



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1	Month April	Year 2024		Day 31	Month March	Year 2025

Section A Reference and administration details

Charity name	UK Guan Yin Citta Dharma Door Buddhist Charity Foundation
Other names charity is known by	
Registered charity number (if any)	1165696
Charity's principal address	25C Cloughton Road
	Plaistow
	London
Postcode	E13 9PN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tze Wei Siow	Chair	Acted from 2nd Dec 18 up to date	
2	Wei Kee Ng	Trustee	Acted from 1st Feb 22 up to date	
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Appointed

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Policies and Procedures adopted for training of Trustees are as below :

1 Trainee Trustee will be assisted by present Trustees and one of the Volunteer who is an ACCA qualified account will assist the Trainee Trustees in preparing the account packs for the foundation.

Structure and network with which the charity work :

1.All Trustees including One Chair Trustee and all volunteers are unpaid. Regular volunteers who travel from and to the temple during their voluntary duty days will be provided with a prepaid Oyster Card to cover their travel cost.

2.Free Vegetarian Tasting Event and Vegetarian Cooking Workshops are hosted and open to public and our community.

3. Liaising with local community centres on a regular basis.

Relationship with Related Party:

Majority Trustees give significant donations to the charity and there is no reimbursement of expenses occurred for this year end.

Major Risk and procedures to extenuate it:

1. Cash Donation would be scrutinized regularly by Trustees, review on monthly basis normally would be two volunteers on daily duty.

2. Two signatures would be required on the Day Duty Log Book, CCTV in place wireless connected to chair trustee's phone. Only trained and trustworthy volunteers would have access to cash box. Any cash donation would be deposit right on the next day or the day after into the charity bank account by duty volunteer apart from cash flow.

Summary of the objects of the charity set out in its governing document

- 1-Promoting the teaching, study, practice and practical application of Buddhism and Guan Yin Citta in the UK.
- 2-Organising public events and facilitating the public dissemination and interchange of ideas and information about the practice of Buddhism.
- 3-Promoting activities to foster racial and religious harmony, equality, diversity and peace

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

It has been another meaningful year at UK Guanyin Ciita. The charity continue to host a many activities, mainly based on the Temple's location in Plaistow. Temple has welcomed more visitors on a daily basis and more members of public attending the events hosted by the temple. We are seeing the increase numbers of new visitors over the year.

Dedicated volunteers continue to host online Buddhist teaching classes for children on a regular basis for them to develop the right view by

- 1) understanding the Four Noble Truths and developing wisdom,
- 2) thinking kindly about others,
- 3) speaking kindly to others without lies and angry words
- 4) leading a moral life and being aware of one's thoughts and behaviours.

Seven main vegetarian events open for members and local community sessions were hosted, giving opportunity for participants to exchange ideas and information about the practice of Buddhism. Many useful information about how the vegetarian diet can bring significant positive impact to one's health and the environment.

A lot more members of the charity started to volunteer themselves in the activities by contributing their time in order to promote the temple's events to a wider community and increase the connection between the foundation and local community in order to promote the knowledge and values of Buddhism.

Food parcels (Total value of £188.88) were donated near Christmas period to the members of community who were in needs.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Over the past year, members of the charity had made monthly visit to the Chinese Community Centre in different areas to introduce the temple activities.

In order to make greater connection to spread the knowledge and teaching Buddhism, volunteers had distributed leaflets about temple's activities, Buddhism books and vegetarian dishes recipe cards to community members to Chinese Community centres and publics who visited the temple in person.

Temple had hosted the following events in the past year :

15/05/2024 - Vesak Day Celebration
24/07/2024 - Guan Yin Bodhisattva Enlightenment Day (outdoor event)
17/09/2024 - Mid Autumn Festival
19/11/2024 - Temple 8th Anniversary
07/01/2025 - Laba Festival
29/01/2025 - Chinese New Year Festival
18/03/2025 - The Nirvana Day of Sakyamuni Buddha

All vegetarian and Dharma talk events received positive feedbacks from the participants and they see positive changes in their physical and mental health by eating more vegetarian dishes and sutras reciting.

Section E Financial review

Brief statement of the charity's policy on reserves

The Charity's policy is to hold bank and cash reserves of between 3 months and 2 years of running costs. At the year-end reserves were £42,624.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Foundation does not receive any government Grant and is relied on donations from members and public.

The foundation would only have expected people to donate after they have benefited from our help and Buddhism teaching promoted, hence no street raising fund events have ever been held.

Main Expenditures: Our major expenditure is the rental of the temple. Other regular expenses such as telephone and broadband, utilities bill, liabilities insurance and other miscellaneous will remain the usage. All these decisions and expenses will be strictly reviewed and scrutinized by the trustees.

No Investments can be made from donations received.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Tzi Wei Siow	Wei Kee NG
Position (eg Secretary, Chair, etc)	Chair	
Date	20/01/2026	

Independent examiner's report to the Trustees of UK Guan Yin Citta Dharma Door Buddhist Charity Foundation

I report to the charity trustees on my examination of the attached accounts of UK Guan Yin Citta Dharma Door Buddhist Charity Foundation for the year ended 31 March 2025.

This report is made solely to the trustees, as a body, in accordance with regulations made under section 154 of the Charities Act 2011. My work has been undertaken so that I might state to the trustees matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the trustees for my independent examination work, for this report, or for the statement I have given below.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Simon Erskine FCA FCIE DChA

61 Mortimer Road

London

NW10 5QR

Date: 20 January 2026

Charity Name UK Guan Yin Citta Dharma Door Buddhist Charity Foundation	No (if any) 1165696
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Receipts and payments accounts

For the period from	Period start date 01/04/2024	To	Period end date 31/03/2025
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
General Donations Income	29,472	-	-	29,472	42,144
Interest	540	-	-	540	404
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	30,012	-	-	30,012	42,548
A2 Asset and investment sales					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	30,012	-	-	30,012	42,548
A3 Payments					
Temple Rental/Storage Rental	25,000	-	-	25,000	25,000
Telephone & Broadband	931	-	-	931	771
Utilities / Service Maintenance	3,927	-	-	3,927	3,037
Office Admin + Events Costs	2,393	-	-	2,393	2,971
Bank Charges	-	-	-	-	-
Insurance	576	-	-	576	548
Repair Maintenance	-	-	-	-	-
Security System	-	-	-	-	-
Equipment	-	-	-	-	-
Miscellaneous	854	-	-	854	737
Independent Examination Fees	850	-	-	850	950
Donation Expense - Food Parcels	189	-	-	189	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	34,720	-	-	34,720	34,014
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	34,720	-	-	34,720	34,014
Net of receipts/(payments)	-4,708	-	-	-4,708	8,534
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	47,332	-	-	47,332	38,798
Cash funds this year end	42,624	0	0	42,624	47,332

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Natwest Business Current Account	3,217	-	-
	Natwest Business Reserved Account	39,025	-	-
	Cash in Hand	382	-	-
	Total cash funds (sign and print name of trustee responsible for the payment account(s))	42,624	0	0
		OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
	Rent deposit	3,125	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details			
		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details			
		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details			
	Independent Examination Fees Accrual	800	-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Wei Kee Ng	20 January 2026	