

St Francis' Church, Valley Park

**The Ecumenical Church Council of
St. Francis', Valley Park,
Single Congregation Local Ecumenical Partnership.
(and the Parochial Church Council of the Parish of Valley Park)**

Annual Report **for the year ended 31st December 2021.**

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Registered as a Charity in England and Wales; Charity Number: 1165677	

Annual Report of the Ecumenical Church Council of the Single Congregation Local Ecumenical Partnership of St Francis' Valley Park

(and the Parochial Church Council of the Parish of Valley Park)

2021

Aims and purposes

The aims and purposes of St Francis' Church, Valley Park Single Congregation Local Ecumenical Partnership (SC-LEP) remain unchanged from previous years. The Church and Charity exists to advance the Christian faith within the Ecclesiastical Parish of Valley Park and elsewhere, in accordance with the rites and practices of the participating denominations in the LEP: Church of England, Methodist Church and United Reformed Church.

Oversight and management of the work of St Francis' Church is vested in an Anglican Parochial Church Council (PCC), and an Ecumenical Church Council (ECC), which normally meet concurrently, and are collectively known as 'The Church Council'. The Church Council has responsibility, in co-operation with the Incumbent minister, the designated Ministers of the other Participating Churches and the Church Wardens for promoting the Christian faith and enabling the whole mission of the Christian Church.

Objectives

The Charity's objectives continue to focus on Christian Mission and Ministry. St Francis' Church Council works to promote the whole mission of the church through:

- **Worship and prayer**, and by providing a range of opportunities for those within the parish, and beyond, to learn about the Christian Gospel and develop a faith in Jesus Christ, and to walk with God;
- **Pastoral care** for all those within the parish and others who come into contact with the Church;
- **Mission and community outreach**, involving practical, social and financial support for the local community and wider charitable causes, including work with and through other Churches and Charities;
- **Building the corporate life of the Church family**, both through collective worship and through social, fellowship and community-focused activities;
- **Holding St Francis' Church and its land and building in trust, via the Parochial Church Council, for future generations**, maintaining them as a vital and valuable resource in support of other objectives, and sharing them with the other denominations of the LEP through a formal Sharing Agreement;
- **Working with the neighbouring St Francis C of E (Aided) Primary School.**

Public benefit

St Francis' Church delivers public benefit through engaging in a range of activities, including, but not restricted to:

- The celebration of public worship;
- The teaching of the Christian faith;
- Mission and evangelism;
- Pastoral work, including visiting and supporting the sick and the bereaved;
- The provision of facilities with a Christian ethos for the local community, including, but not restricted to, GP Chaplaincy, Community café, activities to support health and wellbeing (eg Mindfulness Course)
- The support of other charities in the UK and overseas.

The extent to which public benefit has been delivered is described in the following pages of this Report.

Activities and achievements

Worship:

We started 2021 in lockdown, livestreaming our 10am service through Zoom. This has continued without interruption but we were pleased to return to 0830 communions in person at Easter. We gradually returned to the building with appropriate Covid precautions in place over Summer 2021, starting with junior Church (primary school age children) and their parents.

We welcomed quite a few new faces to St Francis (around 40). Some came from Chandler's Ford United Reformed Church, which sadly closed its doors in September. We also welcomed folk who had moved to the area, found us on zoom, or come along through activities run by the church: GP Chaplaincy, café, and our Autumn term mindfulness course.

In September we restarted Messy church, a more informal activities based worship, and that was well-attended by families from the community each month for the rest of the year. We also returned to the local Brendoncare home to take a monthly communion service.

In terms of Occasional Offices, infant baptisms (and one adult too!) took off again with 8 in the Autumn term. So as to maintain covid precautions we held private baptisms on Sundays and these were well attended by family and friends. We had several funerals for dear church family members in church, greatly helped by being able to livestream through Zoom. Our first funeral in January 2021, with the limit of 30 attending in person, was livestreamed to over 180 devices in every continent except Antarctica. In total we had 4 funerals in the church building.

We were able to return to some of our pre-pandemic services: Harvest festival, Service to remember those who've died, and our Advent Service of Light. Christmas was a busy time and despite the Omicron variant of Covid bringing back more restrictions, we were able to serve the community in many ways. St Francis school came over in separate year groups for a Christmas story, craft activity and carols outside around the Christmas tree. We had a well-attended carol service for the community, carols outside at the pub, and carol services at Brendoncare, and in Café. Messy Christmas moved outside and was no less successful for that! And the crib service did too; despite rain on Christmas Eve many huddled under the marquee and umbrellas as we told the Christmas story again. In church we had our usual midnight communion, 8.30am communion and a Christmas day all age communion service too. What a joyful celebration!

Our ministry team has grown, with Nick, a retired minister joining the team, Mary, URC support and development officer taking an active part, as well as contributions from Peter who has BPP, Steve who's training as an LLM, and Joe our curate who was ordained priest in July 2021. WE have a number of folk with BCMs who minister too.

Children's and Youth Ministry has continued and developed during 2020 – see under mission and community outreach.

Pastoral Care:

Our pastoral team, led by Fiona – who holds a BCM (Pastoral) – has continued to meet with and engage a range of individuals, both from within the church and more widely, offering friendship, fellowship and an opportunity for quiet prayer for those who wish. Our Prayer network has continued to enable collective prayer for those who request it.

Pastoral care and concern are also a key element of the work of our House Groups – where study of Scripture and matters of topical concern to Christians are coupled with prayer, fellowship and support in a variety of ways. Some went back to meeting in person and some remained on line, offering options for those with differing vulnerabilities and preferences. Over Lent 2021, we studied the SHAPE study material [Spiritual Gifts / Hearts Desire / Abilities / Personality / Experience] to help us discern where gifts lay. It's been great to have retired minister Nick Grew head up our home groups.

Mission and Community Outreach:

Every 3 years we make a mission action plan as a church family. We launched our current one in 2019 - here's how we worked towards it in 2021:

1. Foundations for mission

Following the departure of our administrator Heather in January 2021, we appointed Caroline in March and she has worked in the building since then. We have been working towards the consecration of our Garden of Remembrance, and this took place in December, when Bishop Debbie joined us for a short and informal private service. Over the summer, the whole building was redecorated and we had a church tidy out in June as we moved back in!

2. Children and Young People

It was fantastic to welcome our smallest members back to creche in September and Sue and her team have been introducing 5 regular attendees to Jesus through activities and stories.

Junior Church went from strength to strength, with Bible stories read on YouTube by members of the church, and craft activities delivered to homes. We welcomed several new families in person in the second half of the year, with Junior Church growing by 19%. The focus has been on celebration! The fun that's had is evident on the wall display of crafts and other activities.

Youth group went from on zoom to 'with legs' (in person)! It's been great to welcome Sam as a new leader; he grew up at St Francis church and attends another local church, but helps out on Tuesday nights.

Work with St Francis CE Primary School, with which the church shares a campus site, has continued with the lead minister and curate providing a weekly video assembly for the whole school, shown in classes each week. There's also been the opportunity to join classes virtually initially, and then in person, to explore topics like the Kingdom of God, and ceremonies to mark stages of faith. St Francis Church continues to provide Foundation Governors who take a very active role in governance at the school.

3. Healing and Wholeness

The church cafe is well established and opens on Monday morning from 11am to 12:30pm and Wednesday from 9am to 10:30am. When the cafe was able to re-start in April, the church purchased a large marquee to enable us to set up outside, in line with government guidelines. The weather was particularly good and meeting outside, wrapped up warm, with hot drinks proved very popular. We were aware that there were people in the community who had been quite isolated during the pandemic and the cafe provided a safe meeting place. Monday was for adults only and Wednesday for any age. As time went on volunteers have offered crafts for toddlers which they really enjoyed. We were able to move inside from September as the weather got colder and it's remained a popular place to meet with many (or most) from outside the church family.

The GP Chaplaincy has continued over the past year, having originally started in March 2020, with referrals by the GPs and the Social Prescriber at St Francis Surgery. Our chaplain has continued with a flexible pattern of contact with people either face to face, on the telephone, or via Zoom.

TakeTime is a Bible meditation that we have continued to offer twice monthly. These were initially on zoom, switching to in person immediately after cafe on the first Wednesday of the month from September. The 8pm session on the 3rd Wednesdays continued on zoom. Numbers varied between 5 and 12 and are a peaceful oasis and opportunity to spend some time listening to God together. We also recorded 5 meditations for Outreach radio during Holy Week.

In the middle of 2021, we had an offer from David Bush (an engineer and psychologist by training and a qualified Mindfulness teacher) to run an 8-week Mindfulness course in the autumn. We made the decision to host this course at our building and offer it to our area through the local GP surgery as an act of love and service to the community. It's not specifically "Christian", but is a practical way of helping meet people's physical needs, similarly enabling the mindfulness course was a practical way of helping meet people's mental health and wellbeing needs. Offering a mindfulness course complemented what we're able to do through GP Chaplaincy, the pastoral team and the Café and widened the range of people reached. The course took place at the end of 2021 with the majority of attendees not having previous contact with the church. We are hoping to have another course in 2022.

Other mission and community outreach activities:

Men's breakfasts have continued throughout the year, and returned to meeting in-person in early summer when we'd all got to the point of not being able to bear another screen-meeting after a working week full of them. So it was that a dozen of us sat in the church garden in the splendour of a bright sunny morning, sharing croissants and coffee – truly exquisite at the time. Our format remains a simple one, good food, great conversation, with a short talk to encourage us in our faith and Christian life.

A high point of the year was the return of the Men's Weekend in September, on the South Downs Way near Arundel. A really successful event in an excellent venue, near enough to allow people to attend flexibly depending on their other commitments, but in delightful surroundings. As always it was excellent to welcome a number from outside the church. This was followed with a curry evening in November.

We were able to enjoy some social events as a whole church family; a picnic in July to celebrate Joe's ordination as priest after he celebrated his first communion, a harvest lunch attended by some 115 people – all with appropriate Covid precautions! And mulled wine and mince pies after the carol service which we were able to enjoy outside!

Alongside locally oriented outreach, our Church has continued to support charities whose work is in line with our aims. In 2020 that included Fair Trade, Stop the Traffik, Fledge Youth Support, and Eastleigh Basics Bank. Regular collections of foodstuffs and essentials were made and the church provided a team to open the Basics Bank on day a week to help with the increased need caused by the pandemic.

In addition, we again tithed a tenth of our unrestricted income in 2021 to charities identified by a new mission-giving group, set up to distribute funds in a more targeted manner.

Holding St Francis' Church and its land and building in trust, via the Parochial Church Council, for future generations: The responsibility for maintaining the Church building and premises has continued as an important background task for our Churchwardens and supporting volunteers. The major task undertaken during the year was redecoration of the interior of the building, and installation of new AV equipment.

At the time of our last annual report a year ago our services had all been remotely attended for 12 months, and we were dependent on aging and cobbled-together equipment with loose cables running throughout the church to achieve this.

However, Council had just taken the decision to invest in new, permanently-installed equipment, and since then this installation has taken place, in early 2021, with all equipment researched, specified and installed by members of the AV team, with help from other church members. This flexible, reliable, creative yet discrete system was achieved for £9,200, well under budget and significant less than if installed professionally – much of this has been covered by specific financial gifts from church members. It has stood us well in the time since, and even after in-person services resumed we still currently have 20-30 joining remotely each week, through illness, distance, the wish to remain isolated to maintain health, or to explore our church.

We've continued to contribute to the Sunday Service broadcasts from Lockdown FM (now Outreach Radio), and have been seen by them as the go-to if short of a contributor.

St Francis' Church Council well recognises the importance of making our building available as a hub for the local community. As a result, we have been pleased to make parts of the building available on hire to a number of organisations, including St Francis School breakfast and after-school Care Clubs (daily morning and afternoon in term time). A lunch Club run by MHA restarted in the autumn.

Structure, governance and management

Legal form: The *Church of England Parish of Valley Park* was established in 1991. Simultaneously, a *Single Congregation Local Ecumenical Partnership (SC-LEP)* was formed by *The Church of England, The Methodist Church* and *The United Reformed Church*, under a formal Constitution agreed on 4th October 1991. A new Model Constitution was adopted in October 2015, and *St Francis', Valley Park Single Congregation Local Ecumenical Partnership* is registered as a Charity with the *Charity Commission for England and Wales*. The members of the Ecumenical Church Council are the Trustees of the registered Charity.

Church building: St Francis' Church is the Parish Church of the Anglican Parish of Valley Park. It is also the centre of worship for the SC-LEP, under the terms of a Sharing Agreement, established on 30th August 1995 under the provisions of the *Sharing of Church Buildings Act, 1969*. The Church building was dedicated rather than consecrated, and it is not subject to Faculty Jurisdiction.

Joint Council: In 1991, formal oversight of the operation of the SC-LEP was vested in *Churches Together in Hampshire and the Isle of Wight*, and is administered via a Joint Council, comprising governing representatives of the participating denominations, together with representatives of the Church Council. Presently the oversight body is not functioning, but there have been no matters which have required escalation to a Joint Council during the year, which consequently has not met.

Clergy and Church Council: Since its founding in 1987, St Francis' Church has been led by a resident Church of England minister (the Vicar of Valley Park). This ministry has been complemented by designated Ministers from local Methodist and United Reformed Churches. Working in co-operation these designated clergy are ex-officio members of *St Francis' Ecumenical Church Council*.

During 2017 the Living of Valley Park was suspended by the Bishop of Winchester. Consequently, the resident lead Minister during 2021 was the Church of England Priest in Charge – Revd Dr Sarah McClelland. The Methodist Minister was Revd Sue Keegan von Allmen of Chandler's Ford Methodist Church (who is also Circuit Superintendent of the Winchester, Eastleigh and Romsey Circuit). The United Reformed Church Minister was Revd Mark Robinson, a member of the Clergy Team of the South West Hants Group of URC Churches, until late 2021 when Revd Robinson left. He has not been replaced, but the Group Minister, South-West Hants Group of URC Churches, Revd Dr Sarah Hall, has taken on the role of URC minister representative.

In accordance with Anglican Canon Law, two Churchwardens are elected annually at an Annual Meeting of Parishioners (Annual Vestry Meeting) which also elects two Pro- (Deputy) wardens. St Francis' Annual Parochial Church Meeting also elects members to a Parochial Church Council (PCC), of which the Vicar, Churchwardens and Pro-wardens are ex-officio members. Our annual Church meeting took place in April, and at that meeting 2 church wardens were elected and one pro warden. There is a vacancy for a second pro warden.

The Ecumenical Church Council (ECC) comprises ex-officio and elected members of the Anglican PCC, together with ex officio members representing the other participating churches in the SC-LEP. The PCC and ECC normally meet concurrently under the title of "*The Church Council*", for the day to day management of the Church and its affairs, but with appropriate attention to the relative responsibilities of the two bodies. However, there is a requirement for the Anglican PCC to be able to meet independently of, and without conflict of interest with, the ECC, and so the annually elected Pro-Wardens, the Anglican Deanery Synod Representatives, and at least one elected PCC member are not members of the ECC or Trustees of the registered Charity.

The Electoral Roll of the SC-LEP was renewed ahead of the 2021 Annual Meetings as required by Anglican Church Representation Rules. The Roll operating in 2021 comprised 111 members.

The whole Church congregation met to conduct business once during 2021 – in April, at the Annual Meeting of Parishioners and the Annual Parochial Church / Ecumenical Congregational Meetings; the latter two held concurrently.

Denominational activities and ecumenical relationships: St. Francis Church lies within Anglican *Deanery of Eastleigh* in the *Diocese of Winchester*. New Deanery Synod representatives were elected from the Church Council at the Annual Church meeting in October for the next 3 years, in accordance with Church of England provisions.

The Deanery broadly covers the area from Valley Park in the west to Hamble in the south east. Deanery Synod Meetings are held 3 times a year, with the *Standing Committee* (attended by a sub-group of Synod members) meeting more frequently for more strategic and organisational decision-making. Our minister is part of that group, having become Assistant Area Dean in July 2020.

The *Winchester, Eastleigh and Romsey Circuit of the Methodist Church* has continued to meet on a quarterly basis through 2020 with Rev'd. Sue Keegan von Allmen as Circuit Superintendent. St Francis' has been represented at these meetings.

There have been two meetings of the *Wessex Synod of the United Reformed Church* (URC) this year, in March and November. St. Francis' Church was not represented in person on this occasion.

St Francis continues to be an active member of *Churches Together in Chandler's Ford*, in partnership with the other local Christian Denominations. A member of St Francis serves as treasurer.

Fabric and assets: Vested in the *Winchester Diocesan Board of Finance*, The Incumbent, Church Wardens, and Church Council (through the PCC), collectively hold St Francis' Church and its fixtures, fittings and property, in trust on behalf of past, present and future generations of worshippers, and the local community.

The *Church Terrier*, recording the Church's furniture, fittings, and assets, and the *Log Book* containing records of all alterations, maintenance, repair and disposals, were kept up to date in 2021, complying with Canon Law.

Safeguarding: All of our Church family life, mission and ministry is underpinned by a strong commitment to Safeguarding. We have a Safeguarding Policy which is regularly reviewed and updated and is easily accessed via the church website and on the Church Notice board.

Following her re-election to the PCC and ECC in 2019, Dr. Helen Kelso has remained as Church Safeguarding Officer, overseeing the development and implementation of appropriate Church Policies and Practices, and the regular DBS checking of volunteers.

The Church Council confirms that it has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Volunteers: St Francis' Church relies on the voluntary support and assistance of its members who take on a range of roles from the legal duties of Church Warden, to assisting in the organisation and presentation of worship, music, administration, preparing plans, papers and financial reports, and undertaking the routine care and maintenance duties of the building. The Church Council is indebted to members who have stepped forward to take an active role in the life of the Church, and to contribute financially towards it, without whom the ministry and mission of St Francis' Church could not be progressed.

Report was approved by the Church Council on 30th April 2022 and signed on its behalf by:



Revd Dr Sarah McClelland Priest-in-charge and Chair of ECC and PCC

Administrative information:

Ex Officio Members	Expiry of term of office	Notes
Sarah McClelland		
Alison Rhodes	2022	Re-elected 25 April 2021
Fiona Grove	2022	First elected: 18 th Oct 2020 Re-elected 25 April 2021
Debbie Reed	2022	First elected: 25 April 2021
Prowarden position	Vacant	
Brian King	2023	Deanery Synod Rep
Peter Rhodes	2023	Deanery Synod Rep
Steve Williams	2023	Deanery Synod Rep
Elected members (9+1PCC)		
Andrew Grove	2023	First elected: 18 th Oct 2020 Re-elected 25 April 2021
Vacant post (2y)	2023	
Liz Bolton	2023	
Vacant post (1y)	2022	
Vacant post (1y)	2022	
Helen Kelso	2022	
Rogério Ramos	2023	(PCC only)
Caroline Emmins	2024	
Jan Southern	2024	
Coopted members		
None		
Ex officio:	Ecumenical Church Council (in addition to those in bold above:	
Sue Keegan von Allmen		Methodist minister
Mark Robinson		URC Minister
Joe Sweetnam		Curate
David Gurr	2023	Methodist Rep
Vacant position	2023	Methodist Rep
Chris Hill	2023	
No Coopted members		

Office holders appointed annually by the Annual Congregational Meeting (not attending Council):

Mr. Chris. Goodhead FCA	(2021)	Independent Examiner.	Re-appointed: 18 Oct 2020
Mrs Linda King	(2021)	Electoral Roll Officer	Re-appointed: 18 Oct 2020
Mr. Geoff. Roberts	(2021)	Gift Aid Secretary	Re-appointed: 18 Oct 2020

Financial Overview

General financial situation: Financial overview from our treasurer, Andrew Grove

I am pleased to report that the church ended 2021 in a good financial position.

Overall income was up £22,000 on 2020 although £9,000 of this was specifically given for the AV upgrade project. It also included £4,000 increase which reflected a full year's income from the school clubs compared with the covid restricted hire fees in 2020. However general giving was still up which is encouraging and I am hopeful this will continue.

Overall expenditure was up £7,000 plus the cost of the AV equipment was capitalised £9,000. One significant factor was our Parish Share which increased by £3,000. I am pleased to report that the day to day running expenses were similar to 2020 despite the joy of being able to make greater use of the building than in 2020.

We ended the year with a surplus after being able to commit to a full tithe to our charity partners. I would like to thank everyone who has contributed to the running of the church in 2021.

Gift Aid and GASDS giving for the year ending December 2021: Geoff Roberts

57 gave within the Gift Aid scheme. (This represents 87 individual people as some giving is on behalf of a couple). This is an increase of 2 from the previous year.

A total of £86,696 (inclusive of £1,737 GASDS) was given to which we added £22,108 in tax claimed back from the inland revenue making a grand total of £110,542. (The GASDS represents collections received in the church building in addition to the standing orders and direct payments.)

Gift aid figures over past years:-

	General Fund	Growth yr/yr	Tax Claim included
2014	£78,105	12%	£16,386
2015	£80,243	3%	£16,049
2016	£78,731	-2%	£15,746
2017	£79,202	0%	£15,840
2018	£89,194	13%	£17,845
2019	£95,972	8%	£19,195
2020	£94,390	-2%	£18,878
2021	£110,542	17%	£22,108

Many thanks to all those continuing to take advantage of the gift aid scheme.

Reserves policy and Designated and Restricted Funds:

It is the policy of the Church Council to maintain a modest balance in the General Fund to cover fluctuations in operational expenditure, compared with income, and to transfer appropriate annual sums into Designated Funds intended to provide resources for larger investments in the maintenance and longer-term repair of the Church premises. The General Fund currently stands at £17,734. This increase beyond our target figure of £12,000 enables the Church Council to plan new initiatives with greater confidence.

The Church Maintenance and Repair Reserve Fund. This fund provides for more major investments in maintenance, decoration, repair and replacement of the Church fabric and assets. The balance in this designated fund stood at £ 47,613 as at 31 December 2021, including the net book value of fixed assets of £10,968.

The Youth Activities Fund (Designated), established in 2016 holds the balance of the closed St Francis Church SOS53 Youth Club bank account; the Youth Club having closed due to lack of volunteers. A new, smaller, more teaching focused youth group was established in 2019 by Rev Cliff McClelland, Fiona Grove and Jamie Hill. A small sum from the Youth Activities Fund has been spent by this group in 2020 on materials for its members and the remaining funds will be utilised for Youth Group activities in subsequent years.

The Benevolent Fund was set up during the year which was a transfer from the general fund of £1,500 with no expenditure during the year, so the balance at 31 December 2021 was £1,500.

The Special Appeals Fund (Restricted) was set up in 2017 to enable receipt of grants and gifts made to the church expressly for specific projects or works. During the year donations were received for the AV Equipment and for redecoration of the church. This was paid out in full and the fund was again brought to zero at the year end.

Accounts were approved by the Church Council 9th February 2022 and signed on its behalf by:



Revd Dr Sarah McClelland Priest-in-charge and Chair of ECC and PCC



**Independent Examiners report to the Church Council of
Single Congregation Local Ecumenical Partnership
For the year ending 31 December 2021**

Independent examiner's report to the Trustees of St Francis' Church, Valley Park

I report to the trustees on my examination of the accounts of St Francis' Church, Valley Park for the year ended 31 December 2021, which are set out on pages 12 to 19 .

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

(1) accounting records were not kept in respect of the charity as required by section 130 of the Act;
or

(2) the accounts do not accord with those records;
or

(3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

C J Goodhead FCA
Knight Goodhead Limited
Chartered Accountants
7 Bournemouth Road
Chandler's Ford, Eastleigh
Hampshire, SO53 3DA

Dated: 5 October 2022



CHURCH COUNCIL OF ST. FRANCIS' CHURCH, VALLEY PARK SC-LEP

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2021

	Note	General Fund Unrestricted £	Other Funds Unrestricted £	Other Funds Restricted £	TOTAL FUNDS 2021 £	2020 £
INCOME						
Donations and legacies	2(a)	114,177	0	7,230	121,407	107,894
Fundraising income	2(b)	64	0	0	64	63
Charitable Activities	2(c)	14,283	0	0	14,283	9,291
Investments	2(d)	0	0	0	0	0
Other income	2(e), 12	40	0	4,265	4,305	330
TOTAL INCOME		128,564	0	11,495	140,059	117,578
EXPENDITURE						
Fundraising costs	3(a)	49	0	0	49	54
Charitable Activities						
Mission Giving & Charitable Grants/Donations	3(b)	12,000	0	0	12,000	11,750
Parish shares	3(c)	73,187	0	0	73,187	70,119
Salaries and honoraria	3(d)	10,778	0	0	10,778	9,809
People-related Expenses	3(e)	1,898	0	0	1,898	1,885
Mission and evangelism costs	3(f)	1,888	0	0	1,888	132
Church running expenses	3(g), (j)	11,652	3,569	2,265	17,486	16,177
Church utility bills	3(h)	2,930	0	0	2,930	3,580
Governance costs	3(i)	1,840	0	0	1,840	1,057
TOTAL EXPENDITURE		116,222	3,569	2,265	122,056	114,562
MOVEMENT IN FUNDS		12,342	(3,569)	9,230	18,003	3,016
TRANSFERS BETWEEN FUNDS	7 - 12	(1,500)	10,730	(9,230)	0	0
NET MOVEMENT IN FUNDS		10,842	7,161	0	18,003	3,016
Balances brought forward at 1 January 2021		3,892	42,937	0	46,829	43,813
Balances carried forward at 31 December 2021		14,734	50,098	0	64,832	46,829



CHURCH COUNCIL OF ST. FRANCIS' CHURCH, VALLEY PARK SC-LEP



BALANCE SHEET AT 31 DECEMBER 2021

	Note	2021 £	2020 £
FIXED ASSETS			
Website Development	4	3,269	4,357
Church Organ & Dishwasher		0	940
AV equipment		7,699	0
		<u>10,968</u>	<u>5,297</u>
CURRENT ASSETS			
Debtors and prepaid expenses	5	2,135	4,532
Cash at bank		65,127	49,338
Cash in hand		12	31
		<u>67,274</u>	<u>53,901</u>
CURRENT LIABILITIES			
Amounts falling due within one year	6	<u>13,410</u>	<u>12,369</u>
NET CURRENT ASSETS		<u>53,864</u>	<u>41,532</u>
TOTAL NET ASSETS		<u>64,832</u>	<u>46,829</u>
FUNDS			
General Fund – Unrestricted		14,734	3,892
Church Maintenance & Repair Reserve Fund	7	47,613	41,951
Building Maint. & Repair Fund – Designated	8	0	0
Church Roof Restoration Fund - Designated	9	0	0
Youth Activities Fund - Designated	10	985	985
Benevolent Fund - Designated	11	1,500	0
Special Appeals Fund (Restricted)	12	0	0
TOTAL CHURCH FUNDS		<u>64,832</u>	<u>46,829</u>
St. Francis' Rendezvous Community Café - Cash Balance in Hand	13	<u>0</u>	<u>103</u>

Approved by the Church Council on 9th February 2022, and signed on its behalf by:

Rev'd. Dr. Sarah McClelland - Priest in Charge

Andrew Grove - Treasurer



CHURCH COUNCIL OF ST. FRANCIS' CHURCH, VALLEY PARK SC-LEP

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with applicable accounting standards and the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The financial statements have been prepared under the historical cost convention.

Funds

The General Fund represents the funds of the Church Council of St Francis', Valley Park, that are not subject to any restrictions regarding their use and are available for application on the general purposes of the Church Council.

Designated Funds: The Church Council has designated the following Funds for a particular purpose: *The Building Maintenance and Repair Reserve Fund* to provide resources for repair and maintenance of the church building and ground and larger one off expenditure as agreed by the Church Council. This has replaced the Church Repair & Maintenance Fund and *The Church Roof Restoration Fund*. *The Youth Activities Fund* represents the closed SOS53 Youth Club Bank Account. These designated funds are also unrestricted. In addition the Church operates a Community Café - St. Francis' Rendezvous Community Café. The accounts of this Café's activities during 2020 and 2021 are included in these accounts for information.

Restricted Funds: These represent grants or donations that require that the funds be used in a specific way or for a specific purpose. They may be considered a contract between the donating party and the receiving party.

The accounts include all transactions, assets and liabilities for which the Church Council is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Income

Collections are recognised when received by or on behalf of the Church Council. Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised. Any income tax recoverable and not received by 31 December is provided for in these accounts and included as a debtor in the Balance Sheet.

Grants and legacies to the Church Council are accounted for as soon as the Council is notified of its legal entitlement and the amount due.

Funds raised by social fundraising and similar events are accounted for gross and recognised when received.

Invoiced income from the hiring of the Church Building is recognised when receivable. Any invoiced income not received by 31 December is provided for in these accounts and included as a debtor in the Balance Sheet.

All other incoming resources are accounted for gross and recognised when received.

Income from investments

Interest is accounted for when receivable.

Expenditure

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the Church Council.

Activities directly relating to the work of the Church

The parish share and contributions to other participating denominations are accounted for when payable.

Fixed Assets

Consecrated land and buildings and moveable Church furnishings

Consecrated and beneficed property is excluded from the accounts by S.96(2)(a) of the Charities Act 1993.

No value is placed on moveable Church furnishings held by the Churchwardens on special trust for the Church Council and PCC, and which require a faculty for disposal since the Church Council and PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or beneficed buildings and moveable Church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities and separately disclosed.

Other fixtures, fittings and office equipment

Equipment used within the Church premises is depreciated on a straight line basis over 3 years, website straight line over 5 years. Individual items of equipment with a purchase price of £2,000 or less are written off when the asset is acquired.

Current assets

Amounts owing to the Church Council at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short term deposits include cash held on deposit with the Central Board of Finance, Church of England Funds or at the bank.



CHURCH COUNCIL OF ST. FRANCIS' CHURCH, VALLEY PARK SC-LEP

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

2 INCOME

	General Fund Unrestricted £	Other Funds Unrestricted £	Other Funds Restricted £	TOTAL FUNDS	
				2021 £	2020 £
2(a) Donations and legacies					
Tax efficient planned giving	72,622	0	7,230	79,852	75,316
Other planned giving	2,620	0	0	2,620	3,255
Collections at services/gifts etc.	16,827	0	0	16,827	10,444
Income tax recoverable	22,108	0	0	22,108	18,878
Grants	0	0	0	0	0
	<u>114,177</u>	<u>0</u>	<u>7,230</u>	<u>121,407</u>	<u>107,893</u>
2(b) Fundraising					
Easy Fundraising	64	0	0	64	63
	<u>64</u>	<u>0</u>	<u>0</u>	<u>64</u>	<u>63</u>
2(c) Charitable Activities					
Income from outreach activities	543	0	0	543	0
Statutory fees retained	1,109	0	0	1,109	1,424
Income from use of church building	11,509	0	0	11,509	7,417
Contribution to Overheads from Café Trading	1,122	0	0	1,122	450
	<u>14,283</u>	<u>0</u>	<u>0</u>	<u>14,283</u>	<u>9,291</u>
2(d) Investments					
Interest	0	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
2(e) Other income					
Profit on ad hoc sales of equipment & materials	40	0	0	40	0
Other income (incl. Local Fees for Occasional Offices)	0	0	0	0	211
Grants for Special Appeals / Specific Works	0	0	4,265	4,265	119
Insurance Claims	0	0	0	0	0
	<u>40</u>	<u>0</u>	<u>4,265</u>	<u>4,305</u>	<u>330</u>
TOTAL INCOME	<u>128,564</u>	<u>0</u>	<u>11,495</u>	<u>140,059</u>	<u>117,577</u>



CHURCH COUNCIL OF ST. FRANCIS' CHURCH, VALLEY PARK SC-LEP

NOTES TO THE FINANCIAL STATEMENTS (Continued) FOR THE YEAR ENDED 31 DECEMBER 2021

3 EXPENDITURE

	General Fund Unrestricted £	Other Funds Unrestricted £	Other Funds Restricted £	TOTAL FUNDS 2021 £	2020 £
3(a) Fundraising costs:					
Cost of generating voluntary income	49	0	0	49	54
	<u>49</u>	<u>0</u>	<u>0</u>	<u>49</u>	<u>54</u>
3(b) Mission Giving and Charitable Grants & Donations:					
Home Charities and Good Causes	9,600	0	0	9,600	7,000
Overseas Relief Agencies	2,400	0	0	2,400	4,750
	<u>12,000</u>	<u>0</u>	<u>0</u>	<u>12,000</u>	<u>11,750</u>
3(c) Parish Shares:					
Church of England	69,912	0	0	69,912	66,981
Methodist Church	2,456	0	0	2,456	2,353
United Reformed Church	819	0	0	819	785
	<u>73,187</u>	<u>0</u>	<u>0</u>	<u>73,187</u>	<u>70,119</u>
3(d) Salaries and honoraria:					
Parish administration	8,895	0	0	8,895	8,895
Organists and musicians	75	0	0	75	75
Church cleaning and Verger	1,808	0	0	1,808	1,808
	<u>10,778</u>	<u>0</u>	<u>0</u>	<u>10,778</u>	<u>10,778</u>
3(e) People-related expenses:					
Clergy Mileage, Telephone & Other Exps.	1,391	0	0	1,391	1,391
Education & Training of Staff and Laity	507	0	0	507	507
	<u>1,898</u>	<u>0</u>	<u>0</u>	<u>1,898</u>	<u>1,898</u>
3(f) Mission and evangelism costs:					
Junior/Young people's church	893	0	0	893	120
Outreach activities	745	0	0	745	0
Teaching and Nurturing costs	28	0	0	28	12
Pastoral costs	142	0	0	142	0
Vacancy costs	80	0	0	80	0
	<u>1,888</u>	<u>0</u>	<u>0</u>	<u>1,888</u>	<u>132</u>
3(g) Church running expenses:					
Upkeep of services	453	0	0	453	408
Hospitality and catering	602	0	0	602	137
Insurance	1,065	0	0	1,065	1,059
Maintenance, cleaning & servicing	3,150	0	2,265	5,415	3,491
Furniture and equipment	421	0	0	421	67
Administration costs	4,971	3,569	0	8,540	3,642
Church magazine printing costs	990	0	0	990	605
	<u>11,652</u>	<u>3,569</u>	<u>2,265</u>	<u>17,486</u>	<u>9,409</u>
3(h) Church Utility Bills:					
Electricity	1,572	0	0	1,572	1,474
Gas	1,196	0	0	1,196	1,652
Water rates	162	0	0	162	454
	<u>2,930</u>	<u>0</u>	<u>0</u>	<u>2,930</u>	<u>3,580</u>
3(i) Governance costs					
Professional fees (inc. Independent Examiner's fee)	1,840	0	0	1,840	1,057
	<u>1,840</u>	<u>0</u>	<u>0</u>	<u>1,840</u>	<u>1,057</u>
3(i) Other Expenditure					
Office reordering	0	0	0	0	6,691
Café - non catering costs	0	0	0	0	77
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>6,768</u>
TOTAL EXPENDITURE	<u>116,222</u>	<u>3,569</u>	<u>2,265</u>	<u>122,056</u>	<u>115,545</u>



CHURCH COUNCIL OF ST. FRANCIS' CHURCH, VALLEY PARK SC-LEP

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2021

	2021 £	2020 £
4 FIXED ASSETS		
Website Development at cost	5,447	5,447
Church Organ at Cost	5,846	5,846
Dishwasher at Cost	2,820	2,820
AV System at Cost	9,239	0
	<u>23,352</u>	<u>14,113</u>
Depreciation at the start of the year	8,816	6,786
Depreciation charged	3,568	2,030
Depreciation at the end of the year	<u>12,384</u>	<u>8,816</u>
Net book value	<u>10,968</u>	<u>5,297</u>
5 DEBTORS		
Prepaid expenses	0	0
Other debtors	<u>2,135</u>	<u>4,532</u>
	<u>2,135</u>	<u>4,532</u>
6 LIABILITIES		
Amounts falling due within one year		
Accrued Charitable donations	12,000	11,750
Other Accruals	0	0
Other Creditors	<u>1,410</u>	<u>619</u>
	<u>13,410</u>	<u>12,369</u>



CHURCH COUNCIL OF ST. FRANCIS' CHURCH, VALLEY PARK SC-LEP

**NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31 DECEMBER 2021**

7 CHURCH MAINTENANCE & REPAIR RESERVE FUND - DESIGNATED

	2021 £	2020 £
Balance brought forward at 1 January	41,951	0
Transfer from Church Repair & Maintenance Fund	0	11,983
Transfer residual value of dishwasher from Ch M & R fund	0	1,880
Transfer from Church Roof Reserve Fund	0	22,000
Transfer from Special Appeals Fund	9,230	7,000
Addition of Website Development (Payment Capitalisation)	0	5,447
Depreciation on Dishwasher	(940)	(940)
Depreciation on Website	(1,089)	(1,089)
Depreciation on AV Equipment	(1,540)	0
Transfer to General Fund re Office Reorganisation	0	(4,329)
Balance carried forward at 31 December	<u>47,613</u>	<u>41,951</u>

8 BUILDING MAINTENANCE AND REPAIR FUND – DESIGNATED

	2021 £	2020 £
Balance brought forward at 1 January	0	13,863
Donations	0	0
Transfer to General fund	0	0
Transfer residual value of dishwasher from Ch M & R fund	0	(1,880)
Transfer to Church Maintenance & Repair Reserve Fund	0	(11,983)
Balance carried forward at 31 December	<u>0</u>	<u>0</u>

9 CHURCH ROOF RESTORATION FUND – DESIGNATED

Balance brought forward at 1 January	0	22,000
Transfer from General fund	0	0
Donations	0	0
Expenditure during the year	0	0
Transfer to General fund	0	0
Transfer to Church Maintenance & Repair Reserve Fund	<u>0</u>	<u>(22,000)</u>
Balance carried forward at 31 December	<u>0</u>	<u>0</u>

10 YOUTH ACTIVITIES FUND – DESIGNATED

Balance brought forward at 1 January	985	1,052
Transfer from General fund	0	0
Expenditure during the year	0	0
Funds from Closure of Youth Club Account	0	0
Transfer to General fund	<u>0</u>	<u>(67)</u>
Balance carried forward at 31 December	<u>985</u>	<u>985</u>



CHURCH COUNCIL OF ST. FRANCIS' CHURCH, VALLEY PARK SC-LEP

11 BENEVOLENT FUND - DESIGNATED

Balance brought forward at 1 January	0	0
Transfer from General fund	1,500	0
Balance carried forward at 31 December	<u>1,500</u>	<u>0</u>

12 SPECIAL APPEALS FUND (for expenditure on specific works) - RESTRICTED

Balance brought forward at 1 January	0	0
Donations	9,495	1,577
AV equipment purchased	0	(1,577)
Transfer to Church Maintenance Fund	(9,230)	0
Third Party Grants towards specific works	2,000	100
Expenditure towards costs of specific works	(2,265)	(100)
Balance carried forward at 31 December	<u>0</u>	<u>0</u>

13 ST FRANCIS RENDEZVOUS COMMUNITY CAFÉ - ACCOUNTS 2021

These accounts do not form part of the main Church Accounts.

	2021 £	2020 £
Balance brought forward at 1 January	103	12
INCOME		
Donations & transfers from Church General Fund	0	0
Receipts from Sales of Coffee, Tea and Cakes etc.	0	649
TOTAL INCOME	<u>103</u>	<u>661</u>
EXPENDITURE		
Refreshments (Milk, Coffee, Tea, Squash, Cakes, Biscuits etc.)	0	108
Catering supplies (Coffee Filters, Table cloths, Serviettes, etc.)	0	0
Housekeeping items (Dishwasher consumables etc.)	0	0
TOTAL EXPENDITURE	<u>0</u>	<u>108</u>
Surplus on Trading	<u>103</u>	<u>553</u>
Transfers to Church General Fund as contribution to Overheads	103	450
Balance carried forward at 31 December	<u>0</u>	<u>103</u>