

DT2 PRODUCTIONS

TRUSTEES' REPORT AND ACCOUNTS

FOR THE PERIOD

1 JANUARY 2020 TO 31 DECEMBER 2020

Charitable Incorporated Organisation  
Registration Number: 1165720

## DT2 PRODUCTIONS

### CONTENTS OF THE ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

Charity Information	1
Report of the Trustees	2-6
Receipts and Payments Account	7

# DT2 PRODUCTIONS

## CHARITY INFORMATION FOR THE YEAR ENDED 31 DECEMBER 2020

TRUSTEES. Susan Hosford - chair  
Judith Bayley  
Richard Corbett-Winder  
Adrian Flynn  
Jane Hinnrichs  
Madeleine Webb

REGISTERED OFFICE Wylye Croft  
Weymouth Road  
Martinstown  
Dorchester  
Dorset DT2 9JL

REGISTERED CHARITY NUMBER: 1165720

BANKERS CAF Bank Ltd  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent ME19 4JQ

## **TRUSTEES' REPORT**

The Trustees present their report together with the financial statements of the Charity for the period ended 31 December 2020

The accounts comply with the charity's governing document, applicable law and the requirements of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities

### **OBJECTS**

The charity's objects are for the public benefit and are specifically restricted to

1. the advancement of the education of the general public in all matters relation to Parkinson's Disease and other issues of health and wellbeing: and
2. the relief of sufferers of such illnesses and in particular helping them to come to terms and generally cope psychologically with their condition by, in both cases, stimulating debate and raising awareness through the medium of theatre, film, publishing, broadcast and digital technology.
3. Education of Healthcare and Social Care professionals and students

### **ACTIVITIES DURING THE PERIOD.**

Kinetics had won awards for the best overall production and best original script at the Finley Awards in Perth, Australia.

Unfortunately, many of the Activities that we were hoping to pursue during 2020 had to be cancelled or delayed due to the national/international restrictions imposed as a result of the CoronaVirus Pandemic. Our work with Exeter Phoenix Theatre, which aimed to develop Kinetics as a stage play with a view to showcasing a production at its Bloom Festival in May, had to be put on hold and the Blooms Festival was cancelled. We continue to maintain contact with the Phoenix Theatre with the aim of progressing the project when it is possible to do so.

We were fortunate that a fundraising event organised by one of our Trustees was able to go ahead before the March lockdown and a very successful Palestinian Evening was enjoyed by a full house. As a result, £630 was raised for the Charity and there was a useful opportunity to inform a wider audience about the aims of the Charity and its work.

At the beginning of the year it was possible to hold a screening of Kinetics followed by a Question and Answer session with Sue Wylie as a training event for staff at a local Care Home. This was well received with good feedback and it highlighted some additional material that needed to be added for future events to maximise the use of the film as a training resource for staff in the care sector.

From the end of March onwards, all the charity's work had to move online due to the national lockdown and ongoing restrictions. Free online streaming of Kinetics was made available from May to September to encourage wider access to the film and this proved very successful. Supporters and organisations at home and abroad were contacted encouraging them to promote the free access to the film and this resulted in over 1665 streamings. The charity recognises that this is a powerful way to promote the film and its message to a wider audience and future free streaming opportunities are planned and will be accompanied by an opportunity to donate to the charity via its website.

During the year, Sue Wylie has given a number of online interviews including one following a virtual screening of Kinetics by Reel Abilities New York. Others have included Radio Parkie and the Twitchy Woman podcast which have all provided opportunities to promote the charity and raise awareness of its aims in addition to discussing Kinetics and its messages.

## **FUTURE PLANS**

Going forward, Sue Wylie has been working on an entertaining and informative new piece which will highlight the 'lottery' of the non-motor side effects of Parkinsons. The charity is now in discussions with a local film maker and an animator with a view to producing a film in the new year.

A positive end to a difficult year and the Trustees look forward to continuing their work to support the Charity and promote its aims in the year ahead.

## **FINANCIAL MATTERS**

The charity received donations during the financial period amounting to £1017 to enable it to promote the film of Kinetics for DVD sale and digital download. Further income was received from DVD sales and download.

We spent some money to start work on with Exeter Phoenix Theatre on a production for their Bloom festival. Unfortunately the festival had to be cancelled because of the pandemic

### **Reserves Policy**

The charity has reviewed its reserves policy, taking into account recommendations by the Charity Commission, so as to establish an acceptable level of reserves which is the cornerstone of prudent financial management of the charity. Because the charity has so few ongoing commitments with regard to employment or premises and each project is budgeted individually, it was agreed that £500 to cover minor ongoing administrative costs is an appropriate level of reserves

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing Document**

The charity was registered as a Charitable Incorporated Organisation (foundation model) on 24 February 2016 under registration number 1165720. The charity is also registered with HM Revenue and Customs.

The charity operates under its constitution

### **Trustees**

Trustees are elected and removed by the Board of Trustees. The minimum number of trustees is 2; there is no maximum.

The trustees who served during the year are listed on page 1.

The power to appoint new trustees is vested in the existing trustees. Future trustees will be selected to ensure the board maintains a suitable mix of skills and experience to continue its work and will be given appropriate induction into the charity.

Every person who is a Charity Trustee shall, by virtue of that office, also be a Member.

No trustee received any remuneration or other benefits from the charity during the year.

### **Management**

The day to day management of the charity is conducted by Mrs Sue Wylie, the artistic director, with support from individual trustees. Mrs Wylie is also responsible for the artistic development of the charity's work.

The trustees met frequently during the financial period to receive reports and to review the work being undertaken.

### **Public Benefit**

The trustees are aware of their public benefit obligations and are satisfied that they have complied throughout the year with the guidance published by the Charity Commission.

### **Policies**

The trustees are fully aware of their responsibilities with regard to policies.

## **Statement of Trustees' Responsibilities**

The Trustees are required under Charity law to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the financial activities of the Charity for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with applicable laws and regulations. They are also responsible for ensuring that the Charity maintains an adequate system of internal control designed to provide reasonable assurance that assets are safeguarded against loss or unauthorised use and to prevent and detect fraud and other irregularities.

On Behalf of the board:

S Hosford – Chair of Trustees

Date: 28 October 2021



## Receipts and payments accounts

For the period  
from

Period start date

1/1/20

To

31/12/20

31/12/20

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds
	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>				
Donations	1,017	-	-	1,017
DVD sale	48	-	-	48
DVD download	39	-	-	39
	- 0	-	-	-
	- 0	-	-	-
	- 0	-	-	-
	- 0	-	-	-
	- 0	-	-	-
<b>Sub total</b> (Gross income for AR)	1,104	-	-	1,104
<b>A2 Asset and investment sales, (see table).</b>				
	- 0	- 0	- 0	-
	- 0	- 0	- 0	-
<b>Sub total</b>	- 0	- 0	- 0	-
<b>Total receipts</b>	1,104	- 0	- 0	1,104
<b>A3 Payments</b>				
Admin	1,303	-	-	1,303
Gemma Exeter Phoenix	1,275	-	-	1,275
	- 0	-	-	-
	- 0	-	-	-
	- 0	-	-	-
	- 0	-	-	-
	- 0	-	-	-
	- 0	-	-	-
<b>Sub total</b>	2,578	-	-	2,578
<b>A4 Asset and investment purchases, (see table)</b>				
	- 0	- 0	- 0	-
	- 0	- 0	- 0	-
<b>Sub total</b>	- 0	- 0	- 0	-
<b>Total payments</b>	2,578	- 0	- 0	2,578
<b>Net of receipts/(payments)</b>	- 1,475	-	-	- 1,475
<b>A5 Transfers between funds</b>	- 0	-	-	-
<b>A6 Cash funds last year end</b>	10,088	-	-	10,088
<b>Cash funds this year end</b>	8,614	-	-	Cross Add Error

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds
		to nearest £	to nearest £
<b>B1 Cash funds</b>	Bank Current Account	8,614	-
	Bank Deposit Account	51	-



		-	-
	<b>Total cash funds</b>	8,665	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK
		Unrestricted funds	Restricted funds
	Details	to nearest £	to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-
	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-
	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities			-
			-
			-
			-
			-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	
	M J Webb	M J WEBB	



-
-
OK
Endowment funds
to nearest £
-
-
-
-
-
-
Current value (optional)
-
-
-
-
-
Current value (optional)
-
-
-
-
-
-
-
-
-
When due (optional)
Date of approval