

DT2 PRODUCTIONS  
TRUSTEES 'REPORT AND ACCOUNTS  
FOR THE PERIOD  
1 JANUARY 2023 TO 31 DECEMBER 2023

Charitable Incorporated Organisation  
Registration Number: 1165720

DT2 PRODUCTIONS  
CHARITY INFORMATION

FOR THE YEAR ENDED 31 DECEMBER 2023

TRUSTEES. Susan Hosford – chair  
Richard Corbett-Winder  
Madeleine Webb

REGISTERED OFFICE Wylle Croft  
Weymouth Road  
Martinstown  
Dorchester  
Dorset DT2 9JL

REGISTERED CHARITY NUMBER: 1165720

BANKERS CAF Bank Ltd  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent ME19 4JQ

## **TRUSTEES 'REPORT**

The Trustees present their report together with the financial statements of the Charity for the period ended 31 December 2023

The accounts comply with the charity's governing document, applicable law and the requirements of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities

### **OBJECTS**

The charity's objects are for the public benefit and are specifically restricted to

1. the advancement of the education of the general public in all matters relation to Parkinson's Disease and other issues of health and wellbeing:
2. the relief of sufferers of such illnesses and in particular helping them to come to terms and generally cope psychologically with their condition by, in both cases, stimulating debate and raising awareness through the medium of theatre, film, publishing, broadcast and digital technology.
3. Education of Healthcare and Social Care professionals and students

### **ACTIVITIES DURING THE PERIOD.**

This has been a relatively quiet year for DT2 Productions. The highlight of the year was the showing of both films – *What A Load Of Balls: The Parkinson's Lottery* and *Kinetics* at the World Parkinson's Congress in Barcelona in July. Sue Wylie and her son Ben attended the conference and held a Q&A session afterwards. Attending the conference allowed Sue and Ben to network with other organisations such a Cure Parkinson's.

Much of the rest of the year was spent planning the re-promotion of both films via a mailout to Parkinson's UK branches (which was done in early 2024) and finishing the audio version (which was done in May 2024)

Further work was done on recruiting new Trustees and two who were approached in 2023 joined the board in early 2024.

### **FINANCIAL MATTERS**

The charity received no donations during the financial period. The bank reserves at the beginning of 2023 were £2932.91.

Reserves Policy

The charity has reviewed its reserves policy, taking into account recommendations by the Charity Commission, so as to establish an acceptable level of reserves which is the cornerstone of prudent financial management of the charity. Because the charity has so ongoing commitments with regard to employment or premises and each project is budgeted individually, it was agreed that £500 to cover minor ongoing administrative costs is an appropriate level of reserves

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing Document**

The charity was registered as a Charitable Incorporated Organisation (foundation model) on 24 February 2016 under registration number 1165720. The charity is also registered with HM Revenue and Customs.

The charity operates under its constitution

### **Trustees**

Trustees are elected and removed by the Board of Trustees. The minimum number of trustees is 2; there is no maximum.

The trustees who served during the year are listed on page 1.

The power to appoint new trustees is vested in the existing trustees. Future trustees will be selected to ensure the board maintains a suitable mix of skills and experience to continue its work and will be given appropriate induction into the charity.

Every person who is a Charity Trustee shall, by virtue of that office, also be a Member. No trustee received any remuneration or other benefits from the charity during the year.

### **Management**

The day to day management of the charity is conducted by Mrs Sue Wylie, the artistic director, with support from individual trustees and Mark Tattersall (Dorchester Arts). Mrs Wylie is also responsible for the artistic development of the charity's work.

The trustees met frequently during the financial period to receive reports and to review the work being undertaken.

### **Public Benefit**

The trustees are aware of their public benefit obligations and are satisfied that they have complied throughout the year with the guidance published by the Charity Commission.

### **Policies**

The trustees are fully aware of their responsibilities with regard to policies.

### **Statement of Trustees' Responsibilities**

The Trustees are required under Charity law to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the financial activities of the Charity for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with applicable laws and regulations. They are also responsible for ensuring that the Charity maintains an adequate system of internal control designed to provide reasonable assurance that assets are safeguarded against loss or unauthorised use and to prevent and detect fraud and other irregularities.

On Behalf of the board:

S Hosford – Chair of Trustees

Date: 30 July 2024



## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
1-Jan-23

To

Period end date  
31-Dec-23

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Brought Forward	2,932	-	-	2,932	-
Interest	5	-	-	5	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	2,937	-	-	2,937	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	2,937	-	-	2,937	-
<b>A3 Payments</b>					
Monthly Account Fees	60	-	-	60	-
Website Fees	264	-	-	264	-
Admin Costs	412	-	-	412	-
Dorchester Arts	35	-	-	35	-
Audio Description	25	-	-	25	-
IT support	35	-	-	35	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	831	-	-	831	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	831	-	-	831	-
<b>Net of receipts/(payments)</b>	2,106	-	-	2,106	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
<b>Cash funds this year end</b>	2,106	-	-	2,106	-

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>				
		2,106	-	-
CCXX R1 accounts (SS)	1	-	-	-

	-	-	-
<b>Total cash funds</b>	<b>2,106</b>	<b>-</b>	<b>-</b>
(agree balances with receipts and payments account(s))	OK	OK	OK

## B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

## B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

## B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

## B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
S C Hosford	S C Hosford	10/14/2024