



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	04	2021		31	03	2022

Section A Reference and administration details

Charity name UK Guan Yin Citta Dharma Door Buddhist Charity Foundation

Other names charity is known by

Registered charity number (if any) 1165696

Charity's principal address 25C Cloughton Road
 Plaistow
 London
Postcode E13 9PN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tze Wei Siow	Chair	Acted from 2nd Dec 18 up to date	
2	Tuck Heng Cheah	Trustee	Acted from 2nd Dec 18 - 31st Jan 22	
3	Guat Faung Eyu	Trustee	Acted from 2nd Dec 18 up to date	
4	Wei Kee Ng	Trustee	Acted from 1st Feb 22 up to date	
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6				
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14				
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17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Appointed

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Policies and Procedures adopted for training of Trustees:-

1. Assisted by one of the Volunteer Assistant Trustees who qualified ACCA, regular training was provided by her job.

Structure and network with which the charity works:-

1. All Trustees including One Chair Trustee and all volunteers are unpaid, regular volunteers travel from and to events outside London will be paid by charity.

2. Regular hosting Free Vegetarian Tasting Event, Workshops provided all free to public and our community.

3. Liaising with local community centres on a regular basis.

*** Eventhough the temple has been reopened on August 2021, but we were still slow down the activity or restricted on capacity if running an event based on pandemic circumstances. ***

Relationship with Related Party:-

Majority Trustees give significant donations to the charity and there is no reimbursement of expenses occurred for this year end.

Major Risk and procedures to extenuate it:-

1. Cash Donation would be scrutinized regularly by Trustees, review on monthly basis normally would be two volunteers on daily duty.

2. Two signatures would be required on the Day Duty Log Book, CCTV in place wireless connected to chair trustee's phone. Only trained and trustworthy volunteers would have access to cash box. Any cash donation would be deposit right on the next day or the day after into the bank

charity account by duty volunteer apart from cash flow.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

- Promoting the teaching, study, practice and practical application of Buddhism and Guan Yin Citta in the UK.
- Organising public events and facilitating the public dissemination and interchange of ideas and information about the practice of Buddhism.
- Promoting activities to foster racial and religious harmony, equality, diversity and peace.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charity activities are greater than last year since we have re-located our new temple in Plaistow :-

- The new location is more accessible especially for elderly people including transportation and visitors attend more frequently than the previous location. Both the elderly and members who live nearby or around London prefer visiting the temple.
- Beside hosting online classes,we occasionally running Buddhist teaching classes for the children in the new temple, and aim to do so regularly if possible.
- After the new temple opened on August 2021, we have ran 5 small gatherings including vegetarian events for the members and local community sessions to exchange of ideas and information about the practice of Buddhism. Members who live in further afield may attend these sessions online also.

Additional details of objectives and activities (Optional information)

Contributions received from public, members and volunteers are strictly monitored. No investment should be made from donations under any circumstances.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

After relocated to the new temple, we have hosted 5 events over the 7 months as per below:

11/11/2021 to 25/11/2021 - Master Lu Condolences Period

14/11/2021 - Temple 6th Anniversary

01/02/2022 - Chinese Lunar New Year

15/02/2022 - Lantern Festival

21/03/2022 - Guan Yin Bodhisattva Birthday

FREE Vegetarian event aims to educate the public regarding the benefits of a healthy diet. This type of event is a good opportunity to promote temple activities and enhance religious harmony, equality, diversity and peace to other local communities as well as new members. We aim to do these type of event regularly in the near futurer.

Section E

Financial review

Brief statement of the charity's policy on reserves

Overall, we have maintain a healthy financial position, as we have regular donations from volunteers and members, no loan or debt taken in the year and we have no intention to do so in the next 12 months. None of the Trustees were reimbursed out of pocket expenses and 3 of the Trustees donated a total of £1140 over the financial year.

Details of any funds materially in deficit

£1550 deficit this financial year, this is only the case of relocating to start up a new temple incurs one off expenditures apart from regular expenses such as agent fees, lawyer fees and renovation expenses.

We are looking better in the next financial year and planning to made a donation to a charity organisation in the UK to support peoples who is in need.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Sources of Fund: No government Grant, mainly relied on Donations from members and public, we would only have expected people to donate after they have benefited from our help and Buddhism teaching promoted, hence no street raising fund events have ever been held.

Main Expenditures: Our major expenditure were the temple's rental and the storage rental. Storage rental would be no longer needed for the next financial year as we were completely moved into the new temple. Other regular expenses such as telephone and broadband, utilities bill, liabilities insurance and other miscellaneous will remain the usage. All these decisions and expenses will be strictly reviewed and scrutinized by the trustees.

No Investments can be made from Donations.

Section F

Other optional information

N/A

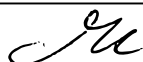
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Tze Wei Siow

Guat Faung Eyu

Position (eg Secretary, Chair, etc)

Chairman

Trustees

Date

25th Jan 2023




Charity Name			No (if any)		CC16a
UK GUAN YIN CITTA DHARMA DOOR BUDDHIST CHARITY FOUNDATION			1165696		
Receipts and payments accounts					
For the period from	Period start date		To	Period end date	
	01/04/2021			31/03/2022	

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
General Donations	31,402	-	-	31,402	16,946
Interest	3	-	-	3	10
Rental Deposit Refund	1,423	-	-	1,423	430
	-	-	-	-	-
Sub total (Gross income for AR)	32,828	-	-	32,828	17,386
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	32,828	-	-	32,828	17,386
A3 Payments					
Temple / Storage Rental	18,775	-	-	18,775	1,956
Telephone and broadband	368	-	-	368	394
Utilities / Service Maintenance	1,695	-	-	1,695	-
Repair Maintenance	5,320	-	-	5,320	-
Office admin + event	317	-	-	317	144
Insurance	473	-	-	473	-
Website host + design	767	-	-	767	-
Professional fees	3,730	-	-	3,730	1,080
Independent Examination Fees	435	-	-	435	650
Security System	216	-	-	216	-
Bank charges	26	-	-	26	-
Equipment	811	-	-	811	-
Miscellaneous	1,445	-	-	1,445	-
Donations to British Red Cross	-	-	-	-	3,630
Removal	-	-	-	-	420
	-	-	-	-	-
Sub total	34,377	-	-	34,377	8,274
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	34,377	-	-	34,377	8,274
Net of receipts/(payments)	- 1,549	-	-	- 1,549	9,112
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	45,115	-	-	45,115	36,003
Cash funds this year end	43,566	-	-	43,566	45,115

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	HSBC Current Account	7,717	-	-
	HSBC Savings Account	35,326	-	-
	Cash In Hand	523	-	-
	Total cash funds	43,566	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Rental Deposit	3,125	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Independent Examination Fee	Unrestricted	750	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
		Guat Eyu		25th Jan 2023