



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 1st September 2022 To 31st August 2023

Charity name: St Catherine's RC Primary School PTA

Charity registration number: 1165650

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of pupils of the school by providing and assisting the provision of facilities for education at the school
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The volunteers and PTA members run events throughout the school year for both children, families and the wider community, including fairs, discos, film events and own clothes days. The PTA also takes part in money raising initiatives such as Bag 2 School, Easy Fundraising and Your School Lottery. The organisation has donated funds back to the school during the period to fund the development of a sensory room, acquire books for the school libraries, support the development of outdoor classroom areas and provide enrichment activities for the children including reindeer visit, a contribution to the Spanish exchange programme, and provision of funds for the Year 6 leaver books.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	This is confirmed – the PTA holds committee meetings which have a staff member in attendance and provides feedback on how the funds are to be used.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The PTA has raised funds of £29,312 from various fundraising activities, and in particular benefitted from Gift Matching donations.</p> <p>Costs of £3,385 were incurred in raising the funds, and we were able to donate £26,766 to the school for a variety of projects.</p> <p>The year end cash balance was £7,359, leaving the organisation in a strong position as we moved into the new financial year.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>Reserves are held at the end of the year in anticipation of further transfers to the school as needed to fund equipment and activities as required.</p> <p>All funds held by the PTA are unrestricted.</p>
Amount of reserves held	Para 1.22	£7,359
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution adopted 15th September 2015
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Nominated and seconded

Reference and Administrative details

Charity name	St Catherine's RC Primary School PTA
Other name the charity uses	-
Registered charity number	1165650
Charity's principal address	St Catherine's Primary School, School Lane, Manchester, M20 6HS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Marian Glorioso	Chair	16 th May 2023	
2	Tina Fitzpatrick	Trustee	16 th May 2023	
3	Daniela Bartolo Romano	Trustee	16 th May 2023	
4	Katie Sammonds	Trustee		
5	Sarah Moister	Trustee		
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
-		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
-		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	-
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	-
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	-

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
-		

Name of chief executive or names of senior staff members (Optional information)

-

Exemptions from disclosure

Reason for non-disclosure of key personnel details

-



Other optional information

-

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Sarah Moister	Katie Sammonds
Position (eg Secretary, Chair, etc)	Trustee	Trustee
Date	3/6/24	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No (if any)
--------------	-------------

Receipts and payments accounts

CC16a

For the period from	01/09/2022	To	31/08/2023
---------------------	------------	----	------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Fundraising activities	29,312	-	-	29,312
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	29,312	-	-	29,312
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	29,312	-	-	29,312
A3 Payments				
Costs	3,385	-	-	3,385
Donations to school	26,766	-	-	26,766
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total	30,150	-	-	30,150
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	30,150	-	-	30,150
Net of receipts/(payments)	- 838	-	-	- 838
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	8,197	-	-	8,197
Cash funds this year end	7,359	-	-	7,359

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Cash balance at period end	7,359	-
		-	-
		-	-
	Total cash funds	7,359	-
	(agree balances with receipts and payments account(s))		
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)
			-
			-
			-
			-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)
			-
			-
			-
			-
			-
			-
			-
			-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Sarah Moister
Catherine Sammons

SARAH MOISTER
CATHERINE SAMMONS



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 1st September 2022 To 31st August 2023

Charity name: St Catherine's RC Primary School PTA

Charity registration number: 1165650

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of pupils of the school by providing and assisting the provision of facilities for education at the school
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The volunteers and PTA members run events throughout the school year for both children, families and the wider community, including fairs, discos, film events and own clothes days. The PTA also takes part in money raising initiatives such as Bag 2 School, Easy Fundraising and Your School Lottery. The organisation has donated funds back to the school during the period to fund the development of a sensory room, acquire books for the school libraries, support the development of outdoor classroom areas and provide enrichment activities for the children including reindeer visit, a contribution to the Spanish exchange programme, and provision of funds for the Year 6 leaver books.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	This is confirmed – the PTA holds committee meetings which have a staff member in attendance and provides feedback on how the funds are to be used.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The PTA has raised funds of £29,312 from various fundraising activities, and in particular benefitted from Gift Matching donations.</p> <p>Costs of £3,385 were incurred in raising the funds, and we were able to donate £26,766 to the school for a variety of projects.</p> <p>The year end cash balance was £7,359, leaving the organisation in a strong position as we moved into the new financial year.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>Reserves are held at the end of the year in anticipation of further transfers to the school as needed to fund equipment and activities as required.</p> <p>All funds held by the PTA are unrestricted.</p>
Amount of reserves held	Para 1.22	£7,359
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution adopted 15th September 2015
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Nominated and seconded

Reference and Administrative details

Charity name	St Catherine's RC Primary School PTA
Other name the charity uses	-
Registered charity number	1165650
Charity's principal address	St Catherine's Primary School, School Lane, Manchester, M20 6HS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Marian Glorioso	Chair	16 th May 2023	
2	Tina Fitzpatrick	Trustee	16 th May 2023	
3	Daniela Bartolo Romano	Trustee	16 th May 2023	
4	Katie Sammonds	Trustee		
5	Sarah Moister	Trustee		
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
-		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
-		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	-
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	-
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	-

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
-		

Name of chief executive or names of senior staff members (Optional information)

-

Exemptions from disclosure

Reason for non-disclosure of key personnel details

-



Other optional information

-

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Sarah Moister	Katie Sammonds
Position (eg Secretary, Chair, etc)	Trustee	Trustee
Date	3/6/24	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No (if any)
--------------	-------------

Receipts and payments accounts

CC16a

For the period from	01/09/2022	To	31/08/2023
---------------------	------------	----	------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Fundraising activities	29,312	-	-	29,312
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	29,312	-	-	29,312
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	29,312	-	-	29,312
A3 Payments				
Costs	3,385	-	-	3,385
Donations to school	26,766	-	-	26,766
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total	30,150	-	-	30,150
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	30,150	-	-	30,150
Net of receipts/(payments)	- 838	-	-	- 838
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	8,197	-	-	8,197
Cash funds this year end	7,359	-	-	7,359

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Cash balance at period end	7,359	-
		-	-
		-	-
	Total cash funds	7,359	-
	(agree balances with receipts and payments account(s))	CF	CR
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)
			-
			-
			-
			-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)
			-
			-
			-
			-
			-
			-
			-
			-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Sarah Moister
Catherine Sammons

SARAH MOISTER
CATHERINE SAMMONS



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
St Catherine's RC Primary School PTA

On accounts for the year
ended

31st August 2023

Charity no
(if any)

1165650

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date: 20th May 2024

Name:

Zeshan Khan

Relevant professional
qualification(s) or body
(if any):

ACCA

Address:

32 Bradwell Drive, Heald Green, Stockport, SK83BX

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None