



Trustees' Annual Report for the period

From

To

Period start date

Period end date

Day
1
Month
June
Year
2020

Day
31
Month
May
Year
2021

Section A

Reference and administration details

Charity name

West Herts Hockey Club

Other names charity is known by

WHHC

Registered charity number (if any)

1165609

Charity's principal address

The New Playing Field

Coningsbury Drive

Watford

Postcode

WD17 3BU

Names of the charity trustees who manage the charity

Trustee name
Office (if any)
Dates acted if not for whole year

TAR

Name of person (or body) entitled to appoint trustee (if any)

Mark Twine Chairman	1
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Gill Perry	2
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Graeme Welch	3
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Henk Vrijheid	4
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Amanda Ruggles
Club President

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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name
Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser

Name

Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution approved at AGM 16/07/2016

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Appointed by membership at the AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The trustees have all been made aware of the Charity Commission's guidance to trustees and sent copies which they have confirmed as having read. The guidance and requirements of trustees is regularly discussed at trustee meetings.

At the AGM the members elect a Club Committee to manage the day-to-day hockey and club matters. This comprises:

President

Secretary

Treasurer

Men's Club Captain

Women's Club Captain

Men's Fixtures Secretary

Women's Fixtures Secretary

Senior Welfare Officer

Umpire Co-ordinator

Junior Co-ordinator

The committee meets on a monthly basis.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The promotion of community participation in healthy recreation in particular by the provision of facilities for the playing of hockey.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We develop and manage the provision of facilities, coaching, fixtures and officials and all the other matters required for the playing of hockey.

We facilitate participation in hockey which provides health benefits, teamworking skills and social benefits. This helps promote general wellbeing with the main beneficiaries being members of the club.

Membership is open to anyone interested in playing hockey and we provide participation to people of most ages and abilities. Hockey is played by all ages, gender, race and sexual orientation and our membership is available to all. For any individuals no longer able to play the sport we offer other volunteer roles such as coaching, umpiring, committee and support roles.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Outdoor hockey:

Women – the Club continues to successfully run five women's teams to cater for all levels of activity providing training sessions and the participation in regular league games.

Men – the Club continues to successfully run six men's teams to cater for all levels of activity providing training sessions and the participation in regular league games.

With the impact of Covid and lockdown there were a limited number of matches this season and the league was cancelled.

Juniors – the Club section offers regular training session for juniors between age 5 and 18 and the participation in league games.

Back to Hockey sessions and Corporate 5s tournament were cancelled this year due to Covid.

As part of the club centenary and getting back to playing hocked after lockdown an internal 6s tournament was held over the summer for the women and men with juniors joining in as well.

Indoor hockey:

None held this season.

Section E

Financial review

Brief statement of the charity's policy on reserves

The trustees choose to maintain the same policy as adopted by the WHHC committee before incorporation as a CIO, namely that it is prudent to retain a level of reserves equivalent to a year's running costs. Given the growth in revenue and expenditure in the last five years, the trustees recognise the need to develop of long term plan to return to this level.

Details of any funds materially in deficit

N/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The annual accounts are separately presented to the AGM and accompany this report.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	Position (eg Secretary, Chair, etc)	Date
Club President		
13/09/21		

WEST HERTS HOCKEY CLUB

Income and expenditure Year ended 31 May 2021



	2020-21 £	2019-20 £
Income		
Subscriptions	27,891	64,012
Bar and teas	596	14,138
Hockey camps (net of coaching costs)	280	1,284
Fundraising and donations	1,165	3,929
Bank interest	8	49
	<u>29,940</u>	<u>83,412</u>
Expenses		
Coaching	13,565	30,355
Pitch hire	7,450	14,308
Pavilion hire	-	10,478
Affiliation costs	3,279	4,346
Leagues and competitions	430	4,629
Insurance	1,418	1,413
Equipment	735	1,285
Bar and teas	824	13,406
Sundry	1,242	3,227
	<u>28,943</u>	<u>83,447</u>
Deficit for the year	<u>997</u>	<u>(35)</u>
 Reserves at 31 May 2021	 <u>25,515</u>	 <u>24,519</u>



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
West Herts Hockey Club

On accounts for the year
ended

31 May 2021

Charity no
(if any)

1165609

Set out on pages

1

Remember to include the page numbers of additional sheets

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

KRWaddup

Date:

31/01/2022

Name:

Kim Waddup

Relevant professional
qualification(s) or body
(if any):

ACMA

Address:

76, BUSHEY GROVE ROAD, BUSHEY
HERTS WD23 2GN

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.