

THE CLARE PROJECT

England & Wales · Charity number 1165746

Details

Status Registered

Legal form CIO

Registered 2016-02-25

Register [View on the Charity Commission register](#)

Contact

Address Dorset Gardens Methodist Church
Dorset Gardens
Brighton
BN2 1RL

Phone 01273234779

Email info@clareproject.org.uk

Website www.clareproject.org.uk

Activities

Objects: TO PRESERVE AND PROTECT THE GOOD HEALTH OF PEOPLE, PARTICULARLY THOSE WHO ARE OR WHO IDENTIFY AS TRANSGENDER AND THOSE WHO SUPPORT THEM BY PROVIDING A SAFE AND SUPPORTIVE ENVIRONMENT FOR PEOPLE TO EXPLORE ISSUES SURROUNDING THEIR GENDER IDENTITY AND TO BE AFFIRMED IN THEIR JOURNEY THROUGH A WEEKLY DROP IN; PSYCHOTHERAPEUTIC SUPPORT; CRISIS SUPPORT AND SUCH OTHER SERVICES AS THE TRUSTEES SHALL THINK FIT

Activities: Peer support and signposting for those questioning their gender identity or struggling with gender norms in society. We provide safe spaces to nurture and inform as well as providing information to individuals seeking to change their assigned gender. Activities include drop in support groups, psychotherapeutic support, health and social care advice and advocacy services.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives, Human Rights/religious Or Racial Harmony/equality Or Diversity
- **Who:** Elderly/old People, People With Disabilities, Other Defined Groups, The General Public/mankind

Geography

- Brighton And Hove
- East Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£239,846	£242,058	-	-
2024-03-31	£245,420	£241,617	-	-
2023-03-31	£193,310	£173,402	-	-
2022-03-31	£132,539	£118,672	-	-
2021-03-31	£106,377	£81,186	-	-

Trustees

Name	Role	Appointed
Fiona Allen	Chair	2022-12-05
Andie Davidson		2019-08-01
Christopher Roskelly		2026-02-02
Emma Preston-Dunlop		2025-02-03
Jem Stevens		2026-02-02
Lily Dommett		2025-02-03

THE CLARE PROJECT

England & Wales - Charity number 1165746

Accounts

The Clare Project

Registered Charity Number: 1165746

Annual Report and Financial Statements for the Year Ended 31 March 2025

1. Reference and Administrative Details

Charity Name: The Clare Project

Registered Charity Number: 116746

Registered Address: Dorset Gardens Methodist Church, Dorset Gardens, Brighton, BN1 1RL

Legal Form: Charitable Incorporated Organisation.

Governing Document: 25 February 2016

Trustees: Andie Davidson, Charlotte Fanfara, Fiona Allen.

New trustees: Emma Preston-Dunlop, Lily Dommett.

Resigned trustee: Maria Young. Em Ely

Independent Examiner / Auditor: Sushma Clark (FCMA/ACMA) Your Accounts Team Ltd

Bankers: Lloyds

Principal Staff: Gray Hutchins, August Reed, Beck Cedar

2. Objectives and Activities

Charitable Objectives

The Clare Project aims to preserve and protect the good health of people, particularly those who are or who identify as transgender, non-binary, intersex, gender variant or gender questioning, and those who support them, by providing a safe and supportive environment for people to explore issues surrounding their gender identity through a weekly drop in, psychotherapeutic support, and such other services as the trustees shall think fit.

Public Benefit Statement

In planning and carrying out our activities, the trustees have had due regard to the Charity Commission's guidance on public benefit. Our work provides measurable public benefit by reducing social isolation, improving mental health, providing peer support, and information regarding healthcare for trans, non binary, intersex, and gender-diverse people.

Main Activities

- Run peer-led psychosocial support groups in person and online
- Delivered training and information sessions.
- Organised excursions and social events to reduce isolation and develop community connection.
- Partnered with SGS (GIC) providing support to individuals on gender affirming NHS pathways.
- Provided training and consultancy for professionals and organisations on trans-inclusive practice
- Offered signposting and connections to peer support, psychotherapy and healthcare services.

3. Achievements and Performance

Despite continuing challenges in the wider environment, significant progress has been made this year. Key achievements include:

Service Use and Community Needs

- Drop-in attendance has grown to an average of **around 30 people per week**.
 - Common concerns raised by attendees include:
 - Mental health difficulties and increased anxiety
 - Financial insecurity
 - Rising transphobic content online and in the media
 - Lack of frontline NHS support for both general healthcare and gender-affirming care
 - Reductions in other essential services
-

New Groups and Projects

- New West Sussex Group established
 - Sussex Transcendence launched
 - First West Sussex project launched in Chichester (April)
 - New East Sussex Group launched – *Hastings TNBI*
 - Aging Well Project – group for over-50s
 - Neurodivergent Group created
 - Racialised TNBI Group established
 - Group Nourish
 - Youphoria Low-Sensory Class
-

Community Activities and Drop-In Activities

Organised a wide range of community and drop-in activities, including:

- Trips to Charleston and BLAGGs bowling
 - Fire Social
 - Group walks
 - 25th Anniversary Event
 - Attendance at Trans Prides and Prides
 - Collaboration with Terrence Higgins Trust
 - Pizza & Paperwork sessions
 - Pop-up COVID vaccinations
 - Clothes swap events
-

Training and Staffing

- Delivered training sessions to local NHS teams and community partners
 - Recruited new staff, including facilitators, care navigators, and engagement workers
-

Outcomes

- Improved mental wellbeing
- Increased confidence in navigating healthcare and other services
- Greater sense of belonging and empowerment

4. Financial Review

Overview

During the year the charity received total income of £239,846 and expenditure of £242,058

Income sources:

- Grants
- Donations and Legacies
- Training and consultancy income

Expenditure included:

- Facilitation of support groups and workshops
- Staff and volunteer coordination

- Venue hire, materials, and travel
- Administrative and governance costs

Reserves Policy

The trustees aim to maintain free reserves equivalent to three months of core costs, about £60,000]. At year-end, reserves stood at £39,973.

Investments and Risk

The charity holds its reserves in UK bank accounts. Key risks include funding sustainability, staff wellbeing, and safeguarding. Trustees monitor these risks and maintain appropriate policies and insurance cover.

5. Structure, Governance and Management

The charity is governed by its constitution, adopted on 20 February 2016 and amended 5 March 2022, and managed by a board of trustees who meet regularly.

Trustee Recruitment and Training

Trustees are recruited through open community calls and appointed by existing members. New trustees receive an induction covering governance, safeguarding, and equality duties.

Organisational Structure

The charity is run largely by 14 part time staff, running operations, events and administration.

Risk Management

Trustees review risks at each trustee meeting several times per year. Controls include safeguarding procedures, financial status, finance authorisation limits, and data protection compliance.

6. Plans for the Future

Next year, the charity aims to:

- Continue our existing support groups
- Review existing, and develop new operational and wellbeing processes and procedures.
- Strengthen partnerships with healthcare providers and local authorities
- Improve evaluation and data systems to demonstrate impact
- Continue building sustainability through diverse funding

7. Acknowledgements

The trustees thank our volunteers, facilitators, donors, funders and partner organisations whose generosity and dedication make our work possible. Special thanks to everyone in our community who gives time, courage and energy to building safer, affirming spaces for trans, non binary, intersex and gender-diverse people.

8. Financial Statements

- Statement of Financial Activities
- Balance Sheet
- Notes to the Accounts
- Independent Examiner's or Auditor's Report

Approved by the Trustees on 18.11.2025

Signed on behalf of the Board:
Fiona Allen – Chair

FGAllen

The Clare Project
Financial Activities by Restricted & Unrestricted Funds
 April 2024 - March 2025

	RESTRICTED FUNDS	UN-RESTRICTED FUNDS	TOTAL
	TOTAL	TOTAL	ALL FUNDS
Income			
Total Income	133,522	106,324	239,846
Total	133,522	106,324	239,846
Expenditures	-	-	
Total Expenditures	146,560	107,256	253,816
Net Operating Income	13,038	932	13,970
Other Income	-	-	
Total Other Income	36,609	-	36,609
Other Expenditures	-	-	
2000 Depreciation	-	1,280	1,280
Restricted Funds c/wd	23,571	-	23,571
Total Other Expenditures	23,571	1,280	24,851
Net Other Income	13,038	1,280	11,758
Net Income/(Expenditure)	0	2,212	2,212

The Clare Project
Balance Sheet
As of March 31, 2025

	Total
	As of Mar 31, 2025
Fixed Asset	
Tangible assets	
Total Tangible assets	£ 861.49
Total Fixed Asset	£ 861.49
Cash at bank and in hand	
Total Cash at bank and in hand	£ 26,883.22
Debtors	
Debtors	49,056.33
Total Debtors	£ 49,056.33
Current Assets	
Prepaid Expenditures	0.00
Total Current Assets	£ 0.00
Net current assets	£ 75,939.55
Creditors: amounts falling due within one year	
Trade Creditors	
Creditors	3,364.30
Total Trade Creditors	£ 3,364.30
Current Liabilities	
Total Current Liabilities	£ 25,463.72
Total Creditors: amounts falling due within one year	£ 28,828.02
Net current assets (liabilities)	£ 47,111.53
Total assets less current liabilities	£ 47,973.02
Provision for liabilities and charges	0.00
Total net assets (liabilities)	£ 47,973.02
Charity funds	
Retained Earnings	50,184.89
Surplus/(Deficit)	-2,211.87
Total Charity funds	£ 47,973.02



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
THE CLARE PROJECT

**On accounts for the year
ended**

31 MARCH 2025

**Charity no
(if any)**

1165746

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st March 2025.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I have carried out my examination under section 145 of the Act and, in doing so, have followed all applicable Directions issued by the Charity Commission under section 145(5)(b).

**Independent
examiner's statement**

I have completed my examination.

No material matters have come to my attention.

I confirm that I have no concerns and have encountered no other matters in connection with the examination that require disclosure in this report to enable a proper understanding of the accounts.

Signed:

[Signature box]

Date:

25/11/2025

Name:

MRS SUSHMA CLARK

**Relevant professional
qualification(s) or body
(if any):**

CIMA

Address:

10 SUDELEY PLACE

BRIGHTON

BN2 1HF

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A

THE CLARE PROJECT

England & Wales - Charity number 1165746

Accounts



Trustees' Annual Report for the period April 2023-March 2024

The Clare Project

Charity number: 1165746

Objectives and Activities

To preserve and protect the good health of people, particularly those who are or who identify as transgender and those who support them by providing a safe and supportive environment for people to explore issues surrounding their gender identity and to be affirmed in their journey through a weekly drop in; psychotherapeutic support; crisis support and such other services as the trustees shall think fit.

Activities – how the charity spends its money

Peer support and signposting for those questioning their gender identity or struggling with gender norms in society. We provide safe spaces to nurture and inform as well as providing information to individuals seeking to change their assigned gender. Activities include drop-in support groups, psychotherapeutic support, health and social care advice and advocacy services.

What the charity does:

- education/training
- the advancement of health or saving of lives
- human rights/religious or racial harmony/equality or diversity

Who the charity helps:

- elderly/old people
- people with disabilities
- other defined groups
- the general public/mankind

How the charity helps:

- provides human resources
- provides buildings/facilities/open space
- provides services
- provides advocacy/advice/information
- acts as an umbrella or resource body

Where the charity operates:

Brighton and Hove, East Sussex, West Sussex

Achievements and Performance

April 2023-March 2024 saw real challenges among trans, non-binary and intersex adults, notably in constant anti-trans signalling in the political arena, mainstream media and social media. Inequity in healthcare, already a severe problem, leading up to publication of the Cass Report. Noticeable escalation in poor mental health, particularly following the pandemic, with an increase in suicidality and little remedial action for severe delays and lack of specialised provision. Unmet needs continue to add pressures on our team, whom we take care to support.

Although TCP is not a campaigning charity, the current climate has reminded us of the need to advocate on behalf of TNBI people to counter exclusionary narratives, and elevate voices of our community led, wherever possible, by lived experience. To this extent, we have communicated our concerns to both local and county-wide politicians, continued to build on our standing as a community voice and invest in our lived experience advisory provision. Further to this, TCP has continued to develop our own understanding of intersectional equity and inclusion, particularly with regards to developing our anti-oppressive practice of further marginalised communities, such as Black and Racially Minoritised people, neurodivergent communities and our ageing population. We continue to pave the way into 2024 for further training, organisational and personnel development in these areas.

The Clare Project participated in the TNBI Community Groups Roundtable with Brighton & Hove Councillors, to review progress with the B&H Trans Needs Assessment, trans awareness training for councillors, and commitment to the city's Trans Inclusion Toolkit for schools. We continue to build on our community insight and input in NHS Sussex, informed by our Trans Health Improvement Group, among other health, well-being and inclusion related activities. TCP also continued to enhance its presence to do this across Sussex. We have pressed for inclusivity and authentic representation across Sussex services to combat misinformation and disinformation about TNBI lives.

The Clare Project has strengthened its visibility and provided wider inclusive events.

We have maintained a presence at Trans Pride Brighton, Seahaven Pride, Trans Pride Hastings, a Sussex Primary Care conference, Chichester Freshers' Fair, Sussex University pop-ups, Chichester Trans Awareness Week Panel, and Dorset Gardens Methodist Church (the charity's base) Christmas Eve service. We also co-organised the November Transgender Day of Remembrance event.

March 2024 saw the first event for Transcend Borders, a fundraiser for TNBI refugees supported by our LGBTQ+ Consortium/Rainbow Fund and our Board's designated unrestricted funds, to continue the Community Investment Programme.

Beyond this, we joined Brighton & Hove City Council's Ageing Well Partnership, and launched our Over-50s group in summer 2023. This group has continued to grow in popularity, and is a result of a direct response to community feedback following the pandemic. Two events were held in the Ageing Well festival in Autumn 2023, and in March 2024 we had a photoshoot as part of Trans History Week, which was displayed in the Jubilee Library in Brighton. We are aiming to grow this provision in the upcoming commissioning.

For 18-30 year-olds, a 10-week drama workshop programme was delivered with a Royal Central School of Speech and Drama placement student Noah Abdel-Razek.

Our regular weekly drop-ins have featured pop-ups on Covid vaccines, and from the Terrence Higgins Trust, Citizens Advice, Brighton Bricks (a Lego workshop), WellBN (a

partner Sussex GP service), Sussex Gender Service, The Keep, and Survivors Network Brighton.

Service users have been out and about with group visits to Charleston, a BLAGSS (Brighton LGBT Sports Society) bowling event, Brighton Museum, BHCC health walks, and our ever-popular winter party at a local pub.

A full range of regular in-person and online services can be found at <https://clareproject.org.uk/our-services/>.

The Clare Project is involved in local health services and training.

The Sussex Gender Service (NHS) was launched in September 2023, with TCP hosting 2 Care Navigators and one Engagement Worker. This work continues at a time when clinical care for TNBI people has faced significant challenges and upheaval.

The year 2023-24 has seen significant activity in mobilisation of Sussex Gender Service, equating to over 400 hours of paid community involvement, a further 200 hours of participation across other community-led projects including: inclusion in healthcare, Community Researchers Programme, co-development of training content and involvement in Trans Health Improvement Board.

A TNBI Public Involvement Officer was recruited in November 2023, supporting 8 community members in their involvement in the Trans Health Improvement Group to feed directly back into NHS Sussex on topics including sexual health, mental health services commissioning, and a community-specific health screening timeline.

We help to improve understanding of TNBI people among other service providers through training and consultancy, from a TNBI perspective. This is available on request via our website, but also promoted.

Our 1-2-1 wellbeing support service was relaunched and saw around 40 people from August 2023 to Spring 2024, alongside our small therapy offering under UOK and East Sussex Commissioning, seeing approximately 15 clients for 6-8 sessions of psychotherapy throughout the year.

Promotion remains central to our visibility.

As well as our website, we are listed as resources on East and West Sussex county websites, NHS platforms including the ICB and in primary care, and many allied VCSO platforms. We have a mailing list of around 1,000, over 2,000 followers on Instagram and nearly 1,000 on Facebook. Activities of engagement online continue to increase throughout Instagram, surveys, fundraisers and our audio-recorded bulletin.

TCP booklets and flyers have been distributed to Chichester University Freshers' Fair, Sussex University Stall during Trans Awareness Week (TAW), Chichester University Stall during TAW, a large selection to Jubilee Library (Brighton) where the librarians made a display, smaller packs to all Brighton & Hove libraries, and key libraries in East and West Sussex, and relevant venues: The Ledward Centre, The Queery, The Actors, Arcobaleno, The Brighton Birdcage, Sussex Beacon Charity Shop, Dorset Gardens Methodist Church flyer racks, and a selection of LGBTQ+ venues in Kemp Town and central Brighton, including hair/beauty salons, adult stores and bars/clubs. The booklets also made their way into a variety of healthcare settings throughout conferences, awareness training sessions to GPs and hubs such as Community Base.

Areas of focus for improvement.

Inclusivity and intersectionality remain a priority for representation across the organisation, in order to demonstrate true equality and equity in our services. We acknowledge the need for focus and persistence in achieving this. The Clare Project aims to prioritise the development of services with equity and inclusion in mind, while building on trauma-informed practice throughout service provision. Key areas of focus for 2024 and beyond, throughout training and re-commissioning include building on anti-oppressive practice, our ongoing journey in becoming an anti-racist organisation; continuing to challenge misogyny, ableism and ageism. We recognise this is both an organisational and individual obligation, and will continue to support our team, alongside allied stakeholders in these developments.

As advocates, we have a valid voice in representing the authenticity of TNBI lives and their lived experience, including the impact of gender critical proponents limiting their valid diversity, equality and inclusion. The early calling of a general election provides fresh opportunities for reaffirming TNBI lives under the new administration.

Financial Review

It has been a challenging start to the year with the unfortunate discontinuation of funding from a significant grant giver. This resulted in a necessary, although ultimately beneficial, restructure and redeployment of some roles into other priority areas such as business development (training), and HR development in order to position ourselves ready for government/statutory-funded contracts. Although somewhat unexpected, we received substantial input and understanding from our team and beneficiaries, as to how to prioritise these areas. Upcoming commissioning is on the horizon, where bidding processes will take place throughout year 24-25, for an April 2025 launch.

Throughout this period, TCP have experienced a significant shift in income from grants/foundations to our first NHS subcontract under NHSE funding, the Sussex Gender Service Pilot. This successful tender resulted in a 3-year contract in a specialised area for TCP, while providing ample experience in partnering on a statutory service.

2023-24 became a year of growth, and building stable foundations for upcoming commissioning to take place.

A number of generous donations have come from community-led fundraisers, and support in unrestricted grants from Roddick Foundation. Training continued to be busy which elevated unrestricted funds.

Cash flow of funders Rainbow Fund has resulted in late payments, and we understand a resolution for this is in hand for 2024-25.

Structure, Governance and Management

Trustee recruitment has proven difficult although we are continuing to build on this via a recruitment strategy across 2024. Rotation of our Chair is imminent following the 2024 AGM, as the current Chair term is coming to an end. This year we saw two resignations at Board level, from Em Eley whom we thank for their support of the Board particularly with regards to restructure, HR development and support. Maria Young also left our Board, to whom we extend thanks and appreciation for their ongoing contributions of evaluation, report and recommendations on TCP's development as an anti-racist organisation.

Our employed team was bolstered with the recruitment of three facilitators recruited in May 2023 who have taken on wider responsibilities, covering HR, Sussex Gender Service Engagement, and one taking on the role of Services Manager. Our Operations Management role became the role of CEO in December 2023. This has enabled us to restructure, developing core roles and legal responsibilities into CEO leadership, while continuing to work on streamlining the post.

With continued negative social and political attitudes towards TNBI people, staff wellbeing has been given more focus. This has included the continuation of clinical supervision, reflective practice and further socials around lunches in various local venues. TCP also continues to trial planned closure weeks throughout the year, to give adequate breaks beyond typical festive closure, alongside access and development bursaries.

Staff and Trustees have received training on Vicarious Trauma, Self-Compassion, Advice First Aid, HIV Awareness, Autism Inclusivity, various research including Luka White's research on Autism and Mental Health of TNB Community, Anti-Opressive Practice, Suicide Prevention, and training on Consent.

Our office space was successfully extended to Brighton & Hove's VCSO hub Community Base in March 2024 for improved space and facilities.

Reference and Administrative details

The Clare Project
Dorset Gardens Methodist Church
Dorset Gardens
Brighton
BN2 1RL

Charity number: 1165746

Names of the charity trustees who manage the charity

Andie Davidson	Chair	01 August 2019
Charlotte Fonfara	Trustee	06 December 2021
Fiona Allen	Trustee	05 December 2022

Funds held as custodian trustees on behalf of others

The Charity holds no funds on behalf of others.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Andie Davidson

Position

Chair of Trustees

Date

26th September 2024

The Clare Project
Financial Activities by Restricted & Unrestricted Funds
 April 2023 - March 2024

	RESTRICTED FUNDS	UNRESTRICTED FUNDS	TOTAL
	TOTAL	TOTAL	ALL FUNDS
Income	147,450	97,971	245,420
Expenses	135,070	92,904	227,975
Net Operating Income	12,379	5,066	17,446
Other Income			
Total Restricted Funds b/w/d	24,230	0	24,230
Other Expenditures			
Depreciation	0	1,264	1,264
Restricted Funds c/w/d	36,609	0	36,609
Net Income/(Expenditure)	0	3,803	3,803

The Clare Project

Balance Sheet

As of March 31, 2024

	Total
Fixed Asset	
Tangible assets	
Total Tangible assets	£ 2,141.30
Total Fixed Asset	£ 2,141.30
Cash at bank and in hand	
Total Cash at bank and in hand	£ 71,576.02
Debtors	
Debtors	24,983.88
Total Debtors	£ 24,983.88
Current Assets	
Prepaid Expenditures	0.00
Total Current Assets	£ 0.00
Net current assets	£ 96,559.90
Creditors: amounts falling due within one year	
Trade Creditors	
Creditors	3,392.24
Total Trade Creditors	£ 3,392.24
Current Liabilities	
Total Current Liabilities	£ 38,494.66
Total Creditors: amounts falling due within one year	£ 41,886.90
Net current assets (liabilities)	£ 54,673.00
Total assets less current liabilities	£ 56,814.30
Provision for liabilities and charges	6,629.41
Total net assets (liabilities)	£ 50,184.89
Charity funds	
Retained Earnings	46,382.12
Surplus/(Deficit)	3,802.77
Total Charity funds	£ 50,184.89



Section A Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
THE CLARE PROJECT

**On accounts for the year
ended**

31 MARCH 2024	Charity no (if any)	1165746
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Set out on pages

(remember to include the page numbers of additional sheets)

**Responsibilities and
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/ 03 /2024.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 15/08/2024

Name: MRS SUSHMA CLARK

**Relevant professional
qualification(s) or body
(if any):**

CIMA

Address:

10 SUDELEY PLACE
BRIGHTON
BN2 1HF

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A

THE CLARE PROJECT

England & Wales - Charity number 1165746

Accounts



Trustees' Annual Report for the period December 2021 to September 2023

The Clare Project

Charity number: 1165746

Objectives and Activities

To preserve and protect the good health of people, particularly those who are or who identify as transgender and those who support them by providing a safe and supportive environment for people to explore issues surrounding their gender identity and to be affirmed in their journey through a weekly drop in; psychotherapeutic support; crisis support and such other services as the trustees shall think fit.

Activities – how the charity spends its money

Peer support and signposting for those questioning their gender identity or struggling with gender norms in society. We provide safe spaces to nurture and inform as well as providing information to individuals seeking to change their assigned gender. Activities include drop-in support groups, psychotherapeutic support, health and social care advice and advocacy services.

What the charity does:

- education/training
- the advancement of health or saving of lives
- human rights/religious or racial harmony/equality or diversity

Who the charity helps:

- elderly/old people
- people with disabilities
- other defined groups
- the general public/mankind

How the charity helps:

- provides human resources
- provides buildings/facilities/open space
- provides services
- provides advocacy/advice/information
- acts as an umbrella or resource body

Where the charity operates:

Brighton and Hove, East Sussex

Achievements and Performance

Our third year of National Lottery funding, together with Covid-response funding, enabled us to deliver a high frequency of 1:1 support as groups again became busier and flourished. Our diversifying range of activities expanded into Group Nourish, to provide a cooking-sharing space informed by therapeutic approaches; the continuation and development of Online Socials, as increased in popularity throughout the pandemic; and the introduction of an Over 50s group via our involvement in the Aging Well Partnership. Further to this, LGBT Consortium continued to support our Community Investment Programme and focussed on the upskilling of grassroots groups across Sussex, and the birth of Sussex Transcendence.

NHS Sussex commissioned TCP to develop the Trans Health Improvement Group in support of the Trans Health Improvement Board, to continue on local healthcare provision developments across all areas of healthcare. NHS Sussex also continued to fund TNBI regular community awareness training for all GPs via Trans Locally Commissioned Services. This was successfully rolled out to over 60 GP surgeries across Sussex. In 2022-23 TCP engaged with well over 2,000 TNBI adults across Sussex with respect to their health and well-being, through our drop-in, regular 'Meet and Eat', neurodivergent group and online social.

Beyond this, TCP continues to work with Sussex Partnership Foundation Trust towards the development of a local Sussex Gender Service (SGS) Pilot, which thus far has included engaging with over 1,000 TNBI community members from across Sussex through surveys and focus groups. Throughout the mobilisation phase of the service, from April to September 2023, TCP supported approximately 40 community members to participate in over 300 hours of involvement activity, including interview panels for SGS staff, co-creation of communications material, SGS website, FAQ resources, and much more.

We began to see an increase in fundraising activity, including via consultancy/training and through local fundraising such as gig events, business donations and generous donations. There has been a significant uptake in the commissioning of community-engagement activities, including co-production and involvement projects, with the aim of becoming more inclusive of our trans, non-binary and intersex communities.

The year saw increasing challenges among our local population, notably in constant anti-trans signalling in the political arena, mainstream media and social media. Inequity in healthcare continues to be a severe problem, leading to additional stressors and poor mental health, most notably due to severe delays and lack of provision. All of this also leads to increased incidence of suicidality, which places added pressures on our team, whom we take care to support.

Although TCP's charitable aims are not focussed on campaigns, the current climate has reminded us of the need to advocate on behalf of TNBI people to counter transphobia, and especially scaremongering influence in political circles. To this extent, we have communicated our concerns to both local and county-wide politicians, alongside sharing concerns on a variety of regional and national platforms. We continue to accurately inform, support and influence our allied voluntary and statutory sector partners to stand alongside us against these challenges. Beyond this, we continue to utilise our authenticity and strength as one of the UK's largest TNBI-led charities to push for community involvement, equity and inclusion.

We continue to build on supporting and advocating for our communities locally, by participating in the Brighton & Hove City Council Trans Sub Equip Group, hosting TNBI

Community Groups Roundtable with Brighton & Hove Councillors, to review progress with the B&H Trans Needs Assessment, trans awareness training for councillors, and commitment to the city's Trans Inclusion Toolkit for schools (especially in light of the proposed non-statutory guidance from the Government). We have pressed for inclusivity and authentic representation across city services to combat misinformation and disinformation about TNBI lives.

In 2023, we began to diversify support options for staff and volunteers, via supervision, career mentorship, mapping out priority areas for improving internal infrastructure and governance, including building of our knowledge base and diversifying the Board.

During the period to end 2023, The Clare Project continued to grow, both in income and staff.

We have successfully navigated significant change in anticipated sources on income, restructured employee roles and adjusted to best meet the needs of our service users in a difficult environment. This has included a shift from relying solely on grants to inclusive NHS commissions and contracts, alongside joining new and evolving partnerships such as Aging Well and Third Sector Commission.

Our income streams remain diversified, with a balance of unrestricted and restricted funds, with a commitment to ensuring we look to generate further unrestricted funds through trading our insight and expertise.

The number of employees and regular workers increased to 12 from 7.

We continued to demonstrate credible standing in supporting and defending the rights and well-being of all LGBTQI+ people.

The past year has highlighted the need to be a resilient organisation, collaborating with, but not dependent on, peer LGBTQI+ organisations in the area, whilst also reaching out to trusted allies beyond these usual realms. We will continue to defend and advocate strongly on behalf of our staff, volunteers and beneficiaries.

Areas of focus for improvement.

Inclusivity and intersectionality remain a priority for representation across the organisation, in order to demonstrate true equality and equity in our services. We acknowledge the need for focus and persistence in achieving this. We are conscious of specifically needing to act to ensure that we take an equitable and anti-oppressive approach to being representative of our diverse communities.

TCP looks to build upon our team's development and learning, through high quality and community-led training/resources, improving our recruitment and retention processes, and developing support options/tools for all internal stakeholders.

As advocates, we have a valid voice in representing the authenticity of TNBI lives and their lived experience, including the impact of anti-trans or anti-gender proponents limiting their valid diversity, equality and inclusion. 2024 will bring a number of changes and potential risks, promising manufactured 'culture wars', not least around transgender people, but also many other oppressed and intersecting groups. We will continue to take a measured and equitable approach to combat the effects of this, ensuring we do everything we can to uplift the voices of those we serve.

Financial Review – Accounts April 2022-March 2023

Throughout this period, The Clare Project has made a sizeable shift from being solely dependent on charity grant funding to receiving both NHS and statutory commissions, training income, and unrestricted donations. The third and final year of the National Lottery Funding was an accumulation of growing engagement throughout the Covid-19 pandemic, resulting in peak activities, particularly throughout Autumn 2022-early 2023 regularly seeing over 300 beneficiaries per month.

This three-year period was paramount in springboarding TCP into becoming a flagship charity for TNBI people in Sussex, and set us in a strong position for diversifying financial income with this great experience on our side. Although this funding was not renewed, looking to 2023-2024 we utilised this change to explore alternative opportunities for funding, including grant partnerships, consortium bids and the commissioning of our involvement activities.

This period was considered healthy in its balance of restricted funds, some of which carried forward as a result of underspends in the earlier years of the pandemic. The re-allocation of some funds were at times requiring prompt negotiation, however, gratefully funders were often flexible in finding the most appropriate and applicable solution in the interest of supporting our communities. There were no significant underspends for this period, however it is notable that towards the end of the financial year there were some anticipated overspends for early 23/24 due to challenges closing services which had unforeseen cuts to funding.

During the year we have also achieved the following:

- Implementation of a financial risk assessment
- Continuing to build on projection/forecasting of income and budgets
- Implemented a 10% uplift in salaries for all PAYE staff 23/24 onward
- Working with an HR Consultant to benchmark salaries effectively
- Continuing to build on redundancy fund, unrestricted reserves and donations
- Continuing to diversify income streams and build on income

Treasurer comment: Income from grants & donations was at its highest level ever - £193,310 (£132,539 – 2022) and much of this allowed us to increase expenditure on employees to service the Charities aims and front-line services – total wages (including psychotherapists and freelancers) were £139,860 (£90,764- 2022).

The balance sheet remains healthy with £23,225 of restricted funds to be carried forward into the new financial year and the surplus of un-restricted funds, generated in the year, of £19,908 can be added to the brought forward surplus of £26,474 – a total of £46,382.

Structure, Governance and Management

Governance developments have included safeguarding practices and staff development.

In the current period, Emma Eley and Fiona Allen were appointed as new trustees. Kamilla Kamaruddin resigned as trustee in the year. We hope to appoint several new trustees in the coming months to bring new expertise and diversity.

Reference and Administrative details

The Clare Project
Dorset Gardens Methodist Church
Dorset Gardens
Brighton
BN2 1RL

Charity number: 1165746

Names of the charity trustees who manage the charity

Andie Davidson	Chair	01 August 2019
Charlotte Fonfara	Trustee	06 December 2021
Emma Eley	Trustee	05 December 2022
Fiona Allen	Trustee	05 December 2022
Maria Young	Trustee	25 May 2021

Funds held as custodian trustees on behalf of others

The Charity holds no funds on behalf of others.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s) Andie Davidson

Position Chair of Trustees

Date 08 January 2023

The Clare Project

Financial Activities by Restricted & Unrestricted Funds

April 2022 - March 2023

	Total Restricted	Total Un- Restricted	TOTAL
Income	139,999	53,310	193,310
Expenses	150,060	32,077	182,136
Net Operating Income	-10,060	21,233	11,173
Total Restricted brought forward	33,285	61	33,346
<u>Other Expenses</u>			
Depreciation		1,387	1,387
Restricted Funds Carried Forward	23,225	0	23,225
Total Other Expenditures	23,225	1,387	24,612
Net	0	-1,326	-1,326
Net Income/(Expenditure)	0	19,908	19,908

The Clare Project

Balance Sheet

As of March 31, 2023

	Total
<u>Tangible assets</u>	
Fixed Asset	2,767
Cash at bank and in hand	39,717
Debtors	52,195
Total Assets	91,911
<u>Current Liabilities</u>	
Creditors	6,453
Current Liabilities	37,350
Total Creditors: amounts falling due within one year	43,803
Net current assets (liabilities)	48,108
Total assets less current liabilities	50,875
Provision for liabilities and charges	4,493
Total net assets (liabilities)	46,382
<u>Charity funds</u>	
Retained Earnings	26,474
Surplus/(Deficit)	19,908
Total Charity funds	46,382



Section A Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
THE CLARE PROJECT

**On accounts for the year
ended**

31 MARCH 2023	Charity no (if any)	1165746
---------------	--------------------------------	---------

Set out on pages

(remember to include the page numbers of additional sheets)

**Responsibilities and
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/ 03 /2023.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: **Date:** 24/01/2024

Name: MRS SUSHMA CLARK

**Relevant professional
qualification(s) or body
(if any):**

CIMA

Address:

10 SUDELEY PLACE
BRIGHTON
BN2 1HF

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A

THE CLARE PROJECT

England & Wales - Charity number 1165746

Accounts



Trustees' Annual Report for the period December 2021 to October 2022

The Clare Project

Charity number: 1165746

Objectives and Activities

To preserve and protect the good health of people, particularly those who are or who identify as transgender and those who support them by providing a safe and supportive environment for people to explore issues surrounding their gender identity and to be affirmed in their journey through a weekly drop in; psychotherapeutic support; crisis support and such other services as the trustees shall think fit.

Activities – how the charity spends its money

Peer support and signposting for those questioning their gender identity or struggling with gender norms in society. We provide safe spaces to nurture and inform as well as providing information to individuals seeking to change their assigned gender. Activities include drop-in support groups, psychotherapeutic support, health and social care advice and advocacy services.

What the charity does:

- education/training
- the advancement of health or saving of lives
- human rights/religious or racial harmony/equality or diversity

Who the charity helps:

- elderly/old people
- people with disabilities
- other defined groups
- the general public/mankind

How the charity helps:

- provides human resources
- provides buildings/facilities/open space
- provides services
- provides advocacy/advice/information
- acts as an umbrella or resource body

Where the charity operates:

Brighton and Hove, East Sussex

Achievements and Performance

During the period April 2021 to March 2022, The Clare Project continued to grow, both in income and staff.

The number of employees increased to seven, so the team more than doubled in the year. Income increased by over 30 percent in the past year, across diverse income streams. Income from training and trading went into much-needed unrestricted funds, and significant donations began to be received.

We continued to establish professional and credible standing in areas concerning health equalities.

In 2021-22 TCP engaged with over 1,000 TNBI adults across Sussex with respect to their health and well-being. 700 of these were within a commissioned Sussex Gender Service Consultation, and TCP continues to advocate for a progressive and inclusive service to be established in Sussex. We were lead consultants on the ESCC Joint Strategic LGBTQ+ Needs Assessment, and continued to be NHS Inclusion Engagement partners and to chair the BHCC Trans Equip Sub Group.

Our service and support offering has continued to diversify.

We have seen growth of our core services, continued to work with Trans Health Hub, and extended our psychotherapy offering and 1:1 support. This year saw the launch and continuation of a neurodivergent group, and more opportunities for support in East Sussex.

We have continued to parallel online and face-to-face service offering, where possible meeting the needs of those with limited access and/or anxieties following the pandemic.

Areas of focus for improvement.

We need to continue improvement in intersectional and inclusive practice for all: staff, volunteers and service users. This is particularly in respect of neurodivergent communities, BIPoC, those with disabilities, and sex workers. We have continued to make small steps towards this and acknowledge there is a long way to go.

We face growing challenges in light of the current social/media climate and the anti-trans (or anti-gender) agenda, especially when targeting gender services. Inevitably this affects everyone in our communities, but especially the more vulnerable and those with delayed access to services.

Geographical challenges: we continue to learn the vast variation of experiences of communities across Sussex and this is something we need to continue to acknowledge and understand, responding to local needs where possible.

We have struggled under the pressure of a limited service offering for TNBI people, and smaller TNBI groups struggling as we have come out of the pandemic. Although we have had developments coming up in 2022 to support these groups, this was particularly challenging as we faced the immense pressures of Covid's impact on both the NHS and local voluntary and community sector.

Financial Review

We have achieved significant improvement and development in financial management, transferring to a new book-keeping system and setting ourselves up to forecast/budget affectively.

Due to the underspend caused by the pandemic, we have focused on making sure that this has been addressed, as our major funders wish to see the money well spent. Much of this expenditure has been on increased employment from within the community and directed at the increasing demand for our services. The underspend of restricted funds carried forward at the year end is £33,346 and we continue to budget to reduce that further.

Un-restricted funds have all seen an increase through donations, training fees and fund-raising carried out by supportive groups on our behalf. Consequently, the reserve for un-restricted funds was £11,091 for the year ended 31 March 2022, adding to the un-restricted balance brought forward of £15,761 – a total of £26,852.

During the year we have also achieved the following:

- applied successfully to HMRC for Gift Aid approval
- undertaken an HMRC-approved financial risk assessment that has highlighted any weaknesses in our financial systems
- provided a redundancy reserve in the event of any loss of funding resulting in the need to make staff redundant
- bringing all 'freelance' staff onto the PAYE system with contracts of employment
- reviewed salaries and awarded pay increases, with the intention to continue with formal annual review.

Structure, Governance and Management

Governance developments have included safeguarding practices and staff development.

The Clare Project has changed its CIO registration to that of foundation, since membership is not envisaged as a foreseeably appropriate model.

The Constitution requires a minimum of three trustees, who are appointed by the Board. Trustees have been proactively sought this year to broaden representation and skills availability, and with a recommended period of service of three years, to maintain rotation.

In the current period one new trustee was appointed, one resigned and five expressions of interest have been received. We hope to appoint several new trustees in the coming months.

Reference and Administrative details

The Clare Project
Dorset Gardens Methodist Church
Dorset Gardens
Brighton
BN2 1RL

Charity number: 1165746

Names of the charity trustees who manage the charity

Andie Davidson	Chair	01 August 2019
Maria Young	Trustee	25 May 2021
Charlotte Fonfara	Trustee	06 December 2021
Kamilla Kamaruddin	Trustee	01 June 2022

Funds held as custodian trustees on behalf of others

The Charity holds no funds on behalf of others.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s) Andie Davidson

Position Chair of Trustees

Date 17 October 2022

**The Clare Project
Financial Review
Ending March 2022**

Due to the underspend caused by the pandemic, The Clare Project have focused on ensuring this has been addressed, as our major funders wish to see the money spent.

During 2022 much of this has been spent on increased employment from within the community and directed at the increasing demand for our services.

The underspend of restricted funds carried forward at the year end is £33,346 and we continue to budget to reduce this further.

Un-restricted funds have all seen an increase in donations, training fees and fund raising carried out by supportive groups on our behalf. Consequently, the reserve for un-restricted funds was £11,091 for the year ended 31 March 2022, adding to the un-restricted balance brought forward of £15,761 with a total of £26,852.

During the year we have also achieved the following :

- > Successful application to HMRC for Gift Aid approval
- > Undertaken an HMRC approved financial risk assessment that has highlighted any weaknesses in our financial systems
- > Provided a redundancy reserve in the event of any loss of funding resulting in the need to make staff redundant
- > Getting all 'freelance' staff onto the PAYE system with contracts of employment
- > Reviewed salaries and awarded pay increases and intend to continue to review it formally on an annual basis

The Clare Project would also like to thank its many donors – National Lottery, NHS, LGBT Consortium, Rainbow Fund & Brighton Council in particular.

The Clare Project
 Financial Activities by Donor
 April 2021 - March 2022

	Total Restricted	Total Unrestricted	TOTAL
Total Income	£92,018	£38,105	£132,539
Total Expenses	£85,230	£33,442	£118,672
Net Operating Income	£6,788	£4,662	£13,867
Restricted funds b/fwd from 31.3.21	£26,558	£4,868	£31,427
Restricted funds c/fwd from 31.3.22	£33,346		£33,346
Depreciation		£857	£34,203
Net Income/(Expenditure)		£11,091	£11,091
Total Restricted funds c/fwd 31.3.22	£33,346		
Unrestricted funds b/fwd from 31.3.21		£15,760	
Unrestricted funds from 31.3.22		£11,091	
Total Unrestricted funds c/fwd 31.3.22		£26,851	
Total funds available 1.4.2022	£33,346	£26,851	£60,197

The Clare Project
Balance Sheet
As of March 31, 2022

	Total
Fixed Assets	£2,373
Current Assets	
Cash at bank and in hand	£61,940
Total Debtors	£15,197
Total Current assets	<u>£77,137</u>
Trade Creditors	£1,005
Current Liabilities	£48,902
Total Creditors: amounts falling due within one year	<u>£49,908</u>
Net current assets (liabilities)	£27,229
Total assets less current liabilities	<u>£29,602</u>
Provision for liabilities and charges	£2,751
Total net assets (liabilities)	<u><u>£26,851</u></u>
Charity funds	
Retained Earnings	£15,761
Surplus/(Deficit)	£11,091
Total Charity funds	<u><u>£26,851</u></u>



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
THE CLARE PROJECT

**On accounts for the year
ended**

31 MARCH 2022

**Charity no
(if any)**

1165746

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/ 03 /2022.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

[Signature box]

Date:

13/12/2022

Name:

MRS SUSHMA CLARK

**Relevant professional
qualification(s) or body
(if any):**

CIMA

Address:

10 SUDELEY PLACE

BRIGHTON

BN2 1HF

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A

THE CLARE PROJECT

England & Wales - Charity number 1165746

Accounts



Trustees' Annual Report for the period February 2021 to November 2021

The Clare Project

Charity number: 1165746

Objectives and Activities

To preserve and protect the good health of people, particularly those who are or who identify as transgender and those who support them by providing a safe and supportive environment for people to explore issues surrounding their gender identity and to be affirmed in their journey through a weekly drop in; psychotherapeutic support; crisis support and such other services as the trustees shall think fit.

Activities – how the charity spends its money

Peer support and signposting for those questioning their gender identity or struggling with gender norms in society. We provide safe spaces to nurture and inform as well as providing information to individuals seeking to change their assigned gender. Activities include drop-in support groups, psychotherapeutic support, health and social care advice and advocacy services.

What the charity does:

- education/training
- the advancement of health or saving of lives
- human rights/religious or racial harmony/equality or diversity

Who the charity helps:

- elderly/old people
- people with disabilities
- other defined groups
- the general public/mankind

How the charity helps:

- provides human resources
- provides buildings/facilities/open space
- provides services
- provides advocacy/advice/information
- acts as an umbrella or resource body

Where the charity operates:

Brighton and Hove, East Sussex

Achievements and Performance

During this period, The Clare Project

- embarked on a three-year funding with National Lottery Communities Fund
- released the *Train & Treat* Report (July 2021, Joesetta Malcolm) under NHS Inclusion Engagement Funding
- continued our psychotherapy offering, supported by Dorset Gardens Methodist Church donations
- developed more than ten community-written resources in print and PDF
- started running a neurodivergent/ADHD meet-up group
- started Equality, Diversity and Inclusion (EDI) consultations.

We also engaged and consulted with over 1000 community members across Sussex, on various issues via groups, surveys. In the face of the ever-changing Covid-19 situation, we have continued successfully to juggle online and face-to-face services.

One good by-product of this situation is that due to our online reach, our engagement is significantly more pan-Sussex than before, with broadening diversification in age group, gender spectrum and experience.

Less good, has been the need to fill gaps while other services have not re-opened, whilst also navigating the needs of Covid-anxiety and/or social anxiety in the community. Covid-worsened delays in GICs/gender affirming healthcare have made lives much more difficult.

This has certainly been a period of learning, and needing to be more responsive and flexible to community as lockdowns have eased. Various groups, such as older people and neurodivergent people, have reacted differently to the uncertainties. There has been a long period of separation from our long-standing service users, and re-engagement still requires a careful approach.

We have nonetheless pushed forward with a bold agenda. There are exciting NHS Inclusion Engagement plans to push Trans Non-Binary and Intersex (TNBI) inclusion in primary care in East Sussex (primarily Hastings and surrounding areas). Much work needs to be done on making our support intersectionally inclusive and accessible. In order to ensure sustainability, we continue to develop our training and consultancy offering. The Clare Project is nothing without its dedicated and skilled employees and volunteers.

Our long-standing and much-loved and respected facilitator Julia Trangmar, sadly passed away from Covid-19 in February. She is deeply missed, and we are looking to memorialise her with a bench in the Dorset Gardens.

As noted below, our income has increased more than threefold, from £31,019 in the year ending 31 March 2020 to £106,377 in the year ending 31 March 2021. This places us in a robust position from which to expand our services whilst improving internal administration.

Financial Review

Due to a significant underspend on restricted funds in the year, entirely due to decreased activity due to the pandemic, the charity's funds show a positive balance sheet.

Reserves are higher than would normally be expected; again, due to the impact of the pandemic and being unable to deliver all the services that we would have wished.

Restricted funds underspend at 31 March 2021 £31,427 with a further £15,761 of un-restricted reserves to carry forward.

Whilst the pandemic situation now allows us to operate normally, we have no concerns over our ability to fund our activities and remain a going concern.

Our principal sources of funding are the National Lottery, the NHS and the Rainbow Fund, representing approximately 90% of our income of the financial year.

The principal risk to the charity is loss of funding and/or the loss of any key members of staff. Overheads, other than wages, remain low.

Structure, Governance and Management

The charity from foundation in February 2016 has been a CIO association. The consideration at the time was whether it might develop a membership mechanism and require this model, but at no time has such a mechanism been derived or any member been admitted. Its current consideration is to change its CIO registration as soon as practicable to that of foundation, since membership is not envisaged as an appropriate model.

Trustees are sought from time to time to keep a rotation and skills availability on the board, with a recommended period of service of three years. The Constitution requires a minimum of three trustees. Trustees are appointed by the Board.

In the current period one new trustee was appointed, the chair of trustees retired and an existing member was appointed chair. There are currently two appointments pending approval, one expression of interest, and one pending retirement.

Reference and Administrative details

The Clare Project
Dorset Gardens Methodist Church
Dorset Gardens
Brighton
BN2 1RL

Charity number: 1165746

Names of the charity trustees who manage the charity

Andie Davidson	Chair	01 August 2019
Martine Noble	Trustee	22 August 2016
Maria Young	Trustee	25 May 2021

Funds held as custodian trustees on behalf of others

The Charity holds no funds on behalf of others.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) 

Full name(s) Andie Davidson

Position Chair of Trustees

Date 6 December 2021

The Clare Project
YE 31 March 2021

	£
1 The total turnover for the period ending 31 March:	£106,377
Restricted funds:	£96,571
Unrestricted funds:	£9,806
2 The total expenditure for the period ending 31 March:	£81,186
Restricted funds:	£70,012
Unrestricted funds:	£11,174
Net surplus from both funds for year	<u>£25,191</u>
3 Restricted funds total balance c/fwd to 1st April 2021	£26,559
Unrestricted funds total balance for year to 31 March 2021	(£1,368)
	<u>£25,191</u>
4 Restricted funds total balance c/fwd to 1st April 2021 represented by :	
Restricted Funds National Lottery:	£25,614
Restricted Funds NHS:	£2,792
Restricted funds Rainbow:	(£1,888)
Restricted funds Sussex Community:	£40
	<u>£26,559</u>
5 Total Restricted funds to c/fwd to 1st April 2021	
Restricted Funds LGBT Consortium: Unused balance from 31st March 2020	£4,868
Restricted funds total balance c/fwd to 1st April 2021	£26,559
Total Restricted funds c/wd to 1st April 2021	<u>£31,427</u>

The Clare Project
Financial Activities by Donor
 April 2020 - March 2021

	Total Restricted	Total Unrestricted	TOTAL
Income			
Services	96,571	9,806	106,377
Total Income	96,571	9,806	106,377
Total	96,571	9,806	106,377
Expenditures			-
Total Expenditures	70,012	10,544	80,556
Net Operating Income	26,559	- 738	25,821
Other Expenditures	-	-	-
Depreciation	-	630	630
Restricted Funds cfwd	26,559	-	26,559
Total Other Expenditures	-	630	630
Net Other Income	-	- 630	- 630
Net Income/(Expenditure)	0	- 1,368	- 1,368

The Clare Project
Balance Sheet
As of March 31, 2021

		<u>Total</u>
Fixed Asset		
Total Fixed Asset	£	1,933
Cash at bank and in hand		
Total Cash at bank and in hand	£	30,157
Debtors	£	17,425
Total Debtors	£	17,425
Current Assets		
Total Current Assets	£	3,403
Net current assets	£	50,985
Trade Creditors		
Creditors	£	556
Total Trade Creditors	£	556
Current Liabilities		
Accruals	£	1,200
Pension Control	£	702
Restricted Funds LGBT Consortium	£	4,868
Restricted Funds National Lottery	£	25,614
Restricted Funds NHS	£	2,792
Restricted funds Rainbow	-£	1,888
Restricted funds Sussex Community	£	40
Salaries control	£	3,272
Total Current Liabilities	£	36,601
Total Creditors: amounts falling due within one year	£	37,157
Net current assets (liabilities)	£	13,828
Total assets less current liabilities	£	15,761
Charity funds		
Retained Earnings	£	17,129
Surplus/(Deficit)	-£	1,368
Total Charity funds	£	15,761



Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name
THE CLARE PROJECT

On accounts for the year ended

31 MARCH 2021	Charity no (if any)	1165746
---------------	----------------------------	---------

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/ 03 /2021.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

Name: MRS SUSHMA CLARK

Relevant professional qualification(s) or body (if any):

CIMA

Address:

10 SUDELEY PLACE

BRIGHTON

BN2 1HF

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A