAVERING VOLUNTEER CENTRE

### NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST MARCH 2025

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#### 11. MOVEMENT IN FUNDS - continued

This fund had an opening balance of £0, during the year £17,500 grant funds have been received and £14,581 has been expended, leaving a remaining balance of £2,919. To fund part time Volunteer Co-ordinator at St Georges Health and Wellbeing Hub - recruit and manage 100 volunteers weekly at the new health and wellbeing hub as meet and greeters

##### **Groundworks**

This fund had an opening balance of £0, during the year £1,600 grant funds have been received and £0 has been expended, leaving a remaining balance of £1,600. To fund the purchase of emergency equipment, training materials, venue hire, community resilience champion volunteer recruitment - building resilience within our communities to be prepared for any disaster or crisis that may occur.

##### **Designated fund - Pension and Redundancy**

The fund was created to cover potential pension and redundancy costs. This fund had an opening balance of £86,000. During the year no grant funds have been received and nil has been expended, leaving a remaining balance of £86,000.

#### 12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2025, nor for the year ended 31 March 2024

# HAVERING VOLUNTEER CENTRE

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2025

	2025 £	2024 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Other trading activities</b>		
Fundraising events	5,354	21,049
<b>Investment income</b>		
Room hire received	23,754	19,983
Deposit account interest	102	102
	<b>23,856</b>	<b>20,085</b>
<b>Charitable activities</b>		
Grants	113,659	136,785
<b>Other income</b>		
Training income	1,450	1,417
<b>Total incoming resources</b>	<b>144,319</b>	<b>179,336</b>
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Wages	119,092	113,635
Social security	6,204	4,928
Pensions	3,482	3,233
Rates and water	1,057	920
Rent	12,000	12,000
Light and heat	4,261	4,344
Postage and stationery	2,621	3,319
Advertising	217	15
Sundries	774	660
Event costs	15,479	4,075
Repairs maintenance	2,680	5,177
Telephone	2,670	2,419
Subscriptions	5,349	2,690
Training	1,500	2,455
Travel	505	263
Accountancy	3,283	2,880
Professional fees	3,345	3,151
Insurance	1,517	1,237
Cleaning	842	1,801
Depreciation of tangible fixed assets	422	563
	<b>187,300</b>	<b>169,765</b>
<b>Support costs</b>		
<b>Finance</b>		
Bank charges	80	-
<b>Total resources expended</b>	<b>187,380</b>	<b>169,765</b>
<b>Net (expenditure)/income</b>	<b>(43,061)</b>	<b>9,571</b>

This page does not form part of the statutory financial statements