

## PARISH REVIEW OF THE YEAR 2023

The PCC met four times during the year (April 2022 – February 2023)

Meetings were held in 22<sup>nd</sup> May 2022, 14<sup>th</sup> August 2021, 4<sup>th</sup> December 2022 (re-do of 16<sup>th</sup> Oct 2022) and 12<sup>th</sup> February 2023.

The year saw the return to a new normal for the Parish. The PCC has continued to see the growth within the Parish and sees achievements in the matters relating to Church Services, Finances, Social Events, Home Groups etc. This year was particularly challenging due to illness within the ministerial team, however the church rallied together in prayer for recovery and also in keeping the services going. These achievements are contained in the reports written by the various groups.

Notable events that happened during the year included:

1. Services continued alternating between the 2 churches weekly with services moving to a new start time of 10am. It was agreed that this would be the norm going forward. Special services will also be split between the two churches. Derek Longhurst returned to play the organ at both churches, and he has also started teaching someone else.
2. The Cray Valley Parish WhatsApp chat has continued to prove very popular with more and more people joining and contributing. It has also become a good way of sharing service information with parishioners. We have seen the return of more social events such as the monthly coffee morning, prayer meetings, lent courses along with the Fish & Chip club.
3. We saw the return of weddings and christenings being held in both churches. Illyrica performed again at St Mary's Church and St Andrew's church hosted a musical theatre evening. The church also hosted a party for the late Queen's Jubilee. An agreement was also reached to purchase some memorial Jubilees trees.
4. Disabled access and security lighting were installed at St Andrew's church. Work is still ongoing into finalising CCTV for St Mary's. It was agreed to update the signage and noticeboards at both churches. St Mary's work is completed, and we are still awaiting completion of the work at St Andrew's. The churches passed their lightning tests with an advisory to be brought up to standard. The St Mary's church centre went full electric after the gas was cut off.
5. Quotes were obtained and work due to begin in 2023 for:
  - improving the porch area at St Andrews church to improve the electrics and install a kitchenette.
  - Drainage work for St Andrew's

- Fixing the roof at St Mary's Church centre
  - Fixing the fence at St Andrew's
  - Repairing the wall at St Mary's church (damaged by a refuse van)
  - Security lighting at St Mary's
6. There were some worrying incidents of vandalism at St Mary's church which led to the police being brought in to advise on next steps regarding security. The flagpole had to be completely removed after significant damage was done to it. An immediate action of cutting down the hedgerow at St Mary's to improve visibility into the churchyard.
7. New church wardens were sworn in - Lorraine McCowen and Bridget Daly and they were joined in 2023 by Assistant Churchwardens Malcolm Hubbard, Barbara Vance, and Terry McCartney.
8. The officers elected are as follows:
- Safeguarding officer – Sarah Rideout
  - Independent Examiner – Mike Lawson
  - Electoral Roll officer – Rita McKay
  - PCC Treasurer – Patrice Adams
  - PCC Secretary – Stella Matumo
- Rev Jessie checked with all the members who had been elected at the last meeting that they were happy to continue in their roles. Lorraine McCowen will be stepping down.
  - New PCC members - Cheryl Stocker, Rita McKay, Patrice Adams. Barbara Vance, Bobbie Simpson, Trevor Taylor, Jacky Cook and Muriel Unsworth were also confirmed as staying on as members of the PCC.
  - Deanery Synod representative confirmed again as Jacky Cook
  - Bridget Daly will be the contact for GDPR.
  - Cheryl Stocker will be the contact for Health and Safety.
  - In Feb 2023, Bobbie Simpson stepped down from her duties as part of the ministry team and PCC for a 6-month sabbatical.
  - Work continues to secure First aid training so we can have named first aiders within the parish.
  - Confirmed support for Ebere to go on the St Paul's School board of Governors.
  - Sally-Anne Decker is studying for her Bishops Certificate
9. Work continues on merging the 2 church websites and creating one Cray valley parish church website.

10. We welcomed Bishop Jonathan, and some members of the Parish were able to attend ceremony at Rochester cathedral. A new archdeacon for Bromley and Bexley was announced, Reverend Allie Kerr.
11. Focus on rekindling relationship with the local schools in the coming year. Honour Oak have indicated they want to back and visit. Christmas 2023 - push the services.
12. The parish continued in doing good works such as:
  - Collecting goods for the local food bank
  - Knitting blankets for Ukraine
  - Knitting for the newborns
  - Collecting vouchers for local schools
  - Offering a warm space

We made it through another challenging year, not unscathed but together in Christ. As we go further into 2023 in the knowledge that it is God's work we are doing and with God's help, we can confidently go forward and work towards the extension of God's kingdom on earth.

We all hope and pray that the new year would bring good tidings to our Parish.

Stella Matumo—PCC SECRETARY

**PCC ACCOUNTS**

**Year Ending 31 December 2022**

**CRAY VALLEY PARISH**

**Receipts & Payments Accounts**

PAROCHIAL CHURCH COUNCIL OF CRAY VALLEY BENEFICE

RECEIPTS & PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL FUNDS 2022 £	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL FUNDS 2021 £
<b>Receipts</b>									
<i>Voluntary income</i>	2a	34,163	0	8,201	<b>42,364</b>	21,529	0	1,570	23,099
<i>Activities for generating funds</i>	2b	497	0	0	<b>497</b>	939	0	0	939
<i>Investment income</i>	2c	14	54	95	<b>163</b>	28	14	40	82
<i>Church activities</i>	2d	21,749	0	1,523	<b>23,272</b>	18,852	0	173	19,025
<i>Other incoming resources</i>	2e	0	0	0	<b>0</b>	0	0	0	0
		56,423	54	9,819	<b>66,296</b>	41,347	14	1,783	43,144
<b>Payments</b>									
<i>Costs of generating voluntary income</i>	3a	0	0	0	<b>0</b>	0	0	0	0
<i>Fund-raising trading costs</i>	3b	0	0	0	<b>0</b>	0	0	0	0
<i>Church activities</i>	3c	42,515	0	12,396	<b>54,911</b>	33,924	0	171	34,095
<b>Total resources expended</b>		42,515	0	12,396	<b>54,911</b>	33,924	0	171	34,095
<b>Excess of Receipts over Payments</b>									
		13,908	54	(2,577)	<b>11,385</b>	7,423	14	1,612	9,049
Transfers between funds - transfers in		0	2,400	210	<b>2,610</b>	0	2,400	582	2,982
Transfers between funds - transfers out		(2,610)	0	0	<b>(2,610)</b>	(2,982)	0		(2,982)
					<b>0</b>				0
		11,298	2,454	(2,367)	<b>11,385</b>	4,441	2,414	2,194	9,049
Bank current and deposit accounts 1 January 2022		15,402	9,055	22,711	<b>47,168</b>	10,961	6,642	20,517	38,120
<b>Bank current and deposit accounts at 31 December 2022</b>	4	26,700	11,509	20,344	<b>58,553</b>	15,402	9,055	22,711	47,168

PAROCHIAL CHURCH COUNCIL OF CRAY VALLEY BENEFICE

STATEMENT OF ASSETS AND LIABILITIES

	Notes	General Fund £	Designated Fund £	Restricted Funds £	Endowment Fund £	2022 Total £	General Fund £	Designated Fund £	Restricted Funds £	Endowment Fund £	2021 Total £
Cash and bank deposits											
Current accounts		25,500	-	6,028		31,528	15,402		5,493		20,896
Deposit accounts		1,200		14,316		15,516			17,218		17,218
Church repair fund			11,509			11,509		9,055			9,055
	4	26,700	11,509	20,344		58,553	15,402	9,055	22,711		47,168
Other monetary assets											
Gift Aid Tax claim outstanding		-	-	-	-	-	-	-	-	-	-
		-	-	-		-					-
Investment assets											
COIF Charities Investment Fund Income Units					963	963				897	897
		-	-	-		963				897	897
Assets retained for Church Use											
St Andrews Church Hall values at insurance value			125,887			125,887		125,887			125,887
St Mary's Church Centre valued at Insurance value			100,000			100,000		100,000			100,000
		-	100,000	-		100,000		225,887			225,887
Liabilities											
DBF Fees											-
Charity Payments				-					-		-
Utility Bills		0				0					-
		0	0	0		0	0	0	0		0

Approved by the Parochial Church Council on..... and signed on its behalf

Treasurer Chairman

The accompanying notes form a part of these financial statements.

## **PAROCHIAL CHURCH COUNCIL OF CRAY VALLEY BENEFICE**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022**

#### **1 Accounting Policies**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis. Receipts and payments include income as received and expenditure when irrevocably paid.

The accounts include monetary transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups which owe their main affiliation to another body, nor those that are informal gatherings of church members.

##### **Funds**

Unrestricted funds are general funds which can be used for PCC ordinary purposes. These include designated funds which can be redesignated.

Restricted funds represent (a) donations or grants received for a specific object or invited by the PCC for a specific object, and (b) income from trusts and endowments which may be expended only on those restricted objects provided in the terms of the trust of bequest. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund.

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities: Movable church furnishings held by the Churchwardens on special trust for the PCC and which require a faculty for disposal; Land and buildings held on behalf of the PCC.

The following assets are recognised and a monetary value given as part of the description in the Statement of Assets and Liabilities: Bank and deposit accounts; Amounts owing from HMRC where a formal claim has been made; Investment assets.

Liabilities are recognised and a monetary value given in the Statement of Assets and Liabilities where the supply had been received by 31 December.

PAROCHIAL CHURCH COUNCIL OF CRAY VALLEY BENEFICE

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2022

2 Receipts

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL FUNDS 2022 £	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL FUNDS 2021 £
<b>a Voluntary income</b>				<b>0</b>				
Planned giving by standing order	12,787			<b>12,787</b>	12,590			12,590
Planned giving envelopes				<b>0</b>				0
Gift Aid - One-off	25			<b>25</b>	1,630			1,630
Income tax recoverable	3,086			<b>3,086</b>	2,957			2,957
Collections	2,529			<b>2,529</b>	429			429
Charity Collections								0
Donations and appeals	1,790		8,201	<b>9,991</b>	3,923		1,570	5,493
Income tax recoverable on one off gifts				<b>0</b>				0
Legacies/Grants	13,946			<b>13,946</b>				0
	<b>34,163</b>	<b>0</b>	<b>8,201</b>	<b>42,364</b>	<b>21,529</b>	<b>0</b>	<b>1,570</b>	<b>23,098</b>
<b>b Activities for generating funds</b>								
General fundraising	347			<b>347</b>	127			127
Parish Magazine/Notes/Candles	150			<b>150</b>	813			813
	<b>497</b>	<b>0</b>	<b>0</b>	<b>497</b>	<b>939</b>	<b>0</b>	<b>0</b>	<b>939</b>
<b>c Investment income</b>								
Dividends and interest	14	54	95	<b>163</b>	28	14	40	82
	<b>14</b>	<b>54</b>	<b>95</b>	<b>163</b>	<b>28</b>	<b>14</b>	<b>40</b>	<b>82</b>
<b>d Income from Church Activities</b>								<b>0</b>
Church Centre rental	1,608			<b>1,608</b>	1,080			1,080
St Andrews Church Hall rental	16,370		0	<b>16,370</b>	16,603			16,603
Fees from weddings, funerals, etc	3,771			<b>3,771</b>	1,169			1,169
DBF element of fees				<b>0</b>				0
Pre-School Deposits	0			<b>0</b>				0
Funshine Club			1,523	<b>1,523</b>			173	173
Social Committee				<b>0</b>				0
	<b>21,749</b>	<b>0</b>	<b>1,523</b>	<b>23,272</b>	<b>18,852</b>	<b>0</b>	<b>173</b>	<b>19,025</b>
<b>e Other incoming resources</b>								
Legal Fees				<b>0</b>				0
Cray Fisher				<b>0</b>				0
Other income	0			<b>0</b>				0
	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total receipts</b>	<b>56,423</b>	<b>54</b>	<b>9,819</b>	<b>66,296</b>	<b>41,348</b>	<b>14</b>	<b>1,783</b>	<b>43,144</b>



PAROCHIAL CHURCH COUNCIL OF CRAY VALLEY BENEFICE

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2022

3 Payments

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL FUNDS 2022 £	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL FUNDS 2021 £
<b>a</b> <i>Costs of generating voluntary income</i>				0				
Stewardship costs				0				0
	0		0	0	0			0
<b>b</b> <i>Fund raising costs</i>				0				0
				0	0			0
	0		0	0	0			0
<b>c</b> <i>Church Activities</i>								
Missionary and charitable giving (Note 6):				0				0
Ministry Costs				0				0
Diocesan Offer	30			30	5,833			5,833
Expenses	2,400			2,400	2,228			2,228
Vicarage costs	3,166			3,166	3,095			3,095
Other Ministry costs				0				0
Church running expenses				0				0
Utilities	2,374			2,374	2,690			2,690
Insurance	8,813			8,813	8,517			8,517
Church maintenance & cleaning	4,998			4,998	3,576			3,576
Major Structural work				0				0
Upkeep of services	3,659			3,659	1,585			1,585
Organ Tuning and Playing				0				0
Parish Centre running expenses				0				0
Utilities	470			470	424			424
Cleaning & Maintenance	42			42				0
Insurance				0				0
Hall running expenses				0				0
Utilities	4,000			4,000	3,471			3,471
Cleaning & Maintenance	569			569	412			412
Insurance				0				0
Funshine Club			1,424	1,424			171	171
Social Committee				0			0	0
Administration	10,621			10,621	1,521			1,521
Upkeep of services								
Other costs	1,375		10,972	12,347	572			572
	42,515	0	12,396	54,911	33,924	0	171	34,095
<b>Total payments</b>	42,515	0	12,396	54,911	33,924	0	171	34,095

**PAROCHIAL CHURCH COUNCIL OF CRAY VALLEY BENEFICE**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2022**

**4 Statement of Fund Movements**

	Bal b/fwd 1 Jan 2022	Income	Expenditure	Transfers between funds	Bal c/fwd 31 Dec 2022
	£	£	£	£	£
<b>Unrestricted Fund</b>					
General fund	15,402	56,423	(42,515)	(2,610)	<b>26,700</b>
	<u>15,402</u>	<u>56,423</u>	<u>(42,515)</u>	<u>(2,610)</u>	<u><b>26,700</b></u>
<b>Designated Funds</b>					
St Mary's Church Repair Fund	2,453	16	0	1,000	<b>3,469</b>
Church Centre Repair Fund	0	0	0	0	<b>0</b>
Curate's House Proceeds	0	0	0	0	<b>0</b>
St Andrew Church Repair Fund	6,602	38	0	1,400	<b>8,040</b>
St Andrew Disabled Entry Fund	0	0	0	0	<b>0</b>
	<u>9,055</u>	<u>54</u>	<u>0</u>	<u>2,400</u>	<u><b>11,509</b></u>
<b>Restricted Funds</b>					
Restoration Fund	13,156	79	0	210	<b>13,444</b>
Charitable Giving	0	0	0	0	<b>0</b>
Disabled Entry (Incl. M Deering Monies)	4,424	8,207	(10,972)	0	<b>1,659</b>
Rossi's Rascals	1,208	7	0	0	<b>1,216</b>
Funshine Club	113	1,523	(1,423)	0	<b>213</b>
Social Fund	3,812	0	0	0	<b>3,812</b>
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u><b>0</b></u>
	<u>22,712</u>	<u>9,816</u>	<u>(12,395)</u>	<u>210</u>	<u><b>20,344</b></u>
<b>Total bank and current accounts</b>	<u>47,167</u>	<u>66,293</u>	<u>(54,910)</u>	<u>0</u>	<u><b>58,553</b></u>
<b>Total funds</b>	<u>47,169</u>	<u>66,293</u>	<u>(54,910)</u>	<u>0</u>	<u><b>58,552</b></u>

The General Fund is available to the PCC for day to day income and expenses. Its assets are held in a Lloyds,Natwest Current and Reserve account and a Metro Current Account.

The Church, Church Centre and Church Hall Repair Funds have been designated by the PCC for the repair of those buildings. The monies are held in a deposit account with Rochester Diocese Board of Finance.

The Restricted Restoration Fund - This Fund is used for Church Maintenance projects.

Rossi's Rascals is a Restricted Fund for the Pre-school deposits.

The Disabled Entry Fund is a restricted fund for monies set aside towards this project.

The Funshine Club Fund is a restricted fund and includes the income and expenditure for the club. Only transactions which have been processed

The Social Fund is a restricted fund and includes the income and expenditure for the club. The Fund has it's own bank account.

The Valentine Sparrow Ecclesiastical Charity Endowment fund is held in a CBF Investment Fund. Dividends are credited to general funds.

# PAROCHIAL CHURCH COUNCIL OF CRAY VALLEY BENEFICE

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

### 5 Staff costs

	2022	2021
	£	£
a Wages and salaries	0	0

The PCC no longer employs a Parish Administrator

Payments of £1120 (£305 2021) to the Organist were on a self-employed basis.

### b Payments to PCC members

No other payments, apart from reimbursement of expenses, were made to PCC members.

### 6 Missionary and charitable giving

	2022	2021
	£	£
	Undesignated	Undesignated
	Special Collections	Special Collections
Churches Together	-	-

0	0	0	0
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### 7 Reserves policy

It is PCC policy to maintain a balance on liquid unrestricted funds (including Repair Funds), which equates to approximately 3 months' unrestricted payments, to cover emergency situations. The current balance on 'liquid' unrestricted funds at the year-end represents over 9 months of such expenditure.

85 Crofton Road,  
Orpington,  
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01689 836825  
07801 328415

2<sup>nd</sup> April 2023

Ms Patrice Adams  
Parish Treasurer,  
Cray Valley Parish,  
The Vicarage,  
71 Anglesea Road,  
Orpington,  
BR5 4 AN.

Cray Valley Parish Accounts.

Dear Patrice,

I have made a thorough examination of the Parish Accounts, bank statements and supporting documents and can confirm that they are a true and accurate account of the finances of the Cray Valley Parish,

Yours faithfully,



Michael Lawson, BA, AKC,  
Independent Financial Examiner