



Trustees' Annual Report for the period February 2021 to November 2021

The Clare Project

Charity number: 1165746

Objectives and Activities

To preserve and protect the good health of people, particularly those who are or who identify as transgender and those who support them by providing a safe and supportive environment for people to explore issues surrounding their gender identity and to be affirmed in their journey through a weekly drop in; psychotherapeutic support; crisis support and such other services as the trustees shall think fit.

Activities – how the charity spends its money

Peer support and signposting for those questioning their gender identity or struggling with gender norms in society. We provide safe spaces to nurture and inform as well as providing information to individuals seeking to change their assigned gender. Activities include drop-in support groups, psychotherapeutic support, health and social care advice and advocacy services.

What the charity does:

- education/training
- the advancement of health or saving of lives
- human rights/religious or racial harmony/equality or diversity

Who the charity helps:

- elderly/old people
- people with disabilities
- other defined groups
- the general public/mankind

How the charity helps:

- provides human resources
- provides buildings/facilities/open space
- provides services
- provides advocacy/advice/information
- acts as an umbrella or resource body

Where the charity operates:

Brighton and Hove, East Sussex

Achievements and Performance

During this period, The Clare Project

- embarked on a three-year funding with National Lottery Communities Fund
- released the *Train & Treat* Report (July 2021, Josetta Malcolm) under NHS Inclusion Engagement Funding
- continued our psychotherapy offering, supported by Dorset Gardens Methodist Church donations
- developed more than ten community-written resources in print and PDF
- started running a neurodivergent/ADHD meet-up group
- started Equality, Diversity and Inclusion (EDI) consultations.

We also engaged and consulted with over 1000 community members across Sussex, on various issues via groups, surveys. In the face of the ever-changing Covid-19 situation, we have continued successfully to juggle online and face-to-face services.

One good by-product of this situation is that due to our online reach, our engagement is significantly more pan-Sussex than before, with broadening diversification in age group, gender spectrum and experience.

Less good, has been the need to fill gaps while other services have not re-opened, whilst also navigating the needs of Covid-anxiety and/or social anxiety in the community. Covid-worsened delays in GICs/gender affirming healthcare have made lives much more difficult.

This has certainly been a period of learning, and needing to be more responsive and flexible to community as lockdowns have eased. Various groups, such as older people and neurodivergent people, have reacted differently to the uncertainties. There has been a long period of separation from our long-standing service users, and re-engagement still requires a careful approach.

We have nonetheless pushed forward with a bold agenda. There are exciting NHS Inclusion Engagement plans to push Trans Non-Binary and Intersex (TNBI) inclusion in primary care in East Sussex (primarily Hastings and surrounding areas). Much work needs to be done on making our support intersectionally inclusive and accessible. In order to ensure sustainability, we continue to develop our training and consultancy offering. The Clare Project is nothing without its dedicated and skilled employees and volunteers.

Our long-standing and much-loved and respected facilitator Julia Trangmar, sadly passed away from Covid-19 in February. She is deeply missed, and we are looking to memorialise her with a bench in the Dorset Gardens.

As noted below, our income has increased more than threefold, from £31,019 in the year ending 31 March 2020 to £106,377 in the year ending 31 March 2021. This places us in a robust position from which to expand our services whilst improving internal administration.

Financial Review

Due to a significant underspend on restricted funds in the year, entirely due to decreased activity due to the pandemic, the charity's funds show a positive balance sheet.

Reserves are higher than would normally be expected; again, due to the impact of the pandemic and being unable to deliver all the services that we would have wished.

Restricted funds underspend at 31 March 2021 £31,427 with a further £15,761 of un-restricted reserves to carry forward.

Whilst the pandemic situation now allows us to operate normally, we have no concerns over our ability to fund our activities and remain a going concern.

Our principal sources of funding are the National Lottery, the NHS and the Rainbow Fund, representing approximately 90% of our income of the financial year.

The principal risk to the charity is loss of funding and/or the loss of any key members of staff. Overheads, other than wages, remain low.

Structure, Governance and Management

The charity from foundation in February 2016 has been a CIO association. The consideration at the time was whether it might develop a membership mechanism and require this model, but at no time has such a mechanism been derived or any member been admitted. Its current consideration is to change its CIO registration as soon as practicable to that of foundation, since membership is not envisaged as an appropriate model.

Trustees are sought from time to time to keep a rotation and skills availability on the board, with a recommended period of service of three years. The Constitution requires a minimum of three trustees. Trustees are appointed by the Board.

In the current period one new trustee was appointed, the chair of trustees retired and an existing member was appointed chair. There are currently two appointments pending approval, one expression of interest, and one pending retirement.

Reference and Administrative details

The Clare Project
Dorset Gardens Methodist Church
Dorset Gardens
Brighton
BN2 1RL

Charity number: 1165746

Names of the charity trustees who manage the charity

Andie Davidson	Chair	01 August 2019
Martine Noble	Trustee	22 August 2016
Maria Young	Trustee	25 May 2021

Funds held as custodian trustees on behalf of others

The Charity holds no funds on behalf of others.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

A handwritten signature in black ink, appearing to be 'Andie Davidson', written over a horizontal line.

Full name(s) Andie Davidson

Position Chair of Trustees

Date 6 December 2021

The Clare Project
YE 31 March 2021

		£
1 The total turnover for the period ending 31 March:		£106,377
	Restricted funds:	£96,571
	Unrestricted funds:	£9,806
2 The total expenditure for the period ending 31 March:		£81,186
	Restricted funds:	£70,012
	Unrestricted funds:	£11,174
	Net surplus from both funds for year	<u>£25,191</u>
3 Restricted funds total balance c/fwd to 1st April 2021		£26,559
Unrestricted funds total balance for year to 31 March 2021		(£1,368)
		<u>£25,191</u>
4 Restricted funds total balance c/fwd to 1st April 2021 represented by :		
	Restricted Funds National Lottery:	£25,614
	Restricted Funds NHS:	£2,792
	Restricted funds Rainbow:	(£1,888)
	Restricted funds Sussex Community:	£40
		<u>£26,559</u>
5 Total Restricted funds to c/fwd to 1st April 2021		
	Restricted Funds LGBT Consortium: Unused balance from 31st March 2020	£4,868
	Restricted funds total balance c/fwd to 1st April 2021	£26,559
	Total Restricted funds c/wd to 1st April 2021	<u>£31,427</u>

The Clare Project
Financial Activities by Donor
 April 2020 - March 2021

	Total Restricted	Total Unrestricted	TOTAL
Income			
Services	96,571	9,806	106,377
Total Income	96,571	9,806	106,377
Total	96,571	9,806	106,377
Expenditures			-
Total Expenditures	70,012	10,544	80,556
Net Operating Income	26,559	- 738	25,821
Other Expenditures	-	-	-
Depreciation	-	630	630
Restricted Funds cfwd	26,559	-	26,559
Total Other Expenditures	-	630	630
Net Other Income	-	- 630	- 630
Net Income/(Expenditure)	0	- 1,368	- 1,368

The Clare Project

Balance Sheet

As of March 31, 2021

	<u>Total</u>
Fixed Asset	
Total Fixed Asset	<u>£ 1,933</u>
Cash at bank and in hand	
Total Cash at bank and in hand	<u>£ 30,157</u>
Debtors	£ 17,425
Total Debtors	<u>£ 17,425</u>
Current Assets	
Total Current Assets	<u>£ 3,403</u>
Net current assets	<u>£ 50,985</u>
Trade Creditors	
Creditors	£ 556
Total Trade Creditors	<u>£ 556</u>
Current Liabilities	
Accruals	£ 1,200
Pension Control	£ 702
Restricted Funds LGBT Consortium	£ 4,868
Restricted Funds National Lottery	£ 25,614
Restricted Funds NHS	£ 2,792
Restricted funds Rainbow	-£ 1,888
Restricted funds Sussex Community	£ 40
Salaries control	£ 3,272
Total Current Liabilities	<u>£ 36,601</u>
Total Creditors: amounts falling due within one year	<u>£ 37,157</u>
Net current assets (liabilities)	<u>£ 13,828</u>
Total assets less current liabilities	<u>£ 15,761</u>
Charity funds	
Retained Earnings	£ 17,129
Surplus/(Deficit)	-£ 1,368
Total Charity funds	<u>£ 15,761</u>



Section A

Independent Examiner's Report

**Report to the
trustees/ members
of**

Charity Name
THE CLARE PROJECT

**On accounts for the
year ended**

31 MARCH 2021

**Charity
no (if
any)**

1165746

Set out on pages

(remember to include the page numbers of additional sheets)

**Responsibilities and
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/ 03 /2021.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's
statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- ☐ the accounting records were not kept in accordance with section 130 of the Charities Act; or
- ☐ the accounts did not accord with the accounting records; or
- ☐ the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

Name: MRS SUSHMA CLARK

Relevant professional qualification(s) or body (if any): CIMA

Address: 10 SUDELEY PLACE
BRIGHTON
BN2 1HF

Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A