



Trustees' Annual Report for the period

Period start date
From 01 May 2021 To 30 April 2022

Section A

Reference and administration details

Charity name	Chester le Street Town FC
Other names charity is known by	
Registered charity number (if any)	1165687
Charity's principal address	Moor Park, Union Lane Chester Moor, Chester le Street, Co Durham. Postcode DH2 3BX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	J Burlison	Chair		
2	A Wilkie	Vice Chair		
3	C Pattison	Secretary		
4	K Greener	Treasurer		
5	D Winter			
6	R Surrey			
7	N Smith			
8	A Metters			
9	I Staines			
10	J Lines			
11	B McCrea			
12	N Anstey			
13	J Davies			
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	Lloyds	81- 85 Front Street Chester le Street DH3 3AJ

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <i>(eg. trust deed, constitution)</i>	Constitution adopted 19 June 2021
How the charity is constituted <i>(eg. trust, association, company)</i>	Association consisting 200 plus members
Trustee selection methods <i>(eg. appointed by, elected by)</i>	Trustees are appointed or reappointed at the AGM held in June

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Charity comprises Adult Male, Adult Female and Youth sections Age groups 6 up to 18 years. In addition, we have an Adult Walking Football Section.

The partnership with Waldrige Park Youth FC has continued for another one year and we expect it to be formalised at the Youth section AGM in June 2022 where the Youth section will be re named Chester le Street Town Waldrige Park. The age profile of teams is between 6 – U18 Youths in addition 18 + Adult Male and female sections

There is a Child protection policy in place and all volunteers working with Children will comply with DBS checks, Safeguarding Policy, First Aid Training, conform to their published Equality & Diversity Policy and any other essential items as required by the FA prior to commencement as a volunteer. These checks are carried out annually or every 2 / 3 years in line with statutory and governing body requirements. All Adult section players and coaches sign declarations to adhere to the FA Respect scheme.

All the sections are Affiliated to Durham County Football Association which governs rules and conditions to enable the club to participate. All sections of the organisation comply with the requirements to become an England Accredited organisation (Governing body requirement) the adult section are currently 2 Star Accredited and Youths 1 Star

All activities for the club and for all sections had been suspended for a large part of the previous year by a Government Lockdown imposed due to a World Covid19 Pandemic and we were not fully operational until after June 2021

Summary of the objects of the charity set out in its governing document

The promotion of amateur sport through the provision of facilities for football and associated leisure activities and coaching for the benefit of the inhabitants of Chester-le-Street and surrounding areas without distinction of sex, sexual orientation, nationality, age, disability, race or of political religious or other opinions by associating together the said inhabitants and statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation object of improving the conditions of life for the said inhabitants interests of social welfare for recreation and leisure time occupation with

Activity had previously been severely restricted due to the Covid 19 Pandemic until June 2021

The focus of our activities is the promotion of amateur sport through the provision of facilities for football and associated leisure activities and coaching for the benefit of the inhabitants of Chester-le-Street and surrounding areas.

A programme of coaching activities is undertaken to develop practical skills, self confidence, social and life skills.
We welcome all people without distinction of sex, sexual orientation, nationality, age, disability, race or of political religious or other opinions.

The age range that we work with is between 6 – 18 for male and female youth engagement, and 18+ for adult. Male & Female

Walking Football is currently Adult Male age group 55+ and we will continue to look towards embracing Female category into this type of engagement

Limited Support has been given to students of local college and Higher Education with practical examples to aid their projects and give them some work experience. Examples being media students using technology to aid the clubs publicity. This is likely to continue in the next year

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Volunteers are at the heart of our organisation both on the coaching side and in the general management of the organisation. All trustees / volunteers / coaches give their time voluntarily and receive no payment or other benefits

A great deal of energy, practical expertise, encouragement and hours are put in by all the volunteers and general management to ensure the organisation as a whole deliver quality to all groups, without these people we would not have been able to engage with so many young people and adults and achieve so much.

We have no paid employees, and only expenses are paid in line with HMRC guidelines for travel, and receipted expenses

Any surplus funds at the end of the financial year are held in the general account for use in the next financial year. At this point in time the level of interest from a deposit account is so minimal it is not viable to transfer any surplus to such an account

The club through Charitable status look at all avenues that enable donations to be generated and where possible seek grants to fulfil Capital work such as construction of new clubhouse, replacement and maintenance of Groundworks to both grass and artificial playing surfaces, fencing and Groundwork machinery
Govt grants to support the club through the pandemic were accessed as well as Grant from the FA via The Football Foundation to ensure the survival of the club. In addition Grants from the Football Foundation aided the replacement of Fencing and other capital items damaged through storm Arwen in November 2021 which were outside of the club Insurance cover

Summary of the main achievements of the charity during the year

The main achievement was to be able to open and operate the new club headquarters from June 2021 following the Covid Pandemic which was closed due to Govt Restrictions. The clubhouse will not only support the football side of the club but will reach out to other organisations within the locality and be available to the local community for a range of activities

The clubhouse was completed and handed over 27 November 2020 and started to be utilised from June 2021 but we were again dealt a blow on 27 November 2021 when storm Arwen caused damage to the main roof requiring it to be completely replaced – the period of repair and replacement restricted trading due to scaffolding surrounding the building and temporary covers to prevent water ingress

The trail partnership with Waldrige Park Youth FC has progressed and a review towards permanent partnership is expected from their AGM in June 2022 with a name change to Chester le Street Town Waldrige Park Youth

We repaid a Government Bounce Back Loan prior to the end of it's first year

Section E

Financial review

Brief statement of the charity's policy on reserves

At the end of the Financial year 30 April 2022 we hold funds of £43060 of which £7930 are restricted, The unrestricted funds will be utilised for general expenditure in the next financial year.
The restricted funds are to pay for final completion payments to Roofing Contractors and Scaffolding contractors when the balance of an Insurance Claim is paid by our Insurers

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

All income generation was recommenced from mid June 2021 as previous to this the club were forced to curtail activity due to Covid 19 Pandemic and Govt Sanctions

we were able to gain donations from sponsors and create income form Advertising with pitch side boards and match day program adverts

Section F

Other optional information

Engagement with other organisations from within the local community started when we are able to utilise the new headquarters without restrictions and further reach out will be undertaken during the forthcoming year .

Examples of engagement

Amateur Operatics society booked for a social gathering for their students and parents

Children's birthday parties have taken place

Local Band have booked to undertake rehearsals

Presentation awards ceremonies for Local sporting groups

Local residents meetings

Commercial organisations hiring of facility for meetings

Allotment Holders Society meetings

Age Uk – engage with elderly for Walking Football



Newcastle United – Soccer Camps for Youth engagement

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	JOSEPH DONALD BURLESON	CHAIR PATTERSON
Position (eg Secretary, Chair, etc)	CHAIR	SECRETARY
Date	30/6/2022	

CHESTER-LE-STREET TOWN FOOTBALL CLUB.
INCOME & EXPENDITURE ACCOUNT
FOR THE YEAR ENDING 30TH APRIL 2022

INCOME

Match Day Receipts	10039.50
Fund Raising	8438.00
Raffles/Draws	1723.00
Bar Income	41293.86
Prize Money	1525.00
Merchandise	320.00
Grants	11198.53
Sundry	1364.81
New Development	50000.00
Donations	19162.80
MUGA	13100.19

EXPENDITURE

Operating Expenses	17728.06
Visitors Expenses	3598.52
Match Officials	2519.00
Bar Costs	22385.49
Rent & Rates	2676.59
Utilities	6001.30
Maintenance	13369.02
Bank Charges	124.99
Coach Hire	580.00
Fee & Subscriptions	2329.37
Insurance	2057.94
Stationery/Printing	337.63
Sundry Items	4465.96
New Development	60471.63
MUGA	1890.00

Excess of Exp over Inc

Excess of Inc over Exp

17630.19

TOTALS

158165.69

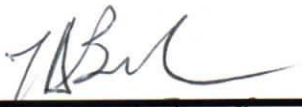

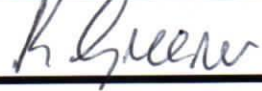

TOTALS

158165.69

CHESTER-LE-STREET TOWN F.C.
BALANCE SHEET AS AT 30TH APRIL 2022

REPRESENTED BY:

ACCUMULATED FUND AT 30TH APRIL 2021	21352.99	CASH	3016.80
ADD EXCESS OF INC/EXP	17630.19	CURRENT ACCOUNT	28687.13
SANTANDER	3247.15	SANTANDER	10336.40
MUGA CASH	830.00	MUGA CASH	1020.00
	-----		-----
	43060.33		43060.33
	-----		-----

	Chairman	<u>Date</u> 30 / 6 / 2022
	Secretary	30 / 6 / 2022
	Treasurer	23 / 06 / 2022
	Auditor	27 / 06 / 2022

A Golightly IPFA
85 Park Road North
Chester le Street
Co Durham
DH3 3SA

Tel: 0191 3882056

27 June 2022

Mr C Pattison
Secretary
Chester le Street Town FC
Moor Park House
Union Lane
Chester Moor
Co Durham
DH2 3BX

Dear Mr Pattison

Chester le Street Town FC – Charity Registration No 1165687
Independent Examiners Statement

I have inspected the Income & Expenditure Accounts of Chester le Street Town FC for the period 01 May 2021 to 30 April 2022 and can confirm I have no cause for concerns and have come across no matters to which attention should be drawn in the report enabling me to reach a proper understanding of the accounts.

Income and expenditure in relation to the final payments for the Construction of a club headquarters, and an Insurance claim following storm damage are included and can be considered as a one off for the purposes of this years accounts.

Yours sincerely


A Golightly IPFA