



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	1	4	2022		31	3	2023

Section A Reference and administration details

Charity name UK Guan Yin Citta Dharma Door Buddhist Charity Foundation

Other names charity is known by

Registered charity number (if any) 1165696

Charity's principal address 25C Cloughton Road

Plaistow

London

Postcode

E13 9PN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tze Wei Siow	Chair		
2	Guat Faung Eyu	Trustee	Acted from 2 nd Dec 18 to 31/03/23	
3	Wei Kee Ng	Trustee		
4				
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13				
14				
15				
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17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Appointed

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Policies and Procedures adopted for training of Trustees are as below :

1 Trainee Trustee will be assisted by present Trustees and one of the Volunteer who is an ACCA qualified account will assist the Trainee Trustees in preparing the account packs for the foundation.

Structure and network with which the charity work :

1.All Trustees including One Chair Trustee and all volunteers are unpaid. Regular volunteers who travel from and to the temple during their voluntary duty days will be provided with a prepaid Oyster Card to cover their travel cost.

2.Free Vegetarian Tasting Event and Vegetarian Cooking Workshops are hosted and open to public and our community.

3. Liaising with local community centres on a regular basis.

Relationship with Related Party:

Majority Trustees give significant donations to the charity and there is no reimbursement of expenses occurred for this year end.

Major Risk and procedures to extenuate it:

1. Cash Donation would be scrutinized regularly by Trustees, review on monthly basis normally would be two volunteers on daily duty.

2. Two signatures would be required on the Day Duty Log Book, CCTV in place wireless connected to chair trustee's phone. Only trained and trustworthy volunteers would have access to cash box. Any cash donation would be deposit right on the next day or the day after into the charity

bank account by duty volunteer apart from cash flow.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- 1-Promoting the teaching, study, practice and practical application of Buddhism and Guan Yin Citta in the UK.
- 2-Organising public events and facilitating the public dissemination and interchange of ideas and information about the practice of Buddhism.
- 3-Promoting activities to foster racial and religious harmony, equality, diversity and peace

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charity activities are greater compared to the past two years since the temple relocated to the new location in Plaistow. The new location is more accessible especially for elderly people via public transportation link as parking is difficult. Temple has welcomed more and more visitors on a daily basis and more member of public attending the events hosted by the temple. Both the elderly and members who live nearby or around London can now visit the temple more regular with the ease of travel using public transport link. Beside hosting online classes, we occasionally running Buddhist teaching classes for the children in the temple, and aim to do so regularly if possible. Vegetarian events for the members and local community sessions to exchange of ideas and information about the practice of Buddhism are hosting regularly. Members who live in further afield may attend these sessions online. Food parcels donation were made near Christmas period to the members of community who were in needs.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The charity activities are greater compared to the past two years since the temple relocated to the new location in Plaistow.

The new location is more accessible especially for elderly people via public transportation link as parking is difficult. Temple has welcomed more and more visitors on a daily basis and more member of public attending the events hosted by the temple.

Temple had hosted the following events in the past year :

17/07/2022

Vegetarian event on Guan Yin Bodhisattva's Enlightenment Day

14/10/2022

Vegetarian event on Guan Yin Bodhisattva's Renunciation Day

16/12/2022

Food parcels donation to the members of local community who were in need.

30/12/2022

Vegetarian event on La-Ba Festival

22/01/2023

Vegetarian event on Chinese New Year Day

05/02/2023

Vegetarian event on Shakyamuni Buddha's Nirvana Day

The Foundation also have made a contribution of £4000 to UNICEF UK in the past year.

Section E

Financial review

Brief statement of the charity's policy on reserves

Healthy financial position is being maintained.

Some members of the foundation set up a standing order with their bank for regular donations. The foundation receives cash donations from the volunteers, members and public when they come to visit the temple and attend vegetarian events.

There is no loan or debt taken in the year and we have no intention to do so in the next 12 months.

None of the Trustees were reimbursed out of pocket expenses and 2 Trustees donated a total of £812 over the financial year.

Details of any funds materially in deficit

£4,768 deficit this financial year. Most expenses were used to host vegetarian events over the year and expenditures on utilities and the maintenance of the temple.

The foundation also made a donation of £4000 to UNICEF UK last year. We are aiming for a better financial position next year, in hope to avoid any deficit. The Foundation is currently looking into Gift Aid option for members who donate regularly.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Foundation does not receive any government Grant and is mainly relied on Donations from members and public.

we would only have expected people to donate after they have benefited from our help and Buddhism teaching promoted, hence no street raising fund events have ever been held.

Main Expenditures: Our major expenditure is the rental of the temple. Other regular expenses such as telephone and broadband, utilities bill, liabilities insurance and other miscellaneous will remain the usage. All these decisions and expenses will be strictly reviewed and scrutinized by the trustees.

No Investments can be made from Donations.

Section F

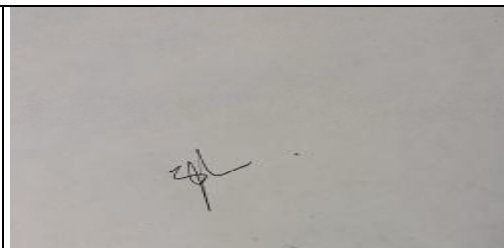
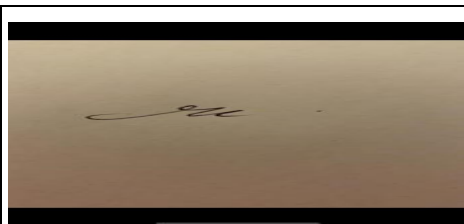
Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s) Tzi Wei Siow

Wei Kee NG

Position (eg Secretary, Chair,
etc)

Date 10/01/2024

Independent examiner's report to the Trustees of UK Guan Yin Citta Dharma Door Buddhist Charity Foundation

I report to the charity trustees on my examination of the attached accounts of UK Guan Yin Citta Dharma Door Buddhist Charity Foundation for the year ended 31 March 2022.

This report is made solely to the trustees, as a body, in accordance with regulations made under section 154 of the Charities Act 2011. My work has been undertaken so that I might state to the trustees matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the trustees for my independent examination work, for this report, or for the statement I have given below.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Simon Erskine FCA FCIE DChA

61 Mortimer Road

London

NW10 5QR

Date: 26 January 2024




Charity Name		No (if any)		CC16a
UK GUAN YIN CITTA DHARMA DOOR BUDDHIST CHARITY FOUNDATION		1165696		
Receipts and payments accounts				
For the period from	Period start date	To	Period end date	
	01/04/2022		31/03/2023	

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	31,882	-	-	31,882	31,402
Old rent deposit repaid	-	-	-	-	1,423
Bank interest received	81	-	-	81	3
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	31,963	-	-	31,963	32,828
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	31,963	-	-	31,963	32,828
A3 Payments					
Rent	23,441	-	-	23,441	18,775
Donations paid	4,050	-	-	4,050	-
Independent examination fee	750	-	-	750	435
Other professional fees	-	-	-	-	3,730
Telephone & broadband	641	-	-	641	368
Utilities, repairs and maintenance	2,504	-	-	2,504	7,015
Office administration and cost of events	3,113	-	-	3,113	317
Bank charges	24	-	-	24	26
Insurance	504	-	-	504	473
Website hosting	-	-	-	-	767
Security System	-	-	-	-	216
Equipment	-	-	-	-	811
Miscellaneous	1,704	-	-	1,704	1,445
Sub total	36,731	-	-	36,731	34,377
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	36,731	-	-	36,731	34,377
Net of receipts/(payments)	- 4,768	-	-	- 4,768	- 1,549
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	43,566	-	-	43,566	45,115
Cash funds this year end	38,798	-	-	38,798	43,566

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	NatWest Current Account	8,204	-	-
	NatWest Savings Account	30,081	-	-
	Cash	513	-	-
	Total cash funds	38,798	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Details	to nearest £	to nearest £	to nearest £
B2 Other monetary assets	Rent Deposit	3,125	-	-
			-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Independent examination fee	Unrestricted	900	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Wei Kee Ng	25/1/24	