

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2022
FOR
HAVERING VOLUNTEER CENTRE**

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HAVERING VOLUNTEER CENTRE
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FOR THE YEAR ENDED 31ST MARCH 2022

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HAVERING VOLUNTEER CENTRE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2022

The Trustees present their report with the financial statements of the charity for the year ended 31st March 2022. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The vision of Havering Volunteer Centre is to:

Enable positive change to lives and communities through volunteering by:

- Changing perceptions and people's behaviour towards volunteering
- Increase access to volunteering opportunities
- Highlight the positive personal benefits of volunteering

To achieve our vision HVC will educate, train and promote the true meaning of what it is to volunteer, increase awareness of opportunities available, identify methods of accessing volunteering and promote the health, well-being benefits and positive impact of volunteering.

The mission statement of Havering Volunteer Centre (HVC) is to:

Create and support a broad spectrum of volunteering opportunities by:

- Actively seeking a diverse range of volunteering opportunities
- Supporting Organisations to develop their roles and increase volunteering
- Ensure a high standard in volunteer management to strengthen the sector

To achieve our mission HVC will do this by providing access to volunteer management training, supporting our partners with the recruitment and retention of volunteers, provide access to our volunteering toolkit and offer support via forums.

Our aims are to:

- Maintain the 5 core functions of HVC in line with our quality standards
- Advise and support our VCS partners to enable the strengthening of our sector
- Guide and inform those wishing to volunteer to seek their aspirations
- Enhance HVC to become an easily accessible organisation
- Strive to provide impactful volunteering opportunities

For HVC to deliver on its vision, mission and aims as a collective we believe in the following set of **strategic objectives**:

- Sustainability

HVC will ensure the foundations of our charity are resilient, diversely funded and appropriately structured to enable us to adopt the Community Action Network Framework to enable the sector to also become sustainable.

- Growth

HVC needs to continue to grow to enable us to be responsive and supportive to both community and sector needs. HVC will ensure that the organisation remains relevant, up to date on policies, procedures and changes that affect the VCS and those accessing volunteering.

- Development

HVC knows that to stay current and ahead of the trend, we need to constantly develop our approach and the services provided to enable HVC to remain as the go to organisation and an integral part of Havering Voluntary Sector.

HAVERING VOLUNTEER CENTRE
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OBJECTIVES AND ACTIVITIES

Significant activities

HVC is the only licenced Volunteer Centre operating in Havering and works within the recognised Quality Accreditation Scheme operated by the National Council for Voluntary Organisations (NCVO), who are the national body for Volunteer Centres, with HVC attaining accreditation status. HVC recognises the importance of obtaining accreditations and will continue to strive to achieve these recognised standards and maintain its excellent standing in the voluntary sector.

HVC champions the voluntary sector and volunteering by connecting, representing and supporting voluntary organisations. Our services include training, consultancy, information, resources and toolkits on governance, campaigning, strategy, impact and volunteer recruitment and retention.

HVC aims to support and encourage volunteering, promoting equality of access to volunteer opportunities for all in Havering. HVC works in collaboration with organisations to develop volunteering opportunities, ensuring high standards in volunteer management, and strengthening the voluntary sector in Havering. HVC will never underestimate the importance or power of volunteering in the community and strives to change the perception and understanding of what it means to be a volunteer in the London Borough of Havering.

HVC is determined that the services they undertake strengthens the Voluntary Sector in Havering and aims to support all voluntary and community groups to achieve their delivery of service by engaging the right volunteers, to enable sustainability and consistency of service delivery that benefits the community.

The 5 core functions of the Volunteer Centre:

- **Strategic Development of Volunteering**
Through the activity of Havering Volunteer Centre's partnership and engagement with local networks and decision makers to create a positive environment in which volunteering can flourish within the borough.
- **Developing Volunteering Opportunities**
For Havering Volunteer Centre, in partnership with local organisations, to develop activity to increase and improve the quantity, quality and diversity of volunteering locally by understanding local need and identifying any gaps in respect of groups that are under-represented in the borough.
- **Brokerage**
Havering Volunteer Centre strives to better inform the general public and all sectors about having access to an effective and efficient brokerage service by tailoring our service to reach targeted audiences, making it easily accessible for all.
- **Good Practice Development**
The aim of Havering Volunteer Centres aim to improve or attain positive consistency across all sectors who involve or provide volunteers in their volunteering programmes. Havering Volunteer Centre will ensure that the value of Volunteer Management is understood and work to improve the way organisations manage volunteers and volunteering programmes.
- **Voice of Volunteering**
Through its activities, Havering Volunteer Centre increases the awareness of the issues impacting on volunteering by breaking down perceived barriers between the individual wishing to volunteer and the organisations involving volunteers.

HAVERING VOLUNTEER CENTRE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2022

ACHIEVEMENT AND PERFORMANCE

Charitable activities

During 2021/22, HVC have registered **949** individuals interested in volunteering.

Care Calls and Resident Support

HVC's volunteers this year have placed **2,817** hours of care calls, each call buddy volunteer is providing a high level of support from HVC and from this there have been many other areas of support identified, we have assisted an 87 year old female with heating issues and managed to get an engineer out to her within 2 hours of her calling. HVC have also made various referrals to our partner agencies, most recently one to CAB to assist with an eviction of a 74 year old male from his home of 22 years.

HVC received a call from an elderly resident who was undergoing cancer treatment; her son sadly passed 18 months ago so she was struggling with the cost of Taxi fares and suffers sickness from her treatment which was exacerbated when faced with using hospital transport. HVC discussed the Taxi Card service with them and informed her of how she could apply, she refused the help of Age UK, as she felt she could make the application herself but did not have internet access to download the form, HVC downloaded the form and sent this to her in the post, she was most delighted to be able to reach one location and get the help she needed, we did also include the details for Age UK advice and information just in case she changed her mind.

Christmas 2021

HVC's volunteers placed **35** calls to residents on Christmas Day; these are calls which are placed outside of usual Check In and Chat Service. One gentleman facing a lonely Christmas as his neighbour who used to share the day with him had recently passed away and wasn't even sure if he would even get a Christmas Dinner. HVC contacted a number of our partner agencies for help and managed to source him a free Christmas Lunch via British Red Cross Services. HVC also paired him up with a Christmas Day Volunteer Buddy for a chat over the phone; they both had a jolly good time as his pet parrot joined in too, although we couldn't possibly repeat what the parrot had to say.

HVC also received a lovely letter just after Christmas 2021 from the Captains at Salvation Army thanking us for the **10** volunteers that we engaged for them to support the preparation and serving of their Xmas lunches. They hit a few Covid related hurdles with staff and internal volunteers having to isolate and thought their lunches would be in jeopardy but thanked HVC for literally saving the day with our volunteers!

Foodbank Vouchers

As an additional of unfunded support HVC offers the borough is the issue of foodbank vouchers. During the Covid-19 pandemic HVC became one of, if not the largest foodbank voucher issuer in Havering.

Over the past **12** months HVC has issued a staggering **625** foodbank vouchers but our support just doesn't start and end there. HVC always tries to ascertain the root cause and what additional support may be required. One resident called HVC in desperate need of a foodbank voucher but our staff sensed that there were more complex needs at foot. Through our person centred approach we were able to ascertain that this family had been through a horrific ordeal and required not only practical support but emotional too. Working with our partners in the VCS we were able to secure **1-2-1** counselling.

Medical Equipment Deliveries

HVC were approached by our NHS partners as they urgently needed to deliver **1,800** blood pressure monitors across **116** GP Surgeries in Havering, Barking, Dagenham and Redbridge.

This was a bigger undertaking than first thought, the monitors arrived by the arctic lorry load to our offices in Romford, they were on pallets and encased in large boxes. The brief from the NHs was:

- Note all the serial numbers on each device - **1,800** serial numbers noted
- Print delivery slips - **2** copies for **116** practices printed
- Engage Volunteers to deliver monitors - **10** Volunteers supported the delivery
- Plan delivery routes - Routes prepared for **166** practices

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FOR THE YEAR ENDED 31ST MARCH 2022

This task involved **125** hours of HVC and Volunteer time, which is a cost avoidance total of **£1,406.25**.

Covid-19 Call Centre

HVC's consistent support to statutory and public sectors throughout the pandemic made HVC a port of call in times of need. The Local Authority were tasked with supporting the NHS to place **8,000** phone calls to residents with no engagement in the Covid-19 vaccination programme. They came to HVC for support in facilitating the call centre and engagement of volunteers to place the calls. HVC had **25** volunteers and its Operations Manager ran the centre from HVC's office. HVC undertook this in record time, was the only call centre that reported no abusive phone callers and booked **200** appointments in the first **5** days.

Afghanistan Humanitarian Appeal

September 2021 saw a large scale evacuation plan of Afghan Refugees who had supported both the British and American army. HVC opened up an appeal for donations to support fleeing families coming in to London, this request was for a **2** day period only.

In those 2 days, HVC received in excess of **1,100** bags of donations and became the largest receiving donation site in London. It then took **6** months for HVC to sort and distribute items to families from Afghanistan to hotels and receiving centres across London.

Volunteer Placements

HVC have successfully referred **1,644** volunteers to registered opportunities during 2021/22 (many volunteers taking on more than one volunteering opportunity).

Since January 2016 to March 2022 Havering Volunteer Centre have placed **6,305** volunteers into volunteering roles in Havering, which equates to a staggering cost avoidance of **£29.8 million**, purely via the services of Havering Volunteer Centre.

Remarkably, as a direct result of volunteering, **450** individuals have progressed into paid employment. They mentioned that volunteering played a pivotal role for them in securing paid employment as they gained confidence, new skills, training and self-esteem. Without their volunteering journey they are confident this could not have been achieved.

If each of those **450** individuals who secured employment earned an average salary of £15,000pa. This would equate to **£6.75 Million** being brought into the economy of Havering just by securing volunteering that led to employment, via Havering Volunteer Centre, not forgetting the potential reduction in receipt of out of work benefits.

FINANCIAL REVIEW

Principal funding sources

The financial results for the year are set out in the attached accounts. They show a surplus of £9,735 for the year, compared with a surplus of £132,986 for the year ended 31 March 2021. The total reserves at 31 March 2022 were £235,776 compared with £226,041 at 31 March 2021. This includes £14,750 held within restricted reserves (2021: £37,805). Total expenditure during the year was £170,793, compared with total expenditure of £181,419 during the year ended 31 March 2021.

Reserves policy

HVC reserves policy is to carry six months normal expenditure, plus statutory pension and redundancy costs for all staff. The latter item is reviewed every year and ensures Trustees can balance their responsibilities to both employees and general creditors. These reserves are held in accessible form and do not rely on complicated release processes.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Organisation is a Charitable Incorporated Organisation (CIO) formed on 1st October 2015 and registered as a Charity on 22nd February 2016.

The Charity was formed under a CIO which established the objectives and powers of the charitable organisation and is governed under those terms.

HAVERING VOLUNTEER CENTRE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

The process for appointment of the Charity's Trustees is set out in the CIO governing document. The minimum number of Trustees is three, with no maximum, however it was decided under these terms that a manageable number would not exceed twelve Trustees.

One third of the Trustees must retire (but may stand for re-election) each year. Trustees are appointed annually. Trustees may only hold the same Honorary Office role for a maximum of five years.

The Board of Trustees may appoint any person willing and fit to act as a Trustee, subject to the provisions of the CIO governing document. Appointments are usually, but not exclusively, made at the Annual General Meeting.

The Charity conducts regular skills, experience and diversity audits of Trustees. These audits identify gaps in skills or under-representation of particular groups or communities and are fundamental to the recruitment process. All potential Trustees initially meet with either a member of the existing Board of Trustees and/ or Chief Executive Officer. If this meeting is deemed successful at this informal interview, applicants are invited to observe a Board Meeting and meet the remaining Trustees. If all parties agree to proceed, the applicant is either co-opted or nominated for election at the AGM.

Organisational structure

Havering Volunteer Centre has a Board of Trustees which endeavour to meet bi-monthly ensuring the organisation is functioning adequately. The Board is responsible for the strategic direction and policies of the HVC. HVC's Chief Executive Officer holds the position of Ex-officio but has no voting rights.

As of the 31st March 2022, there were 5 Trustees who provide expertise on the voluntary sector, as well as personal and professional skills and experience relevant to the work of the organisation.

Responsibility for operational issues lies with Shelley Hart, Chief Executive Officer, who is supported by a team of staff and volunteer support. The Chief Executive is responsible for ensuring that HVC delivers services to meet targets and quality standards.

Induction and training of new trustees

Trustees are provided with a clear role description, outlining their statutory and additional responsibilities. On joining the Board, Trustees are introduced to other Board members and to paid staff and volunteers. They will participate in an induction and are expected to attend training to fulfil their role and responsibilities to HVC throughout their term of office. Trustees are encouraged to familiarise themselves with HVC's policies and procedures, the Business Plan, Funding Strategy, Budget and our CIO documentation.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1165759

Principal address

Community Reach House
32-34 The High Street
Romford
Essex
RM1 1HR

Trustees

Mrs Jan Scott
Ms Sue Gill - Treasurer
Mrs Debra Branch - Vice chair
Mr Vijay Reed - Secretary (resigned 8.4.21)
Mr Nigel Meyer - Chair
Mr Jim Cantle

HAVERING VOLUNTEER CENTRE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2022

REFERENCE AND ADMINISTRATIVE DETAILS

Independent Examiner
Clemence Hoar Cummings
Chartered Accountants
Riverside House
1-5 Como Street
Romford
Essex
RM7 7DN

Approved by order of the board of trustees on 14-12-2022 and signed on its behalf
by:



.....
Mr Nigel Meyer - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
HAVERING VOLUNTEER CENTRE**

Independent examiner's report to the trustees of Havering Volunteer Centre

I report to the charity trustees on my examination of the accounts of Havering Volunteer Centre (the Trust) for the year ended 31st March 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

LB

Lee Blunden
FCCA CTA
Clemence Hoar Cummings
Chartered Accountants
Riverside House
1-5 Como Street
Romford
Essex
RM7 7DN

Date: 14 December 2022

HAVERING VOLUNTEER CENTRE
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2022

	Notes	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Charitable activities					
Core activities		82,370	34,416	116,786	270,749
Other trading activities	2	26,384	-	26,384	15,124
Investment income	3	37,358	-	37,358	28,532
Total		146,112	34,416	180,528	314,405
EXPENDITURE ON					
Charitable activities					
Core activities		113,322	57,471	170,793	181,419
NET INCOME/(EXPENDITURE)		32,790	(23,055)	9,735	132,986
RECONCILIATION OF FUNDS					
Total funds brought forward		188,236	37,805	226,041	93,055
TOTAL FUNDS CARRIED FORWARD		221,026	14,750	235,776	226,041

The notes form part of these financial statements

HAVERING VOLUNTEER CENTRE

BALANCE SHEET 31ST MARCH 2022

	Notes	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
FIXED ASSETS					
Tangible assets	8	3,001	-	3,001	4,001
CURRENT ASSETS					
Debtors	9	3,680	-	3,680	2,804
Cash at bank and in hand		217,133	14,750	231,883	223,380
		220,813	14,750	235,563	226,184
CREDITORS					
Amounts falling due within one year	10	(2,788)	-	(2,788)	(4,144)
NET CURRENT ASSETS		218,025	14,750	232,775	222,040
TOTAL ASSETS LESS CURRENT LIABILITIES		221,026	14,750	235,776	226,041
NET ASSETS		221,026	14,750	235,776	226,041
FUNDS	11				
Unrestricted funds				221,026	188,236
Restricted funds				14,750	37,805
TOTAL FUNDS				235,776	226,041

The financial statements were approved by the Board of Trustees and authorised for issue on 14-12-2022 and were signed on its behalf by:


.....
Mr Nigel Meyer - Trustee

The notes form part of these financial statements

HAVERING VOLUNTEER CENTRE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds. It is probable that the income will be received and the amount can be measured reliably.

The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

Investment income and fundraising proceeds are included when receivable.

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

Fees are included when the charity has a right to income by way of performance of services.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure. It is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment - 25% on reducing balance

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

HAVERING VOLUNTEER CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST MARCH 2022

1. ACCOUNTING POLICIES - continued

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. OTHER TRADING ACTIVITIES

	2022 £	2021 £
Fundraising events	26,384	15,124

3. INVESTMENT INCOME

	2022 £	2021 £
Rents received	37,358	28,532

4. INCOME FROM CHARITABLE ACTIVITIES

	2022 £	2021 £
Grants	116,786	270,749

Grants received, included in the above, are as follows:

	2022 £	2021 £
London Borough of Havering	56,272	56,274
Groundwork UK	-	500
Big Lottery	-	9,300
Greater London Volunteering	-	1,500
Veolia Grant	-	15,127
LBH Food - CV-19	-	30,000
LBH Salaries - CV19	-	28,778
The Sun	-	15,000
Community City Bridge Trust - CV19	-	4,700
Volunteering Matters	-	3,122
London Community Fund	-	50,044
City of London	-	9,800
Clarion Futures	-	2,000
Bulldog TST - Fore Fund	15,000	4,800
London Borough of Havering Other	19,300	20,000
Clarions	5,298	7,675
GLA	-	7,925
GC	-	2,704
NVCO - National Organisation of Voluntary Organisations	1,500	1,500
TNL Climate	7,400	-
Havering Theatre	12,016	-
	116,786	270,749

HAVERING VOLUNTEER CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST MARCH 2022

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2022 nor for the year ended 31st March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2022 nor for the year ended 31st March 2021.

6. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2022	2021
	6	6
Personnel		

No employees received emoluments in excess of £60,000.

Key Management Personnel

The key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day to day basis comprise the Trustees, the Chief Executive Officer and the Centre Operations Manager. The total remuneration (including taxable benefits and employer's national insurance contribution) of the key management personnel for the year was £83,140 (2021: £73,802).

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - 31ST MARCH 2020

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Charitable activities			
Core activities	122,505	148,244	270,749
Other trading activities	15,124	-	15,124
Investment income	28,532	-	28,532
Total	166,161	148,244	314,405
EXPENDITURE ON			
Charitable activities			
Core activities	59,239	122,180	181,419
NET INCOME	106,922	26,064	132,986
RECONCILIATION OF FUNDS			
Total funds brought forward	81,314	11,741	93,055
TOTAL FUNDS CARRIED FORWARD	188,236	37,805	226,041

HAVERING VOLUNTEER CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST MARCH 2022

8. TANGIBLE FIXED ASSETS

	Computer equipment £
COST	
At 1st April 2021 and 31st March 2022	6,141
DEPRECIATION	
At 1st April 2021	2,140
Charge for year	1,000
At 31st March 2022	3,140
NET BOOK VALUE	
At 31st March 2022	3,001
At 31st March 2021	4,001

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Other debtors	2,056	1,011
Prepayments	1,624	1,793
	3,680	2,804

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Taxation and social security	478	539
Other creditors	2,310	3,605
	2,788	4,144

11. MOVEMENT IN FUNDS

	At 1.4.21 £	Net movement in funds £	At 31.3.22 £
Unrestricted funds			
General fund	102,236	32,790	135,026
Designated fund - pension and redundancy	86,000	-	86,000
	188,236	32,790	221,026
Restricted funds			
Big Lottery Grant	9,300	(9,300)	-
Team London CC Project	7,899	(7,899)	-
The Sun CV-19	15,000	(15,000)	-
City Bridge Trust C-19	2,564	(2,564)	-
Volunteering Matters	3,042	(3,042)	-
TNL Climate	-	4,750	4,750
Haverling Theatre	-	10,000	10,000
	37,805	(23,055)	14,750
TOTAL FUNDS	226,041	9,735	235,776

HAVERING VOLUNTEER CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST MARCH 2022

11. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	146,112	(113,322)	32,790
Restricted funds			
Big Lottery Grant	-	(9,300)	(9,300)
Team London CC Project	-	(7,899)	(7,899)
The Sun CV-19	-	(15,000)	(15,000)
City Bridge Trust C-19	-	(2,564)	(2,564)
Volunteering Matters	-	(3,042)	(3,042)
Fore Fund	15,000	(15,000)	-
TNL Climate	7,400	(2,650)	4,750
Havering Theatre	12,016	(2,016)	10,000
	<u>34,416</u>	<u>(57,471)</u>	<u>(23,055)</u>
TOTAL FUNDS	<u>180,528</u>	<u>(170,793)</u>	<u>9,735</u>

Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General fund	81,314	106,922	(86,000)	102,236
Designated fund - pension and redundancy	-	-	86,000	86,000
	<u>81,314</u>	<u>106,922</u>	<u>-</u>	<u>188,236</u>
Restricted funds				
Big Lottery Grant	-	9,300	-	9,300
SEGRO community fund	2,342	(2,342)	-	-
Team London CC Project	7,899	-	-	7,899
Team London Trustee Pilot	1,500	(1,500)	-	-
The Sun CV-19	-	15,000	-	15,000
City Bridge Trust C-19	-	2,564	-	2,564
Volunteering Matters	-	3,042	-	3,042
	<u>11,741</u>	<u>26,064</u>	<u>-</u>	<u>37,805</u>
TOTAL FUNDS	<u>93,055</u>	<u>132,986</u>	<u>-</u>	<u>226,041</u>

HAVERING VOLUNTEER CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST MARCH 2022

11. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	166,161	(59,239)	106,922
Restricted funds			
Big Lottery Grant	9,300	-	9,300
SEGRO community fund	-	(2,342)	(2,342)
Team London Trustee Pilot	-	(1,500)	(1,500)
LBH Food CV-19	30,000	(30,000)	-
LBH Salary CV-19	28,778	(28,778)	-
The Sun CV-19	15,000	-	15,000
City Bridge Trust C-19	4,700	(2,136)	2,564
Volunteering Matters	3,122	(80)	3,042
Clarion Futures	2,000	(2,000)	-
Groundworks	500	(500)	-
Fore Fund	4,800	(4,800)	-
London community fund restricted	50,044	(50,044)	-
	<u>148,244</u>	<u>(122,180)</u>	<u>26,064</u>
TOTAL FUNDS	<u>314,405</u>	<u>(181,419)</u>	<u>132,986</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
General fund	81,314	139,712	(86,000)	135,026
Designated fund - pension and redundancy	-	-	86,000	86,000
	<u>81,314</u>	<u>139,712</u>	<u>-</u>	<u>221,026</u>
Restricted funds				
SEGRO community fund	2,342	(2,342)	-	-
Team London CC Project	7,899	(7,899)	-	-
Team London Trustee Pilot	1,500	(1,500)	-	-
TNL Climate	-	4,750	-	4,750
Havering Theatre	-	10,000	-	10,000
	<u>11,741</u>	<u>3,009</u>	<u>-</u>	<u>14,750</u>
TOTAL FUNDS	<u>93,055</u>	<u>142,721</u>	<u>-</u>	<u>235,776</u>

HAVERING VOLUNTEER CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST MARCH 2022

11. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	312,273	(172,561)	139,712
Restricted funds			
Big Lottery Grant	9,300	(9,300)	-
SEGRO community fund	-	(2,342)	(2,342)
Team London CC Project	-	(7,899)	(7,899)
Team London Trustee Pilot	-	(1,500)	(1,500)
LBH Food CV-19	30,000	(30,000)	-
LBH Salary CV-19	28,778	(28,778)	-
The Sun CV-19	15,000	(15,000)	-
City Bridge Trust C-19	4,700	(4,700)	-
Volunteering Matters	3,122	(3,122)	-
Clarion Futures	2,000	(2,000)	-
Groundworks	500	(500)	-
Fore Fund	19,800	(19,800)	-
London community fund restricted	50,044	(50,044)	-
TNL Climate	7,400	(2,650)	4,750
Havering Theatre	12,016	(2,016)	10,000
	<u>182,660</u>	<u>(179,651)</u>	<u>3,009</u>
TOTAL FUNDS	<u>494,933</u>	<u>(352,212)</u>	<u>142,721</u>

Big Lottery Fund event

This fund had an opening balance of £9,300. During the year no grant funds have been received and £9,300 has been expended during the year, leaving a remaining balance of nil.

Team London Community Connector Project Fund

This fund had an opening balance of £7,899. During the year no grant funds have been received and £7,899 has been expended during the year, leaving a remaining balance of nil. This project was due to commence in March 2020, but delayed due to the onset of the Pandemic. This project is to combat loneliness and social isolation.

City Bridge Trust

This fund had an opening balance of £2,654. During the year no grant funds have been received and £2,654 has been expended, leaving a remaining balance of nil.

Volunteering Matters

This fund had an opening balance of £3,042. During the year no grant funds have been received and £3,042 has been expended, leaving a remaining balance of nil.

The Sun

This fund had an opening balance of £15,000. During the year no grant funds have been received and £15,000 has been expended, leaving a remaining balance of nil.

TNL Climate

HAVERING VOLUNTEER CENTRE

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST MARCH 2022

11. MOVEMENT IN FUNDS - continued

This fund had an opening balance of nil, during the year £7,400 of grant funds have been received and £2,650 has been expended, leaving a remaining balance of £4,750. This fund is to be used to engage Clean-up Ambassadors to work in synergy with the local authority on their climate Challenge agenda

Havering Theatre

This fund had an opening balance of nil, during the year £12,016 of grant funds have been received and £2,016 has been expended, leaving a remaining balance of £10,000. This fund is to be used on the Havering Changing Project - Recruiting and engaging In the know Volunteers to inform the community about what is happening on their door step

Designated fund - Pension and Redundancy

The fund was created to cover potential pension and redundancy costs. This fund had an opening balance of £86,000. During the year no grant funds have been received and nil has been expended, leaving a remaining balance of £86,000.

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2022, nor for the year ended 31 March 2021

HAVERING VOLUNTEER CENTRE

DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2022

	2022 £	2021 £
INCOME AND ENDOWMENTS		
Other trading activities		
Fundraising events	26,384	15,124
Investment income		
Rents received	37,358	28,532
Charitable activities		
Grants	116,786	270,749
Total incoming resources	180,528	314,405
EXPENDITURE		
Charitable activities		
Wages	118,610	119,316
Social security	4,894	4,895
Pensions	2,876	2,703
Rates and water	1,770	369
Rent	12,000	12,000
Light and heat	4,114	4,414
Postage and stationery	2,469	914
Advertising	1,737	180
Sundries	976	46
Computer costs	-	38
Hire of equipment	1,587	2,065
Event costs	4,158	1,085
Repairs maintenance	5,128	14,070
Telephone	2,780	2,877
Subscriptions	1,530	715
Training	967	4,741
Travel	212	284
Accountancy	2,550	2,640
Insurance	1,279	233
Cleaning	156	143
Covid support	-	6,357
Depreciation of tangible fixed assets	1,000	1,334
	170,793	181,419
Total resources expended	170,793	181,419
Net income	9,735	132,986

This page does not form part of the statutory financial statements