

VIETNAM CAT WELFARE

**ANNUAL REPORT AND
STATEMENT OF ACCOUNTS
FOR THE YEAR ENDED
1ST FEBRUARY 2021**

CHARITY REGISTRATION No. 1165729

Independent Examiners Ltd
Unit 2
The Broadbridge Business Centre
Delling Lane
Bosham
PO18 8NF

VIETNAM CAT WELFARE

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VIETNAM CAT WELFARE

LEGAL AND ADMINISTRATIVE INFORMATION

| | |
|---|--|
| CHARITY NUMBER | 1165729 |
| START OF FINANCIAL YEAR | 2 February 2020 |
| END OF FINANCIAL YEAR | 1 February 2021 |
| TRUSTEES SERVING DURING AND AFTER THE YEAR | Emma Louise Bolton Deborah Elizabeth Bolton Sarah Amy Elizabeth Byrnes Helen Edith Boutwell |
| GOVERNING INSTRUMENT | Constitution |
| OBJECTS | FOR THE BENEFIT OF THE PUBLIC TO RELIEVE THE SUFFERING OF ANIMALS IN VIETNAM IN NEED OF CARE AND ATTENTION AND, IN PARTICULAR, TO PROVIDE AND MAINTAIN RESCUE HOMES OR OTHER FACILITIES FOR THE RECEPTION, CARE AND TREATMENT OF SUCH ANIMALS. TO PROMOTE HUMANE BEHAVIOUR TOWARDS CATS AND OTHER ANIMALS IN VIETNAM BY PROVIDING APPROPRIATE CARE, PROTECTION, TREATMENT AND SECURITY FOR ANIMALS WHICH ARE IN NEED OF CARE AND ATTENTION BY REASON OF SICKNESS, MALTREATMENT, POOR CIRCUMSTANCES OR ILL USAGE AND TO EDUCATE THE PUBLIC IN MATTERS PERTAINING TO ANIMAL WELFARE IN GENERAL AND THE PREVENTION OF CRUELTY AND SUFFERING AMONG ANIMALS,PARTICULARLY CATS. |
| REGISTERED ADDRESS | 18 Hall Estate, Goldhanger, Maldon, Essex CM9 8BB |
| INDEPENDENT EXAMINER | K Gomes Independent Examiners Ltd Unit 2 The Broadbridge Business Centre Delling Lane Bosham PO18 8NF |

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/members of Vietnam Cat Welfare on the accounts for the year ended 1st February 2021 set out on pages 5 to 10.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:

- proper accounting records are kept (in accordance with section 130 of the Act); and
- accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

K Gomes MAAT
Independent Examiners Ltd
Unit 2
The Broadbridge Business Centre
Delling Lane
Bosham
PO18 8NF

Date:



24.11.21

VIETNAM CAT WELFARE

TRUSTEES REPORT FOR THE YEAR ENDED 1ST FEBRUARY 2021

OBJECTIVES AND ACHIEVEMENTS

Our main day to day activities included assisting many rescue cases of mainly cats and some dogs from calls from the local community and tourists. This included neglected, abandoned, and sick animals, with many dumped kittens and unwanted litters in the surrounding areas. Where applicable we were able to take on many cases, rehabilitate and then continue to rehome the animals. All those rescue cases that are waiting to be homed, remain in the shelter, and cared for by us. This includes any rehabilitation, food, shelter, and medical care needed. Currently the maximum number of cats at the shelter can be approximately 100 at one time. Foster homes arranged by us have also been built up to take on the constant rescue calls.

- Sterilization of many cats in the community to relieve the burden of unwanted kittens and overpopulation in the area. We work with a local vet to receive free and reduced cost surgeries alongside other organizations.
- Assisted many about general health and daily care of their pets, giving advice and training. Also educate about vaccinating and sterilizing their pets.
- Educated and carried out many rabies vaccinations for local pets and all the rescue cats in our care.
- Built up a volunteer network, locally and globally who have aided the day to day running of the shelter.
- We have an established Outreach program visiting homes and families who are in need of aid and continued support regarding their pets and rescue animals. This is to reach a wider network of public and businesses to begin aiding with animals on site.
- Our 'Cats Matter Too' Program alongside other organizations working in Central Vietnam to educate and help the cats in the area. Offering free sterilization, rabies and more outreach.
- Working with the local community and expats to deal with a high number of pet thefts for the cat and dog meat trade.

ACHIEVEMENTS AND PERFORMANCE

Rescuing and rehabilitation of over 100 cats during the year which came into the shelter directly. Because of our foster program the majority went into foster placements for care until fully vaccinated. During this time we pushed for many adoption homes. The harder cases stayed for intense isolation care at the shelter until rehabilitated.

Our outreach program has really taken off and we are able to go onsite to many homes and help the community to support and guide not only for their pets but understanding animal welfare and care. We gave help for over 100 cats and dogs in the area in need.

Free sterilization of over 200 cats, offering monthly free surgeries to pets. Vaccinated including Rabies vaccine of over 300 cats and dogs. Continual training and guiding a volunteer and foster program to assist many to take care of many cases and the constant calls of rescue animals in the area. Many new rescues coming into the shelter have been put into Foster placements to reduce the overpopulation at the shelter and give the rescues a higher survival rate.

Again an important achievement for us was the continuous education, training and raising awareness to many locals in the central Vietnam area by simply interacting with the community, explaining about animal welfare and aiding with simple daily care for their pets. This made a huge impact to many in the community.

Most of this work has been due to our Cats Matter Too Program which has taken off.

Other parts of this program include : TNR (Trap Neuter and Release) Vet Training

Achievements against objectives set

Our objectives this year was to push the Cats Matter Too Program to a wider audience, which we achieved and is growing as the year continues.

As we grow as a charity we are reaching a bigger network to the local community in Hoi An and Quang Nam area.

We set out to find a new location to rent for a new shelter, as our old shelter was falling down around us and the landlord was unable to help. It took 6 months but we found the perfect location.

Performance of fundraising activities against objectives set

Our biggest fundraising efforts this year was to raise funds to move into a new shelter. We successfully raised all and more in a very short space of time. We were overwhelmed with the support of past visitors, volunteers and local community.

VCW principal sources of funds are through donations and private fundraising events helps by supporters. This included local businesses and also global events such as sponsored runs, local fundraisers.

VCW also began a partnership with FOUR PAWS International who funded us to pay for free sterilization, outreach and rescue care throughout the year. We have a signed contract and agreement with monthly reports to maintain a relationship and declare where the money given goes in regards to restricted funding.

Any large payments such as annual vaccination, maintenance or vet bills were organised, fundraised and handled on site so no deficit occurred throughout the year. The biggest fundraiser was held at the end of 2020 to raise fund for the new shelter and move from the old.

Expenses were carried out in regard to how much funding VCW would receive as to not become in high deficit over any period of time throughout the year.

VIETNAM CAT WELFARE
TRUSTEES REPORT (continued)
FOR THE YEAR ENDED 1ST FEBRUARY 2021

Financial Review and Reserves Policy

At the end of the financial year have the funds raised from our fundraiser ready to start the construction work in February 2021. So we have a surplus of these funds. The money was raised during December 2020 and January 2021.

All reserves are assessed and VCW policy is to use for emergency situation or any maintenance that may be needed for the shelter or any specific rescue case that needs the funding. The managing trustee continues to be in charge of the final decisions of the reserves and finances involved.

Any funding we need for certain cases or projects we fundraise when needed. We always make sure we have enough to cover the basics of food, care and rent for the animals we rescue.

Risk

The biggest risks as shelter in Hoi An is damage due to weather conditions and typhoon season once a year. The new shelter is to ensure a safer location, built from scratch to ensure it can withstand flooding and wind for the animal safety. But the new location is rented and have a 5 year contract.

TRUSTEES RESPONSIBILITIES

The Charities Act 2011 require the trustees to prepare financial statements for each financial year. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Trustees , Trustee.

Print name: EMMA LOUISE BOLTON

Date: 23/11/2021

VIETNAM CAT WELFARE

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 1ST FEBRUARY 2021

| | Notes | Unrestricted Funds £ | Restricted Funds £ | Total 2020/21 £ | Total 2019/20 £ |
|--|-------|----------------------------|--------------------------|-----------------------|-----------------------|
| RECEIPTS : | | | | | |
| Voluntary Receipts | 2a | 47,254 | 13,372 | 60,626 | 24,180 |
| TOTAL RECEIPTS | | 47,254 | 13,372 | 60,626 | 24,180 |
| PAYMENTS : | | | | | |
| Costs of Charitable Activities | 3a | 35,107 | 13,414 | 48,521 | 24,831 |
| TOTAL PAYMENTS | | 35,107 | 13,414 | 48,521 | 24,831 |
| NET INCOMING/(OUTGOING) RESOURCES | | 12,147 | -42 | 12,105 | -651 |
| Balances Brought Forward | | 149 | 42 | 191 | 842 |
| BALANCES CARRIED FORWARD | | 12,296 | 0 | 12,296 | 191 |

The notes on pages 9 to 10 form part of these accounts.

All operations are continuing operations.

VIETNAM CAT WELFARE

STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 1ST FEBRUARY 2021

| Notes | Unrestricted Fund £ | Restricted Fund £ | 1-Feb-21 Total £ | 1-Feb-20 Total £ |
|---|---------------------------|-------------------------|------------------------|------------------------|
| ASSETS | | | | |
| Cash Funds: | | | | |
| General Account | 12,296 | | 12,296 | 842 |
| | 12,296 | 0 | 12,296 | 842 |
| Assets retained for the Charity's own use: | | | | |
| Equipment | 8,131 | 0 | 8,131 | 2,261 |
| LIABILITIES | | | | |
| Independent Examiners Fee | 360 | 0 | 360 | 0 |
| | 360 | 0 | 360 | 0 |

TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 7 and 8.

Approved by the Trustees on 23/11/2021 and

Signed on their behalf by  Trustee.
Print name: EMMA LOUISE BALTON

VIETNAM CAT WELFARE

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 1ST FEBRUARY 2021

1. BASIS OF ACCOUNTING

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements.

2. RECEIPTS

| | Unrestricted Funds £ | Restricted Funds £ | Total 2020/21 £ | Total 2019/20 £ |
|------------------------------|----------------------------|--------------------------|-----------------------|-----------------------|
| a) Voluntary Receipts | | | | |
| Donations Online | 44,276 | | 44,276 | 4,522 |
| Local Donations /Visitors | 1,110 | | 1,110 | 225 |
| Fundraisers | 500 | | 500 | 554 |
| Jack's Cat Café | 1,143 | | 1,143 | 5,116 |
| Grant-Four Paws | | 13,372 | 13,372 | 12,383 |
| Sales -Merchandise | 225 | | 225 | 1,380 |
| Sundries | | | | |
| | 47,254 | 13,372 | 60,626 | 24,180 |

3. PAYMENTS

| | Notes | Unrestricted Funds £ | Restricted Funds £ | Total 2020/21 £ | Total 2019/20 £ |
|--|-------|----------------------------|--------------------------|-----------------------|-----------------------|
| a) Costs of Charitable Activities | | | | | |
| Rent | | 13,900 | 0 | 13,900 | 5,200 |
| Utilities | | 1,483 | 0 | 1,483 | 730 |
| Cleaning/Maintenance | | 1,289 | 0 | 1,289 | 992 |
| Medical Pharmacy | | 0 | 207 | 207 | 95 |
| Litter/Supplies | | 597 | 42 | 639 | 936 |
| Dog/Cat Food | | 924 | 7,542 | 8,466 | 5,908 |
| Kitten | 6 | 225 | 0 | 225 | 217 |
| Outreach | | 526 | 0 | 526 | 826 |
| Volunteers/Staff | | 7,343 | 0 | 7,343 | 4,720 |
| Sterilizations/Vaccines | | 0 | 5,623 | 5,623 | 4,215 |
| Merch | | 185 | 0 | 185 | 474 |
| Vet | | 1,405 | 0 | 1,405 | 456 |
| Sundries | | 977 | 0 | 977 | 62 |
| Bank Charges and exchange rate costs | | 6,253 | 0 | 6,253 | 0 |
| | | 35,107 | 13,414 | 48,521 | 24,831 |

VIETNAM CAT WELFARE

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 1ST FEBRUARY 2021

4. RESTRICTED FUNDS

| | Opening Balance | Income | Expenses | Closing Balance |
|-----------|-----------------|---------------|---------------|-----------------|
| | £ | £ | £ | £ |
| Four Paws | 42 | 13,372 | 13,414 | - |
| | 42 | 13,372 | 13,414 | - |

5. PAYMENTS TO TRUSTEES

No payments were made to trustees or any persons connected with them during this financial period, other than reimbursement for small items paid for on behalf of the Charity. No other material transaction took place between the organisation and a trustee or any person connected with them.

8. PUBLIC BENEFIT

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.