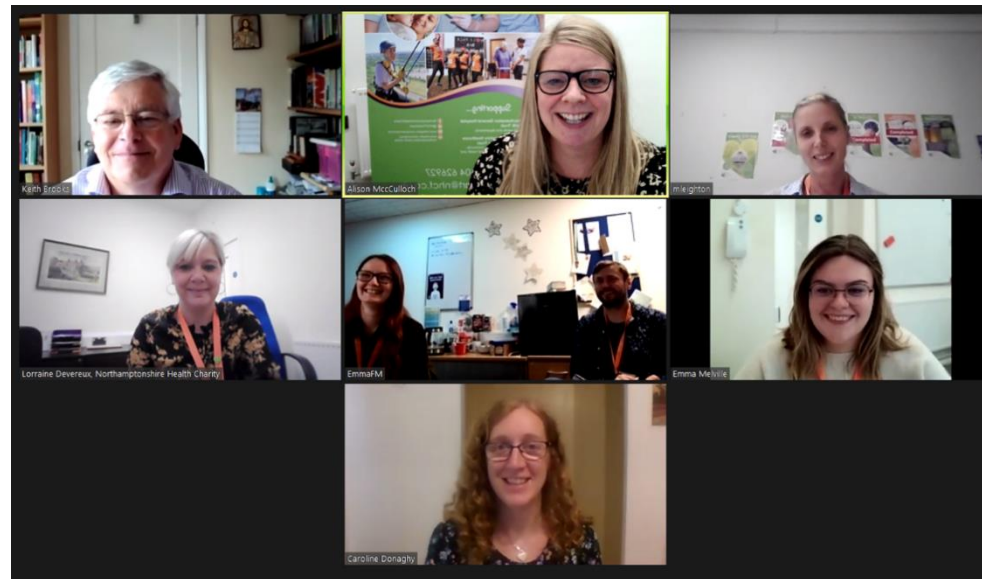




Charity No 1165702
Annual report and accounts



Year ended 31 March 2021

Annual Report and Accounts for the year ending 31 March 2021



Contents	Page Number
Introduction	
Foreword by the Charity Chairman	2
Our vision and strategic objectives	3
Operational Review	
Overview of the year including financial overview	6
Reflections of the year	7
Our plans for 2021/22	15
The team	
Introducing the Trustees	16
The staff and contact details	21
Governance Detail	
Legal structure and arrangements	24
Structure, Governance and Management	25
Public Benefit Test, Risk Management, Reserves Policy	27
Investment Strategy	28
Partnership Working and Networks	28
Statement of Trustee responsibilities	29
Detailed Accounts	
	30
Notes on the Accounts	
	33
Audit Opinion	
	52

Foreword by the Chairman of the Northamptonshire Health Charity



Foreword by the Chairman of the Northamptonshire Health Charitable Fund

I am pleased to introduce the fifth annual report of the Northamptonshire Health Charitable Fund.

As I reflect on the past year, I am very conscious of the extraordinary response the charity received from the Northamptonshire Community to its COvid-19 appeal. This response was both in the form of substantial cash donations and a wide range and large number of gifts in-kind. The staff of the Charity, NGH and NHFT, together with volunteers worked extremely hard to get all the in-kind donations, from electronic tablets to food, to the front line for the benefit of patients and those working there. This report seeks to provide some of the highlights of the past year.

We are pleased to report that the charity has continued throughout the year to make a significant and tangible difference to the patients, their families and the staff at Northampton General Hospital (NGH) & Northamptonshire Healthcare Foundation Trust (NHFT).

Some key highlights have been:

Spending over £290k on patient welfare targeted at easing the effects of covid restrictions on the patient experience.

Spending over £250k on welfare to enhance the support and facilities available to staff who have worked so conscientiously and professionally over the past year.

Spending over £200k on medical equipment to meet the health needs of the local community.

For the third year we have provided £60k to support applied research in accordance with the donor's specific wish.

As in previous years making sure that every in-patient at both NGH and NHFT received a present on Christmas Day. Thanks as always to the generosity of all who donated gifts to our Christmas appeal.

During the past year conversations progressed with the charity management team of Kettering General Hospital charitable fund resulting in agreement to consolidate the charity under the NHCF registration from 1 April 2021. This will mean that from that date the charity will be the primary charity linked with the activities of all the main NHS trusts across Northamptonshire.

Your contributions made this work possible and your future donations are the key to our continued success. In supporting the charity, we hope you will get a real sense of visible and tangible investment in the wellbeing of our community.

Finally, I would like to thank all our donors, fundraisers, my fellow trustees, and the many volunteers who work alongside the professional staff of the charity. Their commitment and dedication is absolutely outstanding.

Nick Robertson

January, 2022

Our Vision and strategic objectives



The Northamptonshire Health Charitable Fund was registered as a Charitable Incorporated Organisation on the 23rd February 2016, registration No 1165702. The charity uses Northamptonshire Health Charity as its abbreviated form on the majority of its communications with the public.

The main objectives of the Charity are to hold trust funds and apply the income and capital for any charitable purposes relating to the National Health Service wholly or mainly for the services provided by:-

Northampton General Hospital NHS Trust (NGH)
Northamptonshire Healthcare NHS Foundation Trust (NHFT)
Kettering General Hospital NHS Foundation Trust (KGH) from 1 April 2021

By active fundraising and by securing donations, legacies and sponsorship, the charity seeks to provide the additional support to make a real difference for the patients, their families and the staff who look after them.

We invite you to support us in our work, so please read on, and let us tell you more about ourselves, what we do, what we have achieved and how we go about spending the money given to us.

In setting objectives and making plans for the year the trustees considered the Charity Commission's general guidance on public benefit and in particular to the public benefit of providing support for the relief of ill-health.

The trustees adopted a set of strategic objectives in April 2019 which continue to act as the framework for the direction of the charity and are presented diagrammatically on the next pages of the report along with a review of current year achievements.

Our Vision and strategic objectives



Specific targeted deliverables

Grant making	Clear annual spending plans that reflect priorities of the beneficiary organisations.
Fundraising & marketing	Annual 18 month itemised marketing plan including targets for appeals. Successfully progress at least one major appeal (£1m +) for each of NHFT and NGH.
People	Long term staffing plan, and appropriate remuneration framework in place.
Resources	Springfield site developed to maximise charity and trust benefits.
Local Community	Community engagement programme developed including targeted newsletters. Fundraising toolkit fit for purpose.
Partnership	Fund advisor briefing programme operational and effective sub committee structure. Identifiable local business partnerships in place.
Good Governance	Output from annual reviews and external audit.

Our Vision and strategic objectives



Review of the year

Our plans for the year were revised to support the NHS as it responded to the challenge of Covid 19 while seeking to continue to support the targeted deliverables outlined above but specifically: -

- ♥ To continue to support patients through the Covid-19 epidemic along with supporting the health and well-being of NHS staff and volunteers,
- ♥ Enhance staff rest areas such as staff rooms and gardens,
- ♥ To obtain grant support from NHS Charities together and ensure effective usage of funds received.
- ♥ Promote appropriate fundraising initiatives that seek to specifically encourage community partners, and where appropriate service user involvement.
- ♥ Providing grants towards the enhancement of patient care facilities and continuing to support events which offer opportunities for mental health service users to be actively involved
- ♥ Continued support to local community care service provision including increased provision of complementary therapy sessions and skills development sessions.
- ♥ To work to enable the combining of the KGH charity into the Northamptonshire Health Charity group.

Our achievements

Grant making during the year has prioritised supporting staff and patient facilities in accordance with the specific needs both trusts identified.

The appeal for support during the pandemic has seen amazing support from the local community both as gifts in kind and money which have been used to support both trusts as they responded to the challenges of Covid-19;

Our staff have shown significant commitment and flexibility during the year and their individual contributions have been amazing.

Our community engagement programmes continued throughout the year but it was specifically pleasing that we were able to maintain our Christmas gifts distribution as in previous years.

Our Vision and strategic objectives

Both of the trust specific sub committees provided valued support adapting to Zoom meetings as the norm. At the end of March 2021 we concluded the arrangements for the formal transfer of the KGH charity as of 1 April 2021.

We ended the year by being nominated by the NGH nursing team as the SUN NHS Charity of the year.

The overall financial performance for the year is summarised with analysis between the beneficiary organisations.

	NGH Funds		NHFT Funds		Core activity		Total	
	2019/20	2020/21	2019/20	2020/21	2019/20	2020/21	2019/20	2020/21
	£000	£000	£000	£000	£000	£000	£000	£000
Income								
Donations & other grants	409	253	79	50	45	394	533	697
ANHSC Grants	0	45	0	31	0	328	0	404
Legacies	63	176	0	0	0	0	63	176
Fundraising	122	19	6	12	37	51	165	82
Investments	0	27	0	0	94	48	94	75
Total income	594	520	85	93	176	821	855	1,434
Expenditure								
Fundraising costs	11	3	2	1	113	145	126	149
Grants paid	547	795	85	125	51	47	683	967
Support costs	0	0	0	0	151	111	151	111
Total expenditure	558	798	87	126	315	303	960	1227
	36	(278)	(2)	(33)	(139)	518	(105)	207

The overall cost of fundraising is 15.6% of total donations, legacies and fundraising income generated during the year which compared to 17% which is the 2019/20 average for the NHS charity sector.

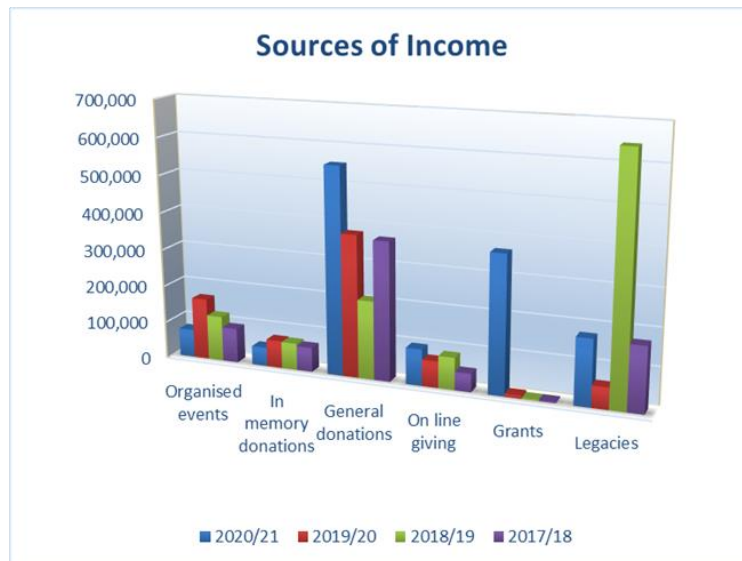
Operational review

Income for the year has been dramatically impacted by the effects of the pandemic with our events income stream being seriously reduced.

This has been more than offset by the many donations received.

Specific note needs to be made of the £250k charitable donation received from Barclays UK along with the grant distributions from NHS Charities Together.

This is reflected in the chart below which shows income by category for the past four financial years.



Below is a thank you message we shared with all our donors towards the end of 2020



The support we've received since the coronavirus outbreak in the UK back in March has been mind-blowing.

It is thanks to kind and thoughtful people like you fundraising for Northamptonshire Health Charity, which has allowed us to help our local NHS staff and their patients through this very difficult time.

We'd like to take this opportunity to thank you all so much for enabling us to do all these wonderful things.

Thank you for helping to make a difference.

Reflections on the past year

We commenced the year with the need to adapt to home working and implement revised working arrangements. A big thank you to our IT provider “Adaptive” for making it all happen so quickly and effectively.

Very quickly we realised that we needed to use our Springfield base as a drop off point for gifts in kind, which meant a repurposing of the office entrance to become a storage and quarantine area, this included acting as a distribution point for large quantities of gifts including Easter Eggs at the start of the year for which we did manage to find homes.



Operational review

Our request for support asked both for financial donations and gifts in kind, many of which were given through a wish list arrangement with Amazon which continued to generate amazing support through the whole year.

As a consequence of those donations and the grant support we have received from NHS Charities Together and Barclays UK the following section seeks to provide a sample of initiatives we have supported during the year.

Kindness boxes & pop-up stations

The charity supported goody boxes for all wards and departments at Northampton General Hospital. Filled with snacks, drinks & treats staff could grab them while on the go. For staff at the community and mental health hospitals were supported by pop-up stations running weekly at sites across Northamptonshire.



Tablets & portable radios for patients

We funded the provision of electronic tablets to allow patients to make video calls to loved ones, similarly portable radios (and a whole host of other items), to provide entertainment & activities for isolated patients.

"To be able to see my dad's face on a screen, it was the closest thing we are going to get! My family and I are eternally grateful for the opportunity you have given us!"



We also provided tablets, radios and lots of activity items for the team that looks after young adults aged 14-35 experiencing their first episode of psychosis. The tablets meant that the team could facilitate group therapy sessions, particularly important for those patients living alone.

Operational review

NGH Our Space

We funded a calming area for staff at Northampton General. This has now been relocated but remains accessible 24/7 providing somewhere away from the working environment where staff can relax and access support if they need it.



Birthday Packs for patients

As patients couldn't have visitors we funded 'Birthday packs' for any patients spending their birthday in hospital during the pandemic. They contained cards, stickers, banners, confetti and balloons etc. Patients often get serenaded by staff on the day too.



Toiletries for patients

As no visitors were allowed for patients, many of them were in need of toiletries which the charity has been able to provide, both for those at NGH and in the community and mental health hospitals.

Operational review

Books for children

Specific books, illustrated by Axel Scheffer of The Gruffalo fame, helping to make sense of the coronavirus pandemic for children in hospital, those at the short break centres and others accessing services in the county.



Community maternity hub

We're funding the extended alternative accommodation at The Saints Rugby ground for the community midwifery team meaning pregnant ladies have had that all-important support away from the hospital site.

Development initiatives at the community hospital gardens

The Brookview garden at Berrywood, specifically changed to support the therapeutic needs of its dementia patients; The large outdoor space at Isebrook was transforming making it accessible & functional for patients on Hazelwood ward; A multipurpose outdoor workspace was created for therapeutic activities for patients at the Welland Centre, in Kettering.

Rehab kits for ITU patients

Some COVID patients in ITU are in hospital for many weeks so we've been able to provide the unit with rehabilitation packs for them which include items like stress balls, therabands, playing cards, puzzle books and portable cd players.

Garden equipment for mental health patients

It's been really important to ensure that patients at the mental health hospitals had something to focus on during lockdown. Even with lockdown measures easing, there is still a degree of isolation for those with mental health conditions. The charity was able to fund the purchase of equipment for a gardening project for the patients at the Forest Centre in Kettering. This has provided huge benefits for the patients & further items have been purchased to continue the project.

Activities for Berrywood patients

A large selection of radios, mp3 players, puzzle and colouring books were supplied from donations via our Amazon wish list. These were complimented with a range of other items, including stress toys.

Well-being packs for staff working at the Mental Health Hospitals

As a specific initiative we supported the purchase of items for wellbeing packs for the staff. These wellbeing packs for staff have include hydrating face masks, foot peels, lip balm, hand and nail creams.

Online mindfulness programme for most vulnerable

Non-contact mindfulness programme for the most vulnerable mental health patients to address the significant negative impact of COVID-19 measures such as increased anxiety, stress & depression.

Operational review

NGH Reflective Garden

Goody bags for student nurses, Critical Care & Urgent Care teams

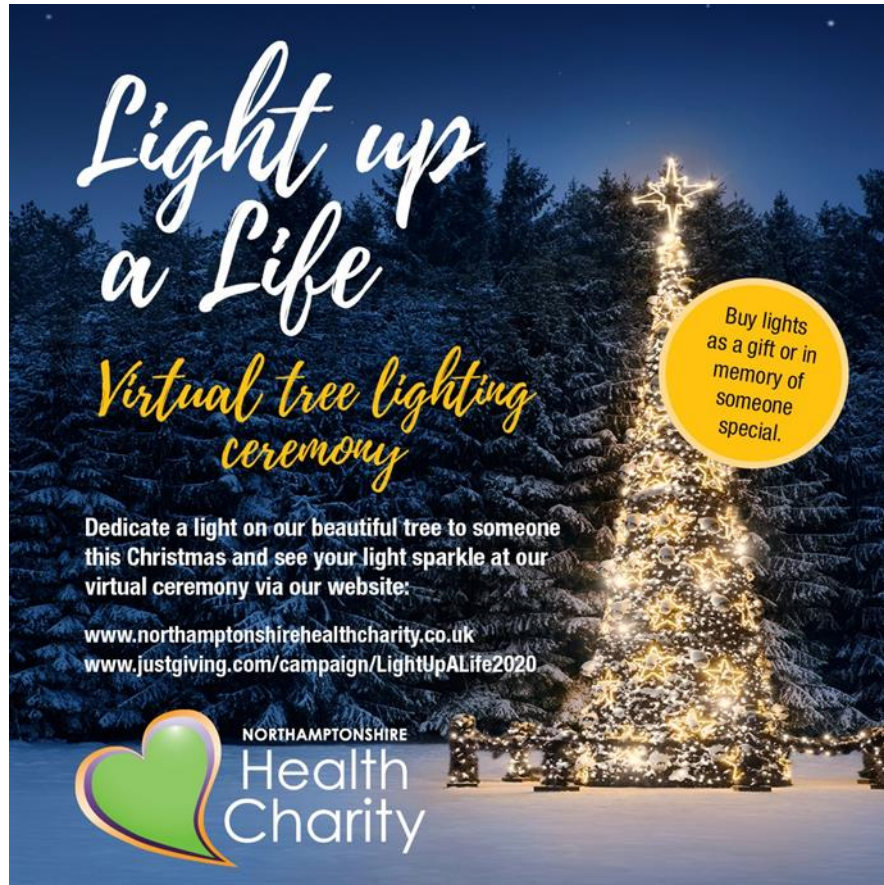


Following training and COVID debrief sessions, we've funded goody bags for staff containing some edible treats and a drink but also things like hand creams & hydrating face masks.



Operational review

Christmas 2020 offered its own challenges meaning a rethink of the programme of events and also rising to the challenge of ensuring gifts for patients.



The virtual Light up a Life event was appreciated by many and was shared by many with 135 people purchasing a remembrance light.

The logistics of Christmas day presents and staff hamper distribution was a challenge but the support and help of volunteers made it possible.



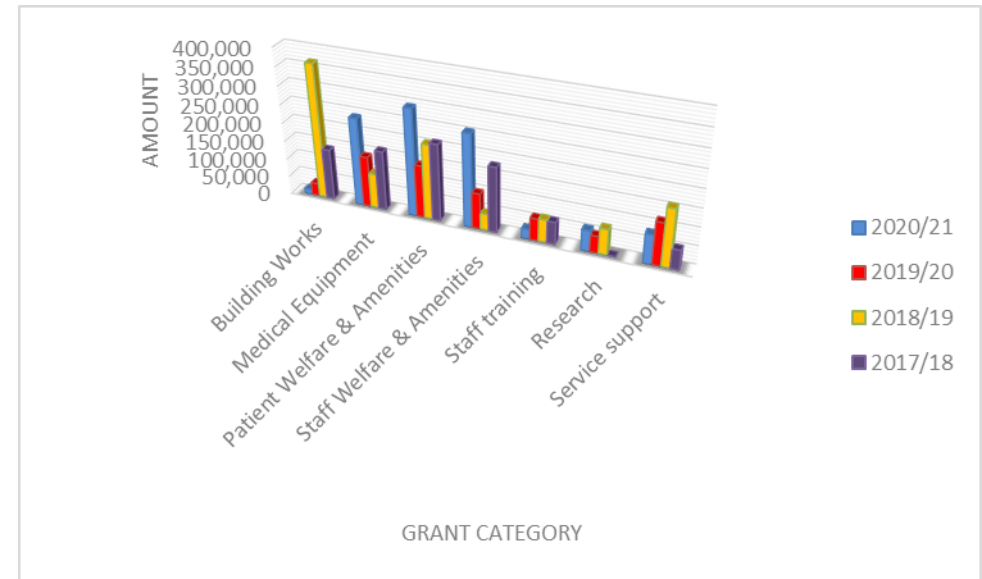
With final present distribution prior to Christmas Day.



Operational review

In summary our expenditure for the year is analysed in the table opposite by category;

- ♥ Patient welfare £290k which was directed towards easing the effects of covid restrictions on the patient experience as described above .
- ♥ Staff welfare £250k which included providing spaces within the hospitals for staff to pause and reflect along with practical assistance and small gifts of appreciation.
- ♥ Research funding primarily focused on supporting transition for young people to adult diabetic services along with a small project.
- ♥ Direct service support saw the charity funding an additional volunteer coordinator.
- ♥ Specific targeted medical equipment purchases did occur during the year using targeted donations.



Futures plans

Charity longer term plans

As the charity enters its sixth year of independent operation we retain as targeted major action plans:

- ♥ To make full use of the Springfield grounds as an effective resource for the fundraising activities of the charity
- ♥ To work with the operations teams at each trust to develop plans to maximise the benefits of the grant and legacy funds we currently hold
- ♥ To fund the R&D initiatives at NGH to support an expansion in research related to diabetes utilising the Lorna Smart legacy
- ♥ To seek to maximise fundraising activities across the county in support of all three trusts.

Plans for 2021/22

- ♥ Effectively consolidate the activities of the KGH charity within NHCF.
- ♥ To continue to support patients through the COvid-19 epidemic along with supporting the health and well-being of NHS staff and volunteers
- ♥ Enhance staff rest areas such as staff rooms and gardens
- ♥ Further initiatives include the creation of maternity unit bereavement rooms
- ♥ Providing grants towards the enhancement of patient care facilities and continuing to support events which offer opportunities for mental health service users to be actively involved
- ♥ Continued support to local community care service provision including increased provision of complementary therapy sessions and skills development sessions.

Introducing our Trustees

Nick Robertson (Chair)

Nick is a Chartered Accountant with a degree in Engineering and Economics from Oxford. He spent most of his career with Royal Dutch Shell, working in many countries, mainly in finance roles but also in general management and HR. His last eight years were as Vice President, Group Risk Management and Insurance. Since leaving Shell he has pursued a number of interests, consulting on risk management with large industrial companies and advising smaller oil and gas companies on financing. He is also a governor of the University of Northampton.



Fiona Barr (Nominated by NHFT)

Fiona has devoted her career to working in the public sector. She moved to the health sector in 1999 working for the Department of Health at a national level on NHS-wide behaviour change campaigns as the communications lead. She moved to Yorkshire Ambulance Service in 2007 to help with the merger of three trusts. During her five years at the Trust, she transitioned her career from corporate communications to healthcare governance, being one of the first to qualify as a Foundation Trust Company Secretary. Fiona went freelance from 2012 – 2020 working in the NHS as a governance specialist and joined Northamptonshire Healthcare NHS Foundation Trust as its Director of Corporate Governance in April 2020.



Andrew Cockerill

Andrew is a director of local stockbroking and investment management company Cave & Sons and has over 30 years' experience of advising on and managing portfolios for private clients, trusts and charities. He was born in Northampton and is still resident in the town.



Introducing our Trustees

Paul Currie

Paul is a Partner at DFA solicitors in Northampton, a full-service law firm that has advised businesses and individuals across the county and beyond for over 180 years.

Paul advises on a variety of clients, from FTSE 100 companies, to small start-up businesses and private individuals, on a wide variety of commercial and civil disputes. As well as dealing with the full range of contract claims, company & partnership disputes, and regulatory matters, Paul also advises clients in relation to public procurement disputes and issues relating to defamation and brand protection.



Janet Grey

Janet has had a career in Healthcare within the NHS, also the Private and not for profit sectors. She is currently CEO and Registrar at The Academy for Healthcare Science as well as being a Non-Executive Director of Kettering General Hospital.



David Latham

David is a solicitor by training and his final full time role was as President of the Employment Tribunals in England and Wales from which he retired in 31 March 2014. He is currently an Independent Board Member and Chair of Northampton Partnership Homes.

He has been an active member of Rotary for over 20 years, and was president of the Northampton Club in 2015/16 where he first made contact with NHCF as an active fundraiser.



Introducing our Trustees

Richard Marsh

Richard initially trained in anaesthetics and intensive care medicine at Westminster Hospital, Radcliffe Infirmary Oxford and Western Infirmary Glasgow. He worked as a Consultant at Northampton General Hospital from 1983 to 2011, and from 1994 was the Clinical Director of Intensive Care. He was also Regional Adviser for Anaesthetics.

Since retirement he has been a member of the management committee of the Royal Cruising Club Pilotage Foundation responsible for the website and database of international pilotage information for yachtsmen. He has also served as chair of Ravensthorpe Parish Council.



Nicky McLeod (Nominated by NHFT)

Nicky trained as a nurse but then moved into sales and marketing before working as Chief Operating Officer for a Mental Health Provider for the last 20 years. Currently a NED at NHFT and Milton Keynes University Hospital, Nicky is committed to supporting outstanding Service Provision.



Liz Nicholls

Liz spent the majority of her career in FMCG and retail with leading names in the industry. She has delivered marketing campaigns and in-store events to millions of customers, working with big brands and well-known international companies. Following this, Liz set up and ran her own consulting business, providing strategic advice to suppliers and leading management consultants in the UK, Europe and Australia. She now splits her time between her work as a barrister and managing her consulting and sustainability companies. Liz lives in Northamptonshire with her husband and their son, who was born in the Barratt Maternity Home at Northampton General Hospital.



Introducing our Trustees

Sushel Ohri

Sushel has over 30 years' experience in diverse roles within local government, including social work, equalities, and policy and strategy.

Sushel has over a decades experience at chief officer level, working with politicians and corporate policy initiatives. In addition, he has 7 years' experience as a non- executive director of NHFT including 12 months as deputy chair.



Sheran Oke (Nominated by NGH)

Sheran is Director of Nursing, Midwifery and Patient Services at Northampton General Hospital. She is especially proud that NGH is the first acute hospital in the UK to achieve 'Pathway to Excellence' accreditation, which recognises the Hospital as an organisation which creates a positive practice environment for nurses and midwives, she appreciates the support of the charity to achieve this. Prior to joining Northampton General Hospital, Sheran was the Director of Nursing at Luton and Dunstable University Hospital NHS and has previously held a number of Senior Nursing and General Management roles. She is committed to the delivery of the best possible care for all patients.



Mark Smith (Nominated by KGH)

Mark has held a number of roles in Human Resources within the NHS since 2004 and prior to this, held roles within the private sector.

Mark joined KGH in June 2014 with the lead responsibility for workforce management.

Mark was appointed as Chief People Officer for KGH and NGH in September 2019, as part of the emerging collaboration initiative between the two organisations. He has taken an active role in supporting the inclusion of the KGH Charitable Fund into NHCF.



Introducing our Trustees

Phil Zeidler

Phil had a successful career as an entrepreneur in financial services, building a number of businesses, including the largest independent outsourced distributor of general insurance in the UK. He went on to Chair several other insurance businesses, a music fund and two consultancies specialising in strategy and change management, and was also Deputy Chair of NGH for 10 years. His core skills lie in strategic planning, innovation and developing strategic relationships. He is married to a consultant paediatrician.



Charity staff team

Keith Brooks – Charity Director



Keith joined NGH as Financial Controller in 2004 and retired from the role in 2016 to become the Charity Director after guiding the charity through adoption of independent status. Prior to this his earlier career was linked to the Rail industry in which he was actively involved in supporting the changes leading up to the industry's privatisation.

Keith's early third sector involvement was with Christian based charities, primarily in Methodist Church related roles, which currently includes him being the Northampton Methodist Circuit Treasurer.

Keith was elected to be a Council member of NHS Charities Together in 2013 and has been its Treasurer since 2016.

Alison McCulloch – Head of Fundraising



Since graduating in Business at Salford University, Alison worked as a qualified mortgage advisor from 2003. In 2010, Alison joined the charity as a Community Fundraiser for Northampton General Hospital where her key responsibility was raising the profile of the charity within local community and throughout the trust. Three of her key successes during this time was improving the environment of the hospital, improving the quality of technology used throughout the trust and developing a new joint charity with Northamptonshire Healthcare Foundation Trust. All of this has culminated in progressing to the Head of Fundraising, leading a great fundraising team to drive the charity forward. Outside of work, Alison loves nothing more than spending time with her friends and family and walking her miniature schnauzer Zach.

Caroline Donaghy – Charity Accountant



Caroline has worked for the charity for just over 8 years. Successfully completing her final level four AAT in 2019, she now manages the daily and monthly finances of the charity; as well as grant purchases with both Trusts. Caroline previously worked in the insolvency sector but wanted a job where she could work in finance and feel like she was helping people at the same time.

Caroline enjoys spending time outdoors camping, gardening and walking her beagle Bentley. She also loves crafts such as sewing and making lace.

Charity staff team

Robert Powell – Charity Fundraiser Communication & Marketing



Rob joined the team in November 2017 as administrator and fundraising support coming from a non-charity background. After 2 years coordinating fundraisers and supporters as well as helping with appeals as Community Fundraiser, he now leads with all of the communications and marketing for the charity, including social media, website, NHS trust intranet content, staff newsletters, local print publications and more. Rob really enjoys being able to share the wonderful stories of our donors and fundraisers and spreading the word about the huge difference the charity makes for both patients and staff across the local NHS Trusts.

In his own time, Rob is a big lover of books, reading a wide variety of genres and having what feels like his own library at home. He is also a huge fan of genre spanning music and gets out to a live music event pretty much every week where he can. He also used to produce and present a music-focussed community radio show.

Lorraine Devereux - Community Fundraiser



Lorraine joined the charity in April 2021 as Community Fundraiser and brings 7 years of fundraising and volunteering experience to the team. Her last role was as Corporate and Events Fundraiser for a national learning disability charity where she was awarded the Institute of Fundraising Rising Star Award for the Chilterns region in 2019.

In her spare time, she is a keen runner, often lacing up and taking part in events to raise money for her local hospice and other local charities. Friends, family and spending time together is important and nothing better is time spent with them in her favourite place, beautiful Croyde Bay in Devon.

Michelle Leighton - Community Fundraiser



Michelle joined the team in May 2021 from Brighter Futures the charity of the Great Western Hospital in Swindon where she had worked for 2 and a half years. She has a great wealth of charity experience having been employed by Nationwide Building Society for over 20 years in the Community Affairs Team, supporting charities nationally and promoting fundraising within the workforce. In 2014 Michelle joined the Events Team at Cancer Research UK organising Race for Life and other mass participation events for 5 years before taking up her role at Brighter Futures.

In her own time Michelle enjoys long distance running and has completed 20 marathons. She enjoys socialising with family and friends and hosting dinner parties.

Charity staff team

Emma Melville – Charity Assistant



Emma joined the charity in February 2021 after being made redundant from her job at a geo-environmental company. Having not worked for a charity before, Emma was keen to get stuck in and learn as much as she could! Having 9 years of experience working within customer facing roles, Emma is looking forward to when things can get back to normal and can begin meeting more of our incredible fundraisers and staff that she feels lucky to support. Emma also brings her 4 years of administrative experience to the role alongside experience working as an accounting assistant in her previous job.

In her free time, she enjoys socialising with friends & family, dining out and going to museums, concerts and art galleries. Emma is a keen baker and also a qualified beauty therapist so loves to be creative in her spare time!

Emma Fowler-McIntosh – Charity Assistant



Emma has been working for the KGH Charity since September 2020 Having started at a very interesting time due to the pandemic, she was welcomed over with the merger of KGH Charity Fund to NHCF and joined the combined charity in April 2021. She acts as the first point of contact for all of our donors at KGH as well as acting as the local office administrator.

She has a background in administration within the NHS since 2013 and is passionate about our healthcare system. She has been a valuable asset to the charity team in the early stages of bringing the charities together through her organisational skills.

Emma loves to read, watch anime and movies, do puzzles, sewing, photography and anything crafty. Cross Stitch is her latest interest! Emma is also a big family person, being the youngest of 8 means lots of family time.

Telephone 01604 626 927 Email greenheart@nhcf.co.uk

Or visit our website www.nhcfgreenheart.co.uk to see the latest news and information.

The team would love to hear from anyone wishing to support the charity, please contact us on:

Governance arrangements



Basis of preparation and legal framework

The Trustees of Northamptonshire Health Charitable Fund present the Charitable Funds' Annual Report together with the Audited Financial Statements for the year ended 31 March 2021.

The Charity's annual report and accounts for the year ended 31 March 2021 have been prepared in accordance with the Charities Act 2011 and the Charities Statement of Recommended Practice 2015 as applicable to the Financial Reporting Standard 102.

The Charity's report and accounts include all the separately established funds for which Northampton General Hospital and Northamptonshire Healthcare NHS Foundation Trust are the joint beneficiaries.

Full Name of Charity: Northamptonshire Health Charitable Fund

Registration Charity Number: 1165702

The principal office is at: Springfield
Cliftonville
Northampton
NN1 5BE

The trustees are supported by Fund advisors drawn from the two health organisations who provide expert advice with regard to grant making decisions and are co-ordinated through the working of formally constituted sub committees for each trust.

The advisors and administrators used by the Charity during 2020/21 were:

Bankers Lloyds Bank
2 George Row, Northampton

Natwest Bank
16 High Street Kettering

Solicitors DFA Law
2 Waterside Way, Northampton

Auditors Hawsons
Jubilee House, 32 Duncan Close,
Moulton Park, Northampton NN3 6WL

Investment Managers
Black Rock
33 King William Street
London EC4R 2AS

Ruffer AIFM Ltd
Darlington DL1 9RN

The accounting records and the day-to-day administration of the funds are undertaken by the Charity team located at Springfield, Cliftonville, Northampton NN5 1BE.

Mr Keith Brooks acted as the principal officer overseeing the overall financial management and accounting for the Charity.

Day to day management was vested with the Charity Accountant Mrs Caroline Donaghy.

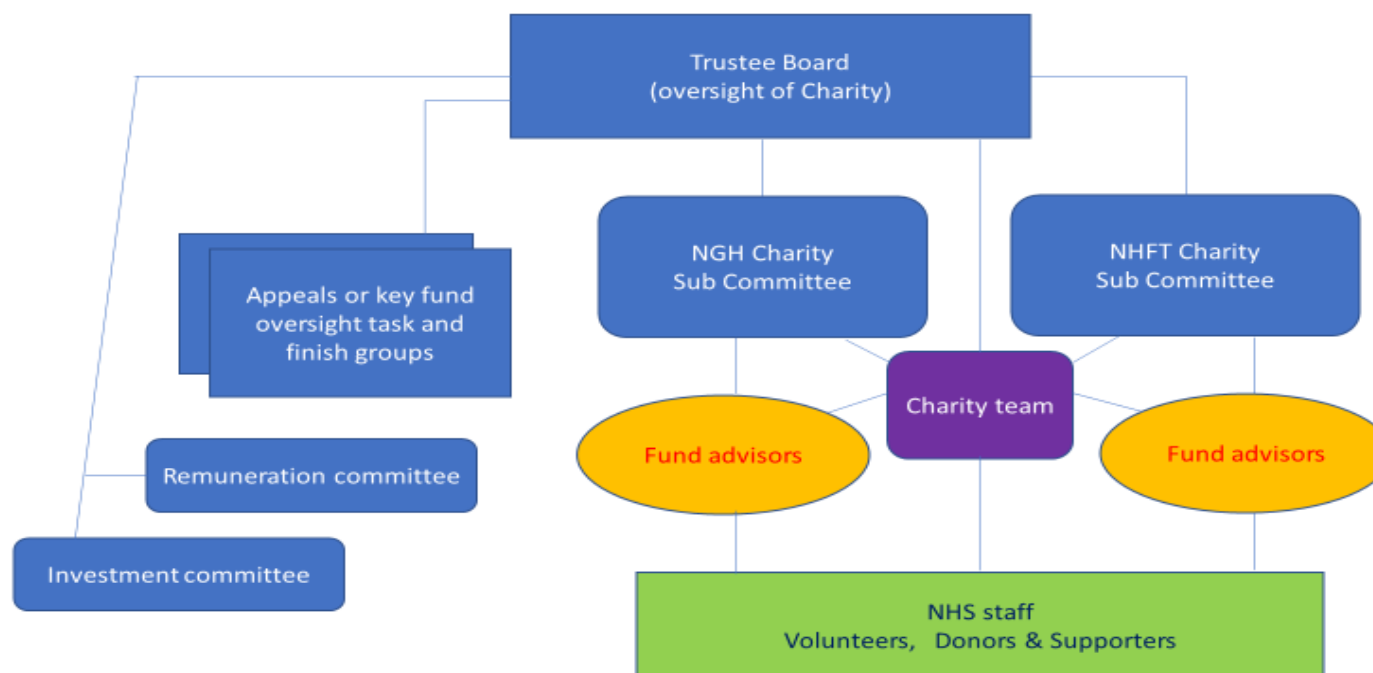
Governance arrangements

Structure, Governance and Management

The Charity is registered as a Charitable Incorporated Organisation, the fund balances of the previous NHS charities being transferred in by way of a Transfer deed such that all previous designations and restrictions remained in place. New donations and gifts received by the charity that are attributable to the original funds are added to those fund balances.

The Charity fulfils its legal duty by ensuring that funds are spent in accordance with the objects of the fund. By designating funds, the trustees respect the wishes of our generous donors to benefit patient care and advance the good health and welfare of patients, carers and staff of specific units across the county. Where funds have been received which have specific restrictions set by the donor and will not be readily complied with by using an existing fund, a new restricted fund is established and used for that purpose only. The endowment funds of the charity include the permanent endowment from the estate of Constance Travis, income from which is used to support specific departments in line with her wishes.

The working arrangements of our overall governance framework are reflected below



Governance arrangements

Trustees

There will usually be fourteen trustees overseeing the activities of the charity, of whom two will be nominated by NGH, NHFT and KGH, but there must be at least seven independently appointed trustees. Every charity trustee will be appointed for a term of up to four years by a resolution passed at a properly convened meeting of the charity trustees. An outgoing charity trustee may be re-appointed but no individual may serve as a charity trustee for more than 10 years in total unless the charity trustees consider there to be exceptional circumstances which justify a longer term.

In selecting individuals for appointment as trustees, the existing charity trustees will have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Newly appointed trustees are provided with information about the charity, including the trustees' annual report and accounts, budgets, policies and minutes, and information about trusteeship. The Chair gives new trustees a briefing on the current policies and priorities for the charity and ensures any additional training that their role may require is also offered.

During the year the following trustees came to the end of their term of service: Deborah Needham, and John Archard-Jones.

Charity staff team

The charity employs a team of eight staff undertaking the full range of roles to ensure that both fundraising and grant making are effective while also undertaking all the necessary administrative activities of the charity and most importantly maintaining links with our valued donors.

Charitable Funds Sub Committees

Acting for the trustees, the Sub Committees are responsible for providing local advice and oversight and are required to:

- ♥ Oversee the nomination of fund advisors for each fund related to the organisation and annually review those nominations.
- ♥ Determine the strategy regarding utilisation of charitable funds and to communicate this to nominated fund advisors.
- ♥ Establish and oversee a business plan for the spending of the charitable funds for each financial year, ensuring there is sufficient funding in place to cover at least the year's planned expenditure while being aware of the need to retain appropriate reserves.
- ♥ Monitor income, expenditure and balance of the fund, ensuring the funds are operating within available resources through receiving reports relating to the financial activity on each fund.
- ♥ Ensure that requests for funding meet the purpose of the charity and approve expenditure above individual advisors limits up to the value of £25,000 and recommend schemes for approval above this level to the main charity trustees.
- ♥ Review requests for usage of the charity's general or un-earmarked balances and determine which, if any, shall be recommended for consideration.
- ♥ Identify and endorse proactive fundraising initiatives and commit resources as appropriate.

Governance arrangements

Fund advisors

Fund Advisors are drawn from the senior staff within each Trust. There are normally two or more fund advisors for each specific fund. The advisor is expected to oversee grant requests from their part of the organisation ensuring they are appropriate and have received the necessary approvals according to the Trust's internal control procedures. Fund advisors are also required to review donations received and identify ways that the gifts can be utilised to support their department working with their teams. They are also asked to ensure that impact statements are produced demonstrating benefit from recent charity purchases.

Fundraising arrangements

The fundraising team organise fundraising events and co-ordinate the activities of our supporters both in the hospital and in the wider community on behalf of the Charity. We do not currently use professional fundraisers or involve commercial participators. There have been no complaints about fundraising activity this year

In August 2019 the charity registered with the Fundraising Regulator showing we are committed to following its Code of Fundraising Practice. Our guidance and working practices are in line with the guidance they issue. Volunteer fundraisers are given support in compliance through our fundraising agreement documentation.

We currently do not follow a policy of distributing direct marketing material to previous donors.

Volunteers

The charity has a specific team of volunteers who undertake a care and maintenance role in relation to the charity's historical archive.

Public Benefit Test

In accordance with the 2011 Charities Act, the Trustees have ensured that due regard has been taken to ensure that all expenditure incurred has met the Public Benefit test.

Risk Management

The major risks to which the charity is exposed have been identified and considered.

They have been reviewed and systems established including holding a formal risk register which is subject to review on a quarterly basis by the trustees and includes reference to mitigating actions.

Reserves Policy

The Charity principally receives income into the funds from donations and legacies, augmented with active fund raising. This is considered not to be part of the free reserves of the charity, as they are available to spend at the request of the fund advisors.

Where there is a large restricted fund, usually as a result of a legacy, these funds are not considered to form part of the reserve value calculation, but will be held until formal spending plans are agreed. Accumulated investment gains are retained as reserves to cover 2 years charity operating costs, whilst also acting as a centrally held fund to protect against a fall in investment values equivalent to 10% of the current value of the investment portfolio. The higher of these values is considered as the minimum level of free reserves the charity should plan to hold.

Governance arrangements

Investment Strategy

The investment funds are pooled, that is, not allocated to specific funds but consolidated currently into two portfolios. This reduces the costs of administration, diversifies some of the risk in investing and reduces necessary balances held in cash.

The constitution of the charity permits the investment of funds, employment of a professional fund-manager, and arrangement for the investments or other property of the CIO to be held in the name of a nominee, in the same manner and subject to the same conditions as the trustees of a trust are permitted to do by the Trustee Act 2000.

The trustees when agreeing investment decisions refer to the policy which looks to obtain satisfactory financial returns from investments while seeking to minimise the risk to the capital base of the charity. This is considered to be a low risk approach.

There is also a specific limitation that investments should not be held in companies whose business is mainly or significantly concerned with the tobacco industry.

Partnership Working and Networks

NGH and NHFT are the main beneficiaries of the charity, with KGH also becoming a beneficiary from 1 April 2021. By working in partnership with the Trusts, the charity seeks to use its available funds to best effect. When deciding upon the most beneficial way to use charitable funds, the trustees have regard to the main activities, objectives, strategies and plans of the Trusts subject to such use meeting the objectives of the charity.

We particularly seek to encourage and support volunteering as a way of enhancing the patient experience within both trusts.

Wider partnerships are also very important to the charity. Throughout the year working relationships have been formed with members of the corporate sector, the local community and membership organisations as well as individuals. Thanks must go to all those who have made donations to the charity.

Statement of trustees' responsibilities

Under charity law, the Trustees are responsible for preparing the annual report and the financial statements for each financial year which show a true and fair view of the state of affairs of the charity and of the excess of income over expenditure for that period.

In preparing these financial statements, generally accepted accounting practice entails that the trustees:

- ♥ Select suitable accounting policies and then apply them consistently;
- ♥ Make judgments and estimates that are reasonable and prudent;
- ♥ State whether the recommendations of the Statement of Recommended Practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- ♥ State whether the financial statements comply with the charity objectives, subject to any material departures disclosed and explained in the financial statements;
- ♥ Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its activities.

The Trustees are required to act in accordance with the constitution of the charity, within the framework of trust law. The Trustees are responsible for keeping proper accounting records, sufficient to disclose at any time, with reasonable accuracy, the financial position of the charity at that time, and to enable the trustees to ensure that, where any statements of

accounts are prepared by the Charity under section 132(1) of the Charities Act 2011, those statements of accounts comply with the requirements of regulations under that provision. The Trustees have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

Signed on behalf of the trustees:

Nick Robertson

Statement of Financial Activities

	Note	Unrestricted Funds		Restricted Funds		Endowment Funds		Total Funds	
		2019/20 £000	2020/21 £000	2019/20 £000	2020/21 £000	2019/20 £000	2020/21 £000	2019/20 £000	2020/21 £000
Income and endowments from:									
Donations & Grants	3	485	580	48	525	0	0	533	1,105
Legacies	3	63	177	0	0	0	0	63	177
Fundraising & trading activities	4	155	76	10	1	0	0	165	77
Investments	15	62	48	0	0	32	27	94	75
Total incoming resources		765	881	58	526	32	27	855	1,434
Expenditure on:									
Raising funds	5	120	148	6	1	0	0	126	149
Historical archive running costs		2	1	0	0	0	0	2	1
Charitable activities	6								
• Medical equipment		149	248	19	19	0	0	168	267
• Direct service funding		141	81	0	8	0	0	141	89
• Building Works		38	1	3	12	0	0	41	13
• Patient Welfare & Amenities		191	152	11	173	0	0	202	325
• Staff Welfare & Amenities		152	92	0	192	0	0	152	284
• Research		5	0	50	70	0	0	55	70
• Staff training		60	26	13	1	0	0	73	27
Total resources expended		858	749	102	476	0	0	960	1,225
Revaluation of investment buildings	12	0	(5)	0	0	0	0	0	(5)
Net gains/(losses) on investments	14	0	211	(113)	167	10	0	(103)	378
Net income/(expenditure)		(93)	338	(157)	217	42	27	(208)	582
Transfers between funds	9	32	(137)	0	164	(32)	(27)	0	0
Net Movement in funds		(61)	201	(157)	381	10	0	(208)	582
Reconciliation of Funds									
Total Funds brought forward	18	1,655	1,594	1,423	1,266	1,156	1,166	4,234	4,026
Total Funds carried forward	18	1,594	1,795	1,266	1,647	1,166	1,166	4,026	4,608

Balance Sheet

	Note	Unrestricted Funds		Restricted Funds		Endowment Funds		Total Funds	
		2019/20 £000	2020/21 £000	2019/20 £000	2020/21 £000	2019/20 £000	2020/21 £000	2019/20 £000	2020/21 £000
<i>Fixed assets:</i>									
Operational equipment	12	260	281	0	0	0	0	260	281
Investment Land & Buildings	12	146	212	0	0	797	797	943	1009
Heritage assets	13	0	0	0	0	369	369	369	369
Investments	14	632	1,211	1,266	1,516	0	0	1,898	2,727
Total Fixed Assets		1,038	1,704	1,266	1,516	1,166	1,166	3,470	4,386
<i>Current assets:</i>									
Stock		5	4	0	0	0	0	5	4
Debtors	16	513	182	0	0	0	0	513	182
Cash and cash equivalents	16	215	67	19	197	0	0	234	264
Total Current Assets		733	253	19	197	0	0	752	450
<i>Liabilities:</i>									
Creditors falling due within one year	17	177	162	19	66	0	0	196	228
Net Current assets/(liabilities)		556	91	0	131	0	0	556	222
Total net assets or liabilities		1,594	1,795	1,266	1,647	1,166	1,166	4,026	4,608
The funds of the charity:	18								
Endowment funds		0	0	0	0	1,166	1,166	1,166	1,166
Restricted income funds		0	0	1,266	1,647	0	0	1,266	1,647
Unrestricted income funds		1,594	1,795	0	0	0	0	1,594	1,795
Total charity funds		1,594	1,795	1,266	1,647	1,166	1,166	4,026	4,608

Cashflow Statement

Cash generated from operations: -

	Total	Total
	Funds	Funds
	2019/20	2020/21
	£000	£000
Net income/(expenditure) as per the statement of financial activities	(208)	582
Adjustments for:		
Depreciation of assets	6	6
(Gains)/losses on investments	103	(373)
Dividends and interest	(62)	(48)
(Increase)/decrease in stock	(4)	1
(Increase)/decrease in debtors	104	330
Increase/(decrease) in creditors	31	32
Net cash provided by (used in) operating activities	(30)	530

Change in cash holding

	Total	Total
	Funds	Funds
	2019/20	2020/21
	£000	£000
Cash flows from operating activities:		
Net cash provided by (used in) operating activities	(30)	530
Cash flows from investing activities:		
Dividends and interest	62	48
Proceeds from the sale of investments	250	0
Purchase of investments	0	(450)
Investment in property & equipment	(151)	(98)
Net cash provided by (used in) investing activities	161	(500)
Change in cash and cash equivalents in the reporting period	131	30
Cash and cash equivalents at the beginning of the reporting period	103	234
Change in cash and cash equivalents due to exchange rate movements	0	0
Cash and cash equivalents at the end of reporting period	234	264

The notes on pages 33 to 50 form part of these accounts

1. Accounting Policies

(a) Basis of preparation

The financial statements have been prepared under the historic cost convention, with the exception of investments and investment properties which are included at market value. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) and the Charities Act 2011.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern and that there are no material uncertainties affecting the current year's accounts.

(b) Prior period adjustments

There are no prior period adjustments in the current years accounts.

(c) Funds structure

The Endowment funds have two distinct elements, firstly being the recognised value of the collection of heritage assets and related art work, secondly the recognition of the funds available from the Constance Travis legacy which has been bequeathed as a permanent endowment for the benefit of NGH.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor.

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects of the identified special purpose fund. Unrestricted funds include designated funds, where the donor has made known their non-binding wishes or where the trustees, at their discretion, have created a fund for a specific purpose.

(d) Incoming resources

All incoming resources are recognised once the charity has entitlement to the resources, and it is probable that the resources will be received and the monetary value of incoming resources can be measured with sufficient reliability.

(e) Incoming resources from legacies

Legacies are accounted for as incoming resources either upon receipt or where the receipt of funds in relation to the legacy is probable; this will be once confirmation has been received from the representatives of the estate(s) that probate has been granted, and that the executors have established that there is sufficient assets in the estate to pay the legacy and once all conditions attached to the legacy have been fulfilled.

(f) Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to each category of expense shown in the Statement of Financial Activities. Expenditure is recognised when the following criteria are met:

- ♥ There is a present legal or constructive obligation resulting from a past event
- ♥ It is more likely than not that a transfer of benefits (usually a cash payment) will be required in settlement
- ♥ The amount of the obligation can be measured or estimated reliably.

Irrecoverable VAT is charged against the category of resources expended for which it was incurred. Contractual arrangements are recognised as goods or services as supplied.

The trustees have control over the amount and timing of grant payments and consequently where approval has been given by the

Notes on the accounts

trustees and any of the above criteria have been met, then a liability is recognised. Grants are not usually awarded with conditions attached.

However, when they are, then those conditions have to be met before the liability is recognised.

Where an intention has not been communicated, then no expenditure is recognised but an appropriate designation is made in the appropriate fund. If a grant has been offered but there is uncertainty as to whether it will be accepted or whether conditions will be met, then no liability is recognised but a contingent liability is disclosed.

(g) Allocation of support costs

Support costs are those costs which do not relate directly to a single activity. These include some staff costs, costs of administration, audit costs and IT systems costs. Support costs have been apportioned between Charitable Activities and Fundraising Costs on an appropriate basis.

(h) Fundraising costs

The costs of generating funds include both lottery prizes and incidental fundraising expenses incurred to support fund raising activities and the staff costs of the Fundraising team. Separately identifiable Investment Management fees are also considered as a cost of raising funds.

(i) Charitable activities

Costs of charitable activities comprise all costs incurred in the pursuit of the charitable objects of the charity. These costs comprise direct costs and an apportionment of overhead and support costs as shown in note 6.

(j) Tangible fixed asset for use by the charity

Tangible fixed assets are capitalised if they can be used for more than one year, and cost at least £500. Depreciation is calculated on a straight-line basis over the determined life of the asset.

The cost of setting up the charity office facility has been treated as a fixed asset and is being amortised at a rate of one percent per annum.

Mixed use property

In 2017 the charity purchased Springfield, a building adjacent to the NGH site who are leasing the majority of the building and utilising it as an Urgent Care centre along with related office space. Part of the building however has been retained for the use of the charity as its operational base with commencement of usage at the end of March 2018.

The mixed use property has been separated in the accounts between investment property and property, plant and equipment. The investment property element of the building is included in the Statement of Financial Position at its fair value. The surplus or deficit on the annual revaluation of the investment property element is recognised in the Statement of Financial Activities. Depreciation is not provided in respect of the investment property element.

The operational element of the building is included in Property, Plant and Equipment. It is stated in the statement of financial position at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

(k) Fixed asset investments

Investments are a form of basic financial instruments. Fixed asset investments are initially recognised at their transaction value and are subsequently measured at their fair value (market value) as at the balance sheet date. The Statement of Financial Activities includes the net gains and losses arising on revaluation and

Notes on the accounts

disposals throughout the year. Quoted stocks and shares are included in the balance sheet at the current market value quoted by the investment analyst, excluding dividends. The Common Investment Fund Units are included in the balance sheet at the closing dealing price at 31 March 2021.

(l) Realised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and opening carrying value (purchase date if later). Unrealised gains and losses are calculated as the difference between the market value at the year end and opening carrying value (or purchase date if later).

(m) Pensions

The charity provides a Defined contribution pension scheme through NEST with contribution rates set at 6% for both the employee and employer. Contributions are recognised in the SOFA in the period in which they become payable in accordance with the rules of the scheme.

The employees who were TUPE transferred to the charity on 1 April 2016 are entitled to remain members of the NHS Pensions Scheme.

Details of the benefits payable and rules of the Schemes can be found on the NHS Pensions website at www.nhsbsa.nhs.uk/pensions. Both are unfunded defined benefit schemes that cover NHS employers, GP practices and other bodies, allowed under the direction of the Secretary of State for Health and Social Care in England and Wales. They are not designed to be run in a way that would enable NHS bodies to identify their share of the underlying scheme assets and liabilities. Therefore, each scheme is accounted for as if it were a defined contribution scheme: the cost to the NHS body of participating in each scheme is taken as equal to the contributions payable to that scheme for the accounting period.

In order that the defined benefit obligations recognised in the financial statements do not differ materially from those that would be determined at the reporting date by a formal actuarial valuation, the FReM requires that “the period between formal valuations shall be four years, with approximate assessments in intervening years”. An outline of these follows:

(i) Accounting valuation

A valuation of scheme liability is carried out annually by the scheme actuary (currently the Government Actuary’s Department) as at the end of the reporting period. This utilises an actuarial assessment for the previous accounting period in conjunction with updated membership and financial data for the current reporting period, and is accepted as providing suitably robust figures for financial reporting purposes. The valuation of the scheme liability as at 31 March 2021, is based on valuation data as at 31 March 2020, updated to 31 March 2021 with summary global member and accounting data. In undertaking this actuarial assessment, the methodology prescribed in IAS 19, relevant FReM interpretations, and the discount rate prescribed by HM Treasury have also been used.

The latest assessment of the liabilities of the scheme is contained in the report of the scheme actuary, which forms part of the annual NHS Pension Scheme Accounts. These accounts can be viewed on the NHS Pensions website and are published annually. Copies can also be obtained from The Stationery Office.

(ii) Full actuarial (funding) valuation

The purpose of this valuation is to assess the level of liability in respect of the benefits due under the schemes (taking into account

Notes on the accounts

recent demographic experience), and to recommend contribution rates payable by employees and employers.

The latest actuarial valuation undertaken for the NHS Pension Scheme was completed as at 31 March 2016. The results of this valuation set the employer contribution rate payable from April 2019 to 20.6% of pensionable pay. The 2016 funding valuation was also expected to test the cost of the Scheme relative to the employer cost cap that was set following the 2012 valuation. In January 2019, the Government announced a pause to the cost control element of the 2016 valuations, due to the uncertainty around member benefits caused by the discrimination ruling relating to the McCloud case.

The Government subsequently announced in July 2020 that the pause had been lifted, and so the cost control element of the 2016 valuations could be completed. The Government has set out that the costs of remedy of the discrimination will be included in this process. HMT valuation directions will set out the technical detail of how the costs of remedy will be included in the valuation process. The Government has also confirmed that the Government Actuary is reviewing the cost control mechanism (as was originally announced in 2018). The review will assess whether the cost control mechanism is working in line with original government objectives and reported to Government in April 2021. The findings of this review will not impact the 2016 valuations, with the aim for any changes to the cost cap mechanism to be made in time for the completion of the 2020 actuarial valuations.

(n) Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable trust for UK income tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Part 10 Income

Tax Act 2007 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

(o) Heritage Assets of the Charity

The Heritage Assets of the charity have been collected since 1790 and consist of a large collection of historical books, case ledgers, journals, paintings, photographs, commemorative plaques, early orthopaedic implants, medical equipment and instruments.

A number of the large portraits are currently displayed in the NGH Board Room and other meeting rooms across the hospital. The rest of the collection is in the archive room, adjoining the NGH Board Room. The archive rooms are open for viewing each Wednesday between 9am and 1pm.

The remaining items are currently securely stored at the Charity offices

Care of the archive is undertaken by volunteers.

(p) Post balance sheet events

As of the 1st April 2021 The Kettering General Hospital Charitable Fund was merged with the Northamptonshire Health Charitable Fund and will be accounted for as a combined entity from that date.

2. Related party transactions

Northamptonshire Healthcare NHS Foundation Trust and Northampton General Hospital NHS Trust are the two beneficiaries of the charity.

The charity has provided funding to both these NHS Trusts for approved expenditure made on behalf of the charity. This funding amounted to £920k (2019/20 £631k) and is included in the total grant making costs of £1,025k (2019/20 £832k) as detailed in notes 7 & 8.

Northampton General Hospital provide support services to the charity including a cashiering and cleaning service.

The amounts charged are on a full direct cost recovery basis.

During the year none of the Board members of either NHS Trust Board or parties related to them were beneficiaries of the charity.

Notes on the accounts

3. Analysis of voluntary income

	2019/20 £000's	2020/21 £000's
Donations over £5k	129	123
Other donations	288	249
Legacies	63	176
Donated items	26	71
ANHSC grants	0	391
Grants	90	272
Total	596	1,282

Significant items included:-

- ♥ A donation of £89k from Marianna Carpenter for specialist equipment for the Obstetrics theatre.
- ♥ Included in legacy income is £70k from the estate of Marjorie Shewring for the NGH General Fund
- ♥ £391k in total was received from the NHS Charities together appeal funds
- ♥ £250k was received from Barclays as a specific Covid 19 support grant.

4. Incoming resources from charitable fundraising activities

Events income relates to both events promoted directly by the charity and individuals raising funds through specific events they have organised in the name of the charity.

The local health staff lottery generated £33k (2019/20 £36k), a net of £15k after deducting prize money.

	2019/20 £000's	2020/21 £000's
Events income	126	42
Lottery	36	33
Berrywood shop	3	2
Total	165	77

Notes on the accounts

5. Analysis of fundraising costs

	2019/20	2020/21
	£000's	£000's
Staff costs	85	103
Event costs	11	5
Marketing materials	10	16
Other costs	2	5
Lottery prizes	18	20
	<hr/>	<hr/>
	126	149

6. Analysis and allocation of support costs and overheads

Total support and overhead costs of the charity excluding fundraising was £110k (2019/20 £149k).

Support cost analysis	2019/20 Total £000's	2020/21 Total £000's
Salaries and related costs	88	55
Building works and running costs	18	11
IT costs	9	13
External Audit fees	6	8
Legal/Professional fees & services	13	9
Depreciation	6	6
Training costs	2	1
Brought in services from NGH	1	2
Other office costs	6	5
Total	149	110

Notes on the accounts

The overhead costs have been apportioned over the primary activity lines on the statement of financial activities as tabulated below:

Overhead Apportionment	Unrestricted				Restricted			Grand	2019/20
	Core	NGH	NHFT	Total	NGH	NHFT	Total	total	Total
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Medical equipment	0	24	1	25	2	0	2	27	30
Staff amenities	3	7	0	10	17	3	20	30	27
Patient amenities	2	11	2	15	10	8	18	33	36
Staff training	0	3	0	3	0	0	0	3	14
Research	0	0	0	0	7	1	8	8	10
Building work	0	0	0	0	1	0	1	1	7
Service support	0	8	0	8	0	0	0	8	25
Grand Total	5	53	3	61	37	12	49	110	149

7. Analysis of charitable expenditure

The charity makes available financial grant support to both NGH and NHFT as analysed below.

Charitable Expenditure	NGH			NHFT			Direct support	Grand Total	2019/20 Total
	Grant	Support cost	Total	Grant	Support cost	Total			
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Medical equipment	228	26	254	12	1	13		267	168
Staff amenities	208	24	232	21	3	24	28	284	117
Patient amenities	186	21	207	85	10	95	23	325	174
Staff training	24	3	27	0	0	0		27	73
Research	56	7	63	6	1	7		70	55
Building work	12	1	13	0	0	0		13	41
Service support	81	8	89	0	0	0		89	141
	795	90	885	124	15	139	51	1075	769

Notes on the accounts

Throughout the Covid pandemic period gifts were received for both patients and staff including Christmas Gifts as in previous years and were estimated to have a monetary value of £71k and have been treated as charitable expenditure. A small number of the gifts received were retained for distribution at a later date.

The £1k for maintaining and insurance for the archives, which are in the safe keeping of the charity, have been separately identified as direct costs.

8. Analysis of grants

The trustees operate a scheme of delegation, through which all grant funded activity is managed by fund advisers responsible for the day to day disbursements on their projects and is in accordance with the directions set out by the trustees in their procedure guidance notes and formally recorded in their scheme of delegation.

The charity does not make grants to individuals. The total cost of making grants is disclosed in the activity analysis on the face of the Statement of Financial Activities. The grants received by the beneficiaries for each category of charitable activity are disclosed in note 7 above.

9. Transfers between funds

The income generated by endowments was transferred in full to support the work of the charity.

All Association of NHS Charities grants were originally treated as restricted, whilst initial emergency support spending was not categorised in this way so a transfer between categories was made to allocate appropriate expenditure against funding received.

The donation of £50k from Mr P Naidus received in 2019 was transferred to a specific Cancer Research restricted fund reflecting his more specific wishes.

10. Analysis of staff costs

Currently the charity has 5 employees directly employed by the charity. This equates to 4.3 full time equivalent staff.

	2019/20	2020/21
	£000's	£000's
Salaries and wages	142	131
Social security costs	11	12
Other pension costs	20	16
Total	173	159

Notes on the accounts



The increase in contributions to the NHS pension scheme was funded directly by funding from NHS England.
No employees had emoluments in excess of £60k .

11. Auditor's remuneration

The auditor's remuneration of £8,161 (£5,777) related primarily to the audit with the only additional work related to submission of the annual corporation tax return.

Notes on the accounts

12. Operational Fixed Assets & Land and Buildings

In 2017 the charity purchased Springfield, a building adjacent to the NGH site who are leasing the majority of the building and utilising it as an Urgent Care centre along with related office space.

At the start of 2021 work commenced on a full renewal of the Springfield Roof in compliance with its Grade 2 listing status.

	Land	Operational buildings	Fixtures and Fittings	Total
	£000's	£000's	£000's	£000's
Cost				
Brought forward at 1 April 2020	200	237	36	473
Additions	-	26		26
Carried forward at 31 March 2021	200	263	36	499
Depreciation				
Brought forward at 1 April 2020	-	2	10	12
Charged during the year	-	1	5	6
Carried forward at 31 March 2021	-	3	15	18
Net Book Value				
At 31 March 2020	200	235	26	461
At 31 March 2021	200	260	21	481

Notes on the accounts

Investment building valuation

The proportion of Springfield that is leased to NGH as the Urgent Care Centre is treated as an investment building and valued using current indicative market price to determine valuation.

	Investment Building £000's
Valuation at 1 April 2020	742
Additions	72
Fair value adjustment	<u>-5</u>
Valuation at 31 March 2021	<u>809</u>

13. Heritage assets

Heritage assets are carried at a valuation prepared in 2016 by Bonhams based on a full reworking of the previous 2008 register as tabulated below.

	2019 valuation	Change in valuation	2020 valuation	Change in valuation	2021 valuation
	£000's	£000's	£000's	£000's	£000's
Works of art	63	10	73	0	73
Books and Folios	296	0	296	0	296
	359	10	369	0	369

The trustees have taken the view that there has been no material movement in valuation since the last review so have continued to use the 2016 valuations. During 2019 an amount of historic silver items were located and valuation revised to reflect this find.

Deterioration of the remaining items has been viewed as minimal with conservation work undertaken during the year being treated as an expense of the Charity.

Notes on the accounts

14. Investments

Analysis of holdings

	As at 31 Mar 20	As at 31 Mar 21
	£000's	£000's
Investments in a Common Investment Fund		
Blackrock Charibond	156	153
Blackrock Charishare	753	937
Ruffer Charity Assets Trust	977	1,173
COIF Charities Deposit Fund	0	450
COIF Charities Investment Fund	12	14
	<u>1,898</u>	<u>2,727</u>
	As at 31 Mar 20	As at 31 Mar 21
	£000's	£000's
Market value brought forward	2,261	1,898
Less: Disposals at carrying value	(250)	0
Add: Acquisitions at cost	0	450
Net gain/ (loss) on revaluation	(113)	378
Market value carried forward	<u>1,898</u>	<u>2,727</u>

15. Total Gross income from investments and cash on deposit

	As at 31 Mar 20	As at 31 Mar 21
	£000's	£000's
Dividends	43	42
Interest	6	6
Lease income	45	27
	<u>94</u>	<u>75</u>

Notes on the accounts

16. Analysis of current assets

The stock entry of £4k reflects the value of retained Christmas gifts and the stock at the Berrywood shop. The previous year's stock value was £5k.

Debtors under 1 year

	As at 31 Mar-20 £000's	As at 31 Mar-21 £000's
Accrued legacy income	492	100
Prepayments	21	82
	<hr/>	<hr/>
	513	182
	<hr/>	<hr/>

Analysis of cash at bank and in hand

	As at 31 Mar-20 £000's	As at 31 Mar-21 £000's
Bank balance held in Lloyds current accounts	186	43
Bank balance held in NatWest current account	46	217
Cash holdings	2	4
	<hr/>	<hr/>
	234	264
	<hr/>	<hr/>

Notes on the accounts

17. Analysis of current liabilities and long-term creditors

	As at 31 Mar-20 £000's	As at 31 Mar-21 £000's
Trade Creditors	22	8
Payroll Creditors	5	4
Other Creditors	<u>169</u>	<u>216</u>
	<u>196</u>	<u>228</u>

Other creditors represent sums owed at the year end by the charity to a related party, NGH or NHFT, for costs incurred on behalf of the charity in the furtherance of the charity's objects.

There are no long term creditors.

Notes on the accounts

18. Analysis of movements and purpose of main funds by beneficiary organisation and category for the past two years

Funds related to Northampton General Hospital

	Balance at 31st March 2019	Income	Expenditure	Transfers	Balance at 31st March 2020	Income	Expenditure	Transfers	Balance at 31st March 2021	Fund purpose
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	
Unrestricted Funds										
General Fund	311	64	239	0	136	45	181	59	59	Funds available for support of NGH
Total	311	64	239	0	136	45	181	59	59	
Designated Funds										
Breast Care Services	15	5	0	0	20	2	9	0	13	Designated fund for Breast Care Service
Intensive Therapy Unit	38	20	5	0	53	12	3	0	62	Designated fund for Intensive Care Unit
Child Health Dept	75	20	12	0	83	11	9	0	85	Designated fund for Child Health department
Clinical Biochemistry Fund	82	2	40	0	44	0	27	0	17	Designated for Biochemistry now merged with other Pathology funds
Clinical Haematology	7	72	1	0	78	4	1	-50	31	Designated fund for Haematology department
Pathology staff amenities	60	0	0	0	60	1	1	0	60	Designated for Pathology department, previously only haematology lab
Oncology Department	67	59	39	0	87	53	21	0	119	Designated fund to support Oncology department
Do it for dementia	26	4	0	0	30	1	2	0	29	Designated fund for improving facilities for dementia patients
Cardiology Department	99	3	25	0	77	1	0	0	78	Designated fund to support cardiology department
Cardiology Research	23	0	0	0	23	0	0	0	23	Designated fund for Cardiology Research Funding
Talbot Butler Ward	21	82	12	0	91	80	1	0	170	Designated fund to support ward activities
ENT Department	18	84	9	0	93	1	64	0	30	
Genewral Medicine	29	21	0	0	50	27	1	0	76	
Obs and Gynae Fund	9	29	0	0	38	91	89	0	40	
Other ward and department funds	357	70	85	0	342	38	35	-32	313	
Total	926	471	228	0	1169	322	263	-82	1146	

Notes on the accounts

Restricted funds related to Northampton General Hospital

	Balance at 31st March 2019	Income	Expenditure	Transfers	Balance at 31st March 2020	Income	Expenditure	Transfers	Balance at 31st March 2021		Fund purpose
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's		
Restricted Funds											
<i>Urology Development Fund</i>	264	0	7	0	257	0	15	0	242		<i>Specific fund for Urology Department Development</i>
Danns radiotherapy legacy	79	0	5	0	74	0	0	0	74		<i>For radiotherapy staff training & equipment</i>
Organ & Tissue donation	17	13	11	0	19	8	15	0	12		<i>Specific fund to promote organ and tissue donation</i>
Gosset Ward	109	29	15	0	123	3	24	0	102		<i>Specific fund to support special care baby unit / neonatal</i>
Smart Diabetic Research legacy	619	0	41	0	578	0	57	0	521		<i>Legacy with request to fund diabetic research</i>
Oncology Training and Research	30	14	0	0	44	12	0	50	106		<i>Specific fund to support Oncology research and training</i>
Covid 19					0	77	0	9	86		<i>Funds given specifically to support NGH response to covid challenges</i>
Other restricted funds	40	1	3	0	38	1	0	0	39		
Total	1158	57	82	0	1133	101	111	59	1182		

Notes on the accounts

Funds directly related to Northamptonshire Healthcare FT

	Balance at 31st March 2019	Income	Expenditure	Transfers	Balance at 31st March 2020	Income	Expenditure	Transfers	Balance at 31st March 2021	Fund purpose
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	
Unrestricted Funds										
General Fund	4	7	7	0	4	2	4	20	22	Available for all Community & Mental Health activities.
Danetre General Fund	20	49	45	0	24	10	11	0	23	Available for support of Danetre Hospital.
Total	24	56	52	0	28	12	15	20	45	
Designated Funds										
Podiatry	14	0	0	0	14	0	2	0	12	To support the work of the Podiatry team
Mental Health Funds	18	6	9	0	15	21	4	0	32	To support provision of Mental Health services
Chapel Fund	13	0	0	0	13	0	0	0	13	To support the work of the Chapel at Berrywood Hospital
Learning Disability funds	8	0	1	0	7	0	0	0	7	To support learning disability patients
Junior Doctors Education Fund	30	1	0	0	31	0	0	0	31	To support education facilities for Junior Doctors
Community services fund	14	1	2	0	13	0	1	0	12	To support the work of Community paediatric diabetes service
Community paediatric Diabetes service	0	9	0	0	9	0	1	0	8	To support the work of Community care teams
Continence team	19	0	0	0	19	0	0	0	19	To support the work of the Continence care team
Other funds	54	11	7	0	58	7	2	0	63	
Total	170	28	19	0	179	28	10	0	197	
Restricted Funds										
Daventry - Palliative Care	17	0	0	0	17	0	0	0	17	To support the work of the Daventry based palliative care team
Palliative Care services	39	0	2	0	37	0	4	0	33	To support palliative care services across the county
Junior Doctors Palliative care training	7	0	0	0	7	0	0	0	7	To support the work of palliative care nurses across the county
Palliative Care Nurses	2	1	0	0	3	1	0	0	4	To support palliative care training for Junior Doctors
Covid 19	0	0	0	0	0	51	21	0	30	Funds given specifically to support NHFT response to covid
Total	65	1	2	0	64	52	25	0	91	
Investment gain reserve										
Unrestricted	86	0	32	0	54	0	0	(20)	34	
Restricted	19	0	19	0	0	0	0	0	0	
	105	0	51	0	54	0	0	(20)	34	
Total	364	85	124	0	325	92	50	0	367	

Notes on the accounts

Funds held centrally

	Balance at 31st March 2019	Income	Expenditure	Transfers	Balance at 31st March 2020	Income	Expenditure	Transfers	Balance at 31st March 2021
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Unrestricted Funds									
General	2	13	10	0	5	17	11	0	11
Lottery	22	36	56	0	2	36	38	0	0
Total	24	49	66	0	7	53	49	0	11
Designated Funds									
Christmas gifts	2	25	24	0	3	17	18	0	2
Archive support fund	1	0	0	1	2	0	1	0	1
Covid 19 appeal	0	0	0	0	0	374	74	(164)	136
Total	3	25	24	1	5	391	93	(164)	139
Restricted Funds									
ANHSC Initial grants	0	0	0	0	0	137	292	155	0
ANHSC Grants for Social care	0	0	0	0	0	187	0	0	187
Total	0	0	0	0	0	324	292	155	187
Endowment Funds									
Constance Travis Endow ment	797	45	0	(45)	797	27	0	(27)	797
Heritage Assets Endow ment	359	10	0	0	369	0	0	0	369
Total	1156	55	0	(45)	1166	27	0	(27)	1166
Investment gain reserve									
Unrestricted	115	49	144	0	20	252	108	0	164
Restricted	177	0	112	0	65	170	48	0	187
	292	49	256	0	85	422	156	0	351
Total	1475	178	346	(44)	1263	1217	590	(36)	1854

Independent Auditor's report to the Trustees of Northamptonshire Health Charitable Fund

Opinion

We have audited the financial statements of Northampton Health Charitable Fund (the 'charity') for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Statement of Financial Position, the Statement of Cash Flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

1. give a true and fair view of the state of the charity's affairs as at 31 March 2021, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
2. have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
3. have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the statement of trustees' responsibilities of Northampton Health Charitable Fund, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

Independent Auditor's report to the Trustees of Northamptonshire Health Charitable Fund

We have nothing to report in this regard.

Opinions on other matters prescribed by the Charities Act 2011

In our opinion, based on the work undertaken in the course of the audit:

1. the information given in the trustees' report (incorporating the annual report and the trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
2. the annual report and the trustees' report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

3. the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
4. sufficient accounting records have not been kept; or
5. the financial statements are not in agreement with the accounting records; or
6. we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud.

The charity is subject to laws and regulations that directly and indirectly affect the financial statements. Based on our understanding of the charity and the environment it operates within, we determined that the laws and regulations that were most significant included FRS 102, the Charities Act 2011, and Health and Safety regulations. We considered the extent to which non-compliance with these laws and regulations might have a material effect on the financial

Independent Auditor's report to the Trustees of Northamptonshire Health Charitable Fund

statements, including how fraud might occur. We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override on controls), and determined that the principal risks were related to the posting of inappropriate accounting entries to improve the charity's results for the period, and management bias in key accounting estimates. In addition to this, we have also identified the following principal risk areas:

- Income recognition – there are two components to this risk, being revenue completeness and revenue cut-off;
- Going concern – an area that requires enhanced scrutiny in the context of the challenging economic conditions caused by the COVID-19 pandemic;
- Portfolio valuation – there is a risk that the carrying value of the investment portfolio could be misstated due to changes in market values of shares.
- Mixed-use property valuation – there is a risk that the carrying value of the investment property element could be misstated due to an unsuitable valuation.
- Recognition of legacy income – there is the risk that legacy income could be recognised before it is received or before there is sufficient evidence over the certainty of a future receipt.

Audit procedures performed by the engagement team included:

- Discussions with management and those responsible for legal compliance procedures within the charity to obtain an understanding of the legal and regulatory framework applicable to the charity and how the charity complies with that framework, including consideration of known or suspected instances of non-compliance with laws and regulations and fraud.
- Reviewing minutes of trustees' meetings.
- Identifying and assessing the design effectiveness of controls that management has in place to prevent and detect fraud and non-compliance with laws and regulations.
- Robustly challenging the trustees' assessment of going concern.
- Reviewing the valuation of investment portfolios at the year-end, and comparing share values to market values available on that date, to ensure values are recognised as appropriate.
- Reviewing the trustees' valuation of the investment property.
- Reviewing manual journals in order to identify any that appear inconsistent with the charity's normal course of activities.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

1. Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
2. Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the charity's internal control.
3. Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
4. Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements

Independent Auditor's report to the Trustees of Northamptonshire Health Charitable Fund

or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.

5. Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation (i.e. gives a true and fair view).

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Richard Burkimsher

Senior Statutory Auditor

11 January 2022

For and on behalf of Hawsons Chartered Accountants

Statutory Auditor

Jubilee House

32 Duncan Close

Moulton Park

Northampton

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